

**MT. SHASTA CITY COUNCIL REGULAR MEETING MINUTES**  
**Monday, April 8, 2013; 6:30 p.m.**  
**Approved As Submitted - May 13, 2013**

**1. Call to Order And Flag Salute**

At the hour of 6:37 p.m. Mayor Moore called the meeting to order and led the audience in the recitation of the Pledge of Allegiance.

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**2. Roll Call**

**Present:** Council Members Michael Burns Sr., Jeffrey Collings, Geoff Harkness, Tim Stearns, and Mayor Tom Moore

**Absent:** None

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**3. Public Comment:**

Jim Striegel – Announced there would be a concert to raise money for the Parker Park in Mt. Shasta and the Weed Community Swimming Pool that would be held on Saturday, May 18, 2013. Mr. Striegel requested funding from the City of Mt. Shasta to help hold the event.

Council Member Stearns addressed Mr. Striegel and suggested he attend the Mt. Shasta Rotary Club meeting tomorrow to provide this information to them.

No further comments were noted.

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**4. Approval Of Minutes:** Minutes of March 11, 2013 Regular City Council Meeting  
Minutes of March 18, 2013 Special City Council Meeting

**Council Action:** Council Member Stearns made a motion seconded by Council Member Collings to approve the Minutes of the March 11, 2013 Regular City Council Meeting and the Minutes of the March 18, 2013 Special Meeting Minutes as submitted. Motion carried on a voice vote of 5-0.

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**5. Special Presentations & Announcements**

a) Arbor Day Proclamation

Mayor Moore read the Arbor Day Proclamation into the record.

City Manager Marconi made the comment that the City tries to coordinate its Arbor Day Celebrations with the Earth Day Celebration in Mt. Shasta. City Manager Marconi noted the Earth Day Celebration is scheduled for the evening of April 19<sup>th</sup> and Saturday April 20<sup>th</sup>. City Manager Marconi stated there would be events at the City Park and information would be handed out on April 20<sup>th</sup> at the Park. City Manager Marconi stated that Roseburg Lumber Company would be handing out some seedlings that could be planted during the following week.

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**6. Consent Agenda:**

a. **Approval of Disbursements:** Accounts Payable: 03/20/13, and 03/25/2013

Total Gross Payroll and Taxes: For Period Ending 03/17/2013

b. **Adopt Resolution No. CCR-13-XX RE: Determining that Eric A. Lamanna Is Substantially Incapacitated for Performance Of the Duties Of Police Sergeant And that Such Disability Is Industrial In Nature (City Manager)**

**Council Action:** Council Member Stearns made a motion seconded by Council Member Burns to approve Consent Agenda Items 6a-6b including the adoption of Resolution No. CCR-13-14 A Resolution of the City Council of the City of Mt. Shasta Determining that Eric A. Lamanna Is Substantially Incapacitated for Performance Of the Duties Of Police Sergeant And that Such Disability Is Industrial In Nature by title only. Motion carried on a voice vote of 5-0.

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**7. Consider Resolution No. CCR-13-XX RE: Authorizing An Extension of the Agreement with the Siskiyou Opportunity Center for Recycling Services (City Manager)**

At the hour of 6:48 p.m. City Manager Marconi presented the staff report.

No public comments were noted.

**Council Action:** Council Member Harkness made a motion seconded by Council Member Collings to approve and adopt Resolution No. CCR-13-15 A Resolution of the City Council of the City of Mt. Shasta Authorizing An Extension of the Agreement with the Siskiyou Opportunity Center for Recycling Services by title only. Motion carried on a voice vote of 5-0.

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**8. Discussion And Possible Action RE: Continuation of Strategic Planning and Goal Setting (City Manager) (THIS ITEM IS CONTINUED FROM THE MARCH 25, 2013 REGULAR CITY COUNCIL MEETING)**

At the hour of 6:55 p.m. Mayor Moore stated the recollection that tonight's discussion was to start with consideration of reports from three of the subcommittees. Mayor Moore noted one report would be about alfresco dining, another about marketing and branding, and a third regarding entrepreneurial businesses.

Council Member Collings stated that it had been suggested to move the alfresco dining areas onto the sidewalk rather than in the street. Council Member Collings suggested this might alleviate some of the safety concerns that were initially brought up. Council Member Collings stated there would be a low fence around the area in order to route pedestrians around the dining area. Council Member Collings clarified that the pedestrians would be routed into the parking area around the diners. Council Member Collings stated there were three possible restaurants sites that might make use of alfresco dining. Council Member Collings made the observation that how busy the street is on which the alfresco dining is taking place is a significant factor on how the alfresco dining is set up. Council Member Collings stated the deck would be constructed by the restaurant according to standards set forth by the City and would utilize two parking spaces for the decking.

Mayor Moore suggested restaurants might use this summer as a test period for alfresco dining by allowing restaurants to place tables outside of their businesses, not using parking space area, against their building where there would still be room for pedestrians to go around the tables. Mayor Moore suggested this would allow for a restaurant to experiment with alfresco dining before having to pay for construction of decks specific to this purpose.

Council Member Stearns stated support for anything that would help in moving this forward.

Council Member Collings suggested the period during which alfresco dining could be used by a restaurant as being May 15 – October 15 and then they would be taken down until the following May.

Council Member Stearns stated support for implementing such a program by this summer.

Council Member Harkness suggested staff could consider bringing forward an Ordinance that could be customized for Mt. Shasta.

Mayor Moore stated the understanding that City Planner McKinley had expressed the opinion the City did not have to adopt another Ordinance to allow for alfresco dining.

City Manager Marconi agreed that the City did not have to adopt a new Ordinance to allow for alfresco dining because the mechanisms were already in place. City Manager Marconi suggested it would need to be treated as an encroachment permit because this would be encroachment onto City property for private benefit. City Manager Marconi made the observation the City would need to consider insurance requirements which could be covered through the encroachment permit. City Manager Marconi noted another issue brought up by City Planner McKinley is the fact the business would be taking up parking spaces for a part of the year that have a value and in some cities restaurants are charged a fee for use of parking spaces much like our in lieu fees. City Manager Marconi suggested consideration would need to be given to who would pay for the structure and whether restaurants would want to go forward with such an expense. City Manager Marconi made the observation that a test phase as suggested by the Mayor was a good idea but he was not sure such a test would replicate the situation. City Manager Marconi noted the areas where there aren't 10' sidewalks would be a problem because there wouldn't be enough space to provide for a 4.5 foot walkway around the tables as is currently required. City Manager Marconi noted that most cities with alfresco dining have put the decks out in the parking spaces with the seats out there and the dining takes place on streets that are less traveled. City Manager Marconi made the observation that the response by adjacent businesses to the decrease in parking spaces adjacent to their businesses was also a consideration.

Mayor Moore suggested checking with the restaurants that have shown an interest and see if they are willing to fund the construction of the decks.

Council Member Stearns suggested going forward with a plan that would stipulate what is required, by whom, and how much.

Council Member Stearns made it clear for the record that there was a consensus from Council to give direction to staff to contact other cities to get ideas on how other cities have implemented alfresco dining and the policies they have in place for it.

Mayor Moore made the observation the next issue to discuss as being the facilitation of the pairing of angel investors with business start-ups. Mayor Moore noted all the work Council Member Harkness has done on this issue and asked Council Member Harkness to give a report on this.

Council Member Harkness stated that he and Mayor Moore had interviewed about six people and the basic jest is that he is confident that an incubator program and investor network are important elements of a broader economic development plan. Council Member Harkness suggested a virtual incubator program as being synonymous with a professional network. Council Member Harkness noted the investor network would be established to help both start-up companies and existing businesses. Council Member Harkness made the observation there are good models and examples available that could be followed i.e. the Sacramento Angels, the Oregon Entrepreneurial Network, and SOREDI (Southern Oregon Regional Economic Development Incorporated). Council Member Harkness suggested the question now is how to move this forward. Council Member Harkness made the observation there are a lot of stakeholders in the County who are advocating economic development in one way or another. Council Member Harkness made the observation that it is not just the City Council's role to independently move this forward, it is essential to partner with all of the stakeholders to move it forward and ensure that we all own this rather than trying to go this alone. Council Member Harkness suggested moving this forward by finding a forum to work with the community partners and in light of the fact that the majority of the players are already at the table through CEDAC then he would advocate for placing an item on the CEDAC agenda for this and clearly communicate what the item is about, what the problem is, what the focus and direction of the Council is, and challenge CEDAC to produce a plan that can be owned by all.

Mayor Moore stated that another important issue is to develop a SCORE system with a network made up of retired business people who can visit businesses and lend their expertise. Mayor Moore noted there are many businesses that aren't able to qualify for help from JEDI and also don't have enough money to hire a consultant. Mayor Moore suggested by taking this to CEDAC they might be able to help in building such a network.

Council Member Harkness agreed that using the SCORE model was one way of developing this program and there is also the idea of going after grants that would fund business consultants for local businesses. Council Member Harkness made the observation that active professionals, in addition to retirees, might be interested in initiating relationships with these businesses on a pro bono basis at first with the potential of negotiating payment or payback for services provided at a future date. Council Member Harkness stated the current challenge is to get all the parties at the table to work out a plan that would not only help make a difference in the community but something that would work for all of the current stakeholders. Council Member Harkness stated Jason Darrow of EDC had pointed out there are already a lot of resources available now that are trying to make this happen and there is no reason for the City to go it alone.

Mayor Moore asked for Council's support in going to CEDAC and placing this project on them with some kind of realistic expectations.

Council Member Burns recognized Council Member Harkness' point that COS has a small business program that would have professionals and instructors there and asked whether they would be included.

Council Member Harkness stated that it is Shasta College that has the small business development center and they offer services, once a month, at the EDC in Yreka to help businesses with specific business problems and challenges. Council Member Harkness stated the understanding that COS does not necessarily have any equivalent program at this time. Council Member Harkness noted the importance of both Shasta College and COS as players.

Mayor Moore made the observation that COS has shown a willingness to work with businesses to provide educational programs that will develop the skills necessary to make their students marketable to the local business. Mayor Moore noted that NORCAL in Yreka trains people to work in their facility. Mayor Moore noted that COS does have a small business advisory committee and provides training in software programs such as Quickbooks.

Council Member Stearns stated his support for the incubator program and the professional network program. Council Member Stearns made the observation that CEDAC only meets quarterly and he asked whether the intent was to have CEDAC spearhead this and bring everybody together to make this happen and asked how that was intended to be done.

Council Member Harkness stated the hope that CEDAC would make this a high priority and they would understand that in order to get things done quickly they would have to create subcommittees to address individual tasks and there is potential they would be meeting more frequently so decisions could be made to move the process forward.

Mayor Moore noted that CEDAC does meet quarterly but they have met more frequently as needed to accomplish a task or project. Mayor Moore suggested that he and Council Member Harkness were seeking Council's support to bring these items to CEDAC and CEDAC may have to meet more frequently in order to do them should they take them on.

Council Member Stearns stated his support to bring this to CEDAC and presenting it to them to see if they would be willing to accept the responsibility and time and energy commitment that this would take.

Mayor Moore stated the end goal in taking this to CEDAC is that they are representing the whole county, not just the City of Mt. Shasta.

Council Member Stearns stated the understanding that Mayor Moore was suggesting that Mt. Shasta could act as a model, be successful, and then expand to other areas of the county.

Mayor Moore responded in the affirmative and suggested that what is built can be expanded to the whole county. Mayor Moore asked whether there was consensus of the Council to make this the responsibility of CEDAC.

Council Member Stearns stated his support as long as CEDAC agrees. Council Member Stearns noted that CEDAC is an independent body and Mayor Moore is the Council liaison to that committee and he would hope they would be as enthusiastic as Council is, but it is their decision.

Council Member Burns and Council Member Collings acknowledged their support.

Mayor Moore turned discussions to consideration of the marketing and promoting of Mt. Shasta both as a tourist destination and as a business location and that the discussions should include branding.

Council Member Stearns noted that the Mt. Shasta Chamber of Commerce has done a lot of work in terms of branding and is on the verge of adopting a brand. Council Member Stearns suggested inviting Ms. Wells to the next meeting to talk to Council about the branding issue. Council Member Stearns suggested the City's website should have information regarding available commercial sites in Mt. Shasta and their leasing prices.

Council Member Burns concurred with Council Member Stearns' suggestion regarding the importance of making that information available on the City's website.

Mayor Moore made the observation that the current list available on the EDC's website was compiled by local real estate agents. Mayor Moore suggested the information should be on the Chamber's website and the City's website. Mayor Moore expressed the opinion that it should be the real estate professionals who compile the list.

Council Member Stearns stated he was suggesting that the City Planner contact local real estate agents to let them know the City is trying to gather the information together and ask them to provide the information.

Council Member Collings stated he had spoken with Ms. Wells regarding the branding issue and the marketing of Mt. Shasta and it was determined there is a branding initiative, an incubator program, and multiple stakeholders and programs trying to come together or not trying to come together to address a problem or not a problem in Mt. Shasta. Council Member Collings stated the understanding that what needs to be done is to come up with a cohesive plan that links all these things together relative to what is trying to be accomplished. Council Member Collings questioned whether there is a need to have some type of unifying existing group or outside group come together and bring an economic develop plan forward that clearly identifies what we are trying to accomplish and what the priorities of the project are. Council Member Collings made the observation that this is a long term big deal and there are lots of good ideas and work already being done on individual projects and programs. Council Member Collings made the observation that branding of Mt. Shasta would be an attempt to move a brand (Mt. Shasta) from something to something in order to address something and there wasn't any agreement of what that was. Council Member Collings reiterated, what he had previously suggested needed to be figured out, what is the problem we are trying to address. Council Member Collings stated he would like some feedback as to what Council's thoughts are as to what is needed and how to bring all of this together into some type of cohesive whole to do economic development.

Council Member Stearns suggested economic development is both developing from within and also business attraction. Council Member Stearns suggested information such as the City's electric charges should also be on the website because the City's electric charges are very competitive. Utility charges should be on the City's website.

Council Member Harkness suggested that labor fees should be on the City's website.

Council Member Stearns suggested making a brochure about Mt. Shasta that has this sort of information such as real estate, utility prices, labor prices, and housing prices that would help present Mt. Shasta as being economically attractive.

Council Member Harkness made the observation that having an economic development plan is the most critical element. Council Member Harkness suggested the problem that could be presented to CEDAC is that Mt. Shasta does not have a vibrant and growing diversified economy right now and we need to expand our current businesses and attract new businesses.

Council Member Harkness expressed the opinion that is the real problem that needs to be addressed. Council Member Harkness noted that Council would be asking CEDAC to help in crafting an economic development plan that would encompass all of these elements.

Mayor Moore stated that he has been hearing over the past fifteen years that Mt. Shasta needs economic development but nobody has really said what that means nor do we know what would fit here. Mayor Moore made the observation there has never been a study done from a consultant coming to the City.

Council Member Collings suggested that a third party could be hired that is an expert in the economic development of small towns to take an assessment of Mt. Shasta and provide us with a realistic view of what is viable for this town.

Council Member Stearns made the observation there is a resource like that available in Chico.

Mayor Moore acknowledged that Chico State provides those types of services. Mayor Moore stated the understanding that Council Member Collings was suggesting that what is needed is a person that is experienced with going into cities and evaluating them and then providing them with information as to where they are headed.

Council Member Collings suggested that some type of coordinating study might help the various stakeholders come together and might guide them in how to move forward.

Council Member Harkness made the observation the City could hire an economic consultant to come in and create an economic development plan for us which would tie together these stakeholders and provide information regarding the current realities and provide priorities to move us forward and the other alternative is to give it a try ourselves, potentially through CEDAC. Council Member Harkness stated that he would advocate starting with CEDAC because funds are tight.

Council Member Burns asked whether studies have been done in the past.

City Manager Marconi responded in the affirmative and acknowledged that everything that has been discussed tonight has been done before. City Manager Marconi stated there had been one woman whose specific focus had been on branding and there has been a consultant that came in and looked at the City from a small town viewpoint and a promotional study was done that was focused on Roseburg. City Manager Marconi noted there is a current study underway that will look at what kind of businesses might be interested in what the County has to offer with an emphasis on the Yreka property out on Philippe Lane and the Roseburg Property here in Mt. Shasta. City Manager Marconi pointed out that EDC has put together a list of available properties that focus on larger properties because it is difficult to get realtors to provide the information on small properties because it is their idea to turn them over faster than the City could turn them over. City Manager Marconi suggested the problem that Council Member Collings had hit on is how to bring this altogether. City Manager Marconi made the observation that Siskiyou County, the City of Mt. Shasta, and our partners on CEDAC have been doing all of this work all along, for the last 25 years, and we are never going to see anything big or dramatic. City Manager Marconi asked, as Council Member Collings had asked when we first started this process, whether we were going to grow organically or try to grow ourselves. City Manager Marconi expressed the opinion the City is going to grow organically because we are not in a position to go out and compete for something big and dramatic that is going to turn this town around overnight. City Manager Marconi suggested even if the City were to attract a large business it would be doomed to failure because the NIMBY's and the environmentalists would come out of the woodwork and keep them out. City Manager Marconi suggested the need to focus on what it is we can help promote and grow. City Manager Marconi stated the C2C and the Chamber alliance have gotten the Collier rest stop recognized as a California Welcome Center and that should have a huge impact on marketing of this area. City Manager Marconi informed Council there are some glitches in the way those contracts work that may prevent it to work the way that was originally hoped for. City Manager Marconi made the observation the City could spend tons of money, money has been spent in the past, and the City will continue to not see something that is huge and dramatic.

City Manager Marconi suggested there is a need to figure out how to spend enough money on a countywide basis to bring everything together. City Manager Marconi stated doubts there is enough money countywide to do that right now. City Manager Marconi noted the City is spending \$25,000 per year to support the Enterprise Zone which is the best marketing tool the City has right now. City Manager Marconi noted that one of the requirements to be in the Enterprise Zone is that marketing of the Enterprise Zone takes place. City Manager Marconi suggested that marketing is happening, on a limited budget, in the most cost effective way possible. City Manager Marconi noted the City is spending \$65,000 per year to run the Visitor's Center here in Mt. Shasta to promote tourism. City Manager Marconi expressed the opinion there would be no flash of light or bolt of lightning that would turn this economy around, not in his lifetime at least.

Mayor Moore stated his agreement. Mayor Moore stated the understanding the goal of Council is to see those small businesses that are here prosper. Mayor Moore agreed there are already tools in place such as the Enterprise Zone. Mayor Moore suggested bringing in more small businesses with 3, 5, 7, to 10 employees and he didn't know how to go get them. Mayor Moore agreed with Council Member Harkness that CEDAC might be able to help move this along. Mayor Moore made the observation that hiring a consultant, with a proven track record, for \$10,000-\$15,000 who actually gets results would be worth the cost.

Council Member Stearns expressed the opinion there are steps that can be taken, and acknowledged there would not be a lightning bolt or something happening overnight, that would help the City further down the path to our goal. Council Member Stearns suggested if the City doesn't try then we certainly won't make a difference.

Mayor Moore stated the understanding there was support for asking CEDAC to help with the next step.

Council Member Burns made the observation that tourism is a big part of this community and made the observation that after 25 years of talking about economic development he would like to see more tangible ideas that would help the City to move into the future with something sustainable and real versus just more money going to studies or consultants that don't produce any results. Council Member Burns stated support for making a pitch to CEDAC for their help.

Mayor Moore stated the understanding that he and Council Member Harkness would approach CEDAC and then would report back to the Council at the next meeting on what happens.

Council Member Stearns suggested that he or Council Member Collings could contact Chico State, COS, or Shasta College to find out just what resources they might be able to provide to the City.

Mayor Moore suggested a sub-committee made up of Council Member Stearns and Council Member Collings that could come up with some resources that are available to the City and more ideas as to where we can get more information.

Council Member Collings stated that he would appreciate getting copies of the studies that were done in the past.

Mayor Moore expressed the desire that Council Member Collings concentrate on those studies that had actually been fruitful to the community.

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#### **9. Discussion and Possible Action RE: Recruitment Procedure and Associated Actions Related to Filling the City Manager Vacancy (City Manager/Recruitment Consultant)**

At the hour of 8:20 p.m. Mr. Butzlaff addressed the Council and suggested the content of the brochure and advertisements should be based on the audience it is intended to reach. Mr. Butzlaff noted the limited budget available to the City for salary compensation but noted it is often the first thing a qualified candidate looks at. Mr. Butzlaff suggested the City should put out there the best message it can in order to be noticed by a sufficient number of qualified candidates. Mr. Butzlaff noted the need to balance the issue of limited resources against the most attractive package it can present to candidates. Mr. Butzlaff suggested this to be as much of an economic development exercise as the discussions they have had in the past hour.

Mr. Butzlaff suggested the City needed to attract the best qualified candidates to help the City with the issues it faces. Mr. Butzlaff recommended that Council consider approving the flier presented this evening.

Council Member Collings stated support for the document and suggested just one change to the inside cover of the flier in the right hand column in the paragraph under the picture of the rock, the last sentence should be amended to read "Mt. Shasta's quaint downtown" from "Mt. Shasta's exquisitely quaint downtown."

Council concurred with Council Member Collings' suggested amendment.

Council Member Stearns stated the subcommittee had changed the language of "Apply by 4:00 P.M. May 31, 2013" to "Applications must be received by the City by 4:00 P.M. Friday, May 31, 2013." Council Member Stearns stated his desire that change is made to the brochure in order for the brochure to reflect the same information contained in the advertisements.

Mayor Moore expressed the opinion that there was no need to have a day and time on the brochure.

Deputy City Clerk Studer made the observation a time deadline on the brochure would allow staff to be able to determine whether an application is received in time to be considered by the Council or whether it had arrived too late and therefore would not be taken into consideration.

Mayor Moore noted the support of Council for the amendment to the brochure as proposed by Council Member Stearns.

Council Member Stearns made the observation that some editorial changes such as deleting the word "also" from parts of the brochure and inserting periods could be done without changing the message of the document. Council Member Stearns stated he had already made that suggestion to Mr. Butzlaff.

Council Member Harkness asked whether there was a higher resolution picture of the golf course available that had been provided by Council Member Collings.

Council Member Collings responded the picture had come from the Chamber's 2013 Mt. Shasta Brochure and he was not sure.

Council Member Harkness stated were he to wordsmith anything he would suggest amending the first sentence under "The Position" to read "with a primary emphasis on aligning" rather than "with a primary emphasis on most effectively aligning".

Mr. Butzlaff noted the subcommittee had used this language in the other advertisements, therefore the language was carried over into the brochure. Mr. Butzlaff stated the brochure could be changed if there is a consensus of the Council to do so.

Council Member Stearns asked Council Member Harkness whether he would be okay with changing the words to read "emphasis on aligning" or "emphasis on effectively aligning".

Council Member Harkness responded in the affirmative and stated he was suggesting a change in the language so it would read "emphasis on aligning."

Council Members Stearns, Collings, and Burns stated their support for Council Member Harkness' suggested change.

Council Member Stearns suggested removing the picture of the welcoming rock from the brochure and replacing it with a picture with people in it.

Council Members Collings and Harkness stated their support for Council Member Stearns' suggestion as long as it was easy to make such a change.

Mayor Moore stated support for leaving the picture of the rock in the brochure.



Council Member Stearns stated he would leave it up to Mr. Butzlaff as to what picture would replace the picture of the rock.

Council Members Collings and Harkness indicated their support for Council Member Stearns' statement.

Mayor Moore noted the consensus of the Council for the three changes to the brochure as previously noted, plus the replacement of the picture of the rock with one that has people in it and the brochure would then be ready to go to the printer.

Council Member Stearns asked whether Mr. Butzlaff had gotten the advertisements to any of the colleges, universities, or job boards.

Mr. Butzlaff responded he was waiting until the brochure was ready because it would be the City's marketing tool for that process. Mr. Butzlaff stated that ads have been placed in Jobs Available, ICMA, the CEA public sector site, CalEd, and is being put up on Craig's List in major areas such as San Diego, San Francisco, Orange County, Sacramento, and one other locale that has some fees associated with it.

Mayor Moore noted Mr. Butzlaff could provide Council with an update in two weeks.

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**10. Consider Resolution No. CCR-13-XX RE: Approving Budget Adjustment No. 2012/13-06 Appropriating \$7,000 From the Wastewater Reserve Fund for Headworks Equipment Repairs, And An Additional \$1,400 for the Purchase of Lab Equipment (Public Works Director)**

At the hour of 8:44 p.m. Public Works Director Bryan presented the staff report.

**Council Action:** Council Member Stearns made a motion, seconded by Council Member Burns to approve and adopt Resolution No. CCR-13-16 A Resolution of the City Council of the City of Mt. Shasta Approving Budget Adjustment No. 2012/13-06 Appropriating \$7,000 From the Wastewater Reserve Fund for Headworks Equipment Repairs, And An Additional \$1,400 for the Purchase of Lab Equipment by title only. Motion carried on a voice vote of 5-0.

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**11. Discussion and Possible Action RE: Consideration of League of California Cities Bylaws Amendments and Authorizing the Mayor to Vote on Behalf of the City of Mt. Shasta (Deputy City Clerk)**

At the hour of 9:09 p.m. Deputy City Clerk Studer presented the staff report.

The Council indicated their votes as follows on the two proposed amendments to the League of California Cities Bylaws:

COUNCIL MEMBER	BALLOT ITEM NO. 1	BALLOT ITEM NO. 2
Michael Burns Sr.	NO	NO
Jeffrey Collings	YES	NO
Geoff Harkness	NO	YES
Tim Stearns	NO	YES
Mayor Tom Moore	NO	NO

Mayor Moore clarified with Deputy City Clerk Studer that she would forward the results of the Council's vote to the League of California Cities on the two proposed amendments to the Bylaws.

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**12. Brown Act Committee Minutes/Meetings:**

- a. Mt. Shasta Community Economic Development Activities Committee Draft Minutes – Tuesday, January 8, 2013

No comments were noted.

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**13. Reports RE: Attendance at Outside Meetings**

At the hour of 9:27 p.m. City Manager Marconi stated that the Integrated Regional Water Management Board had met last week and it had not been a very productive meeting. City Manager Marconi stated they are working on getting the County on board with the governance structure and getting the Native American Tribes on board with the actions of the committee and they are now at the point of trying to get the planning document together. City Manager Marconi stated there seemed to be some opposition from the TEA party committees at these meetings. City Manager Marconi stated, in order to get things moving forward, they are trying to get the actual working documents put together using sub-committees and then bringing them back to the full Integrated Regional Water Management Board commission for a vote on the documents rather than trying to go through the documents with a group of 40-50 people present. City Manager Marconi stated he has copies of the draft documents that he would be happy to share with any members of the City Council who is interested in looking at them.

Mayor Moore stated that he had attended the Mt. Shasta Commons meeting which is a dynamic group who feed people in need. Mayor Moore stated they use a community garden to grow food and make the produce available and they also have a program where volunteers go out and pick excess produce from people's trees or gardens to make that produce available to those in need. Mayor Moore noted they also provide food to the Senior Nutrition Program. Mayor Moore stated he had invited them to a Council meeting to get the word out about what they are doing. Mayor Moore stated he had also attended a Women In Business meeting and had been impressed by the number of women who have businesses in our community.

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**14. Future Agenda Items:**

- **Public Hearing: RE: Unmet Transportation Needs**
- **Review of Five Year Capital Improvement Program (CIP) and Five Year Fleet & Equipment Replacement Program (FERP) for Fiscal Years 2013-2014 to 2017-2018**
- **Third Quarter Budget Report**
- **Budget Revenue Projections for the 2013-2014 Fiscal Year**
- **Consider Resolution No. CCR-12-XX RE: Authorizing Entering Ito a Contract for the Conduct of a Feasibility Study for the Wastewater Treatment Plant (WWTP)**

At the hour of 9:32 p.m. Mayor Moore noted that the Strategic Planning and Goal Setting item would be on the next agenda.

Council Member Harkness requested an item that would provide the Council with an overview of what the Inter Regional Water Management Plan is and what the City Manager's role is as a member of the group.

City Manager Marconi responded that he could provide the Council with an overview about the group as an item on one of the May agendas or he could just send out information to the City Council.

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**15. Council and Staff Comments**

City Manager Marconi noted that item 16 is not necessary so the Mayor could skip right to item 17.

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**16. Closed Session**

- a. Liability Claims – Pursuant to Government Code §54956.95 -1 Case  
Claimants – 1) Eric A. Lamanna  
Agency claimed against: City of Mt. Shasta

*(Report on Closed Session Item to Follow After Council Reconvenes)*

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**17. Adjourn**

There being no further business before the Council, the meeting was adjourned at the hour of 9:38 p.m. to the next Regular City Council Meeting to be held on Monday, April 22, 2013 at 6:30 p.m.

Respectfully Submitted,

*Sandra K. Studer*

Sandra K. Studer, Deputy City Clerk  
For John E. Kennedy Sr., City Clerk