

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, September 22, 2014; 5:30 p.m.

Approved as Submitted on October 13, 2014

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item
	<p>1. Call to Order and Flag Salute</p> <p>At the hour of 5:38 p.m., Mayor Stearns called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	<p>2. Roll call</p> <p>Councilmembers Present: Burns, Collings, Moore, Mayor Pro-Tem Harkness, Mayor Stearns Councilmembers Absent: None</p>
	<p>3. Special Presentations & Announcements:</p> <p>a. Siskiyou County Arts Council – Jackie Buckmeier (15 Minutes) Siskiyou Arts Council Executive Director and staff reviewed their mission with the Council and provided them an update with respect the various programs they have to offer, including the Art Bus, working the High School students, and their after-school program. The Arts Council staff entertained questions from the Council. The Executive Director spoke to the funding sources for their programs and asked the Council to consider contributing \$2,000 to match the County’s contribution.</p> <p>b. Economic Development Business Walk About – Paul Eckert and Mark Clure (15 Minutes) City Manager Eckert provided the Council with a two page report that included collated information in graphs and charts. He reviewed the results of the 2014 Business Walk with the Council and discussed the next steps of distributing the results to business owners as a follow-up. City Manager Eckert entertained questions and comments from the Council.</p>
	<p>4. City Council Interviews of Board/Commission /Commissioner Candidates: None</p>
	<p>5. Public Comment:</p> <p>Mayor Stearns opened the meeting for public comment on items not on the agenda.</p> <ul style="list-style-type: none"> • <u>Preston Dickson:</u> Mr. Dickson introduced himself as an independent contractor for AT&T in the role of Public Facilitator. He provided the Council with an overview of his role and interface with AT&T to serve 12 Counties and over 25 Cities. Council asked questions and Mr. Dickson responded. • <u>Jessica Hector:</u> Ms. Hector spoke to the possibility of the Post Master General closing the mail processing center in Redding and combining with the

	<p>processing center in Sacramento. She stated this would result in a 3-5 day delay in local mail delivery. Ms. Hector further commented the employees in the Redding office would then be expected to relocate their families to Sacramento or be out of a job. She encouraged the Council to consider writing a letter to our government representatives. Ms. Hector answered questions from the Council.</p> <ul style="list-style-type: none"> • Daniel Axelrod: Mr. Axelrod commented on Geosyntec’s response to the Water Groups critique. He further stated the Water Group has written a response as rebuttal comments. Mr. Axelrod highlighted some of the rebuttal points. He pointed out the main concern for which no real data has been presented is the pumping from Dex-6 well; will this compromise neighboring residential wells and he would like for Crystal Geyser to provide scientific data on neighborhood wells being impacted. Mr. Axelrod received and answered questions from the Council. • Bruce Hillman: Mr. Hillman addressed his concerns with respect to appropriate development occurring in appropriate areas and the County’s proposed change to their zoning Ordinance. He Recommended the Council comment on the proposed amendment to the County Board of Supervisors. Mr. Hillman spoke to the proposed language in the zoning Ordinance amendment having CEQA impacts. The Mayor provided a response. • Raven Stevens: Ms. Stevens thanked the first responders in the Weed fire. She stated she would like to meet with City staff to discuss what we can do for evacuees whom have pets and nowhere to go because of it. Ms. Stevens felt this is an area needing attention and improvement. She responded to Council Moore’s question of whether she and her two co-presenters would meet with Crystal Geyser and the hydrologists. <p>Hearing no further requests for Public Comment, Mayor Stearns closed this agenda item.</p>
	<p>6. Meeting Recess By CONSENSUS of the Council, a meeting recess was not taken.</p>
	<p>7. Approval of Minutes: Minutes of September 8, 2014 Regular City Council Meeting</p> <p>MOTION to approve the minutes of the September 08, 2014, Regular City Council Meeting as submitted. Motion by: Councilmember Moore Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness/Mayor Stearns)</p>
	<p>8. Reports RE: Attendance at Outside Meetings</p> <ul style="list-style-type: none"> • Mayor Pro-Tem Harkness reported on his attendance to the Water Talk Series with Cal-Trout and invited Council and staff to attend the upcoming meeting on October 16, 2014.

	<p>9. Council and Staff Comments</p> <ul style="list-style-type: none"> • City Manager Eckert commented on the City of Mt. Shasta’s assistance provided to the City of Weed during the fire tragedy. He thanked all the Mt. Shasta residents, organizations and City staff who donated to assist the residents of Weed. • Councilmember Moore sent his thoughts to the City of Weed during this time. • Councilmember Burns also commented on the fire in Weed and discussed the assets that responded to the fire. He thanked all service agencies who responded to the fire. • Mayor Stearns further discussed the situation and the response to the Weed fire. He also advised the Council the City staff will be looking at the City’s preparedness plan and will be bringing it to the Council for discussion.
	<p>10. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <p style="padding-left: 40px;">a. Approval of Disbursements: Accounts Payable: 9/03/14 and 9/03/14 Total Gross Payroll and Taxes: For Period Ending 9/03/14 (Finance Director)</p> <p style="padding-left: 40px;">b. Monthly Finance/Investment Report – August 31, 2014 (Finance Director)</p> <p>MOTION to approve the consent agenda items (a) and (b). Motion by: Councilmember Collings Second by: Councilmember Moore Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness/Mayor Stearns)</p>
	<p>11. Public Workshop RE: Presentation of Draft Preliminary Engineering Report and Feasibility Study for City of Mt. Shasta State Mandated Wastewater Treatment and Disposal Improvement Project</p> <p>**Note: This item was continued by the City Council from the September 15, 2014, Special City Council Meeting.</p> <p><u>Background:</u> The City Engineer has completed the Feasibility Study and will be presenting the document to the Council and public for review, comments, and questions.</p> <p><u>Report By:</u> Rod Bryan, Public Works Director & PACE Engineering</p> <p><u>Council Action:</u> Accept Public Comment</p> <p>CONSENSUS of the City Council to continue this agenda item to a Special City Council meeting to be held on September 29, 2014, starting at 5:00 pm, here at the</p>

	<p>Community Center.</p>
	<p>12. Public Hearing RE: Resolution CCR-14-49 RE: Approving a Revised City of Mt. Shasta Program Income Reuse Plan for all Program Income Generated by CDBG Assisted Activities.</p> <p><u>Background:</u> The State of California Department of Housing and Community Development (HCD) which administers the CDBG program for none-entitlement communities, (those under 50,000 population and outside of a metropolitan statistical area) has once again changed its regulations regarding PI, the income generated from loan repayments.</p> <p><u>Report By:</u> Muriel Howarth-Terrell, Finance Director</p> <p><u>Council Action:</u> Adopt Resolution CCR-14-49</p> <p>Finance Director Howarth-Terrell reviewed her written report, background information and recommendation with the Council.</p> <p>Mayor Stearns opened the Public Hearing at the hour of 7:25 p.m.</p> <p>Hearing no Public Comment, Mayor Stearns closed the Public Hearing portion of this agenda item at the hour of 7:27 p.m.</p> <p>Finance Director Howarth-Terrell entertained questions by the Council with respect to guideline changes and how these changes may or may not impact the program administration. She indicated it will be a minor change that will benefit the City in that the income received would be considered “miscellaneous” income/Special Revenue.</p> <p>MOTION to adopt Resolution CCR-14-49, Approving a Revised City of Mt. Shasta Program Income Reuse Plan for all Program Income Generated by CDBG Assisted Activities, by title only. Motion by: Councilmember Moore Second by: Councilmember Collings Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness/Mayor Stearns)</p>
	<p>13. Resolution CCR-14-50 RE: Accepting The Report Of The Final Year End Revenues And Amending The Operating Budget For Fiscal Year 2013-2014 To Make Appropriations For Those Budget Block Items That Exceed The Adopted Operating Budget</p> <p><u>Background:</u> The Finance Department has completed the process of closing the City's books for the 2013-2014 fiscal year. The Auditors are in the process of completing audit field work for the fiscal year and the audit report should be distributed next month.</p>

	<p><u>Report By:</u> Muriel Howarth-Terrell, Finance Director</p> <p><u>Council Action:</u> Adopt Resolution CCR-14-50</p> <p>Finance Director Howarth-Terrell provided the Council with an overview of the Final Year End Revenues. She indicated the City had brought in \$107,000.00 more than it spent in the General Fund for 2013-2014. Finance Director Haworth-Terrell reviewed the areas in which money was saved or underspent.</p> <p>Council commented on their appreciation for City staff being budget conscience and their insights. Finance Director Howarth-Terrell advised Council the full audit report will be brought to the Council at the first meeting in October 2014.</p> <p>MOTION to adopt Resolution CCR-14-50, Accepting The Report Of The Final Year End Revenues And Amending The Operating Budget For Fiscal Year 2013-2014 To Make Appropriations For Those Budget Block Items That Exceed The Adopted Operating Budget, by title only. Motion by: Councilmember Harkness Second by: Councilmember Moore Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness/Mayor Stearns)</p> <p>Mayor Stearns invited Michael Maxwell, an individual wishing to address the Council under Public Comment.</p> <ul style="list-style-type: none"> • <u>Michael Maxwell:</u> Mr. Maxwell addressed the Council regarding his residence on Castle Street. He advised the Council of his declining health which played a role in his house becoming in such disrepair the City condemned it. Mr. Maxwell indicated he is having a hazmat review so he can complete the demo of the home himself. He asked the Council for an additional 90 day time period to complete this process. Council directed Mr. Maxwell to contact City staff to further discuss this issue.
	<p>14. Brown Act Committee Minutes/Meetings: None</p>
	<p>15. Upcoming Future Agenda Items:</p> <ul style="list-style-type: none"> a. Waste Water Treatment Plant Feasibility Study – 9/15/14. b. Review of Ordinance #275 with the intent to add language allowing the inclusion of downtown property owners to be eligible to sit on the DEAC – 10/2014 c. Recycling Enhancements – 10/2014 d. Fire Department Sleeper Program Update – 12/2014 e. Proposed Crystal Geyser Project Overview of Scoping Process - TBD f. Possible RV Park Development at “The Landing Commerce Park” – 12/2014

	<ul style="list-style-type: none"> g. LED Light System Update – 11/2014 h. Transient Action Response Plan – 10/2014 i. Discuss potential Connection Fee Moratorium to Housing and Multi-Housing Units – 11/2014 j. Name Change for ATAC – 10/2014 k. Housing Element Adoption 10/2014 <p>A brief discussion was held regarding the Short-Term rental item, deed of property from the Parks and Recreation and Centennial Park deed transfer. Those items will be added to the list when staff have a better sense of a timeframe needed to prepare them for Council presentation.</p> <p>CONSENSUS of the Council to agendize the request made by the Siskiyou Arts Council for a \$2,000 donation.</p> <p>Council requested two additions to the Future Agenda Items as follows: discussion regarding the Planning Department needs/resources, and the City's emergency preparedness plan.</p>
	<p>16. Closed Session:</p> <ul style="list-style-type: none"> a. Public Employment – Pursuant to Government Code §54957 Employee Evaluation – City Manager <p>At the hour of 8:03 p.m. Mayor Stearns adjourned the Meeting to Closed Session.</p> <p>Mayor Stearns reconvened the meeting to open session at the hour of 8:46 p.m.</p> <p>Mayor Stearns reported that Council had provided direction to staff and had taken no action during the Closed Session.</p>
	<p>17. Adjourn</p> <p>There being no further business before the Council, the meeting was adjourned at the hour of 8:47 p.m. to the next Regular City Council Meeting to be held on Monday, October 13, 2014 at 5:30 p.m.</p>

Respectfully Submitted,

Tammy Laphorne

Tammy Laphorne,
 Deputy City Clerk