

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, April 28, 2014; 5:30 p.m.

Approved as Submitted on May 12, 2014

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item
	<p>1. Call to Order and Flag Salute</p> <p>At the hour of 5:33 p.m., Mayor Stearns called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	<p>2. Roll call</p> <p>Councilmembers Present: Burns, Collings, Harkness, Moore, and Mayor Stearns Councilmembers Absent: None</p>
	<p>3. Special Presentations & Announcements:</p> <p>A. 100 Miles of Trails – John Schuyler and Andrew Braugh</p> <p>Mayor Stearns invited Mr. Schuyler to provide a presentation on the 100 Miles of Trails project. Mr. Schuyler gave a brief history of the Trail Association, their previous trail projects, and their partnership with Bike Shasta. Mr. Schuyler introduced Andrew Braugh, who is a member of Bike Shasta. Mr. Braugh provided the Council with a power point presentation which outlined the details of the project, including the projected expense involved in constructing the trails, the potential financial benefit to the surrounding businesses as a result of the construction of the trails, the potential timeline for construction and the proposed action plan and next steps in the progression of the trails project. Mr. Braugh also reviewed the concept of a bike park at Shastice Park, which would be the hub. He submitted his written materials to the City Clerk. In closing, Mr. Braugh stated their goals are to link the trails of Weed, Mt Shasta, Dunsmuir, and McCloud, improve the local economy's, improve health, and quality of life. Mr. Braugh entertained questions from the Council, which included a discussion regarding the trail maintenance and other potential partners.</p> <p>B. Jefferson Republic Initiative Supporters – Gary Lake</p> <p>Mayor Stearns introduced Gary Lake. Mr. Lake stated he performs public relations duties for the Jefferson Action Committee. He gave a brief history of the development of the proposed Jefferson Republic movement and indicated is role for the evening was to open dialogue. Mr. Lake stated he brought his video camera to record any questions the Council may have as he would not likely be able to answer all the questions this evening. He indicated the movement came about in response to the rising issues within the government</p>

	<p>and to make the peoples vote count. Mr. Lake stated that if the Jefferson Republic is voted in by the people, the first item to be posed to the people would be a vote on the governmental structure. Mr. Lake indicated that the Action Committee would then likely evolve into the election committee.</p> <p>The City Councilmembers posed several questions, including what would the governmental structure look like, how would the government be financed, has there been a legal review, has there been a financial review by a CPA, how this would impact the City’s ability to apply and receive State grants, etc.</p> <p>Mr. Lake indicated he was not able to answer the questions being posed, but promised to immediately respond to them.</p> <p>A discussion ensued amongst the City Councilmembers with respect to the benefits of continuing dialogue with Mr. Lake, as he had stated he does not have answers for the Council at this time and will have to get back to them.</p> <p>Mayor Stearns voiced his desire to continue with his questioning and will follow-up in writing to the Action Committee.</p>
	<p>4. Public Comment:</p> <p>Mayor Stearns opened the meeting for public comment. Hearing none, Mayor Stearns closed the public comment period.</p>
	<p>5. Meeting Recess</p> <p>Mayor Stearns called a recess of the meeting at 7:00 pm; Mayor Stearns called the meeting back to order at 7:10 pm.</p>
	<p>6. Approval of Minutes: Minutes of April 10, 2014 Special City Council Meeting Minutes of April 14, 2014 Regular City Council Meeting Minutes of April 17, 2014 Special City Council Meeting</p> <p>MOTION to approve the minutes of the April 10, 2014, Special City Council meeting; The Minutes of April 14, 2014 Regular City Council Meeting; and the Minutes of April 17, 2014 Special City Council Meeting as submitted. Motion by: Councilmember Moore Second by: Councilmember Collings Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Harkness/Moore/Mayor Stearns)</p>
	<p>7. Reports RE: Attendance at Outside Meetings</p> <p>Councilmember Moore reported on his attendance to the CEDAC Business Walk meeting and shared his insight about the process for the 2014 Business Walk.</p>

	<p>Councilmember Collings reported on his attendance at the first part of the two part Framework for Understanding Poverty seminar.</p> <p>Councilmember Harkness reported on his attendance at the CEDAC Business Walk meeting, IRWM meeting and subcommittee meetings where the priorities for IRWM projects are developed, the Library Tax Advisory Committee in which there was a focus around the annual budget, and the Young Professionals group.</p> <p>Councilmember Burns reported on his visit to the “landing” with City staff and Councilmember Collings.</p>
	<p>8. Council and Staff Comments</p> <p>The City Manager thanked City staff for their combined efforts in cleaning up the Landing property.</p> <p>The Public Works Director reported on his visit to Eureka where he and other City staff visited 2 waste water treatment facilities.</p> <p>The Fire Chief updated the Council on the status of the new fire truck.</p> <p>The City Planner provided a brief update on the potential fuels reduction at the Landing property.</p> <p>The City Manager spoke to the community effort of the Rotary Club in welcoming two members of the Kenya Smiles program.</p>
	<p>9. City Council Interviews of Board/Commission /Commissioner Candidates: NONE</p>
	<p>10. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> a. Approval of Disbursements: Accounts Payable: 4/02/14, 4/08/14, 4/16/14 and 4/22/14 Total Gross Payroll and Taxes: For Period Ending 4/02/14 and 4/16/14 b. Monthly Finance/Investment Report – December 31, 2013 (Finance Director) c. Resolution CCR-14-15 RE: Requesting Siskiyou County Reverse the Measure “A” Fire Assessments on APN # 057-551-400. The property associated with APN # 057-551-400 was incorrectly listed in the Measure “A” Fire Equipment Assessments. d. Resolution CCR-14-16 RE: Declaring Certain Vehicles and Equipment as

	<p style="text-align: center;">Surplus Property and Authorizing Disposal.</p> <p style="text-align: center;">City staff has completed an inventory of City vehicles and equipment which is no longer of use or value to the City.</p> <p>Mayor Stearns asked questions regarding consent agenda item (a).</p> <p>MOTION to approve (a), (b), (c) – CCR-14-15, and (d) – CCR-14-16 of the consent agenda with a correction to the date of item (b) to reflect March 31, 2014. Motion by: Councilmember Harkness Second by: Councilmember Moore Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Harkness/Moore/Mayor Stearns)</p>
	<p>11. Resolution CCR-14-17 RE: Approving The Active Transportation Program Planning Grant Application Prepared By The Alternative Transportation Advisory Committee On Behalf Of The City Of Mt. Shasta, Authorizing The Submittal Of The Grant Application, Authorizing The City Manager To Act On The City's Behalf In All Matters Pertaining To The Application, And Authorizing The City Manager To Enter Into And Sign The Grant Agreement And Any Amendments Thereto For The Purposes Of This Grant</p> <p><u>Background:</u> The Alternative Transportation Advisory Committee is recommending submittal of one grant application in this Active Transportation Program funding cycle for the Downtown to Lake Siskiyou Trail Planning Project.</p> <p><u>Report By:</u> Rod Bryan, Public Works Director</p> <p><u>Council Action:</u> Approval of Resolution CCR-14-17</p> <p>The Public Works Director clarified the grant is moving forward. Both ATAC and the Public Works Department are requesting approval of the resolution to submit the grant application.</p> <p>MOTION to adopt Resolution CCR-14-17, A Resolution Approving The Active Transportation Program Planning Grant Application Prepared By The Alternative Transportation Advisory Committee On Behalf Of The City Of Mt. Shasta, Authorizing The Submittal Of The Grant Application, Authorizing The City Manager To Act On The City's Behalf In All Matters Pertaining To The Application, And Authorizing The City Manager To Enter Into And Sign The Grant Agreement And Any Amendments Thereto For The Purposes Of This Grant, by title only. Motion by: Councilmember Moore Second by: Councilmember Burns Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Harkness/Moore/Mayor Stearns)</p>
	<p>12. Cold Creek Greenway and Centennial Park Update</p> <p><u>Background:</u> As a result of the approval of the Taco Bell/KFC in 2001, the developers were required to deed a portion of the property designated as the Cold Creek Greenway and Trail and the mini park (Centennial Park) to the City. Due to a number</p>

	<p>of ownership, tenant, and city relations over the years, this deed to the City has never been finalized. Staff is currently working with the property owners to move this project towards finalization, and will provide an update to the Council.</p> <p><u>Report By:</u> Tuliyani Potts, City Planner</p> <p><u>Council Action:</u> None</p> <p>The City Planner reviewed her written report with the Council and entertained questions from the Council. The City Planner indicated this is a result of restrictions on the Taco Bell/KFC project, where a one acre portion of the property was to be deeded to the City. The City Planner reported she is working with the property owners and the surveyors to get the deed completed.</p> <p>There was a discussion as to the recording of the property deed documents.</p>
	<p>13. Resolution CCR-14-18 RE: Implementing the Mt. Shasta City Fire Department Cost Recovery Program.</p> <p><u>Background:</u> The Mt. Shasta Fire Department regularly responds to hazardous material incidents and motor vehicle accidents. The City now has a mechanism to recover the cost associated with those incidents.</p> <p><u>Report By:</u> Muriel Howarth Terrell, Finance Director</p> <p><u>Council Action:</u> Adopt Resolution CCR-14-18</p> <p>The Finance Director reviewed her submitted staff report with the Council and entertained questions. Chief Melo indicated he had worked with the Finance Director and the Chief's Association as to the cost allocations and reported this cost recovery program is identical to the Mt Shasta Fire Districts program.</p> <p>MOTION to adopt Resolution CCR-14-18, A Resolution Implementing the Mt. Shasta City Fire Department Cost Recovery Program, by title only. Motion by: Councilmember Harkness Second by: Councilmember Moore Council Action: Motion carried on a voice vote as follows: 5 – Ayes (Burns/Collings/Harkness/Moore/Mayor Stearns)</p>
	<p>14. Welcome Team Ambassador Presentation</p> <p><u>Background:</u> In response to the increase in the seasonal transient population, the City has seen over the last couple of years, the Mt. Shasta Police Department, in conjunction with community partnerships, has developed a concept to assist in dealing with the varied issues relating to the transient population.</p> <p><u>Report By:</u> Parish Cross, Police Chief</p> <p><u>Council Action:</u> None</p>

	<p>The City Manager updated the Council on other aspects of occurring or potential transient issues and provided the correlation between this issue and the welcoming team.</p> <p>Mayor Stearns posed a question he had received from concerned citizens about why the police department was heading up the welcoming committee and why are we “welcoming” the transients into our community.</p> <p>The Police Chief indicated the broader issue really is quality of life and with this being a small town, the police department wears many hats, including social services and public safety. He then reviewed his written staff report with the Council and provided the Council with some background information regarding the Welcoming Committee’s direction. He stated their main goal is to create an enhanced experience for all visitors of Mt Shasta, whether a transient or a tourist. The approach would be to educate all visitors, creating a tolerant and proactive community. The Police Chief reported there are several components to the welcoming team approach, one being training of the welcoming team ambassadors, educational tools for business owners, educational pamphlets for visitors and the development of community partnerships. The police chief stated this should create an empowered and succinct community environment whereby attaining the local buy-in. The Police Chief stated the welcoming team ambassadors could also be available to assist with special events, like Fourth of July. Another aspect to the process currently being developed is a survey to be completed this summer of our visitors and then using this information to further develop the program.</p> <p>The Council asked questions of the Police Chief. A discussion ensued regarding previous transient issues and how those behaviors will be mitigated this year and signage options.</p> <p>Council asked about the measurement for success of this program. Police Chief responded the success will be measured by the outcomes and feedback of this first year.</p> <p>Council thanked the Police Chief for his work and efforts.</p>
	<p>15. Brown Act Committee Minutes/Meetings:</p> <ul style="list-style-type: none"> A. Library Tax Advisory Committee meeting minutes of October 17, 2013 B. Beautification Committee meeting minutes of January 8, 2014 <p>Mayor Stearns introduced the LTAC and Beautification Committee minutes; the minutes were accepted by the Council without discussion.</p>
	<p>16. Upcoming Future Agenda Items:</p> <ul style="list-style-type: none"> a. Undergrounding of electrical utility on Alma Street by Public Works Director b. Award Contracts for State mandated waste water treatment improvements Engineering and Environmental Contracts.

	<ul style="list-style-type: none">c. Downtown to City Park Trail Plan Updated. Update regarding Short-term Vacation Rentalse. Strategic Planning Updatef. Contributions to Siskiyou County Economic Development Councilg. Review of Ordinance #275 with the intent to add language allowing the inclusion of downtown property owners to be eligible to sit on the DEACh. Potential Annexation of Orchard Propertyi. Recycling Enhancementsj. Housing Element Updatek. Presentation by Jefferson Republic Ballot Measure Leadersl. Staff update regarding Economic Development Business Walk Aboutm. Budget and CIPn. LED Lighting System <p>There were no additions or changes from the Council to the Future Agenda Items list.</p>
	<p>17. Adjourn</p> <p>There being no further business before the Council, the meeting was adjourned at the hour of 8:16 p.m. to the next Regular City Council Meeting to be held on Monday, May 12, 2014 at 5:30 p.m.</p>

Respectfully Submitted,
Tammy Lapthorne
Tammy Lapthorne,
Deputy City Clerk