

# Mt. Shasta Planning Commission Regular Meeting Draft Minutes

Mt. Shasta Community Center, 629 Alder Street Tuesday,  
Tuesday, March 21, 2017; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	<b>1. Call to Order and Flag Salute</b>	Chair Higuera called to order at 6:00pm
	<b>2. Roll call</b>	<b>Present:</b> Chair Higuera, Commissioners Pardee, Beck, Findling, Saryon, Kirby <b>Absent:</b> Commissioner Acord
	<b>3. Public Comment:</b>	Ken Ryan: Discussion on Centeno Property and landscaping.
	<b>4. Consent Agenda</b>	a. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, January 17, 2017 No quorum, Tabled to next meeting  b. Planning Commission Regular Meeting Minutes for Tuesday, February 21, 2017 Commissioner Findling moved to approve the minutes. Commissioner Beck second. COMMISSION ACTION: Amend and approve Smoking Control Ordinance to the City Council MOTION TO APPROVE: Commissioner Findling SECOND: Commissioner Pardee AYES: Commissioners Findling, Saryon, Beck, and Kirby NOES: None ABSENT: Commissioner Acord ABSTAIN: Commissioner Pardee and Chair Higuera
	<b>5. Planning Commission Chair and Vice-Chair Appointment</b>	Nominations for Chair opens: Commissioner Findling: Nominates Belinda Higuera for Chair. Commissioner Beck second. Nominations closed AYES: Chair Higuera and Commissioners Saryon, Kirby, Findling, Beck, and Pardee NOES: None ABSENT: Commissioners Acord ABSTAIN: None  Nominations for Vice-Chair opens: Commissioner Beck: Nominates Melanie Findling for Vice-Chair. Commissioner Saryon second. Nominations closed AYES: Chair Higuera and Commissioners Saryon, Kirby, Findling, Beck, and Pardee NOES: None ABSENT: Commissioners Acord ABSTAIN: None

**6. 2016.50: Shannon Garage Conditional Use**

Juliana Lucchesi: Presentation of application  
Clarifying questions from Planning Commission  
Tory Shannon, Applicant: Answer commission questions.

COMMISSION ACTION: Approve the Conditional Use Permit for a 22' 6" detached garage at 515 Eiler Road and approve the Class 3 exemption.

MOTION TO APPROVE: Commissioner Pardee  
SECOND: Commissioner Kirby  
AYES: Chair Higuera and Commissioners Saryon, Kirby, Findling, Beck, and Pardee  
NOES: None  
ABSENT: Commissioners Acord  
ABSTAIN: None

**7. Ambulance Project Landscape Design Revision**

Juliana Lucchesi: Presentation of application  
Clarifying questions from Planning Commissioners  
Chris Schneider: Answer commission questions on behalf of Applicant  
Joa Janakoyas: Discussion on low shrubbery options  
Discussion Closed. Consensus to move forward with a draft ordinance

COMMISSION ACTION: Approve the landscaping plan revision as presented with the added condition of pruning and maintaining the existing trees.  
MOTION TO APPROVE: Commissioner Saryon  
SECOND: Commissioner Kirby  
AYES: Chair Higuera and Commissioners Saryon, Kirby, and Findling  
NOES: Commissioner Pardee  
ABSENT: Commissioners Acord  
ABSTAIN: Commissioner Beck

**8. 2016.47 Mt. Shasta Taxi Conditional Use Permit**

Juliana Lucchesi: Presentation of the application  
Clarifying questions from Planning Commissioners  
Joa Janakoayas, Applicant: Answer Commission questions

COMMISSION ACTION: Approve the Conditional Use Permit for a home-based taxi business with three taxi vehicles with the additional condition that the Applicant provide off-street parking for all vehicles.

MOTION TO APPROVE: Commissioner Pardee  
SECOND: Commissioner Saryon  
AYES: Chair Higuera, Commissioners Acord, Pardee, and Findling  
NOES: None  
ABSENT: Commissioners Acord  
ABSTAIN: None

**9. 2017.12 Cannabis Cultivation and Product Manufacturing**

Juliana Lucchesi: Presentation of the staff report  
Clarifying questions and discussion on cannabis industry

COMMISSION ACTION: Commissioners Beck and Kirby assigned to subcommittee to work with the City Planner to prepare cannabis industry recommendations.

**10. Commission and Staff Comments**

Commissioner Findling: Action Meeting Minute format and enforcement.  
Commissioner Back: Discussion on repairs needed of sidewalks.

**II. Future Agenda Items** – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.

- a. Design Immunity Ordinance – 4/18/2017
- b. Lighting Ordinance – 4/18/2017
- c. Sign Ordinance – 5/16/2017
- d. Resiliency Dialogue/Climate Change Discussion – 5/16/2017
- e. Hazard Mitigation Plan Workshop – 6/2017

Commissioner Pardee: Request to add Architectural Design Review to Future Items.

**II. Adjourn – Meeting adjourned at 8:35pm**

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

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Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled “Agenda Packet for Front Counter” located at City Hall at the desk on the right-hand side inside the front door.

**Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.**