

# Mt. Shasta City Council Regular Planning Commission Meeting Draft Minutes

Mt. Shasta Community Center, 629 Alder Street Tuesday,  
Tuesday, February 21, 2017; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	<b>1. Call to Order and Flag Salute</b>	Vice-Chair Findling called to order at 6:00pm
	<b>2. Roll call</b>	Present: Vice-chair Findling, Commissioners Acord, Beck, Saryon, and Kirby Absent: Chair Higuera and Commissioner Pardee
	<b>3. Approval of Minutes:</b>	None
	<b>4. Public Comment:</b>	Welcome to our Planning Commission meeting. The Commission invites the public to address the Commission on issues not listed on the agenda and that are within the Commission’s subject matter jurisdiction. Those wishing to address the Commission are asked to sign-in and indicate their topic of interest. The public has a right to address the Commission on any subject within the Commission’s jurisdiction; however, the Commission may limit public comment on matters that are outside of its jurisdiction. The Planning Commission may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The Commission may place additional time limits on comments, to ensure members of the public have opportunity to speak and the Commission is able to complete its work. A group may be asked to choose a spokesperson to address the Commission on a subject matter, or the Commission may limit the number of persons addressing the Commission whenever a group of persons wishes to address the Commission on the same subject matter. Speakers are asked to provide their name and address for the public record. We greatly appreciate your active participation.
	<b>5. Consent Agenda</b>	Consent Agenda items are matters requiring a Planning Commission review but which, following an initial evaluation by staff, have been found to be consistent with existing City regulations and the City General Plan and are, therefore, recommended for “routine” approval. If it is determined by the Commission that a Consent Agenda item requires further discussion and review, it will be removed to the regular agenda for consideration. The remaining items will be handled as a group by a single action of the Commission.
	<b>6. 2016.50: Shannon Garage Conditional Use Permit</b>	<p>Juliana Lucchesi: Presentation of staff report and Conditional Use Permit application</p> <p>Clarifying questions from the Planning Commissioners</p> <p><u>Tory Shannon, Applicant</u>: Presentation of application and answer commissioner questions</p> <p>COMMISSION ACTION: Approve the Conditional Use Permit for an accessory building not to exceed 22 feet in height and approve the CEQA Class 3 categorical exemption.</p> <p>MOTION TO APPROVE: Commissioner Acord SECOND: Commissioner Kirby AYES: Vice-Chair Findling, Commissioners Kirby, Saryon, Acord, and Beck NOES: None ABSENT: Chair Higuera and Commissioner Pardee ABSTAIN: None</p>

	<p><b>7. Planning Commission Chair and Vice-Chair Appointment</b>  Vice-Chair Findling: Postponed to next meeting until all members are present  Planning Commission was in consensus with this action.</p>
	<p><b>8. General Plan 2016 Annual Progress Report</b>  Juliana Lucchesi: Presentation of 2016 Annual report and staff report  Clarifying questions from Planning Commission  <u>Tory Shannon</u>: Discussion on housing element  <u>Pam Nerona</u>: Discussion on City priorities  <u>Greg Juell</u>: Discussion on road repair and infrastructure  Commissioner Acord: Amend the 2017 priorities to include the Noise Element</p> <p>COMMISSON ACTION: Approve the 2016 Annual Progress report for the consideration of the City Council.  MOTION TO APPROVE: Commissioner Beck  SECOND: Commissioner Acord  AYES: Vice-Chair Findling, Commissioners Kirby, Saryon, Acord, and Beck  NOES: None  ABSENT: Chair Higuera and Commissioner Pardee  ABSTAIN: None</p> <p>COMMISSON ACTION: Approve 2017 Planning Department priorities for the consideration of the City Council.  MOTION TO APPROVE: Commissioner Acord  SECOND: Commissioner Saryon  AYES: Vice-Chair Findling, Commissioners Kirby, Saryon, Acord, and Beck  NOES: None  ABSENT: Chair Higuera and Commissioner Pardee  ABSTAIN: None</p>
	<p><b>9. Commission and Staff Comments</b>  Commissioner Saryon and Acord: Discussion on nuisance properties  Vice-Chair Findling: Discussion on enforcement</p>
	<p><b>10. Future Agenda Items</b> – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ol style="list-style-type: none"> <li>a. Cannabis Product Manufacturing and Cultivation – 3/21/2017</li> <li>b. Cannabis Dispensary Ordinance – 3/21/2017</li> <li>c. Design Immunity Ordinance – 3/21/2017</li> <li>d. Lighting Ordinance – 4/18/2017</li> <li>e. Sign Ordinance – 4/18/2017</li> </ol>

**11. Adjourn – Adjourned at 8:07pm**

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled "Agenda Packet for Front Counter" located at City Hall at the desk on the right-hand side inside the front door.

**Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk's office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.**