

Mt. Shasta Active Transportation Committee Special Meeting Minutes

Mt. Shasta City Hall, 305 North Mt. Shasta Blvd

Friday, September 2, 2016; 1:00 p.m.

Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

| ITEM | STANDING AGENDA ITEMS |
|---------------------------|---|
| 1. | <p>Call to Order & Roll Call Meeting called to order by Melanie at 1:00PM. Members present: Melanie Findling, Mike Sojka, Mike Quinn, Juliana Lucchesi</p> |
| 2. | <p>Special Presentations & Announcements:</p> |
| 3. | <p>Public Comment: This is an opportunity for members of the public to address the Committee. The Committee reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. For items which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Committee. The Committee may ask questions but may take no formal action on items addressed during the Public Comment period except to direct staff to prepare a report or place the item on a future agenda.</p> |
| COMMITTEE BUSINESS | |
| 4. | <p>Discussion and Action Regarding Scope of Work for Bicycle Pedestrian and Trails Master Plan: a) Review proposed scope of work, revise as needed, and prepare to submit to City Council along with a request for matching funds. It was determined that an RFQ was not necessary, and an RFP would be written requesting ALTA to do the revision to the Bike/Ped Master Plan. Several items were discussed and are to be included in the requirements for the master plan. These requirements will be documented in the RFP and presented to city council for approval. See attached for detailed notes on desired items to include on the scope of work. <u>Recommended Action:</u> Create Scope of Work for city council approval</p> |
| 5. | <p>Adjourn – The meeting was adjourned at 2:30 PM Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body. The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p> |