

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, July 28, 2014; 5:30 p.m.

Approved as Submitted on August 11, 2014

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item
	<p>1. Call to Order and Flag Salute</p> <p>At the hour of 5:34 p.m., Mayor Pro-Tem Harkness called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	<p>2. Roll call</p> <p>Councilmembers Present: Burns, Collings, and Mayor Pro-Tem Harkness Councilmembers Absent: Moore and Mayor Stearns</p>
	<p>3. Special Presentations & Announcements: None</p>
	<p>4. Public Comment:</p> <p>Mayor Pro-Tem Harkness opened the meeting for public comment on items not on the agenda.</p> <ul style="list-style-type: none"> • <u>David Casebeer:</u> Mr. Casebeer thanked the Mt Shasta Herald for covering the Shasta County Board Of Supervisors (BOS) meeting at which the BOS voted to investigate geoengineering. He spoke to the actions of the BOS, spoke to elements of the presentation and asked for the City Council to place the State drought on the agenda including geoengineering. • <u>Rose Taylor:</u> Ms. Taylor spoke to her experience while attending the Shasta County BOS meeting. She commented on the increasing presence of aluminum and barium in the environment and the neurological impacts this is having. Ms. Taylor encouraged the Council to read the submitted material and spoke to the contents. <p>Mayor Stearns arrived to the meeting at 5:47 p.m.</p> <ul style="list-style-type: none"> • <u>Raven Stevens:</u> Ms. Stevens stated the Big Springs Ground Water Level testing is entering its fourth quarter in August. She indicated they will be adding an additional homeowner whom wishes to remain anonymous at this time, but has indicated he experiences issues with his well when the plant is in operation. Ms. Stevens inquired as to the posting of Mr. Axelrod’s critique on the City’s webpage. She reported on the water shortage at the Abrams Lake RV park, and made inquiry as to the status of watering at the Armory and the US Forest Department. • <u>John Kennedy:</u> Mr. Kennedy spoke to his concern regarding downtown businesses closing. He commented that businesses here rely on the tourism industry and related that the increase in transients may be impacting tourism

	<p>in Mt Shasta and reported an increase in shoplifting. Mr. Kennedy indicated his fear of losing summer business due to the transient population of Mt Shasta and another a bad winter could result in more businesses closing. He asked the Council about business attraction to the area. Mayor Stearns spoke to the City's efforts in putting together a "brainstorming session" with local residents who live here and telecommute for work. An inquiry was made if this meeting would be open to the public. The City Manager indicated this meeting would not be open to the public as it is not a Brown Act meeting with the Council. He further indicated the venues for public participation. Mr. Kennedy inquired as to the Roseburg property. City Manager Eckert responded over the next few weeks a marketing campaign will begin. He reviewed the next steps in the process of developing the property. He also indicated the development of this property will be closer to a five year plan but hopes to have development beginning in the next year. Clarification was provided regarding the Brainstorming meeting and public attendance.</p> <ul style="list-style-type: none"> • <u>Bruce Hillman:</u> Mr. Hillman stated he also came to live here in Mt Shasta but works remotely doing E-Commerce on-line for printing companies. He asked if the City considered itself as the "applicant" for the EIR, which is different than the "lead agency". Mr. Hillman clarified during his studies of this topic it came to his attention that the City would not be able to be the "applicant" over a privately owned foreign company. Mayor Stearns indicated he does not have a distinction on this matter. Mr. Hillman encouraged the Council to open the brainstorming sessions to the broader community. He provided his information to the Deputy City Clerk. • <u>Kim Mattson:</u> Mr. Mattson indicated he made a discretionary move of his family to Mt Shasta from Oregon. He stated he is a scientist and started his own business as an ecological consultant. Mr. Mattson reported he lives in the Gateway Community and is a member of the neighborhood association. He relayed his interest in Crystal Geyser, as he has training in watershed sciences and forest hydrology with a PhD in ecology and he indicated he lives off his well and uses it to irrigate his greenhouse. Mr. Mattson stated he would like to stay in Mt Shasta but has a few concerns, like climate change, water system, and property value. He made comment to the City's move to doing an EIR and providing full disclosure to the public and indicated Crystal Geyser could be a sustainable business if it is managed properly. Mr. Mattson reported on his personal flow studies of the stream at the City Park (Big Springs) and his initial information is that it is stable, with some fluctuation, in particular, when Coca Cola was in operation. He further commented on his photo study of the mountain and snow levels. <p>Hearing no further requests to comment, Mayor Stearns closed the public comment agenda item.</p>
	<p>5. Meeting Recess</p> <p>By consensus of the City Council a meeting recess was not taken.</p>
	<p>6. Approval of Minutes: Minutes of July 14, 2014 Regular City Council Meeting</p>

	<p>Councilmember Burns asked if Mr. Mangels had submitted written data regarding his public comment at the July 14, 2014 meeting. Deputy City Clerk Lapthorne confirmed she was not in receipt of any documents from Mr. Mangels regarding his comments with respect to the Trout in the South Siskiyou County. Councilmember Burns requested the data on the Trout conditions. City Manager Eckert stated he would follow-up and provide Council with a memo.</p> <p>MOTION to approve the minutes of the July 14, 2014, Regular City Council Meeting as submitted. Motion by: Councilmember Harkness Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 3 – Ayes (Burns/Harkness/Mayor Stearns) 1 – Absent (Moore) 1 – Abstain (Collings)</p>
	<p>7. Reports RE: Attendance at Outside Meetings</p> <ul style="list-style-type: none"> • Councilmember Burns reported on his attendance to the ATAC meeting. He indicated they are in the process of submitting several grants and commented on the good dynamics and energy on the committee. • Councilmember Collings reported on his participation with installing the water SCADA system. • Mayor Stearns reported on his attendance to the coordinating committee for the proposed locations of electric charging stations. A brief discussion was held regarding potential locations for installation.
	<p>8. Council and Staff Comments</p> <ul style="list-style-type: none"> • Councilmember Collings commented on the need for jobs and asked the City Manager speak about the e-newsletter. • City Manager Eckert spoke to all efforts being made to draw new businesses and increase the number of jobs in Mt Shasta. He stated one of these efforts is the newly developed E-Newsletter, in which each newsletter will host a different theme and will highlight the qualities of Mt Shasta. Eckert reported there are currently 1,600 recipients with over 200 of them being “Site Selectors” (major firms throughout the Country that do the pre-screening for development areas). With this program, staff can track how many are opened throughout the Country. He further commented on efforts being made to review City regulations and fees to make certain they do not detract from attracting businesses, but stimulate it, including the creation of incentive packages. • Mayor Stearns reported the City will be placing on its webpage all commercial lots available for purchase, lease and/or development. • City Manager Eckert thanked the Council for their work on their respective committees and Councilmember Collings for his work on installing the SCADA system. He commented on the benefits of having the SCADA system. • Councilmember Burns made inquiry regarding the status of Alma Street completion. City Manager Eckert responded it will be mid-September at this point. He indicated City staff is working with Sisson School to plan and

	<p>prepare for school starting.</p> <ul style="list-style-type: none"> • Councilmember Burns asked Councilmember Collings for clarification on his statement of a 10% increase in the water flows from June to now at Cold Springs. Councilmember Collings replied all springs are different and this increase is only to the Cold Springs. • Councilmember Harkness reported on his ride-along with both the Public Works Department and the Police Department. A brief discussion was held regarding water levels and efforts being made to conserve water. Councilmember Burns asked for City Manager to follow-up with the Forestry Department regarding watering. • Councilmember Harkness commented on the good work and efforts of the CEDAC. He also made comment on the Young Professionals group. • Mayor Stearns asked the City Manager to comment on efforts being made to develop a community events calendar. City Manager Eckert spoke to his meeting with the Chamber Executive Director regarding advertising of events and the event calendar. <p>Mayor Stearns opened the meeting for public comment on this item.</p> <ul style="list-style-type: none"> • Raven Stevens: Ms. Stevens thanked Councilmember Collings for his work on the SCADA system and asked him for clarification of the increase to the water flow of Cold Springs. Councilmember Collings provided clarification. • City Manager Eckert encouraged residents and community members to call the Police Department if they see any issues with the transient population. • Councilmember Burns inquired about the status of the MOU for the Fire Department. Deputy City Clerk Laphorne reported the MOU is in DRAFT form and currently under review.
	<p>9. City Council Interviews of Board/Commission /Commissioner Candidates: None</p>
	<p>10. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> a. Approval of Disbursements: Accounts Payable: 7/10/2014, 7/10/2014, and 7/10/2014; Total Gross Payroll and Taxes: For Period Ending 7/09/14 (Finance Director) b. Monthly Finance/Investment Report – June 30, 2014 (Finance Director) <p>MOTION to approve the consent agenda items (a) and (b). Motion by: Councilmember Harkness Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 4 – Ayes (Burns/Collings/Harkness/Mayor Stearns) 1 – Absent (Moore)</p>
	<p>11. Resolution CCR-14-42 RE: Approving Revised Program Guidelines For Microenterprise Technical Assistance Services Program Funded By Community</p>

Development Block Grants

Background: The State of California Department of Housing and Community Development (HCD) which administers the CDBG program for non-entitlement communities, has revised its regulations. The previous guidelines were approved in January of 2012. In order to clear general conditions in the current grant, revised guidelines were necessary to meet the new regulations.

Report By: Muriel Howarth-Terrell, Finance Director

Council Action: Adopt Resolution CCR-14-42

The Finance Director reviewed the background and recommendation of the approval of the Microenterprise guidelines.

MOTION to accept the guidelines and adopt Resolution CCR-14-42 RE: Approving Revised Program Guidelines For Microenterprise Technical Assistance Services Program Funded By Community Development Block Grants, by title only.

Motion by: Councilmember Burns

Second by: Councilmember Harkness

Council Action: Motion carried on a voice vote as follows:

4 – Ayes (Burns/Collings/Harkness/Mayor Stearns)

1 – Absent (Moore)

12. Public Hearing RE: Resolution CCR-14-43 RE: Authorizing The Special Assessments For The Fire Department Equipment Funding Special Tax For The 2014-2015 Tax Roll And Authorizing The Mayor To Execute The Certification

Background: On June 7, 1994, the electorate of the City of Mt. Shasta voted in favor of a tax initiative setting a special assessment for the purpose of providing funding for Fire Department equipment acquisition. The Siskiyou County Auditor's Office requires that the Board of Directors of any special assessment district certify that the assessments are valid and authorized before they are placed on the tax roll each year.

Report By: Muriel Howarth-Terrell, Finance Director

Council Action: Adopt Resolution CCR-14-43

The Finance Director reviewed her submitted report and recommendation. She indicated this is an annual review of parcels and the assessment.

Mayor Stearns opened the Public Meeting item to receive public comment.

- **Roslyn McCoy:** Ms. McCoy inquired as to the assessments for the multiple parcels Crystal Geyser owns. She also asked if the other parcels have wells and if that would be considered a development. The finance Director clarified all commercial properties are charged the \$36 assessment and all vacant land parcels are charged the \$8 assessment. She indicated wells on the property are not considered a development for the purposes of this assessment.

Mayor Stearns closed the Public Hearing and brought the item to Council for

	<p>discussion.</p> <p>MOTION to adopt Resolution CCR-14-43 RE: Authorizing The Special Assessments For The Fire Department Equipment Funding Special Tax For The 2014-2015 Tax Roll And Authorizing The Mayor To Execute The Certification, by title only. Motion by: Councilmember Harkness Second by: Councilmember Collings Council Action: Motion carried on a voice vote as follows: 4 – Ayes (Burns/Collings/Harkness/Mayor Stearns) 1 – Absent (Moore)</p>
	<p>13. Brown Act Committee Minutes/Meetings:</p> <ul style="list-style-type: none"> a. Beautification Committee – Minutes of April 9, 2014 b. CEDAC – Minutes of January 14, 2014 c. ATAC – Minutes of June 20, 2014 <p>Mayor Stearns indicated the ATAC minutes need to have the date in the footer corrected.</p> <p>A brief discussion was held regarding meetings of the CEDAC.</p> <p>MOTION to approve the minutes of the January 14, 2014, Joint City Council and Economic Development Advisory Committee Meeting as submitted. Motion by: Councilmember Collings Second by: Councilmember Harkness Council Action: Motion carried on a voice vote as follows: 3 – Ayes (Collings/Harkness/Mayor Stearns) 1 – Absent (Moore) 1 – Abstain (Burns)</p>
	<p>14. Upcoming Future Agenda Items:</p> <ul style="list-style-type: none"> a. Award Contracts for State mandated waste water treatment improvements Engineering and Environmental Contracts. b. Recommendation regarding Short-term Vacation Rentals c. Review of Ordinance #275 with the intent to add language allowing the inclusion of downtown property owners to be eligible to sit on the DEAC d. Potential Annexation of Orchard Property e. Recycling Enhancements f. Staff update regarding results of Economic Development Business Walk About g. Parking Space Marking Improvements h. Potential Locations for Electric Charging Stations

	<ul style="list-style-type: none">i. Centennial Greenway Progress Updatej. Arts and Culture Subcommittee for Ballot Considerationk. MOU between Mt. Shasta City Fire Department and the Mt. Shasta District Fire Departmentl. Proposed Crystal Geyser Project Overview of Scoping Processm. Dedication of Vanni Easementn. Possible RV Park Development at the Landing property <p>Councilmember Burns asked for an overview of item “J”. City Manager Eckert reported he is working to put together a group to lead the effort for a ballot measure similar to the Library Measure and provided a brief description of the purpose. Eckert proposed to engage the community after summer is over.</p> <p>Councilmember Burns inquired as to a timeline for the scoping process for the EIR. City Manager Eckert indicated he would like to bring an update to the Council within the next couple of meetings in terms of the scoping process, highlight the projected dates and follow-up with a description of how the amendment to the contract will be approved by the Council. City Manager Eckert did assert the NOP and scoping meetings wouldm likely take place at the end of September or the beginning of October, 2014.</p> <p>Councilmember Collings inquired about the LED lights and if this should stay on the list of future agenda items. City Manager Eckert stated it should stay on the list and he will get a report from the Public Works Director as to when he will bring this back to Council. Councilmember Collings made further inquiry as to the twenty-three lights currently out, will those be replaced by LED lights as a test. City Manager Eckert indicated Lake Street may be used as a focal test area.</p>
	<p>15. Adjourn</p> <p>There being no further business before the Council, the meeting was adjourned at the hour of 7:09 p.m. to the next Regular City Council Meeting to be held on Monday, August 11, 2014 at 5:30 p.m.</p>

Respectfully Submitted,

Tammy Laphorne

Tammy Laphorne,
Deputy City Clerk