

Mt. Shasta City Council Special City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, December 16, 2013; 5:00 p.m.

Approved as Submitted on 1-13-14

“Our mission is to maintain the character and resources of our ‘small town’ community while striking an appropriate balance between economic development and preservation of our quality of life.”

Page	Item
	<p>1. Call to Order and Flag Salute</p> <p>At the hour of 5:04 p.m., Mayor Stearns called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	<p>2. Roll call</p> <p>Councilmembers Present: Burns, Collings, Harkness, Moore, and Mayor Stearns Councilmembers Absent: None</p>
	<p>3. Public Comment: None</p>
	<p>4. Adopt Resolution No. CCR-13-64 RE: Approving a Professional Services Agreement for Engineering Consultant Services Between the City of Mt. Shasta and PACE Engineering, Inc., for Engineering Design and Construction Engineering Services, Including Environmental Services for Construction of the EDA-Funded Wastewater Interceptor and Wastewater Treatment Plant Improvement Project.</p> <p><i>Public Works Director Staff Report</i></p> <p>Mayor Stearns called for public comment on this agenda item. Seeing no public comment, Mayor Stearns closed the Public Comment portion.</p> <p>The City Manager thanked the Mayor and Councilmembers for accommodating this special meeting and acknowledged the very tight time line of the EDA Grant.</p> <p>The Public Works Director reviewed his report with the Council, which was provided in writing, along with the scope of work for the proposed project. He commented on the firm review and selection process. The Public Works Director briefly discussed the engineer planning and environmental review/feasibility study aspects.</p> <p>Councilmember Collings inquired about whether the Environmental Impact Report (EIR) was going to be a full California Environmental Quality Act (CEQA) EIR and about the concept of increasing the aeration on the existing ponds. Paul Reuter, PACE Engineering, confirmed the EIR would meet all of the CEQA requirements and commented on the initial aeration concept.</p>

Councilmember Burns asked if there will be a City representative partnering with the project to provide daily oversight. Mr. Reuter stated he will be the Project Manager and will work collaboratively with City Staff. The Public Works Director clarified he will be receiving daily construction observations from PACE employees and will be working closely with the Project Manager. The City Manager clarified it is common practice to have a project manager when the City does not have engineering staff.

Councilmember Burns asked for clarification on the interceptor-line placement and requested an explanation of cost allocations for the project. Mr. Reuter indicated the interceptor-line's northern boundary would end around the CHP office. The Finance Director explained direct payment would come from the City and the City would then request reimbursement from the Federal Government.

Councilmember Burns requested further information regarding the availability of grant funds. The City Manager indicated he has no concerns with respect to EDA funding this project. He provided further information regarding how reimbursements of funds are processed with this type of grant.

Councilmember Harkness asked about the match for the EDA grant, confirming it would come from Crystal Geysers. He also confirmed the order in which the funds are spent. The finance Director confirmed the process for the release of project funds.

Councilmember Burns inquired about the vetting process of the environmental firm's qualifications for this project. Mr. Reuter stated North State Resources' qualifications were examined closely during the selection process, and their firm is highly reputable with a local office here in Mount Shasta. Julian Colescott, North State Resources, Wildlife Biologist and Professional Wetland Scientist, described his education, background, and qualifications.

Councilmember Burns questioned Mr. Colescott about impact and mitigation areas and asked if he has completed a cursory review of the project areas. Mr. Colescott confirmed he has done the field work associated with the wetland delineation and discussed briefly the process for determining alternative alignments/plans with the least environmentally damaging impact.

Councilmember Burns inquired if there will be staff interacting with the Tribes under the Native Antiquities Act to ensure the preservation of Tribal artifacts. Mr. Colescott confirmed there would be an archeologist on staff who will be performing this work for the project.

Councilmember Collings spoke about the spending/funding allocations relative to the grant funds, the Crystal Geysers match and how much of these funds will be allocated to the State mandated portion of the project. Mr. Reuter explained when there is an applicant contribution, the applicant's funds are typically expended first. The City Manager reiterated they are very interested in maximizing the available funds in a way that provides the community and rate payers with the greatest benefit.

Councilmember Burns asked for clarification of PACE's budget with respect to Geotechnical Exploration. Mr. Reuter stated the difference in Geotech's budget proposal and PACE's was the 10% sub-consultant mark-up.

Councilmember Burns discussed the reported proposal of waste loading on the existing lagoons and questioned the reasonability of the expectations for flow use from Crystal Geyser. Mr. Reuter explained it will be critical to meet with Crystal Geyser to obtain the actual expectations, as this could affect the interim design as well as the State mandated project. He anticipates the meeting with Crystal Geyser will take place sometime in January 2014.

Councilmember Harkness asked a follow-up question regarding Crystal Geyser's proposed numbers on flow and the financial impact if there is a need to make an increase. Mr. Reuter responded to the question by stating they are in the planning process and will be examining each of these items before completing the design plan.

Councilmember Burns asked what would happen if the Crystal Geyser plant did not go forward. The City Manager responded by stating from his experience he is not fearful of that outcome as the City will be working collaboratively with all parties. This should enable the City to use the funds for the infrastructure of the business as planned.

A general discussion was held regarding the process of managing in-flow and out-flows of the Crystal Geyser Plant and monitoring the system. Mr. Reuter anticipates coming back to the City Council in the March/April timeframe to provide an update.

The City Manager outlined the first joint meeting with Crystal Geyser and Siskiyou County, stating it was a constructive meeting toward obtaining more information.

A brief overview of the boundary alignment and placement of the interceptor-line was provided by Mr. Reuter.

Councilmember Burns asked if there would be testing done at the plant site as part of the EIR. Mr. Reuter indicated they would not be testing at the plant; they would be testing at various locations along the trench for the line.

Motion to adopt Resolution CCR-13-64; Approving a Professional Services Agreement for Engineering Consultant Services Between the City of Mt. Shasta and PACE Engineering, Inc., for Engineering Design and Construction Engineering Services, Including Environmental Services for Construction of the EDA-Funded Wastewater Interceptor and Wastewater Treatment Plant Improvement Project, by title only.

Motion by: Councilmember Moore

Seconded by: Collings

Council Action: Motion carried on a voice vote of 5-0

Councilmembers Burns thanked Mr. Reuter for his thorough reporting.

	<p>5. Adjourn There being no further business before the Council, the meeting was adjourned at the hour of 5:56 p.m. to the Regular City Council Meeting to be held on Monday, January 13, 2014, at 6:30 p.m.</p>
	<p>Respectfully Submitted, <i>Tammy Laphorne</i> Tammy Laphorne, Deputy City Clerk</p>