

Mt. Shasta Active Transportation Committee Meeting Minutes

Mt. Shasta City Hall, 305 North Mt. Shasta Blvd
 Friday, June 24, 2016; 8:30 a.m.
 Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

ITEM	STANDING AGENDA ITEMS
1.	Call to Order & Roll Call: Melanie Findling called the meeting to order at 8:35 A.M. Committee Member Attendees: Melanie Findling, Mike Sojka, Mike Quinn Staff Attendees: Juliana Lucchesi - City Planner Guest: Ken Ryan
2.	Special Presentations & Announcements: Ken Ryan Presented the current status of the ATP funding request. It has been completed and approved by city council to move forward with funding request.
3.	Public Comment: This is an opportunity for members of the public to address the Committee. The Committee reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. For items which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Committee. The Committee may ask questions but may take no formal action on items addressed during the Public Comment period except to direct staff to prepare a report or place the item on a future agenda.
COMMITTEE BUSINESS	
4.	Review and Approval of Minutes: a) ATC Draft Minutes for May 20, 2016 Meeting <u>Recommended Action:</u> Minutes were approved unanimously by all members present without changes.
5.	Report from Public Works Director Regarding Current City Projects <u>Background:</u> Monthly update on relevant public works projects. <u>Report by:</u> Juliana Lucchesi <u>Recommended Action:</u> The Landing Plans are modified to include bike and pedestrian trails. The city is reviewing current bike parking policies in support of the ATC Master Plan.
6.	Update on ROW Acquisition <u>Background:</u> Council funded ROW acquisition for Midtown trail easements (trail and utility) in April of 2015. Rod is working with the city engineer. <u>Report by:</u> Rod Bryan, Public Works Director <u>Recommended Action:</u> Carry forward to next meeting

7.	<p>Recruitment of new ATC members</p> <p><u>Background:</u> Down to only three members, we need to recruit new members. Several options were to discussed to include a published newspaper interview with Melanie to explain the responsibilities of the ATC, its accomplishments, and needs for additional community support. Additionally, suggestions were made to include vendor booths at various city events, as well as, continued use of personal contacts to recruit new members.</p> <p><u>Report by:</u> Melanie Findling</p> <p><u>Recommended Committee Action:</u> Melanie to contact newspaper for interview.</p>
8.	<p>ATC Response to CalTrans Hwy 89/So. Mt. Shasta Blvd. interchange improvement project.</p> <p><u>Background:</u> ATC met in a special meeting in November to discuss ATC's response to Caltrans' project. Mike Sojka drafted a resolution for Council. Update.</p> <p><u>Report by:</u> Mike Sojka and Rod Bryan</p> <p><u>Recommended Committee Action:</u> Postponed until next meeting</p>
9.	<p>Creating a GIS layer showing ATC's projects</p> <p><u>Background:</u> Mike Sojka contacted a GIS specialist to help ATC develop a GIS layer depicting ATC projects. Update.</p> <p><u>Report by:</u> Mike Sojka</p> <p>Juliana accepted responsibility for this effort, and will report back with her progress after exploring current resources and capabilities.</p> <p><u>Recommended Committee Action:</u> Review at a later date</p>
10.	<p>Pedestrian Safety Crossing Mt. Shasta Blvd. at Berryvale and Old McCloud.</p> <p><u>Background:</u> ATC members have observed safety issues for pedestrians crossing MS Blvd. in at least these two locations.</p> <p><u>Report by:</u> Mike Sojka and Melanie Findling</p> <p>Juliana states she was already reviewing acquisition of portable signage that can be placed at areas of concern to better alert motorists of upcoming potentially dangerous pedestrian and bike traffic.</p> <p><u>Recommended Action:</u> Follow up at later meeting</p>
11.	<p>UC Berkeley Recommendations</p> <p><u>Background:</u> UC Berkeley made traffic safety recommendations to the city of Mt. Shasta. ATC wishes to follow up on those recommendations.</p> <p><u>Report by:</u> Mike Sojka</p> <p><u>Recommended Action:</u> Carry forward to next meeting</p>
12.	<p>Dunsmuir to Weed Trail</p> <p><u>Background:</u> Update on the planning process for the Dunsmuir to Weed Trail</p> <p><u>Report by:</u> Mike Sojka</p> <p><u>Recommended Action:</u> Carry forward to next meeting</p>

13.	<p>Review of Master Plan Appendices E and G</p> <p><u>Background:</u> In an effort to keep the Bicycle Pedestrian Trails Master Plan current, ATC is reviewing sections that may need revisions. The first sections are Appendices E and G. ATC members were to review and will report suggested revisions.</p> <p><u>Report by:</u> Melanie Findling</p> <p>Juliana will review the Master plan and present a proposal for better managing these items, and keeping it current.</p> <p><u>Recommended Committee Action:</u> Follow-up at future meeting</p>
14.	<p>Discuss 2016 ATC Goals</p> <p><u>Background:</u> Review ongoing projects and earlier goals, assign priorities and responsibilities.</p> <p><u>Report By:</u> Chair and Committee Members</p> <p><u>Recommended Committee Action:</u> Carry forward to future meeting</p>
15.	<p>Possible Action on Change in the Day/Time/Location and/or Frequency of Meetings</p> <p><u>Background:</u> The committee is currently meeting on the 3rd Friday of each month at 8:30 a.m., in the City Hall conference room.</p> <p><u>Report by:</u> Chair</p> <p><u>Recommended Committee Action:</u> Carry forward to future meeting</p>
FUTURE AGENDA ITEMS	
16.	<p>At this time, members of the Committee may ask questions of staff, request that reports be made at a later date, or ask to place an item on the agenda, on any subject within the Committee’s jurisdiction:</p> <ul style="list-style-type: none"> • Stellar Way Non-Motorized Access • Previously Dedicated Castle Alley to Non-Motorized Use Only <input type="checkbox"/> Bus Stops • Traffic Collision Data
17.	<p>Adjourn</p> <p>Meeting was adjourned by Melanie at 10:00 A.M.</p>