

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, June 22, 2015; 5:30 p.m.

Approved as amended 7/13/2015

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item	STANDING AGENDA ITEMS
1.	<p>Call to Order and Flag Salute</p> <p>At the hour of 5:33 p.m., Mayor Geoffrey Harkness called the meeting to order and led the audience in the Pledge of Allegiance.</p>
2.	<p>Roll call</p> <p>Councilmembers Present: Burns, Mayor Pro Tem Collings, Morter, Mayor Harkness</p> <p>Councilmembers Absent: Stearns</p> <p>Mayor Harkness welcomed Council Member Morter to the City Council and thanked her and the other candidates who ran for office. He congratulated Morter for her election. Harkness also indicated that Council Member Morter had taken her Oath of Office at a Special Meeting that took place immediately prior to this meeting. Council Member Morter thanked her supporters and everyone who voted, regardless of their selection. She expressed her hopes and desires for her time in office, including balancing responsiveness and responsibility.</p>
3.	<p>Special Presentations & Announcements:</p> <p>Beautification Committee Annual update – Beautification Committee</p> <p>Lorie Saunders, the chair of the Beautification Committee, reviewed the structure of the volunteers of the Committee, indicating that each area maintained by them had a single person designated to care for it. All areas they care for are within the City limits. They are: the triangular area where Washington St. and Everett Memorial Highway merge, the Chestnut triangle, City Hall Plaza, the rose garden at the Police Department, upper Lake St. Island, North Mt. Shasta Blvd triangle, and the South Mt. Shasta Blvd. entrance.</p> <p>The Beautification Committee has just completed two areas in front of the City Library. They hope to work on the Chamber of Commerce Visitors Center in the future. They have also been approached for funds to rehabilitate the mural on Ace Hardware, and hope to work on the parking lot below Parker Plaza in the future.</p> <p>The Committee prioritizes projects through input from the community, Committee discussions, and if adequate funds are available. Xeriscaping is a priority for the Committee.</p> <p>Summary of Current Bicycle Trail Enhancements and Long-Term Plans – Mayor Harkness</p> <p>This presentation was tabled until the July 13, 2015 City Council meeting.</p>
4.	<p>Public Comment:</p> <p>Mayor Harkness opened the meeting for public comment on items not on the agenda.</p>

The Council was thanked for passing Resolution CCR-15-27 and it was requested that there be an exemption be added to the resolution for those growing food for consumption. Questions were raised regarding the wasting of water in Parker Plaza and how much money Union Pacific is paying to transfer goods through the City. Suggestions were made to create a noise ordinance and to go through the process with the rail road of making Mt. Shasta a designated "Quiet Zone."

5. Meeting Recess: None taken

6. Council and Staff Comments

City Manager Eckert looks forward to orientation with Council Member Morter. He also stated the new City Planner, Kristen Maze, started today. Eckert indicated the upcoming Business Walk would be best delayed until after the Fourth of July so that effects of the festivities may be taken into account. He attended the last Planning Commission meeting, and stated the rentals in the R1 zone are still an interest to the Commission.

In response to the topics brought up in Public Comment, discussion ensued regarding the confusion an additional revision would create and that a summary of information needs to be made available to the public. There was further discussion regarding methods of furthering public education. The Public Works Director stated people should be aware of the Governor's order and there are also the Water Talks scheduled.

There was discussion regarding previous attempts to become a "Quiet Zone" with the railroad, however, the law requires they blow their horn unless certain requirements, costing around \$750,000 per crossing were met. Council suggested staff get an assessment to see where we stand today.

CITY COUNCIL BUSINESS

7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: May 27, 2015 Regular City Council meeting; May 28th Special City Council meeting (Coffee with Council); June 2, 2015 Special City Council; and June 8, 2015 Regular City Council Meeting.
- b. Acceptance of Brown Act Committee Minutes:
 - Beautification Committee Regular Meeting Minutes of May 13, 2015
 - Community Economic Development Activities Committee Special Meeting Minutes of May 12, 2015
 - Active Transportation Committee Minutes of May 15, 2015
- c. Approval of Disbursements: Accounts Payable: 6/12/15 and 6/10/15; Total Gross Payroll and Taxes: For Period Ending 6/10/15 (Finance Director)
- d. Monthly Finance/Investment Report – May 31, 2015 – Finance Director
- e. Resolution determining that Eric B. Dyck is substantially incapacitated for the performance of duties of Assistant Fire Chief and that such disability is industrial in nature.

Background: The Public Employees' Retirement System requires Council concurrence by Resolution in any application for industrial disability retirement.

Report By: Muriel Terrell, Finance Director

Recommended Council Action: Review and Adopt Resolution CCR-15-30

MOTION to approve consent agenda item: (a) Approval of Minutes: May 27, 2015 Regular City Council meeting; May 28th Special City Council meeting (Coffee with Council); June 2, 2015 Special City Council; and June 8, 2015 Regular City Council Meeting. (b) Acceptance of Brown Act Committee Minutes: Beautification Committee Regular Meeting Minutes of May 13, 2015, Community Economic Development Activities Committee Special Meeting Minutes of May 12, 2015, Active Transportation Committee Minutes of May 15, 2015 (c) Approval of Disbursements: Accounts Payable: 6/12/15 and 6/10/15; Total Gross Payroll and Taxes: For Period Ending 6/10/15 (Finance Director) (d) Monthly Finance/Investment Report – May 31, 2015 – Finance Director (e) Resolution determining that Eric B. Dyck is substantially incapacitated for the performance of duties of Assistant Fire Chief and that such disability is industrial in nature.

The Finance Director stated that CalPERS requires any retirement of this type to go to the City Council for verification and approval.

Motion by: Councilmember Collings

Second by: Councilmember Burns

4 Ayes: (Burns, Collings, Morter, Mayor Harkness)

8. Update of efforts to mitigate adverse impacts of behaviors that challenge the overall quality of life in the Downtown.

Background: Staff will provide an update describing collaborative efforts to improve and enhance the overall quality of life in the Downtown.

Report By: Paul Eckert, City Manager and Parish Cross, Police Chief

Recommended Council Action: None

The City Manager reviewed the staff report, indicating that the activities and behaviors experienced in the downtown area have created a perceived or actual threat to residents and visitors through blocking of walkways, public consumption of alcohol and marijuana, litter, etc. and gave the reminder that the new ordinances would go into effect June 26th. He stressed the importance of creating an appealing and attractive community for all residents, visitors, and businesses and urged the reporting of negative activities.

During public comment, a resident inquired as to why Parker Plaza was being watered. Staff responded that the irrigation had been removed.

9. Resolution CCR-15-25 and CCR-15-26 Recommendation to Adopt the fiscal years 2015-2020 Capital Improvement Plan (CIP) and the Proposed Fleet Equipment Replacement Program (FERP).

Background: The City's CIP and FERP are a multiyear planning instruments that drive the evaluation and identification of capital infrastructure projects in need of renovation, repair, and/or construction.

Report By: Rod Bryan, Public Works Director

Recommended Council Action: Review and Adopt Resolutions CCR-15-25 and CCR-15-26

The mayor stated this is the third formal review of both the CIP and FERP. Historically, the CIP contains approximately 50 million dollars in projects, with three to four million worth of projects completed annually. They face a 10 to 12 year cycle, streets, water projects, and other infrastructure projects are addressed. FERP addresses depreciation of autos and equipment heavily related to the police department, fire department, and public works.

Motion by: Councilmember Burns
Second by: Councilmember Collings
3 Ayes: (Burns, Collings, Mayor Harkness)
1 Abstention: (Morter)

10. Resolution CCR-15-28 Recommendation to adopt the Final Operating Budget For Fiscal Year 2015-2016 and Approving Authorized Positions For The Fiscal Year.

Background: The City Council conducted public reviews of the Proposed Fiscal Year 2015/2016 Proposed Operating Budget during the June 2nd and June 8th public City Council Meetings. Staff recommends additional review and approval of the FY 2015/2016 Operating Budget.

Report By: Muriel Howarth-Terrell, Finance Director

Recommended Council Action: Review and Adopt Resolution CCR-15-28

The Finance Director indicated this is also the third time this item has been brought before the Council and made a correction to the background and summary that it had been reviewed both June 2nd and June 8th. The only change made since the last review was adding \$15,000 to the expenditures in the general fund for community promotion fund for potential requests for funding.

Motion by: Councilmember Collings
Second by: Councilmember Burns
3 Ayes: (Burns, Collings, Mayor Harkness)
1 Abstention: (Morter)

CITY COUNCIL/STAFF REPORTING PERIOD

11. Council Reports on Attendance at Appointed/Outside Meetings

Councilmember Burns reported that he had attended the June 16th LTC meeting with the City Manager, an informal meeting discussing plans Caltrans has in district 2, including road, bridge, and shoulder repairs. LTC is also reviewing the transit system. The Tech Brainstorming Meeting on June 19 was missed by both Mayor Pro Tem Collings and the City Manager. Mayor Harkness reported that the Regional Water Management Group has continued to identify projects for the proposition 84 funding. The technical advisory committee will make a recommendation to IRWM for four projects: The Big Lakes Project, a Dunsmuir water main replacement project, forest conservation (Forest Conservation Trust), and a ground water monitoring project in McCloud with potential future development of a ground water management plan relating to ground water legislation passed by the state last year. The projects equal about three million dollars in total. The grant application is due August 7th with the draft being due July 23rd.

Discussion was held related to matching funds for projects, and how much would actually be paid by the Department of Water Resources. The mayor believes about 25% matching funds would be required.

Mayor Harkness also attended a Fourth of July planning meeting led by Jim Mullins of the Chamber of Commerce and believes it will be an outstanding Fourth of July event

12. Future Agenda Items (Appearing on the agenda within 60-90 days):

- a. Annual update from Planning Commission Chairperson – 9/2015

- b. Update regarding potential water rate structure in Fiscal Year 2016/17– 9/2015
- c. Centennial Greenway Progress Update – 8/2015
- d. Business Walk Results – 6/2015
- e. Very High Fire Hazard Severity Zone – 7/2015
- f. Humane Society Contract Renewal – 8/2015
- g. Presentation regarding history of Mt Shasta Connection Fees and comparison with regional local Governments – 8/2015
- h. Water Meter Opt Out Program – 8/2015
- i. Presentation regarding potential Forest Service use of treated effluent for fire suppression and dust control – 8/2015
- j. City Council discussion of desired objectives for the Planning Commission and City Planner for FY 2015/2016 and beyond – 8/2015
- k. Criteria for Funding of internal and external agency budget requests – 7/2015
- l. Update on mitigation efforts of the Nest Living Complex - 8/2015
- m. Update on Road Projects – 8/2015

Added to future agenda items:

- n. Quiet Zone evaluation

13. Adjourn

There being no further business before the City Council, the meeting was adjourned at the hour of 7:13 p.m.