

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, August 11, 2014; 5:30 p.m.

Approved as Submitted on August 25, 2014

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item
	<p>1. Call to Order and Flag Salute</p> <p>At the hour of 5:30 p.m., Mayor Pro-Tem Harkness called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	<p>2. Roll call</p> <p>Councilmembers Present: Burns, Collings, Moore, and Mayor Pro-Tem Harkness Councilmembers Absent: Mayor Stearns</p>
	<p>3. Special Presentations & Announcements:</p> <p style="padding-left: 40px;">a. Proclamation – Elizabeth Mitchell-Collord, Community Health Plan of the Siskiyou</p> <p>Mayor Pro-Tem Harkness read into the record the City’s Proclamation in support of Community Health Plan of the Siskiyou 20th anniversary and recognizing James Cross Sr., as Community Health Business Leader of 2014.</p>
	<p>4. City Council Interviews of Board/Commission /Commissioner Candidates:</p> <p style="padding-left: 40px;">a. Renee Casterline – Alternative Transportation Advisory Committee</p> <p>Ms. Casterline provided the Council with a brief synopsis of her interest in participating on the ATAC in conjunction with her participation on the Parks and Recreation Board. She spoke to her current activities and work with the Sisson Land Trust, the connections to her work in the community with her work on committees and avenues for partnering with the City in both her capacities as Board member (Parks and Rec) and Committee member (ATAC).</p> <p>MOTION to appoint Renee Casterline to the Alternative Transportation Advisory Committee.</p> <p>Motion by: Councilmember Moore Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows:</p> <p style="padding-left: 40px;">4 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness) 1 – Absent (Mayor Stearns)</p>
	<p>5. Public Comment:</p> <p>Mayor Pro-Tem Harkness opened the meeting for public comment on items not on the agenda.</p>

	<ul style="list-style-type: none"> • <u>John Redmond:</u> Mr. Redmond stated his concerns with respect to completing the site requirements so he can open his business. He reiterated his frustration with being required to fire proof the building from a structure that is non-existent. Mr. Redmond invited the Council to the property to view the issue so he can move forward with completing his project and opening his business. City Manager Eckert indicated he will obtain the information and present a report to the Council. • <u>Robert Blankenship:</u> Mr. Blankenship made mention of the leach field located on the Crystal Geysers property in that if they are not going to use it, as they have stated they will not, then they should abandon their permit with the Water Quality Control Board. He asked the Council if they have received input from Crystal Geysers stating they will not use it. Mr. Blankenship encouraged the City to enforce a comment made by City Manager Eckert during a prior meeting in which Manager Eckert stated the amount of water Crystal Geysers pumps will directly influence the amount of waste water received by the City. • <u>Raven Stevens:</u> Ms. Stevens spoke to the Gateway Communities' well testing efforts and reported the average loss in neighboring wells is 19.5 inches, with not one well showing an increase. She further reported the CFS flow at Big Springs has gone from 20 CFS to 16.49 CFS. She reiterated her concern over previous comments made regarding the robustness of the systems during a time when the company was not in operation. There was a brief discussion regarding Cal Trout's monitoring results and how they may compare to the information she has gathered. Ms. Stevens informed the Council there is a well that has gone completely dry and another well on Butte Avenue is now sucking up mud.
	<p>6. Meeting Recess</p> <p>By consensus of the City Council a meeting recess was not taken.</p>
	<p>7. Approval of Minutes: Minutes of July 28, 2014 Regular City Council Meeting</p> <p>MOTION to approve the minutes of the July 28, 2014, Regular City Council Meeting as submitted. Motion by: Councilmember Collings Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 3 – Ayes (Burns/Collings/Mayor Pro-Tem Harkness) 1 – Absent (Mayor Stearns) 1 – Abstain (Moore)</p>
	<p>8. Reports RE: Attendance at Outside Meetings</p> <ul style="list-style-type: none"> • Councilmember Moore reported on his attendance to the Local Transportation Committee meeting of last Tuesday. He briefly discussed projects and funding. • Councilmember Collings reported he and Councilmember Burns participated in the Waste Water Treatment and Effluent Disposal Feasibility Study. He briefly

	<ul style="list-style-type: none"> provided a summary of the meeting. • Mayor Pro-Tem Harkness reported he and Mayor Stearns attended the initial brainstorming session regarding economic development and gave a short synopsis of the meeting outcome. City Manager Eckert provided further comment on the meeting proceeding and shared some ideas.
	<p>9. Council and Staff Comments</p> <ul style="list-style-type: none"> • City Manager Eckert gave appreciation to the City Fire Department for assisting other agencies with fires while maintaining a presence and readiness here locally. He encouraged community members to become a volunteer at the Fire Department. He commended the Police Department for work on the transient issues. City Manager Eckert spoke to the camps set-up in Sisson Meadows by the transients and the efforts the Police Department is making to keep that area safe. Council thanked the Police Chief for the Police Departments hard work. • Public Works Director Bryan provided status updates to the Council regarding the water telemetry system and water conservation efforts, the progression of the Alma Street project, as well as the various activities of the Maintenance Crew in chip sealing and parking and side walk striping. Inquiry was made by Council regarding the chip sealing and the Alma Street project. <p>Mayor Pro-Tem Harkness allowed for Public Comment.</p> <ul style="list-style-type: none"> • Raven Stevens: Ms. Stevens inquired as to the comment made regarding the Spring production being below normal. A brief discussion was held regarding the content of Ms. Stevens upcoming presentation to the Council. • Councilmember Moore thanked Gary Moll for his thirty years of service to the City. • Mayor Pro-Tem Harkness thanked the Public Works Department for their efficient work on the chip sealing project and thanked the Police Department for their work with the transients at Sisson Meadows.
	<p>10. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <p>a. Approval of Disbursements: Accounts Payable: 7/23/14, 7/23/14 and 7/23/14; Total Gross Payroll and Taxes: For Period Ending 7/23/14 (Finance Director)</p> <p>MOTION to approve the consent agenda item (a). Motion by: Councilmember Moore Second by: Councilmember Collings Council Action: Motion carried on a voice vote as follows: 4 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness) 1 – Absent (Mayor Stearns)</p>

11. Resolution CCR-14-44 RE: Approving The City's Investment Policy

Background: Each year, state law requires that the governing body review and approve the investment policy. Staff is proposing no changes in the current investment policy for the upcoming year.

Report By: Muriel Howarth-Terrell, Finance Director

Council Action: Adopt Resolution CCR-14-44

The Finance Director provided the Council an overview of her submitted report and recommendation. Mayor Pro-Tem Harkness provided further explanation on the City's process for determining its investment policy.

MOTION to adopt Resolution CCR-14-44, Approving The City's Investment Policy, by title only.

Motion by: Councilmember Collings

Second by: Councilmember Burns

Council Action: Motion carried on a voice vote as follows:

4 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness)

1 – Absent (Mayor Stearns)

12. Resolution CCR-14-45 RE: Establishing A Charge Equivalent To The Two-Hour Minimum Callout Rate For Non-Emergency After-Hours Water Service Requests

Background:

Due to the age of the City's water system, many of the properties in the City do not have an independent means of shutting off the water supply to the property and must rely on the City to turn off the water at curbside. Historical reference is included and discussion will be held.

Report By: Muriel Howarth-Terrell, Finance Director

Council Action: Adopt Resolution CCR-14-45

The Finance Director reviewed her submitted report with the Council and provided explanation as to the City's call-outs and the process for determining the rate. The Council engaged in a brief discussion regarding the number of call-outs.

MOTION to adopt Resolution CCR-14-45, Establishing A Charge Equivalent To The Two-Hour Minimum Callout Rate For Non-Emergency After-Hours Water Service Requests, by title only.

Motion by: Councilmember Moore

Second by: Councilmember Burns

Council Action: Motion carried on a voice vote as follows:

4 – Ayes (Burns/Collings/Moore/Mayor Pro-Tem Harkness)

1 – Absent (Mayor Stearns)

	<p>13. Brown Act Committee Minutes/Meetings: None</p>
	<p>14. Upcoming Future Agenda Items:</p> <ul style="list-style-type: none"> a. Develop a Financing Structure and award contracts for Engineering and Environmental Contracts. b. Recommendation regarding Short-term Vacation Rentals c. Review of Ordinance #275 with the intent to add language allowing the inclusion of downtown property owners to be eligible to sit on the DEAC d. Potential Annexation of Orchard Property e. Recycling Enhancements f. Staff update regarding results of Economic Development Business Walk About g. Centennial Greenway Progress Update h. MOU between Mt. Shasta City Fire Department and the Mt. Shasta District Fire Department i. Fire Department sleeper program j. Proposed Crystal Geyser Project Overview of Scoping Process k. Dedication of Vanni Easement l. Possible RV Park Development at the Landing property m. LED Light System • Councilmember Moore requested to have the Quality of Life Tax to be added to the list, as well as the consideration of a moratorium on water and wastewater hook-up fees.
	<p>15. Closed Session:</p> <ul style="list-style-type: none"> a. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code §54956.9: One Potential Case <p>At the hour of 6:35 p.m. Mayor Pro-Tem Harkness adjourned the Meeting to Closed Session.</p> <p>Mayor Pro-Tem Harkness reconvened the meeting to open session at the hour of 8:30 p.m.</p> <p>Mayor Pro-Tem Harkness reported that Council had provided direction to staff and had taken no action during the Closed Session.</p>

	<p>16. Adjourn</p> <p>There being no further business before the Council, the meeting was adjourned at the hour of 8:31 p.m. to the next Regular City Council Meeting to be held on Monday, August 25, 2014 at 5:30 p.m.</p>
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Respectfully Submitted,

Tammy Laphorne

Tammy Laphorne,
Deputy City Clerk