

MT. SHASTA CITY COUNCIL REGULAR MEETING MINUTES
MONDAY, JULY 8, 2013; 6:30 p.m.
Approved As Submitted – July 22, 2013

1. Call to Order And Flag Salute

At the hour of 6:33 p.m. Mayor Moore called the meeting to order and led the audience in the recitation of the Pledge of Allegiance.

2. Roll Call

Present: Council Members Michael Burns, Sr., Jeffrey Collings, Geoff Harkness, Tim Stearns, and Mayor Tom Moore

Absent: None

3. Public Comment: NONE

- 4. Approval Of Minutes:** Minutes of June 24, 2013 Regular City Council Meeting
Minutes of June 25, 2013 Special City Council Meeting
Minutes of June 26, 2013 Special City Council Meeting
Minutes of June 28, 2013 Special City Council Meeting

Council Action: Council Member Stearns moved, seconded by Council Member Harkness to approve the minutes of the June 24, 2013 Regular City Council Meeting, June 25, 2013 Special City Council Meeting, June 26, 2013 Special City Council Meeting, and June 28, 2013 Special City Council Meeting. Motion carried on a voice vote of 5-0.

5. Special Presentations & Announcements

- a. Proclamation Declaring Jim Parker Day – February 4th**
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6. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items:

- a. Approval of Disbursements:** Accounts Payable: 06/24/13
Total Gross Payroll and Taxes: For Period Ending 06/23/2013
- b. Adopt Resolution No. CCR-13-31 RE: Authorizing the Submittal On Its Behalf Of An Used Oil Payment Program Application By the County of Siskiyou For Fiscal Year 2013- 2014 (City Manager)**

Council Action: Council Member Stearns moved, seconded by Council Member Burns to approve Consent Agenda Items **6a-6b** including the adoption of Resolution No. CCR-13-31: Authorizing the Submittal On Its Behalf Of An Used Oil Payment Program Application By the County of Siskiyou For Fiscal Year 2013- 2014 by title only. Motion carried on a voice vote of 5-0.

7. Adopt Resolution No. CCR-13-32 RE: Approving The City's Investment Policy (Finance Director)

Council Action: Council Member Stearns moved, seconded by Council Member Collings to approve and adopt Resolution No. CCR-13-32 Approving The City's Investment Policy by title only. Motion carried on a voice vote of 5-0.

8. Adopt Resolution No. CCR-13-33 RE: Renewing Authorization For A Temporary Part-Time Position for a Patrol Officer in the Police Department (Police Chief)

Police Chief Cross updated the council on the sudden void left by an officer who has gone on FMLA which prompted the need for this resolution.

Council Member Stearns questioned if this was a way to get around the frozen position or if this resolution was legitimately filling a void. Police Chief Cross responded stating that the eighth position is frozen and that this is a reaction to an officer loss while meeting budget responsibilities by filling the position at \$19.50 per hour rather than time and a half.

Mayor Moore added that this resolution would also improve the morale within the Police Department.

Police Chief Cross reiterated that this resolution is meeting the departments needs and is not an end around. Police Chief Cross also confirmed that he would have approached the Council with the same resolution if the Patrol Officer position had been authorized.

Council Member Collings asked if this request is a combination of the current officers FMLA as well as the frozen Patrol Officer position. Police Chief Cross confirmed that it was a combination of reasons but the two reasons mentioned were the primary ones.

Mayor Moore reminded Council that it is possible another officer is planning on being out. Police Chief Cross stated that this is theoretical due to FMLA issues as well.

Council Member Collings asked if this resolution would offset the overtime. Police Chief Cross confirmed that this resolution would slow the rate of over time, using only \$19.50 per hour rather than time and a half.

Council Member Burns asked if this position would be called only when necessary. Police Chief Cross stated it was policy to have the full time officers attempt to cover the shifts first before calling in the temporary officer who is also working around his own full time job.

Mayor Moore asked about the 14 week training and if this temporary officer would be working on completing this training. Police Chief Cross corrected that this temporary officer is already a Level 1 officer and has completed the training.

Council Action: Council Member Stearns moved, seconded by Council Member Harkness to approve and adopt Resolution No. CCR-13-33 Renewing Authorization For A Temporary Part-Time Position for a Patrol Officer in the Police Department by title only. Motion carried on a voice vote of 5-0.

9. Adopt Resolution No. CCR-13-34 RE: Reauthorizing a Lieutenant Position within the Police Department (Police Chief)

Police Chief Cross apologized at the timing of this resolution as he was under the impression that the Lieutenant Position did not need to be reauthorized. Police Chief Cross provided Council with the history of the department and that at this time his officers have the necessary experience to change the structure of the Department with this position. In addition, this would provide Officers with the means to the appeal process that is afforded to them by the Police Officers Bill of Rights. Currently there is no appeal process except through the Chief of Police and thend must go through the City Manager and City Council. Currently there are two sergeants which disrupt the flow of authority within the Department. In addition, this promotion would increase the morale of an Officer who has been working hard in the short staffed Department. This position would have no significant effect on the budget.

Council Member Collings asked what the financial difference was weekly.

Finance Director Terrell estimated \$5 which is negligible.

Council Member Burns asked if this chain of command is the best option based on Police Chief Cross's experience, which Police Chief Cross confirmed that it was. Council Member Burns also asked how this would affect the management. Police Chief Cross stated that it would remove the confusion within the hierarchy. Council Member Burns asked how it would affect the current structure. Police Chief Cross stated that this position would eliminate the confusion of who is in charge during times when the Police Chief is not present.

Council Action: Council Member Stearns moved, seconded by Council Member Collings to approve and adopt Resolution No. CCR-13-34 Reauthorizing a Lieutenant Position within the Police Department by title only. Motion carried on a voice vote of 5-0.

10. Appointment of Ad Hoc Sub Committee to Meet with Other Area City Councils Regarding Opportunities for Cooperation and Cost Sharing

Mayor Moore stated that with League of Local Agencies (LOLA) that this collaboration is already occurring.

Council Member Stearns stated that though LOLA was beneficial, LOLA cannot take action nor have business transacted as it would be a Brown Act violation. LOLA is for discussions, not business.

Council Member Harkness agreed with the need for the Ad Hoc Sub Committee and that there are issues that need to be explored between the Cities.

Council Member Burns also supports the Ad Hoc Sub Committee at this juncture and could see a potential MOU in the future.

Mayor Moore appointed himself and Council Member Harkness to a sub-committee.

11. Brown Act Committee Minutes/Meetings - NONE

12. Reports RE: Attendance at Outside Meetings

Mayor Moore thanked everyone on the Council for participating in the Fourth of July celebration.

Council Member Stearns attended the Upstate Region Plug In Electric Vehicle Coordinating Council which promotes the Green Highway. The Coordinating Council adopted a mission statement and charter.

13. Future Agenda Items:

- a. Adoption of An Illness & Injury Prevention Plan (City Manager/Police Chief)
- b. Report on Centennial Park Acquisition

Council Member Collings requested an update on the RFP for the IT Bid.

Mayor Moore requested an update on the recycling bin project.

Council Member Stearns requested an update on the FOG program.

Mayor Moore requested a presentation from the Chamber of Commerce regarding this year and plans for the winter event. City Manager Marconi confirmed that the Chamber has a monthly meeting next Thursday and provides quarterly reports to the Council. Mayor Moore would like to bring the Chamber of Commerce in to thank them for the Fourth of July event and a report of that event.

Council Member Harkness asked when the sign ordinance would be brought back to Council. City Manager Marconi confirmed that the Planning Commission is currently reviewing the sign ordinance and should be ready in a couple of months.

14. Council and Staff Comments

Council Member Burns asked whether he was the appropriate Council member for the new Ad Hoc Committee to Work with Consultant on Wastewater Treatment and Disposal Feasibility Study, since others had already begun. Mayor Moore confirmed that previous Ad Hoc Committees for this topic have been disbanded and this Ad Hoc is a new one.

At the hour of 7:10 p.m. Mayor Moore adjourned the meeting to Closed Session; Reconvened at the hour of 8:39p.m.

15. Closed Session

- a. Conference With Labor Negotiator – Pursuant to Government Code §54957.6
Agency Negotiators: City Manager and Director of Finance
Employee Organization: Operating Engineers Local Union No. 3; Police and Police Communications Dispatcher Units; and Teamsters Union: Miscellaneous Unit
- b. Public Employment – Pursuant to Government Code §54957
Position to be filled – City Manager

Mayor Moore reported that staff had been provided with direction and no final action was taken on the Closed Session items.

16. Adjourn

There being no further business before the Council, the meeting was adjourned at the hour of 8:40p.m. to the next Regular City Council Meeting to be held on Monday, July 22, 2013 at 6:30p.m.

Respectfully Submitted,

Kimberly A. Barden

Kimberly Barden, Deputy City Clerk/Administrative Assistant
For John E. Kennedy Sr., City Clerk