

Mt. Shasta Active Transportation Committee Meeting Minutes

City Hall Conference Area
305 North Mt. Shasta Blvd. Friday
February 17, 2017; 8:30 AM
Approved as Amended

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item
1. Call to Order – Vice-Chair Sojka called the meeting to order at 8:42am
2. Roll Call: Present: Chair Sojka, Member Quinn, Member Riddle, and Member Kane Absent: None
3. Special Presentations & Announcements: None
4. Public Comment Ken Ryan: Discussion on Rails to Trails program grant and Caltrans Active Transportation Regional Plan.
5. Staff & Member Comments City Planner, Juliana Lucchesi: Discussion on City activity on Caltrans Active Transportation Regional Plan comments. City will comment on behalf of the committee. Vice-Chair Sojka: Welcome to Jenna Kane to the Active Transportation Committee
6. Consent Agenda: Approval of the November 16, 2017 Meeting Minutes Approval of the minutes as presented: 1st Member Quin, 2nd Member Riddle AYE: Vice-Chair Sojka, Members Quinn, and Riddle NO: ABSTAIN: Member Kane
7. Committee Chair Appointments City Planner: The Chair of the Committee has stepped down, thus, the appointment process is require to appoint a new chair. Nominations Opened for Chair: Member Quinn nominates Vice-Chair Sojka and Member Riddle seconds. AYES: Members, Riddle, Quinn, and Kane NO: ABSTAIN:

Nominations Opened for Vice-Chair:

Member Riddle nominates Member Quinn and Chair Sojka seconds.

AYES: Chair Sojka, Members Riddle, and Kane

NO:

ABSTAIN:

8. Role and Responsibilities of the Active Transportation Committee

City Manager: Discussion on the ATC role and responsibilities and how do they see themselves operating.

Ken Ryan: Question on most recent changes to the committee items like Midtown Trail

Chair Sojka: Discussion on City projects and activities

Ken Ryan: Discussion on City Limits focus

City Manager: Coordination with other entities is City Staff's role with the ATC

Member Kane: Discussion on City's resources and major bike corridor

Member Quinn: Discussion on coordination with other groups

Chair Sojka: Discussion on Sphere of Influence and county resident involvement

City Planner: Discussion on policy changes with physical projects

Chair Sojka: Discussion on previous conversations about bike parking

Member Riddle: Discussion and questions about discussion making process

Member Quinn: Discussion on support for policy development

City Manager: Discussion on ATC priorities

Chair Sojka: Recommendation on Special Meeting on objectives

City Councilor Wagner: Establish a vision for ATC

Full group: Discussion on Brown Act and the committee

City Manager: Discussion on committee focus and support for proactive actions

9. Subcommittee Reports

Member Quinn: Report update on newspaper article

Chair Sojka: Update on Facebook page and themes for posting

City Planner: Request for themes for upcoming months with March focusing on Safety

Member Quinn: Discussion on outside organization support for April

10. Circulation Element and Master Plan Report

Postponed to another meeting

11. Grant Opportunities: Safe Routes to Schools

City Planner: Request for committee assistance for writing grants

Ken Ryan: Discussion on his involvement based on his experience

Member Kane: Volunteers to serve

Member Riddle: Volunteers to serve

Chair Sojka: Discussion on grant writing system

12. Future Agenda Items – These are tentative items to review in the upcoming meetings

- a. UC Berkley Recommendations – 3/17/2017

- b. Pedestrian and Bicycle Parking and Infrastructure – 3/17/2017
- c. Active Transportation Community events – 3/17/2017
- d. Public Works Projects: Quarterly Update – 4/21/2017

13. Adjourn – Meeting was adjourned at 9:54am

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

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