

## Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, August 10, 2015; 5:30 p.m.

Amended and Approved by Council August 27, 2014

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item	STANDING AGENDA ITEMS
1.	<p>Call to Order and Flag Salute</p> <p>At the hour of 5:35 p.m., Mayor Geoffrey Harkness called the meeting to order and led the audience in the Pledge of Allegiance.</p>
2.	<p>Roll call</p> <p>Council Members Present: Mayor Pro Tem Collings, Morter, and Mayor Harkness Council Members Absent: Burns, Stearns</p>
3.	<p>Special Presentations &amp; Announcements:</p> <p>Summary of Current Bicycle Trail Enhancements and Long-Term Plans – Mayor Harkness (15 Minutes).</p> <p>Power Point presentation was made by Mayor Harkness. The main discussion points included: An overview of the local scene and cycling opportunities within our area; Economic impacts of local cycling events have low overhead since they are usually created and run by cycling clubs and have a direct positive impact on the local economy; Bicycle tourism opportunities and activities possible for our local area. The Mayor also reviewed some of the major projects by various groups and non-profit cycling organizations. The presentation concluded with encouragement for Council to proactively promote effective communication channels and collaboration between the City and the many organizations helping develop local trails and cycling opportunities.</p> <p><u>Council Comments:</u> Council Member Morter thanked the Mayor for his presentation.</p> <p>Council granted Ken Ryan of the Active Transportation Committee Permission to Speak regarding the presentation. Ryan suggested the power point presentation be on the City’s website. Ryan also hoped the trail concept will also have a pedestrian role.</p>
4.	<p>Public Comment: Mayor Harkness opened the meeting for public comment on items not on the agenda.</p> <p><u>Paul Eckert City Manager</u> spoke on behalf of the Caltrans representatives regarding Agenda Item 9. Caltrans was not available for this meeting and the representatives would like to present at the September 28, 2015 City Council meeting.</p> <p><u>Ken Ryan</u> stated he would postpone his comments on Agenda Item 9 as Caltrans was not presenting at this meeting.</p> <p><u>Bruce Hillman</u> commented on Agenda Item No 4 and his concerns about Crystal Geysers’ waste water hookup putting industrial waste into the City’s sewer system.</p> <p><u>Francis Mengels</u> commented on Agenda Item No 4 regarding better co-operation with Crystal Geysers and its</p>

Japanese parent company in regards to safe drinking water standards, possible future legal litigation from Crystal Geysers waste water affecting local streams, the lack of response to seven previous letters sent to Council requesting information and demanded responses to requests for public information, and recent windbreak tree plantings along the Crystal Geysers fence line.

Michael Williams, Active Transportation Committee Chair, thanked Mayor Harkness for his presentation and requested Council consider a way to possibly align a pending property purchase negotiation with trail use in the area around the property as it would be beneficial to local hikers and walkers that use the other trails in that area.

Michelle K. a member of a local cycling club, spoke about the pending Caltrans Hwy 89/Mt Shasta Blvd Project and cycling safety issues at that intersection.

5. Meeting Recess: None taken

6. Council and Staff Comments:

City Manager Paul Eckert gave a brief update on Parker Plaza, Police Department foot patrols, fiscal year end closing by the Finance Department and efforts to correct or resolve the parking issues at Alma Street, code violations and mitigation efforts in several other locations in the City.

Council Member Morter had follow-up questions regarding citizen complaints about Alma Street parking issues and campers on Mill Street. Public Works Director, Bryan, responded that Public Works will paint 3 to 4 designated parking spaces at Alma Street. Police Chief responded that several citations were issued to violators camping on Mill Street.

Mayor Harkness and the City Manager both commented on the successful events and activities held around the city over the summer.

#### **CITY COUNCIL BUSINESS**

7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

a. Approval of Minutes: July 27, 2015 Regular City Council Meeting

b. Acceptance of Brown Act Committee Minutes:  
Beautification Committee Regular Meeting Minutes of July 8, 2015

c. Approval of Disbursements: Accounts Payable: 7/13/15, and 7/23/15; Total Gross Payroll and Taxes: For Period Ending 7/22/15 (Finance Director)

MOTION to approve consent agenda items: (a) Approval of Minutes: July 27, 2015 Regular City Council Meeting, (b) Acceptance of Brown Act Committee Minutes: Beautification Committee Regular Meeting Minutes of July 8, 2015 with corrections to two names spelled incorrectly and minor spelling edits as mentioned by Council Member Morter; (c) Approval of Disbursements: Accounts Payable: 7/13/15, and 7/23/15; Total Gross Payroll and Taxes: For Period Ending 7/22/15.

MOTION by: Council Member Morter

Second by: Mayor Pro Tem Collings

Ayes: Collings, Morter, and Mayor Harkness

**8. Water Conservation Committee Monthly Update and Report**

Background: In accordance with Governor Brown’s Executive Order mandating substantial statewide water reductions, the City has formed a Water Conservation Committee to discuss the drought conditions, water conservation and reduction strategy, compliance with the order, and will provide an update to the City Council.

Report By: Rod Bryan, Public Works Director

Recommended Council Action: Information only (no action needed)

Public Works director, Bryan reported that the spring’s output is slightly higher as a result of public participation in water reduction efforts. The Water Conservation Committee is working on public education. Part Three in the series of three Water Talks focused on Water Conservation Strategies will be held in October. Parts One and Two have been held and all information from those talks are available on the City’s website.

Bryan also reported that the Water Meter Installation Project has reached 77 to 80 percent of completion and is progressing ahead of schedule. As a result of the project, many leaks were detected and the Public Works Department is documenting the actual location of everything onto maps. Ryan also stated that this project will increase awareness of water usage with the meter installs.

Council Comments: There were no questions from Council, however Mayor Harkness reiterated several points in Bryan’s report noting that springs output is higher due to increased rainfall received last winter and water utilization is down due to public participation in water reduction efforts, and thanked Bryan and the Public Works Department.

**CITY COUNCIL/STAFF REPORTING PERIOD**

**9. Review of Proposed Caltrans SR 89/South Mt. Shasta Boulevard Intersection Improvement Project.**

Background: In January 2015, Caltrans staff presented alternatives and received Council input on alternatives for improving the Highway 89/South Mt. Shasta Boulevard intersection. Caltrans staff will be presenting the proposed project and receiving comments prior to completion of the project’s scoping document.

Report By: Rod Bryan, Public Works Director and Caltrans Representatives

Recommended Council Action: Information only (no action required).

Public Works Director Bryan reported that the Caltrans representatives were not available to present the proposed project at this meeting and would be available to present the project at the September 28, 2015, Regular City Council Meeting. Council agreed to move Agenda Item No 9 to the September 28, 2015 Regular City Council Meeting

**10. Public Hearing Regarding Resolution CCR-15-39 RE: Authorizing The Special Assessments For The Fire Department Equipment Funding Special Tax for the 2015-2016 Tax Roll And Authorizing the Mayor To Execute the Certification**

Background: On June 7, 1994, the electorate of the City of Mt. Shasta voted in favor of a tax initiative settling a special assessment for the purpose of providing funding for Fire Department equipment acquisition. The Siskiyou County Auditor’s Office requires that the Board of Directors of any special assessment district certify that the assessments are valid and authorized before they are placed on the tax roll each year.

Report by: Muriel Howarth-Terrell, Finance Director

Recommended Council Action: Adopt Resolution CCR-15-39

The Public Hearing was opened by Mayor Harkness at 6:52 p.m. and the Finance Director explained the Special Assessment and schedule. No public response.

MOTION by Council to Adopt Resolution CCR-15-39 Authorizing The Special Assessments For The Fire Department Equipment Funding Special Tax for the 2015-2016 Tax Roll And Authorizing the Mayor To Execute the Certification  
Motion by: Council Member Morter  
Second by: Mayor Pro Tem Collings  
Ayes: Collings, Morter, and Mayor Harkness

11. Business Walk Result

Background: Results of the Third Annual Business Walkabout conducted in July by the City Council, Community Economic Development Activities Committee (CEDAC), Young Professionals, and City staff will be presented to the City Council.

Report By: Paul Eckert, City Manager

Recommended Council Action: Receive Annual Business Walkabout Results

City Manager, Paul Eckert, reported on the results of each of the Business Walkabout Survey questions. The survey also included a section for comments which were also presented in detail.

Council Comments: Council expressed appreciation for police officers making changes to their daily work by increasing foot patrols. Mayor also thanked local businesses for taking time to meet and engage during the Annual Business Walkabout, and thanked all participants from Committees and City staff. Council and City Manager Eckert also discussed measure to address Business owners' concerns identified by the survey.

12. City Council Consideration of Resolution CCR-15-40 Urging the State of California to Provide New Sustainable Funding for State and Local Transportation Infrastructure.

Background: The League of California Cities has encouraged all cities to communicate to our Governor and other State Elected Officials our respective need for Local Transportation Capital Improvement Project funding.

Report By: Paul Eckert, City Manager

Recommended Council Action: Adopt Resolution CCR-15-40

City Manager, Eckert explained the roll of the League of California Cities as a legislative arm for Cities and as such has asked for adoption of this resolution at the local level to urge the State adopt and approve legislation providing new sustainable funding for State and Local transportation infrastructure.

Council Comments: Ken Ryan of the Active Transportation was granted permission by Council, to comment regarding this Agenda Item. Ryan urged consideration of language in the resolution as to how "local level" is defined in relation to funding sources. City Manager Eckert clarified several statements in the resolution. Morter spoke about funding sources and the condition of local streets and roads. Council Member Collings commented on the lack of current funding allocations and the need for new funding sources.

MOTION by Council to Adopt Resolution CCR-15-40 urging the State of California to provide new sustainable

funding for State and Local Transportation Infrastructure in Title Only.

Motion by: Council Member Morter

Second by: Mayor Pro Tem Collings

Ayes: Collings, Morter, and Mayor Harkness

13. Proposal for Engineering Services for the 2015 IRWM Proposition 84 Big Lakes Water Line Replacement Project

Background: Staff respectfully requests the City Council review and confirm the intended actions to be taken by staff in regards to the award of the contract to PACE Engineering for Design and Environmental Services for the 2015 IRWM Proposition 84 Big Lakes Water Line Replacement Project.

Report By: Rod Bryan, Public Works Director

Recommended Council Action: Informational only, no action required.

Rod Bryan, Public Works Director, Introduced the item and asked for Council confirmation of the direction the City has been proceeding on the Big Lakes Water Line Replacement Grant Project. The City is on a short time schedule to meet the deadlines specified by the grant application and PACE has provided they will perform only the tasks required to put the proposal out to bid. These items have \$149,000 budgeted as part of this grant solicitation process and there is no guarantee the city will be awarded the entire Grant Package.

Council Comments: Council requested comment from Paul Reuter of PACE Engineering, who answered Council questions regarding the tasks PACE would be performing and responded to Council concerns regarding possible future grant opportunities in the event the current grant application is not awarded or not fully funded. With no formal action required, Council confirmed the intended actions to be taken by staff in regards to the award of the contract to PACE Engineering for Design and Environmental Services for the 2015 IRWM Proposition 84 Big Lakes Water Line Replacement Project.

14. The City Negotiating Team respectfully request's the Mayor and City Council Accept Resolution CCR-15-41 Electing to Terminate CalPERS Health Insurance.

Background: The City Negotiating Team has reached an agreement with Teamsters Local 137 to provide health coverage for our Teamster members as well as all unrepresented employees. The recommended program is administered through Delta Health Systems. This potential change has been ratified by the full membership of each Unit and is being brought forth for City Council approval. Implementation of the new health coverage will begin January 1, 2016.

Report By: Paul Eckert, City Manager and Muriel Howarth-Terrell, Finance Director

Recommended Council Action: Adopt Resolution CCR-15-41

Council Comment: No negative discussion. Council moved to adopt Resolution CCR-15-41.

MOTION by Council to Adopt Resolution CCR-15-41 Electing to Terminate The Cities Participation in CalPERS Health Insurance.

Motion by: Mayor Pro Tem Collings

Second by: Council Member Morter

Ayes: Collings, Morter, and Mayor Harkness

15. Council Reports on Attendance at Appointed/Outside Meetings:  
Council had no reports for this meeting.

16. Future Agenda Items (Appearing on the agenda within 60-90 days):

- a. Joint City Council and Planning Commission Meeting – 9/2015
- b. Update regarding potential water rate structure in Fiscal Year 2016/17– 9/2015
- c. Centennial Greenway Progress Update – 8/2015
- d. Very High Fire Hazard Severity Zone – 12/2015
- e. Humane Society Contract Renewal – 9/2015
- f. Presentation regarding history of Mt Shasta Connection Fees and comparison with regional local Governments – 9/2015
- g. Water Meter Opt Out Program – 9/2015
- h. Presentation regarding potential Forest Service use of treated effluent for fire suppression and dust control – 9/2015
- i. City Council discussion of desired objectives for the Planning Commission and City Planner for FY 2015/2016 and beyond – 8/2015
- j. Criteria for funding of internal and external agency budget requests – 8/2015
- k. Update on mitigation efforts of the Nest Living Complex - 8/2015
- l. City Engineer and Public Works Director will provide an overview of Street Pavement Condition – 11/2015
- m. Overview of Rail Quite Zone Process – 9/2015
- n. Request for Qualifications from Financial Consultants for Sewer and Water Rate Development Services – 9/2015
- o. Request for Proposals for Information Technology (IT) Services for City Operations – 9/2015
- p. City Council approval of dedication of Castle Alley as a non-motorized trail way –8/2015

17. Closed Session: At the hour of 7:55 p.m. Mayor Harkness excused Council to Closed Session. Council Discussion regarding authority to settle a Liability Claim - Pursuant to Government Code §54956.95. One case – Claimant Kathleen Hitt claimed against City of Mt. Shasta.

Potential purchase of property for waterline project – Quail Hills Development, Quail Hills Drive, Mt. Shasta, CA. Owner – George Kay. City Negotiator - City Manager Paul Eckert

18. Adjourn: Council returned from Closed Session and there being no further business before the City Council, the meeting was adjourned at the hour of 8:30 pm.