

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, January 13, 2014; 6:30 p.m.

Approved as Submitted on 1-27-14

“Our mission is to maintain the character and resources of our ‘small town’ community while striking an appropriate balance between economic development and preservation of our quality of life.”

Page	Item
	<p>1. Call to Order and Flag Salute</p> <p>At the hour of 6:32 p.m., Mayor Stearns called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	<p>2. Roll call</p> <p>Councilmembers Present: Burns, Collings, Harkness, Moore, and Mayor Stearns Councilmembers Absent: None</p>
	<p>3. Public Comment:</p> <ul style="list-style-type: none"> • David Reem: Spoke about parking and street closures for events. Mr. Reem stated the street closure for the Farmers Market occurs all summer long, every week. He spoke in opposition to the presentation of the Farmer’s Market at the previous meeting and to points made in the Farmer’s Market Survey. Mr. Reem spoke to the fiscal impact Farmer’s Market has on local business as well as the traffic flow disruption to established businesses. • Bruce Hillman: Asked about when the public meeting regarding Crystal Geyser, was going to occur. He reiterated there are a number of community members, including him, who urge the City Council support an impartial environmental impact report, reflecting changes in use. • Vicki Gold: Spoke about her attendance to the Siskiyou County Board of Supervisors meeting, as the County would be the one issuing the building permit for the Crystal Geyser project. She stated she feels Mt Shasta is not in the same place it was in the 1990’s, possibly facing one of the worst drought’s in 163 years. Ms. Gold stated it is her understanding Crystal Geyser is looking to possibly extract one million gallons per day. She stated her concern with respect to the consequences of using plastics at the Crystal Geyser Plant. She stated she looks forward to getting the answers to their questions and feels that this information should be released to the public and a joint EIR be completed. Ms. Gold discussed the requirements of the grant and issues relating to the EIR. <p>Mayor Stearns announced an informal meeting of the City Council, “Coffee with Council”, to be held on Thursday, January 16, 2014, at 7:30 a.m. at City Hall.</p> <p>Councilmember Harkness advised a public meeting, put together by the Home Owners Association, which included the Wintu Tribe, was held on January 2, 2014. He stated Councilmembers are open and willing to work with residents and community members to set-up informal meetings to engage in discussions regarding Crystal Geyser.</p> <p>The City Manager introduced the new City Planner, Tuliyani Potts. He cited her</p>

	<p>credentials and background.</p> <ul style="list-style-type: none"> • Tom Stokely: Deferred his comment until item #15. • Roslyn McCoy: Stated she appreciates the offer of small group meetings, she would prefer the Council set a town hall meeting in which there could be back and forth dialogue between the residents and the Council. Ms. McCoy inquired about the boundary line adjustment, when will they get the information they requested. She stated Crystal Geysers should be a City Council agenda item to allow for the City Council to address this issue for the residents and provide information regarding the ongoing meetings with Crystal Geysers. Ms. McCoy stated she is not getting much dialogue with the County either. She further states when Dannon came to Mt Shasta, there should have been more communication regarding the impact to the schools and roads. <p>Mayor Stearns provided clarification with respect to the boundary line adjustment and reported Ski Village Drive will not be used by Crystal Geysers.</p>
	<p>4. Approval of Minutes: Minutes of December 9, 2013 Regular City Council Meeting Minutes of December 16, 2013, Special City Council Meeting</p> <p>MOTION to approve the minutes of the December 9, 2013, Regular City Council meeting as submitted. Motion by: Councilmember Moore Second by: Councilmember Collings Council Action: Motion carried on a voice vote of 5-0.</p> <p>MOTION to approve the minutes of the December 16, 2013, Special City Council meeting as submitted. Motion by: Councilmember Moore Second by: Councilmember Collings Council Action: Motion carried on a voice vote of 5-0.</p>
	<p>5. City Council Interviews of Board/Commission /Commissioner Candidates:</p> <p>a. Michael Murray – Library Tax Advisory Committee (LTAC)</p> <p>Mr. Murray stated he has 10 years of public service on both the Planning Commission as well as the City Council. He further stated he has experience and education in engineering, finance, and business. Mr. Murray reports he is familiar with the history of the Library Tax and is willing to serve on this committee. When asked about his vision for the future of the library, Mr. Murray stated the committee should look at what other libraries are doing in this country within their communities and examine how the library defines itself to include what role do they want to play for their community. Council thanks Mr. Murray for his service and leadership.</p> <p>b. Dennis Johnson – Library Tax Advisory Committee (LTAC)</p> <p>Mr. Johnson is the current Vice-President of the Friends of the Library. He reviewed his role and responsibilities as related to that committee. Mr. Johnson spoke to the future plans for the physical expansion of the library and stated he has been working with the library on this effort for the past three years and would like to continue as a member of the LTAC. Mr. Johnson</p>

	<p>reviewed his background and history, he has lived in Mt Shasta since 2005. He reported that he is a member of the Siskiyou Opportunity Center and the Nordic Center, as well as the Homeowners Association. Council thanked Mr. Johnson for his service. Mr. Johnson was asked about a vision for the addition. He reported in addition to wetland interactive use, there seems to be a need for small meeting space. A brief discussion was held regarding partnering with the school district and location of the library. When asked about what his plans would be for the future of the library, Mr. Johnson stated he believes this starts with students and having access to computers and resources and being more of a “learning center”.</p> <p>c. Michael Sojka – Alternative Transportation Advisory Committee (ATAC)</p> <p>Mr. Sojka stated he has lived in Mt Shasta for thirteen years and his children went through school here in Mt Shasta. He has 30 years’ experience with technology manufacturing. Mr. Sojka reported he has volunteered with the land trust and was involved with the economic growth group of the County promoting cycling. During his volunteering, he became familiar with the ATAC group and has since become interested in assisting the City with moving forward on the vision of ATAC. He stated he works part-time a cycle tour guide and has extensive experience in cycling and writing skills. When Mr. Sojka was asked about the partnership of Cycle Siskiyou and the ATAC he stated there could be some collaboration possibilities with respect to grants. Mr. Sojka was thanked for his willingness to serve the community.</p> <p>MOTION to approve all candidate appointments; Michael Murray and Dennis Johnson to the LTAC and Michael Sjka to the ATAC. Motion by: Councilmember Moore Second by: Councilmember Burns Council Action: Motion carried on a voice vote of 5-0.</p>
	<p>6. Special Presentations & Announcements: NONE</p>
	<p>7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items <i>All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</i></p> <p>a. Approval of Disbursements: Accounts Payable: 12/11/2013 and 12/26/2013 Total Gross Payroll and Taxes: For Period Ending 12/17/2013 and 12/31/2013</p> <p>b. City Council Committee Assignments:</p> <ol style="list-style-type: none"> 1) LAFCO – Tim Stearns 2) LTC – To Be Determined 3) SAGE – Tim Stearns 4) Solid Waste JPA – City Manager 5) Collier Interpretive Center – Marie Jose Wells 6) ATAC – Michael Burns, Sr. 7) Beautification Committee – Jeffrey Collings

	<p>8) CEDAC – Tom Moore & Geoff Harkness 9) LTAC – Geoff Harkness 10) PBIAAC – Michael Burns, Sr. 11) Crystal Geyser Communications Ad Hoc Committee – Jeffrey Collings 12) Waste Water Treatment Plant Construction Ad Hoc Committee – Michael Burns & Jeffrey Collings</p> <p>MOTION to approve (a) and (b) of the consent agenda as amended. Motion by: Councilmember Harkness Second by: Councilmember Moore Council Action: Motion carried on a voice vote of 5-0.</p>
	<p>8. Siskiyou County Economic Development Corporation Activity Update including Brownfields, Tourism Grant, and Electric Highway</p> <p><i><u>Background:</u> Oral report.</i></p> <p><i><u>Report By:</u> Tonya Dowse – Executive Director, SCEDC</i></p> <p><i><u>Council Action:</u> None</i></p> <p>Mayor Stearns reported the presenter, Ms. Dowse, was unable to make the meeting this evening. The Council agreed to place this agenda item on a future meeting agenda.</p>
	<p>9. Adopt Resolution No. CCR-14-01 RE: A Resolution of the City Council of the City of Mount Shasta, to Adopt the USR Integrated Regional Water Management Plan (IRWMP).</p> <p><i><u>Background:</u> The River Exchange signed a two year grant with the California Department of Water Resources (DWR) to manage the process of developing an Integrated Regional Water Management Plan (IRWMP) for the Upper Sacramento, McCloud, and Lower Pit River Region. The IRWMP began with the passage of California Proposition 50, which allocated 3.4 billion dollars in general obligation bond expenditures.</i></p> <p><i><u>Staff Report:</u> City Manager</i></p> <p><i><u>Council Action:</u> Adoption of Resolution</i></p> <p>The City Manager offered his written report to the Council and requested Councilmember Harkness provide further information related to this agenda item. Councilmember Harkness provided a verbal report regarding the history and development of the IRWMP Plan.</p> <p>Motion to adopt Resolution CCR-14-01; A Resolution adopting the USR Integrated Regional Water Management Plan (IRWMP), by Title only. Motion by: Councilmember Moore Seconded by: Councilmember Harkness Council Action: Motion carried on a voice vote of 5-0</p>

10. Adopt Resolution No. CCR-14-XX RE: A Resolution of the City Council Of the City of Mt. Shasta Approving the Partnership Planning for Sustainable Transportation Grant Application Prepared by the Alternative Transportation Advisory Committee on Behalf of the City of Mt. Shasta, Authorizing the Submittal of the Grant Application, Authorizing the City Manager to act on the City's Behalf in All Matters Pertaining to the Application, and, if Approved, Committing the 10% Local Match Contribution, and Authorizing the City Manager to Enter into and Sign the Grant Agreement and any Amendments Thereto for the Purposes of this Grant.

Background: *The Public Works Director, is recommending the submission of the Partnership Planning for Sustainable Transportation Grant by the Local Transportation Committee (LTC). This is a Caltrans funded planning grant. Caltrans has encouraged the LTC to apply for this grant for the planning efforts of developing the trail from downtown to Lake Siskiyou. Maximum award amount is \$300,000. The application deadline is February 3, 2014.*

Staff Report: *Public Works Director*

Council Action: *Adopt Resolution*

Melanie Findling, Vice-Chair of the ATAC, reported to the Council they will not be seeking approval of the Resolution for the submission of the Partnership Planning for Sustainable Transportation grant, as a result of further dialogue with the funding agency. Ms. Findling further reported the ATAC will proceed with the Sustainable Communities Planning grant.

Adopt Resolution No. CCR-14-02 RE: A Resolution of the City Council Of the City of Mt. Shasta Approving the Sustainable Communities Planning Grant Application Prepared by the Alternative Transportation Advisory Committee on Behalf of the City of Mt. Shasta, Authorizing the Submittal of the Grant Application, Authorizing the City Manager to act on the City's Behalf in All Matters Pertaining to the Application, and, if Approved, Committing the 10% Local Match Contribution, and Authorizing the City Manager to Enter into and Sign the Grant Agreement and any Amendments Thereto for the Purposes of this Grant.

Background: *The Public Works Director is recommending the submission of the Sustainable Communities Planning Grant. This grant is available through the California Strategic Growth Council. Award amounts are between \$50,000 and \$500,000. The submission deadline is February 28, 2014.*

Staff Report: *Public Works Director*

Council Action: *Adopt Resolution*

The Public Works Director reviewed his written report with the Council, recommending the approval of Resolution CCR-14-02, as enumerated. The Finance Director reiterated the 10% match funds are available.

	<p>Motion to adopt Resolution CCR-14-02; A Resolution approving the Sustainable Communities Planning Grant Application, as enumerated; by Title only. Motion by: Councilmember Moore Seconded by: Councilmember Burns Council Action: Motion carried on a voice vote of 5-0</p>
	<p>11. Adopt Resolution No. CCR-14-03 RE: Authorizing and approving a professional services agreement with Great Northern Corporation to conduct an income survey within the City limits of Mt. Shasta to be funded through the use of miscellaneous income in the CDBG revolving loan fund.</p> <p><i><u>Background:</u> The City of Mount Shasta will be conducting an income survey to determine the low/mod-income population within the city limits for the purposes of assisting the city in qualifying for grant funding.</i></p> <p><i><u>Staff Report:</u> Finance Director</i></p> <p><i><u>Council Action:</u> Adopt Resolution</i></p> <p>The Finance Director reviewed the Request for Proposal and selection process. She reported the last income survey completed for the City was in 2005. The Finance Director clarified the purpose of conducting a new income study which will contain recent and relevant data for the City to use when applying for grants. A discussion was held and clarification provided with respect to the survey process and data collection of residents within the City limits.</p> <p>Motion to adopt Resolution CCR-14-03; A Resolution approving a professional services agreement with Great Northern Corporation to conduct an income survey, as enumerated; by Title only. Motion by: Councilmember Burns Seconded by: Councilmember Collings Council Action: Motion carried on a voice vote of 5-0</p>
	<p>12. Adopt Resolution No. CCR-14-04 RE: Awarding the 2012 Alma Street STIP Contract to Shasta Services, Inc. DBA Timberworks.</p> <p><i><u>Background:</u> The Public Works Director is recommending approval of the proposed Resolution awarding the Construction Contract to Timberworks for the amount of \$1,496,670.46</i></p> <p><i><u>Staff Report:</u> Public Works Director</i></p> <p><i><u>Council Action:</u> Adopt Resolution</i></p> <p>The Public Works Director reviewed his written report with the Council. A brief discussion was held regarding the inclusion of bike lanes and conduit as part of the project.</p> <p>Motion to adopt Resolution CCR-14-04; A Resolution awarding the 2012 Alma Street STIP Contract to Shasta Services, Inc., DBA Timberworks, as enumerated; by Title only. Motion by: Councilmember Collings</p>

	<p>Seconded by: Councilmember Moore Council Action: Motion carried on a voice vote of 5-0</p>
	<p>13. Brown Act Committee Minutes/Meetings: a. Alternative Transportation Advisory Committee – November 15, 2013 b. Beautification Committee – July 24, 2013</p> <p>A discussion was held regarding timelines for the submission of minutes from Committees/Boards/Commissions.</p> <p>Clarification was provided regarding the number of meetings the ATAC was conducting.</p>
	<p>14. Reports RE: Attendance at Outside Meetings</p> <ul style="list-style-type: none"> • Councilmember Collings reported on his attendance to the bi-weekly meetings with Crystal Geysers and the Beautification Committee. • Councilmember Burns reported on his attendance to a Crystal Geysers meeting. • Councilmember Moore reported on his attendance to the LTC meeting. • Councilmember Harkness reported on his attendance to the IRWM meetings as well as meetings associated with Crystal Geysers, and a meeting regarding Siskiyou water issues. • Mayor Stearns reported on his participation at the LAFCO meeting and LAFCO activities.
	<p>15. Upcoming Future Agenda Items:</p> <ul style="list-style-type: none"> a. Extension of Sanitation Services Agreement or RFP for Sanitation for the City of Mt. Shasta agreement. Current agreement ends March 31, 2014. b. Award Contracts for State mandated waste water treatment improvements Engineering and Environmental Contracts. c. Downtown to City Park Trail Plan Update d. Update regarding Long-term Vacation Rentals e. Strategic Planning Session f. Contributions to Siskiyou County Economic Development Council g. PBIAAC Policy and Procedure Changes h. Budget Revisions <p>Mayor Stearns reviewed the items for future agenda items. A discussion was held regarding the scheduling of a “Town Hall Meeting”.</p> <p>Mayor Stearns recognized Public Comment on this agenda item.</p> <ul style="list-style-type: none"> • Tom Stokely: Spoke to future agenda item (d) above, regarding vacation

	rentals. He would like the Council to place this agenda item on an agenda in the near future and encouraged the Council to look into the issue of nuisance in the neighborhood rather than competition when considering a change to the zone.
	16. Council and Staff Comments: <ul style="list-style-type: none">• Councilmember Moore commended the effort of the Council for their involvement in community events and meetings.
	17. Adjourn There being no further business before the Council, the meeting was adjourned at the hour of 8:28 p.m. to the next Regular City Council Meeting to be held on Monday, January 27, 2014 at 6:30 p.m.

Respectfully Submitted,

Tammy Laphorne

Tammy Laphorne,
Deputy City Clerk