

**MT. SHASTA CITY COUNCIL REGULAR MEETING MINUTES**

**Mt. Shasta Community Center, 629 Alder Street**

**Monday, October 28th, 2013; 6:30 p.m.**

**Approved as Submitted on 11-12-2013**

“The mission of the Mt. Shasta Community Action Plan is to maintain the character and resources of our ‘small town’ community while striking an appropriate balance between economic development and preservation of our quality of life”.

**PAGE**

**ITEM**

1. **Call to Order And Flag Salute:**  
At the hour of 6:30 p.m. Mayor Moore called the meeting to order and led the audience in the Pledge of Allegiance.

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2. **Roll call:**  
**Present:** Council Members Michael Burns, Sr., Geoff Harkness, Timothy Stearns, Jeffrey Collings and Mayor Moore.

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3. **Public Comment: NONE**

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4. **Approval of Minutes: Minutes of Oct 14<sup>th</sup>, 2013 Regular City Council Meeting**

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5. **City Council Interviews of Board/Commission/Commissioner Candidates:**  
No Interviews

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6. **Appointment of Alternative Transportation Advisory Committee (ATAC) Members:**  
City staff respectfully requests the Mayor and City Council reappoint Melanie Findling and Kenneth Ryan to the ATAC Committee for four year terms and Claire Tenscher to a partial term.  
  
Council Action: Council Member Stearns moved, seconded by Council Member Burns to approve Resolution 13- 52, 13- 53 and 13- 54. Motion carried on a voice vote of 5-0

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7. **Special Presentations & Announcements: NONE**

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**8. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items *All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.***

- a. Approval of Disbursements:** Accounts Payable: 10/9/2013, 10/10/2013, 10/17/13 and Total Gross Payroll and Taxes: For Period Ending 10/22/2013

Council Member Harkness Moved to Approve, seconded by Council Member Collings. Motion carried on a 5-0 voice vote.

- b. Investments Reports:** Monthly Investment and Financial Report for the Period Ending Sept 30<sup>th</sup>, 2013.

Council Member Harkness Moved to Approve, seconded by Council Member Collings. Motion carried on a 5-0 voice vote.

- c. Adopt Resolution No. CCR-13-55 RE:** Determining that Christopher A. Lynch is Substantially incapacitated for performance of the duties of police officer and that such Disability is not industrial in nature.

Council Member Harkness Moved to Approve, seconded by Council Member Collings. Motion carried on a 5-0 voice vote.

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**9. Snow Preparations:** These Reports are respectfully provided to the Mayor and the City Council for Informational purposes. The presentation is intended to share information and gather input from the City Council and the Public prior to the onset of winter weather.

Public Works Director Mr. Bryan gave his snow preparation report.

City Council Members and Mayor Moore found the Snow Preparation report to be very informative and praised Mr. Bryan for a great presentation. Mayor Moore also praised Mr. Bryan for all the hard work he put into it. Council Members all agreed on Mayor Moore's comments.

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- 10. Winter Safety Precautions:** This report is respectfully preceded to the Mayor and City Council for informational purposes. The presentation is intended to share information and gather input from the public prior to the onset of winter weather. It is our intent to have an array of our Firefighters assist with this important presentation to the City Council.

Fire Chief Matt Melo gave his Winter Safety Precaution presentation.

City Council Members and Mayor Moore found the report to be very informative and praised Fire Chief Melo for a great presentation. Mayor Moore also praised Fire Chief Melo for all the hard work he put into it. Council Members all agreed on Mayor Moore's comments.

Assistant Mt. Shasta Fire Chief, Eric Dyck and seven Mt. Shasta Volunteer fire fighters were also in attendance and were asked to stand up to receive recognition for all of their hard work the have contributed to the city of Mt. Shasta

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- 11. Consider Resolution No. CCR-13-56 RE: Approving a Memorandum of Understanding Regarding County Libraries and Local Communities with Siskiyou County (City Manager)**  
The City entered into a Memorandum of Understanding with the County for operation of the Mt. Shasta Branch Library for the next two fiscal years until June 30, 2015

City Manager Eckert Presented Staff Report.

Mayor Moore stated after hearing City Manager Eckert's Staff Report that the County will continue supporting the Libraries and nothing has changed. Mayor Moore feels that this helps The City of Mt Shasta network with other Libraries in Siskiyou County.

Council Member Stearns Moved to Approve, seconded by Council Member Harkness.  
Motion carried on a 5-0 voice vote.

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- 12. Consider Resolution No. CCR-13-57 RE: Amendment's to committee size for the Mt. Shasta Alternative Transportation Advisory Committee (ATAC).**

City Manager Eckert presented Staff Report.

Council Member Stearns wanted to consider the possibility of changing the qualifications to say that, Committee Members reside within the 96067 zip code.

Council Member Stearns Moved to Approve, Seconded by Council Member Harkness.  
Motion carried on a 5-0 voice vote.

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13. **Consider Resolution No. CCR-13-58 RE: Consideration of Continued 75% Reduction of the Development Impact Fees (DIF):** Staff respectfully request that the Mayor and City Council approve Resolution CCR 13-XX extending the 75% reduction in Development Impact Fees (DIF) for an additional 12 month period.

City Manager Eckert presented Staff Report.

Council Member Burns stated since we have a new City Manager giving an additional twelve months makes sense. That way City Manger Eckert has time to work with the staff, he can bring new ideas, Council Member Burns feels it's a move we should proceed with.

Council Member Stearns stated about how the council members should review more about Development Impact Fees (DIF). Council Member Stearns has resources of DIF for them to review. Council Member Stearns felt to hold the motion until City Manager Eckert reports back to the Council. Member Stearns felt the City Manager Eckert should also review the DIF resources then come back with his report in January.

Discussion was preceded with the rest of the Council Members.

Council Member Collings Moved to Approve, seconded by Council Member Burns.  
Motion carried on a 5-0 voice vote.

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14. **Brown Act Committee Minutes/Meetings**  
Minutes for October 8, 2013 CEDAC Meeting
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15. **Reports RE: Attendance at Outside Meetings:**  
Council Member Harkness spoke of Regional Water Management Group. He explained how the on the RWMG is a formalize group now. The Regional Water Management Group will be holding their public meeting Erwin Plan in the Community Building from 4:00pm to 6:00 p.m. on November 25, 2013.
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16. **Future Agenda Items:**

- **RFP for John Smith Sanitation (Or any other parties we want to include in RFP) City of Mt. Shasta agreement with John Smith ends March 31, 2014.**
  - **Award Contracts for State mandated waste water treatment improvements Engineering and Environmental Contracts.**
  - **Award Professionals Services Agreement (Blank) to conduct Traffic Survey.**
  - **Fiscal Year 2012-2013 Independent Audit Report & Presentation.**
  - **Awarding the 2012 Alma Street STIP Contract XXX Construction Inc.**
  - **Beautification Award (Nov 25 council meeting)**
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**17. Council and Staff Comments:**

Council Member Burns thanked City Manager Eckert and the rest of the staff for such thorough reports.

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**18. Adjourn**

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

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