

MT. SHASTA CITY COUNCIL REGULAR MEETING MINUTES
Mt. Shasta Community Center, 629 Alder Street
Tuesday, November 12th, 2013; 6:30 p.m.
Approved as Submitted on 11-25-2013

“The mission of the Mt. Shasta Community Action Plan is to maintain the character and resources of our ‘small town’ community while striking an appropriate balance between economic development and preservation of our quality of life”.

ITEM

1. Call to Order and Flag Salute:

At the hour of 6:31 p.m. Mayor Moore called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call

Present: Council Members Michael Burns Sr., Jeffrey Collings, Geoff Harkness, Timothy Stearns, and Mayor Moore.

Absent: NONE

3. Public Comment:

- **Ken Ryan** –Shared information regarding three upcoming state-wide grant applications with submission dates within the next six months. These grant opportunities range between \$50,000 to \$100,000 each. Mayor Moore asked Mr. Ryan to provide this information to the City Manager for further research.
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4. Approval of Minutes: Minutes of October 28th, 2013 Regular City Council Meeting

MOTION to approve the minutes of the October 28, 2013, Regular City Council meeting with correction to Agenda item #13.

Motion by: Council Member Collings

Second by: Council Member Harkness

Council Action: Motioned carried on a voice vote of 5-0.

5. City Council Interviews of Board/Commission’s /Commissioner Candidates:

City Manager advises the City Council that there are a variety of vacancies on the Planning Commission, the Parks and Recreation Committee, Library Tax Committee, the Downtown Parking Committee, and the Alternative Transportation Committee.

6. Special Presentations & Announcements: NONE

7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items *All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.*

- a. **Approval of Disbursements:** Accounts Payable: 10/23/13, 10/30/13 and Total Gross Payroll and Taxes: For Period Ending 11/05/13.

MOTION to approve the consent agenda item 6a as presented.

Motion by: Council Member Stearns

Second by: Council Member Collings

Council Action: Motioned carried on a voice vote of 5-0.

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- 8. Revision to the Community Development Block Grant (CDBG) Program adding HOME Investment Partnership (HOME) Program Housing Rehabilitation Assistance Program Guidelines.** A Resolution of the City of Mt. Shasta Approving Revised Program Guidelines, including a Relocation Plan for Housing Rehabilitation Assistance Programs.

The Public Hearing was opened; having no public comment, Mayor Moore closed the Public Hearing on the proposed Community Development Block Grant. Council Member Harkness inquired if there was a discussion with the homeowner as to options for rehabilitation funds. The Finance Director confirmed that options are discussed with the homeowners.

MOTION to adopt Resolution CCR13-59 to approve the Revision to the Community Development Block Grant (CDBG) Program adding HOME Investment Partnership (HOME) Program Housing Rehabilitation Assistance Program Guidelines.

Motion by: Council Member Harkness

Second by: Council Member Collings

Council Action: Motioned carried on a voice vote of 5-0.

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- 9. Adopt Resolution No. CCR-13-60 RE: Accepting the Pine Street Sidewalk Project As Complete and Authorizing The Filing Of The Notice Of Completion.**
(Public Work Director)

Sunrise Excavating completed the Pine Street Sidewalk Project on October 31, 2013. Staff recommends Council adopting a resolution accepting the Pine Street Sidewalk Project as complete and authorizing the filing of the Notice of Completion.

Staff report provided by the Public Works Director requesting the Council to authorize the filing of the Notice of Completion for the Pine Street project. Council Members Burns and Stearns commented on A job well done by both the City staff and the contractor.

MOTION to adopt Resolution CCR13-60, accepting the Pine Street Sidewalk Project as complete and Authorizing the Filing of the Notice Of Completion by Title only.

Motion by: Council Member Stearns

Second by: Council Member Harkness

Council Action: Motioned carried on a voice vote of 5-0.

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- 10. Brown Act Committee Minutes/Meetings:** Minutes for October 8, 2013 CEDAC Meeting

All members of the Council have read and reviewed the CEDAC meeting minutes. Mayor Moore commented that Council Member Collings and Council Member Harkness both gave outstanding presentations at the CEDAC meeting, and thanked all those involved with this committee.

11. Reports RE: Attendance at Outside Meetings

- Council Member Stearns attended and reported on meetings of the Shasta Community Regional Foundation meeting, the Hometown Competitiveness Boot Camp, and the Cycle Siskiyou meeting.
 - Council Member Collings attended and reported on meetings of the Hometown Competitive Siskiyou County Boot-camp and toured the DANCO affordable housing properties and facilities with the City Manager in the Eureka area. The City Manager thanked Council Member Collings for taking the time to attend the tour and reported that he was impressed with the projects that they viewed and with the company.
 - Council Member Harkness attended and reported on meetings of the Cycle Siskiyou and the Inter-Regional Water Management (IRWM). Council Member Harkness reported that the Siskiyou County Council voted down becoming a member of IRWM.
 - Mayor Moore attended and reported on his meeting with other City local City staff and Council reported on his interaction with the staff completing the Tesla electric charging station. Mayor Moore reported on his meeting with the Director of the CEDAC.
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12. Upcoming Future Agenda Items:

- **RFP for John Smith Sanitation (Or any other parties we want to include in RFP) City of Mt. Shasta agreement with John Smith ends March 31, 2014.**
- **Award Contracts for State mandated waste water treatment improvements Engineering and Environmental Contracts.**
- **Award Professionals Services Agreement (Blank) to conduct Traffic Survey.**
- **Fiscal Year 2012-2013 Independent Audit Report & Presentation.**
- **Awarding the 2012 Alma Street STIP Contract XXX Construction Inc.**
- **Beautification Award (Nov 25 council meeting)**

Future Agenda Items Added:

- **Election of Mayor and Mayor Pro-Tem**
 - **Auction of the Bank of America building**
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13. Council and Staff Comments:

Mayor Moore thanked Al Hazan, who is moving to Arizona, for his service to the City with respect to economic development.

Council Member Stearns commented on the process for which the Council vote in the Mayor and the Mayor Pro-Tem and stated that he would like to see the tradition of rotating those positions so that others on the Council have an opportunity to serve in those capacities.

Mayor Moore commented that community members have approached him and advised him that they would like for him to consider accepting another term as Mayor, respecting it's a Council decision.

The City Manager advised the Council that he has continued to work with the Winter Magic Committee for the commencement of the day after Thanksgiving celebration and lighting ceremony. City Manager further reported to the Council his attendance at the Chamber of Commerce Leadership meeting. The City Manager commends the Council for their long hours of working on behalf of their constituents. The City Manager introduced the new Administrative Assistant, Tammy Laphorne.

14. Adjourn

There being no further business before the Council, the meeting was adjourned at the hour of 7:26 p.m. to the next Regular City Council Meeting to be held on Monday, November 25th, 2013 at 6:30 p.m.

Respectfully Submitted,

Tammy Laphorne

Tammy Laphorne, Deputy City Clerk/Administrative Assistant
For John E. Kennedy Sr., City Clerk