

Mt. Shasta City Council Regular Planning Commission Meeting Draft Minutes

Mt. Shasta Community Center, 629 Alder Street Tuesday,
Tuesday, January 17, 2017; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1. Call to Order and Flag Salute	Chair Higuera called to order at 6:02pm
	2. Roll call	<p>Present: Chair Higuera, Commissioners Pardee, Findling, Acord</p> <p>Absent: Commissioner Clure and Beck</p>
	3. Approval of Minutes	– postponed due to lack of quorum
	4. Public Comment:	<p>Welcome to our Planning Commission meeting. The Commission invites the public to address the Commission on issues not listed on the agenda and that are within the Commission’s subject matter jurisdiction. Those wishing to address the Commission are asked to sign-in and indicate their topic of interest. The public has a right to address the Commission on any subject within the Commission’s jurisdiction; however, the Commission may limit public comment on matters that are outside of its jurisdiction. The Planning Commission may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The Commission may place additional time limits on comments, to ensure members of the public have opportunity to speak and the Commission is able to complete its work. A group may be asked to choose a spokesperson to address the Commission on a subject matter, or the Commission may limit the number of persons addressing the Commission whenever a group of persons wishes to address the Commission on the same subject matter. Speakers are asked to provide their name and address for the public record. We greatly appreciate your active participation.</p>
	5. Consent Agenda	<p>Consent Agenda items are matters requiring a Planning Commission review but which, following an initial evaluation by staff, have been found to be consistent with existing City regulations and the City General Plan and are, therefore, recommended for “routine” approval. If it is determined by the Commission that a Consent Agenda item requires further discussion and review, it will be removed to the regular agenda for consideration. The remaining items will be handled as a group by a single action of the Commission.</p>
	6. 2016.16: Secondhand Smoke Ordinance Second Reading	<p>Juliana Lucchesi: Presentation of staff report Clarifying questions from Planning Commission <u>Roslyn McCoy</u>: Discussion and questions about smoking areas for smokers Commissioner Acord: Amend ordinance to add recreational Commissioner Findling: Amend to address grammar and wording</p> <p>COMMISSON ACTION: Amend and approve Smoking Control Ordinance to the City Council MOTION TO APPROVE: Commissioner Findling SECOND: Commissioner Pardee AYES: Chair Higuera, Commissioners Acord, Pardee, and Findling NOES: None ABSENT: Commissioners Clure and Beck ABSTAIN: None</p>

	<p>7. 2016.16: Smoke-Free District Map Creation Juliana Lucchesi: Presentation of smoke free district map and regulations Clarifying questions from Planning Commission Commissioner Findling: Amend map to add alleyways to assist smokers</p> <p>COMMISSON ACTION: Approve Smoke-Free District map and regulations as amended for recommendation to the City Council MOTION TO APPROVE: Commissioner Pardee SECOND: Commissioner Findling AYES: Chair Higuera, Commissioners Acord, Pardee, and Findling NOES: None ABSENT: Commissioners Clure and Beck ABSTAIN: None</p>
	<p>8. 2016.03: Night Sky/ Lighting Ordinance Discussion Juliana Lucchesi: Presentation of the staff report Clarifying questions from Planning Commissioners <u>Roslyn McCoy</u>: Discussion on City street lighting Discussion Closed. Consensus to move forward with a draft ordinance</p>
	<p>9. 2016.10: Sign Ordinance Illumination and Dynamic Elements Juliana Lucchesi: Presentation of the staff report Clarifying questions from Planning Commissioners Discussion Closed. Consensus to move forward with a draft ordinance</p>
	<p>10. Commission and Staff Comments Commissioner Pardee: Discussion on sign enforcement Juliana Lucchesi: Discussion on code enforcement Commissioner Acord: Discussion on the property at 305 Old McCloud Juliana Lucchesi: Update on Sewer Break</p>
	<p>11. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ul style="list-style-type: none"> a. General Plan Progress Report – 1/17/2017 b. Off-Street Parking Requirements – 2/21/2017 c. Orchard Annexation Pre-zoning – 2/21/2017
	<p>11. Adjourn – Meeting adjourned at 8:03pm</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled "Agenda Packet for Front Counter" located at City

Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk's office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.