

# Mt. Shasta Regular Planning Commission DRAFT Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.

Mt. Shasta, CA

Tuesday, April 18, 2017; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	<b>1. Call to Order and Flag Salute</b>	– Chair Higuera called to order at 6:03pm
	<b>2. Roll call</b>	<b>Present:</b> Chair Higuera, Commissioners Pardee, Saryon, Kirby, and Beck <b>Absent:</b> Commissioners Acord and Findling
	<b>3. Public Comment:</b>	None
	<b>4. Consent Agenda</b>	– The City Planner recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.  a. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, January 17, 2017  No quorum. Moved to next meeting.  b. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, March 21, 2017  COMMISSION ACTION: Moved as amended. MOTION TO APPROVE: Commissioner Pardee SECOND: Commissioner Beck AYES: Chair Higuera, Commissioners Saryon, Beck, Kirby, and Pardee NOES: None ABSENT: Commissioners Acord and Findling

	<p><b>5. 2017.13 Chevron Freestanding Sign Application</b> Juliana Lucchesi, City Planner: Presentation of application and staff report Clarifying questions from Planning Commission <u>Public Comment: None</u></p> <p>COMMISSION ACTION: Moved to application as presented. MOTION TO APPROVE: Commissioner Pardee SECOND: Commissioner Kirby AYES: Chair Higuera, Commissioners Saryon, Beck, Kirby, and Pardee NOES: None ABSENT: Commissioners Acord and Findling</p>
	<p><b>6. 2016.03 Lighting Ordinance</b> Juliana Lucchesi, City Planner: Presentation of staff report on the proposed lighting ordinance Questions and discussion on locations of lighting overlay zones. Discussion related to high density areas having more light. Request for presentation on terms for clarification.</p> <p><u>Public Comment: None</u></p> <p>COMMISSION ACTION: Comments for draft lighting overlay zoning</p>
	<p><b>7. Commission and Staff Comments</b> Commissioner Pardee: Discussion on landscape design and planning commission review. Commissioner Kirby: Discussion on overlay zoning for landscaping types Commissioner Pardee: Discussion on integration of Green Space Chair Higuera: Follow-up on Centeno Property City Planner: Follow-up on training and Planning Commission PowerPoint Commissioner Saryon: Discussion on NEST property</p>
	<p><b>8. Future Agenda Items –</b> Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ul style="list-style-type: none"><li>a. Sign Ordinance – 5/16/2017</li><li>b. Resiliency Dialogue/Climate Change Discussion – 5/16/2017</li><li>c. Hazard Mitigation Plan Workshop – 6/2017</li><li>d. Accessory Dwelling Units – 6/20/2017</li><li>e. Architectural Design Guideline Amendments – 6/20/2017</li></ul>

**9. Adjourn – Adjourned at 7:22pm**

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled “Agenda Packet for Front Counter” located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.