

# Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street  
Monday, November 24, 2014 - 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	<p>Call to Order and Flag Salute</p> <p>At the hour of 5:32 p.m., Mayor Stearns called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	2.	<p>Roll call</p> <p>Councilmembers Present: Burns, Collings, Mayor Pro-Tem Harkness, Mayor Stearns Councilmembers Absent: Moore</p>
	3.	<p>Special Presentations &amp; Announcements:</p> <p>a. Fire Safe Council Presentation by Dale Nova</p> <p>Dale Nova of the Mt. Shasta Fire Safety Council, a citizen-driven organization, provided an update for Council detailing current and future planned fuel reduction projects around the Mt. Shasta area.</p> <p>Mr. Nova reported that the first three phases have been completed. The Fuelbreaks Program was implemented as a result of the Community Wildfire Protection Plan that was completed in 2004 and funded with a grant from the U.S. Forest Service.</p> <p>Also in attendance were Giselle Nova; Jim Beem, President of the Board of Directors of the Mt. Shasta Fire Protection District; Pat Titus, representing the U. S. Forest Service; Dan Hebrard, Battalion Chief, Cal Fire; and Ron Bravo, Division Chief, Cal Fire.</p> <p>b. Presentation of Proclamations for Eagle Scout Recipients – Mayor Stearns</p> <p>Mayor Stearns read the City of Mt. Shasta Proclamation of Honor celebrating the achievement of four members of Mount Shasta Boy Scout Troop 97, who attained the rank of Eagle Scout, the highest rank in the Boy Scouts of America.</p> <p>The Mayor extended the City of Mt. Shasta’s congratulations to Christopher Forslund, Asher Funk, Nicholas Schwartz, and Jonathan Van De Walker.</p>
	4.	<p>City Council Interviews of Board/Commission /Commissioner Candidates: None</p>
	5.	<p>Public Comment:</p> <p><b>Roslyn McCoy:</b> Expressed concern over the newly installed LED street lighting on</p>

	<p>Lake Street. She inquired where other lights will be installed, and what options are available for the settings/output on these lights.</p> <p>Rod Bryan, Director of Public Works, responded that the LED lighting program was implemented to replace street lights that were no longer functioning. There is no further replacement of lights planned at this time. Full output of the new LED lights is 64 Watts. The lights can be adjusted to 53 Watts and 22 Watts (which is the lowest setting/output available). The installed lights are at the lowest settings.</p> <p><b><u>Doug Blackwell:</u></b> Does not believe that LED lighting is appropriate for the City of Mt. Shasta. He is concerned about the potential effect on the environment, enjoyment of property, and reflective glare.</p> <p>Councilmember Collings reported that ongoing studies will be undertaken to determine the placement, and output settings, of the LED street lights.</p>
	<p>6. Meeting Recess – A meeting recess was not taken.</p>
<b>CITY COUNCIL BUSINESS</b>	
	<p>7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"><li>a. Approval of Minutes: October 27, 2014 Regular City Council Meeting</li><li>b. Approval of Minutes: November 10, 2014 Regular City Council Meeting</li><li>c. Approval of Disbursements: Accounts Payable: 11/04/2014 and 11/13/2014 Total Gross Payroll and Taxes: For Period Ending 11/12/2014 (Finance Director)</li><li>d. Monthly Finance/Investment Report – October 31, 2014 (Finance Director)</li><li>e. Fiscal Year 2014/2015 First Quarter Budget Report (Finance Director )</li></ul> <p>MOTION to approve consent agenda item 7(a); the Minutes of the October 27, 2014 Regular City Council Meeting as submitted. Motion by: Mayor Pro-Tem Harkness Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 4 Ayes – (Burns, Collings, Mayor Pro-Tem Harkness, Mayor Stearns) 1 Absent – (Moore)</p> <p>MOTION to approve consent agenda item 7(b); the Minutes of the November 10, 2014 Regular Council Meeting as submitted. Motion by: Mayor Pro-Tem Harkness Second by: Councilmember Collings Council Action: Motion carried on a voice vote as follows:</p>

	<p>3 Ayes – (Collings, Mayor Pro-Tem Harkness, Mayor Stearns) 1 Abstain – (Burns) 1 Absent – (Moore)</p> <p>MOTION to approve consent agenda item 7(c); Approval of Disbursements: Accounts Payable: 11/04/2014 and 11/13/2014 Total Gross Payroll and Taxes: For Period Ending 11/12/2014 (Finance Director) Motion by: Mayor Pro-Tem Harkness Second by: Councilmember Collings Council Action: Motion carried on a voice vote as follows: 4 Ayes – (Burns, Collings, Mayor Pro-Tem Harkness, Mayor Stearns) 1 Absent – (Moore)</p> <p>e. Fiscal Year 2014/2015 First Quarter Budget Report (Finance Director)</p> <p>Mayor Pro Tem Harkness inquired of Finance Director Muriel Horwath Terrell why Transit Occupancy Tax (TOT) revenue was at an all-time high, and yet Sales Tax revenue appeared stagnant or flat for the same period. Finance Director Terrell responded that sales tax revenue lags behind the quarterly TOT. The last reported sales tax revenue was from the beginning of the 2014 year, which is historically the slowest quarter of the year for sales.</p> <p>No further discussion or action was taken on this item.</p>
	<p>8. Consider Resolution No. CCR-14-63 RE: Approving Canvass of Election Results (Deputy City Clerk) Council will be provided with Exhibit “A” to the proposed resolution on Monday, November 24th, which recites the facts of the General Election held on Tuesday, November 4th, 2014. Staff recommends City Council accept the Certified Canvass and Statement of Results of the Election received from the County Registrar of Voters.</p> <p>MOTION to approve Resolution No. CCR-14-63 RE: Approving Canvass of Election Results (Deputy City Clerk) Motion by: Councilmember Burns Second by: Mayor Pro Tem Harkness Council Action: Motion carried on a voice vote as follows: 4 Ayes – (Burns, Collings, Mayor Pro Tem Harkness, Mayor Stearns) 1 Absent – (Moore)</p>
	<p>9. Swearing In of City Council Members Tom Moore and Timothy Stearns (City Clerk) City Clerk will administer the Oath of Office to Tom Moore and Timothy Stearns who received the plurality of votes at the November 4, 2014 General Election for their appointment to the Mt. Shasta City Council.</p> <p>City Clerk, John Kennedy, Sr., administered the Oath of Office to Timothy Stearns. Councilmember Moore was absent.</p>
	<p>10. Council Selection of Mayor and Mayor Pro Tem</p> <p>Councilmember Burns nominated Geoffrey Harkness as Mayor. Council Action: Motion carried on a voice vote as follows: 4 Ayes – (Burns, Collings, Harkness, Mayor Stearns)</p>

	<p>1 Absent – (Moore)</p> <p>Councilmember Burns nominated Jeffrey Collings as Mayor Pro Tem. Council Action: Motion carried on a voice vote as follows: 4 Ayes – (Burns, Collings, Mayor Geoffrey Harkness, Stearns) 1 Absent – (Moore)</p> <p>Councilmember Stearns congratulated Mayor Harkness and Mayor Pro Tem Collings and officially relinquished the gavel to Mayor Geoffrey Harkness.</p>
	<p>11. Resolution CCR-14-64 RE: Authorizing the purchase of a 10 yard dump truck from United Rentals in an amount not to exceed \$75,000 (Public Works Director).</p> <p><u>Background:</u> The City, as part of the Fleet and Equipment Replacement Program, has been planning for the purchase of a 10 yard dump truck for several years. Staff is recommending purchase of a used dump truck.</p> <p><u>Report By:</u> Rod Bryan, Public Works Director</p> <p><u>Council Action:</u> Adoption of Resolution CCR-14-64</p> <p>Public Works Director Rod Bryan spoke about this low-mileage, California emissions compliant dump truck whose purchase price was under \$70,000. It is anticipated to be in service for the next 10-20 years. There are no other major capital equipment replacement purchases planned for the Public Works Department until next budget cycle.</p> <p>No public comment.</p> <p>Motion authorizing the purchase of a 10 yard dump truck from United Rentals in an amount not to exceed \$75,000. Motion by: Councilmember Stearns Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 4 - Ayes (Burns, Mayor Pro Tem Collings, Mayor Geoffrey Harkness, Stearns) 1 - Absent (Moore)</p>
	<p>12. Public Hearing: Approving Fiscal Year 2014-2015 Citizens Option for Public Safety (COPS) Program Appropriation</p> <p><u>Background:</u> Staff respectfully recommends continuance of our program to supply patrol personnel with equipment needed to complete frontline patrol activities and in addition, as in the past, funding to be used to support the supplemental positions that were created in the 04/05 fiscal year.</p> <p><u>Report By:</u> Parish Cross, Chief of Police</p> <p><u>Council Action:</u> Adoption of Resolution CCR-14-65</p> <p>Chief Parish Cross reported that the Mt. Shasta City Police Department is in their fifteen year of participation in the COPS Grant Funding Program. Chief Cross respectfully requests the successful continuation of the 70%-30% use of grant funds</p>

for staffing and vehicle replacement, respectively.

Public Comment:

**Roslyn McCoy:** Expressed concern about replacement of vehicles prior to reaching their full service potential to the City.

Chief Cross stated that historically it has been the Department's policy to purchase used vehicles. There are currently two vehicles in service that are dated 1999 and 2005. With the availability of COPS grant funds, the Department can now purchase new vehicles. New acquisitions are anticipated to be replaced on a 7-10 year rotation schedule, one vehicle replacement per year. The Department has reduced its fleet by 40-50 percent. Once sold, funds received for auctioned vehicles are placed in the General Fund.

There being no further discussion from the public, public comments was closed.

Councilmember Stearns encouraged Chief Cross to consider the use of hybrid and/or electric vehicles which would represent a substantial savings in fuel and maintenance costs, and reduction in carbon emissions.

Chief Cross reported that two hybrids are currently in service in the Department's fleet, and he anticipates a greater investment in these types of vehicles in the future.

Motion for Adoption of Resolution CCR-14-65; Approving Fiscal Year 2014-2015 Citizens Option for Public Safety (COPS) Program Appropriation

Motion by: Councilmember Stearns

Second by: Mayor Pro Tem Collings

Council Action: Motion carried on a voice vote as follows:

4 Ayes – (Burns, Mayor Pro Tem Collings, Mayor Harkness, Stearns)

1 Absent – (Moore)

### CITY COUNCIL/STAFF REPORTING PERIOD

#### 13. Council Reports on Attendance at Appointed/Outside Meetings

Mayor Pro Tem Collings reported that he and Mayor Harkness attended the Scoping Meeting on November 12, 2014. Although the meeting format was amended to one of Question and Answer, Mayor Pro Tem Collings found the proceedings effective and well-run. Both he and Mayor Harkness felt there was great value in the in-depth dialog between the public and experts on the subject matter.

Councilmember Burns stated that he attended the Active Transportation Committee (ATC) meeting, and reported that the committee is researching grant writing opportunities to fund their projects. Councilmember Burns believes that the ATC is the only one of its kind in Siskiyou County. As such, other cities are reaching out to the committee for the purpose of establishing bike routes/trails to connect the cities.

Councilmember Burns questioned the jurisdiction of the ATC Committee, and queried other councilmembers on their understanding of the committee's advisory obligations outside of the City of Mt. Shasta.

Councilmember Stearns suggested that this issue be made a future agenda item to

	<p>clarify the appropriateness of this committee's outreach to other communities.</p>
	<p>14. Council and Staff Comments</p> <p>City Manager Eckert reminded Councilmembers that in January, 2015 the next election-related item will be the Council's selection of committees and commissions. He thanked the Council for their participation in this time-consuming and arduous task.</p> <p>City Manager Eckert encouraged everyone to attend the Winter Magic Festival on November 28th, a great way to celebrate Mt. Shasta and local businesses in an all-day event. For citizens wishing to volunteer to the benefit their community, there are openings on the Planning Commission, Beautification Committee and Recreation and Parks Board of Directors. As always, Firefighter and Police Department Volunteers are welcomed.</p> <p>City Manager Eckert wished to express his thanks to Councilmember Stearns for his guidance and leadership during his tenure as Mayor over the past year.</p>
	<p>15. Future Agenda Items (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none"><li>a. Review of Ordinance #275 with the intent to add language allowing the inclusion of downtown property owners to be eligible to sit on the DEAC – 12/2014 (Waiting for legal review)</li><li>b. Recycling Enhancements – 12/2014 (Waiting for Rotary Interact Club to install new containers)</li><li>c. Discuss the overall development of "The Landing Commerce Park) including the possible RV Park Development and an array of other land use options – 1/2015</li><li>d. LED Light System Update – 2/2015</li><li>e. Discussion of the City's Connection Fees – 1/2015</li><li>f. Overview of election process for Councilmembers – 2/2015</li><li>g. With the assistance of PMC, initiate the annexation process for the Orchard Property – 1/2015</li></ul> <p>Councilmember Stearns suggested that an agenda item be added to the January City Council meeting to allow Council to provide guidance, establish parameters, and direction to various committees for the year 2015.</p> <p>Councilmember Burns suggested that representatives of committees be invited to that Council meeting.</p> <p>Committee appointments commence in January with the Planning Commission, and February for the Beautification Committee.</p>
	<p>16. Adjourn</p> <p>There being no further business before the City Council, the meeting was adjourned at the hour of 7:16 p.m.</p>