

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, September 8, 2014; 5:30 p.m.

Approved as Submitted on September 22, 2014

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item
	<p>1. Call to Order and Flag Salute</p> <p>At the hour of 5:31 p.m., Mayor Stearns called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	<p>2. Roll call</p> <p>Councilmembers Present: Collings, Moore, Mayor Pro-Tem Harkness, Mayor Stearns Councilmembers Absent: Burns</p> <p>Councilmember Burns arrived to the meeting at 5:35 p.m.</p>
	<p>3. Special Presentations & Announcements: None</p>
	<p>4. City Council Interviews of Board/Commission /Commissioner Candidates: None</p>
	<p>5. Public Comment:</p> <p>Mayor Stearns opened the meeting for public comment on items not on the agenda.</p> <ul style="list-style-type: none"> • David Ream: Mr. Ream spoke to his understanding of the Public Comment time, in that in the past public commenters were not allowed to ask questions or expect a response. He indicated that since this was not the case recently, he inquired regarding the demolition of the condemned house on Castle Street. Mr. Ream further indicated by Council vote, the demolition timeline was three months, ending in September. He also spoke to his concern with respect to the asbestos siding on the house and how the demolition was going to take place with this in mind. City Manager Eckert responded a property assessment is being completed to recover all the demo costs. • Vicki Gold: Ms. Gold spoke to the Council regarding a proposed change to the County zoning codes. She further spoke to her concern about the possible impact this could have to the Mt. Shasta sphere of influence. Ms. Gold asked the Council to send a letter opposing the change to the County zoning codes that would allow for the placement of alternative energy in areas previously zoned as agriculture or residential land. She indicated her concern over a previous request by Crystal Geyser to use residential property near their property to install solar power. Ms. Gold further indicated her concerns with respect to the CEQA process. City Manager responded the City Planner will be reviewing the information and provide a response. • Tessa Montgomery: Ms. Montgomery stated she is pro-business and pro-

	<p>economic development and wanted to show her support for Crystal Geysler as a local professional, co-founder of the Young Professionals Group, and a mother. She stated she was raised and went to school here and is proud to be able to live and work in Mt. Shasta. Ms. Montgomery stated her concern with future generations having the same ability. She further stated her concerns with respect to the heckling and name calling from the audience when a speaker shows support of Crystal Geysler and asked the Council to ensure this is a non-threatening place for the public to voice their positions. Mayor indicated the Council supports this being a forum for all to share their perspective and concerns.</p> <ul style="list-style-type: none"> • Bayla Greenspoon: Ms. Greenspoon indicated she does not want to see the issue of Crystal Geysler become polarizing. She stated for the record that she too is pro-economic development, but she also wants economic development to be done safely and hopes there is not an either or with safety. <p>Hearing no further request for Public Comment, Mayor Stearns closed the meeting for this agenda item.</p>
	<p>6. Meeting Recess</p> <p>By consensus of the City Council a meeting recess was not taken.</p>
	<p>7. Approval of Minutes: Minutes of August 25, 2014 Regular City Council Meeting</p> <p>MOTION to approve the minutes of the August 25, 2014, Regular City Council Meeting as submitted. Motion by: Councilmember Moore Second by: Mayor Pro-Tem Harkness Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness/Mayor Stearns)</p>
	<p>8. Reports RE: Attendance at Outside Meetings</p> <ul style="list-style-type: none"> • Mayor Pro-Tem Harkness reported on his meeting with Sue Densmore, Rural Development Institute (RDI), regarding their grant from the Ford Foundation to work on the Hometown Competitiveness Initiative. He discussed four projects being proposed to the RDI for their assistance, including the “Business Support Network”, the “Investor Network”, the “Entrepreneur Challenge” and the “Mentor Program”. Council discussion ensued regarding the possibilities for the Mentorship program. The City Manager also attended this meeting.
	<p>9. Council and Staff Comments</p> <ul style="list-style-type: none"> • City Manager Eckert reported on the receipt of a Targeted Site Investigation Grant and its scope of work, the continued improvements on “The Landing”. He thanked the Rotary Group and the Police Department for their work and efforts with the weekend’s events. He provided an update on the transient issues and the Police Department’s handling of the issues along with the hiring of seasonal firefighters.

	<ul style="list-style-type: none">• Public Works Director Bryan provided an update to the Council regarding the Alma Street project, the water SCADA system, and the upcoming Public Workshop on the EDA Wastewater Improvement Feasibility Study and the Public Workshop of the ATAC and their proposal for a “Safe Routes to School Grant”, which will include improvements to Everett Memorial Highway.• Councilmember Moore made inquiry as to the “Future Agenda Items” and a discussion was held regarding this topic.• Councilmember Burns made comment regarding the meeting proceedings and preserving this as a place where all concerns and comments can be made in a comfortable and safe forum. He made further comment regarding the transient issue. A brief discussion was held regarding follow-up and report of progress to the Council.
	<p>10. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none">a. Approval of Disbursements: Accounts Payable: 8/20/14, 8/21/14 and 8/25/14 Total Gross Payroll and Taxes: For Period Ending 8/20/14 (Finance Director)b. Resolution CCR-14-47 RE: Establishing Revised Term Dates for Commissions/Committee's (City Manager) <p>Mayor Pro-Tem Harkness requested to take up Consent Agenda item (a) for a vote and then discuss Consent Agenda Item (b) and take it up separately.</p> <p>MOTION to approve the consent agenda item (a). Motion by: Mayor Pro-Tem Harkness Second by: Councilmember Collings Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness/Mayor Stearns)</p> <p>Mayor Pro-Tem Harkness asked for clarification and background regarding the request to change term expiration dates. Deputy City Clerk Laphorne provided the background on this agenda item, including the issues such as a majority of a Commission/Committee having terms expiring at the same time. A brief discussion was held surrounding the streamlining of required filing of forms and the feedback from some of the various Commissions/Committees. City Manager Eckert clarified that this will also allow for the Council and newly elected members to be seated and participate in the interviewing and selection of the Commission/Committee members.</p> <p>MOTION to approve the consent agenda item (b), and adopting Resolution CCR-14-47 Establishing Revised Term Dates for Commissions/Committee's, by title only . Motion by: Mayor Pro-Tem Harkness Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness/Mayor Stearns)</p>

	<p>11. Resolution CCR-14-48 RE: MOU for Automatic Aid between the City Fire Department and the Fire Protection District</p> <p><u>Background:</u> The City and the District Fire Departments have been working well together for the past two years. As a result, the agencies began taking measures to formalize their mutual agreements for responding to calls.</p> <p><u>Report By:</u> Matt Melo, Fire Chief</p> <p><u>Council Action:</u> Adopt Resolution CCR-14-48</p> <p>Deputy City Clerk Laphorne provided a report to Council in the absence of the Fire Chief who was on an emergency call. She reviewed the steps and collaboration taken to come to the final Agreement between the City of Mt. Shasta Fire Department and the Mt. Shasta Fire Protection District. Deputy City Clerk Laphorne further expanded on the partnership provided for in the Agreement as well as other benefits to the City and District by entering into the Agreement.</p> <p>A brief discussion was held with the Council regarding elements in the Agreement such as the use of the ICS system, as well as plans for future partnership projects. Clarification and discussion was held regarding how the two agencies will work as far as staff, equipment and budgets go and who retains care and control over these matters.</p> <p>City Manager Eckert provided an explanation for the Council and public with respect to the creation of a “Sleeper Program”.</p> <p>MOTION to adopt Resolution CCR-14-48, MOU for Automatic Aid between the City Fire Department and the Fire Protection District, by title only. Motion by: Mayor Pro-Tem Harkness Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness/Mayor Stearns)</p>
	<p>12. Ad Hoc City Council Performance Evaluation Sub-Committee</p> <p><u>Background:</u> Performance Evaluations are conducted on all City employees on an annual basis. All evaluations are completed by Department Directors, Supervisors or the City Manager, with the exception of the City Managers evaluation. Two members of the City Council shall be appointed to facilitate the City Manager’s annual Performance Evaluation with the full Council.</p> <p><u>Report By:</u> Muriel Howarth-Terrell, Finance Director</p> <p><u>Council Action:</u> Appoint two members of the City Council to the Ad Hoc City Council Performance Evaluation Sub-Committee</p> <p>Mayor Stearns introduced this agenda item and suggested that he and another</p>

	<p>Councilmember be appointed to the Ad Hoc Committee. A brief discussion was held regarding the proposed process to develop the City Manager’s Performance Evaluation including the setting of next years goals and expectations. By consensus of the City Council, Mayor Stearns and Councilmember Moore were appointed to the Ad Hoc Committee and will report to the Council at the September 22, 2014, Regular City Council Meeting.</p>
	<p>13. Brown Act Committee Minutes/Meetings: a. Alternative Transportation Advisory Committee – July 18, 2014</p> <p>Minutes were recognized and accepted by the City Council. Inquiry was made as to the ATAC discussion of a name change.</p>
	<p>14. Upcoming Future Agenda Items:</p> <ul style="list-style-type: none"> a. Waste Water Treatment Plant Feasibility Study – 9/15/14. b. Review of Ordinance #275 with the intent to add language allowing the inclusion of downtown property owners to be eligible to sit on the DEAC – 10/2014 c. Recycling Enhancements – 10/2014 d. Staff update regarding results of Economic Development Business Walk About – 10/2014 e. Fire Department Sleeper Program Update – 12/2014 f. Proposed Crystal Geyser Project Overview of Scoping Process - TBD g. Possible RV Park Development at “The Landing Commerce Park” – 12/2014 h. LED Light System Update – 11/2014 <p>Council requested an update on the “Transient Action Plan”, the name change for the ATAC, and discussion regarding a moratorium on the wastewater hook-up fees. Further discussion was held regarding the possibility of creating a Water Conservation Committee. Mayor Pro-Tem Harkness suggested he speak with the IRWM first. Mayor Pro-Tem Harkness requested the Finance Director provide an update on the Fourth Quarter financial performance.</p>
	<p>15. Closed Session:</p> <ul style="list-style-type: none"> a. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code §54956.9: One Potential Case <p>At the hour of 6:51 p.m. Mayor Stearns adjourned the Meeting to Closed Session.</p>

	<p>Mayor Stearns reconvened the meeting to open session at the hour of 8:25 p.m.</p> <p>Mayor Stearns reported that Council had provided direction to staff and had taken no action during the Closed Session.</p>
	<p>16. Adjourn</p> <p>There being no further business before the Council, the meeting was adjourned at the hour of 8:31 p.m. to the next Regular City Council Meeting to be held on Monday, September 22, 2014 at 5:30 p.m.</p>

Respectfully Submitted,

Tammy Laphorne

Tammy Laphorne,
Deputy City Clerk