

MT. SHASTA LIBRARY TAX ADVISORY COMMITTEE
REGULAR MEETING MINUTES
MT. SHASTA LIBRARY
515 East Alma Street
Thursday October 13, 2016 at 2:30 p.m.
Approved as Submitted

1. CALL TO ORDER:

The meeting was called to order at 2:30 p.m. by Chair Murray

2. ROLL CALL:

Present: Chair Michael Murray, Secretary Evelyn Callas, Dean Whetstine

Arrived at 2:35: Barbara Wagner

Absent: Dennis Johnson

Also present: City Council member Geoff Harkness, Executive Director Courtney Laverty,
Friends of the Library Board member Cheryl Bauer.

3. REVIEW AND APPROVAL OF MINUTES: MAY 26, 2016, SPECIAL MEETING DRAFT MINUTES:

The minutes were tabled until later in the meeting.

4. PUBLIC COMMENT:

None

5. LIBRARY DIRECTOR'S REPORT—Courtney Laverty.

An adjustment to the janitorial budget was requested. A motion was made by Evelyn Callas to increase the 2016-2017 budget for janitorial supplies by \$1500. Dean Whetstine seconded. The vote was 4 aye, 0 no, 1 absent.

County Library broadband service at 100MBPS by the end of December, 2016 was announced.

6. COMMITTEE REPORTS:

a. Oversight Committee

i. The committee requests change of name to Liaison Committee to more accurately reflect their responsibilities. The change was approved by consensus.

ii. The Budget Spending Approval Process was reviewed.

Emendations offered included:

In the third paragraph the amount requiring approval for line item 7470 is over \$1000.

In the fourth paragraph the Technology Committee approves \$10,000
In the fifth paragraph the email approval is obtained from a member of the
Liaison Committee.

Evelyn Callas made a motion to accept The Budget Spending Approval Process as
emended. The motion was seconded by Dean Whetstine. The vote was 4 aye, 0 no, 1
absent.

- b. Mission/Values Committee Report—none
 - c. Building Committee Report—Michael Murray reported for Dennis Johnson on the progress
of the Building Committee
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7. LTAC AGENDA PROCESS

- a. The LTAC Agenda Process was approved on a motion by Evelyn Callas; seconded by
Dean Whetstine. The vote was 4 aye, 0 no, 1 absent.
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8. NEW BUSINESS—none presented

9. FUTURE AGENDA ITEMS

- a. Building Committee report
 - b. Technology Committee Report
 - c. Budget report
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10. APPROVAL OF DRAFT MINUTES OF SPECIAL MEETING May 26, 2016

The minutes of the meeting on May 26, 2016 were approved as distributed on a motion
by Barbara Wagner; seconded by Michael Murray. The motion carried.

11. ADJOURN

The meeting adjourned at 3:55 p.m. by consensus. The next regular meeting of the LTAC
was set for April 20, 2017.

Submitted by Evelyn Callas, Secretary