

# Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, April 27, 2015; 5:30 p.m.

Approved as submitted 5/11/2015

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item	STANDING AGENDA ITEMS
1. Call to Order and Flag Salute	At the hour of 5:31 p.m., Mayor Geoff Harkness called the meeting to order and led the audience in the Pledge of Allegiance.
2. Roll call	Councilmembers Present: Burns, Mayor Pro Tem Collings, Mayor Harkness Councilmembers Absent: Stearns Councilmember Stearns arrived at the hour of 5:33 p.m.
3. Special Presentations & Announcements:	<p data-bbox="240 1121 857 1150">Meadow Fitton, Water Talk Update (10 minutes)</p> <p data-bbox="142 1171 1469 1339">Ms. Fitton showed a video about the city’s water infrastructure, stating it had been viewed 365 times on youtube.com, therefore was reaching a relatively wide audience whereas the Water Talks video from March 10<sup>th</sup> had reached 74 viewings. Fitton stated the next talk is scheduled for May 21<sup>st</sup> and will cover water conservation topics. She also gave the update that the upcoming talks would be at Sisson Museum instead of the Mason’s Community Building.</p> <p data-bbox="240 1360 1469 1423">Tuli Potts and Justi Hansen, 100 Miles of Trail Campaign &amp; Economic Development Plan for Mt. Shasta (15 minutes)</p> <p data-bbox="142 1444 1469 1707">Justi Hansen and Tuli Potts, presented on behalf of Bike Shasta and the Mt. Shasta Trails Association (MSTA), respectively, regarding a project that would help to transform Mt. Shasta into a biking destination. The presenters stated they needed an agency sponsor/ grant administrator to be eligible for the Alternative Transportation Program and that the deadline to apply for this is June first. It was stated that both the U.S. Forest Service and the County are other potential sponsors but it would be a more arduous process. Potts indicated this project would be consistent with the City’s General Plan, Strategic Plan, the City’s Mission, and would be an economy booster stemming from an increase in tourism.</p> <p data-bbox="142 1728 1469 1896">Hansen reviewed statistics on the positive economic impacts similar projects have brought to the communities of Raystown, PA. (\$1.4 Million), Oakridge, OR. (\$1.2 Million), and East Burke, VT. (\$4.2 Million). She also listed the past achievements and reviewed current projects. An estimated \$596,200 would be needed for this project in 2015-2016. Hansen indicated the next steps for the project are to get the City Council’s sponsorship approval and establish a work agreement.</p> <p data-bbox="142 1917 1469 1959">A question was raised about the upfront cost to the City of Mt. Shasta. The presenters indicated they did not yet have costs but would be able to present additional information at an upcoming City Council</p>

meeting.

Discussion was held regarding liability on the city if the grant requirements aren't met. Potts stated the MSTA has funds available to do regular reimbursements to avoid the city from paying too much up front and they plan to have the non-profit do a bulk of the work. Bike Shasta and the MSTA would be responsible for maintenance.

The project will be brought back at the May 11, 2015 meeting.

4. Public Comment:

Gratitude was expressed that the Fourth of July fireworks show was to take place at the lake rather than being moved to Shastice Park due to fire concerns, with the suggestion that a moratorium be placed on fireworks. Two citizens voiced their positive opinions on the 3k LED lights the best.

5. Meeting Recess: None taken

6. Council and Staff Comments

The City Manager confirmed the Police Department is moving forward with the no sit/ lie, alcoholic beverage control, public smoking of marijuana, and dogs in the downtown ordinances. He stated there were five applicants for the four firefighter positions and the interviews were to take place April 28. Councilmember Burns commended the Police Chief and City Manager for their efforts with the transients.

**CITY COUNCIL BUSINESS**

7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: April 13, 2015 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes:  
Library Tax Advisory Committee Regular Meeting Minutes of October 16, 2014  
Community Economic Development Activities Committee Regular Meeting  
Minutes of October 14, 2014
- c. Approval of Disbursements: Accounts Payable: 4/7/15, 4/7/15, & 4/15/15; Total Gross Payroll and Taxes: For Period Ending 4/15/15 (Finance Director)
- d. Monthly Finance/Investment Report – March 31, 2015 – Finance Director

MOTION to approve consent agenda item Approval of Minutes: (a) April 13, 2015 Regular City Council Meeting; (b) Acceptance of Brown Act Committee Minutes: Library Tax Advisory Committee Regular Meeting Minutes of October 16, 2014, Community Economic Development Activities Committee Regular Meeting Minutes of October 14, 2014; (c) Approval of Disbursements: Accounts Payable: 4/7/15, 4/7/15, & 4/15/15; Total Gross Payroll and Taxes: For Period Ending 4/15/15 (Finance Director); (d) Monthly Finance/Investment Report – March 31, 2015 – Finance Director

Motion by: Councilmember Stearns

Second by: Councilmember Burns

Council commented positively on the increase in TOT tax income

4 Ayes: (Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness)

8. Water Conservation Committee Update and Report.

Background: In accordance with Governor Brown's Executive Order mandating substantial statewide water reductions, the City has formed a Water Conservation Committee to discuss the drought conditions, water conservation and reduction strategy, compliance with the order, and will provide recommendations to the City Council.

Report By: Public Works Director

Council Action: Review and adopt attached resolution

City Manager Paul Eckert presented this item in the absence of the Public Works Director. He stated that the spring's water level in 2015 is the lowest it's been in 20 years, though the City now has wells that were not in existence in 1976, the last dry period. Eckert reviewed Resolution CCR-15-16, indicating that many of the items were from the governor's directives and that the City would use a variety of avenues to raise awareness and municipal citations would be issued for non-compliance.

Public Comment for this item was opened at the hour of 6:31 p.m.

Questions were raised regarding whether the City was working with the County and if the County would be monitoring Crystal Geyser as they are in the County's jurisdiction and if there was an agreement in place that would allow the Fire Department to pull water from Crystal Geyser without prior permission in the event of a critical fire situation. A suggestion was made to change the resolution to allow once a week watering of 20 minutes as opposed to 15 minutes twice weekly, encouraging the roots to grow deeper. Gratitude was expressed for the City closing off the boxcars on Butte Ave. An additional question was raised regarding the prioritization of lawns versus gardens. It was indicated that the resolution does address drip systems allowing longer watering times. Comment was made regarding putting measures in place to keep reserves for fire suppression, the Fire Chief indicated there is a 400 thousand gallon tank kept full for that purpose, with the Cold Creek and Crystal Geyser storage tanks as back up.

Public Comment was closed at the hour of 6:44 p.m.

Council Discussion: Councilmember Collings suggested the City watch water usage in June, then review findings at the first meeting in July. Discussion was held over the lack of cutoff date stated in the resolution but it is fine to move forward with the understanding that it be reviewed monthly.

Councilmember Stearns stated that conservation promotes creativity; water catchment, xeriscaping, and low water landscaping. Councilmember Burns inquired about the potential eligibility for the Governors reimbursement program. Conversation was held over coordinating with the Parks and Recreation Department. The City Manager stated that John Zanni of Parks and Recreation is on the Water Conservation Committee and believes they can balance sports with rotation of fields and water conservation efforts. Councilmember Stearns voiced his dismay at the prohibition of serving water in restaurants unless requested and encouraged staff to distribute the photo of the City's Water Awards to local restaurants. It was pointed out that the golf course uses grey water from the City, which saves the City tertiary processing and, ultimately, money. The City Manager indicated that the treatment plant can't process that much effluent per a state mandate, but would have to otherwise use a leach field or upgrade the wastewater treatment plant.

Motion to approve resolution CCR-15-16

Motion by: Councilmember Stearns

Second by: Councilmember Collings

4 Ayes: (Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness)

9. CAL OES- Governor's Office of Emergency Services Memorandum of Understanding (MOU) for

payment of portal to portal

Background: CalOES has submitted reimbursement rates that apply to responses under the terms and conditions of the Agreement for Local Government Fire and Emergency Assistance (The California Fire Assistance Agreement-CFAA) for the period beginning January 1, 2015.

Report By: Fire Chief

Council Action: Review and adopt attached resolution

The public comment was opened at the hour of 7:23 p.m., hearing none, the public comment was heard.

Motion to approve resolution CCR-15-17

Motion by: Councilmember Stearns

Second by: Councilmember Burns

Councilmember Stearns stated that this agreement does ensure protection within the City is provided.

4 Ayes: (Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness)

#### 10. Light-emitting diode (LED) Project Update.

Background: The City is moving forward with the LED Street Light Replacement Project to replace existing street lights with energy efficient LED equivalents. Staff will be sharing the community input and our city plans regarding the preferred street light make, model, wattage, and color temperature.

Report By: Public Works Director

Council Action: Staff will describe the actions the city will be taking. No action required.  
Discussion only.

Public Comment was opened at the hour of 7:27 p.m.

A question was asked regarding if there would be a change in the height of the posts. Two commenters indicated their preference for the 3k LED's. Comment was made that the lights on Alma were unusually high. Councilmember Collings stated that was because the middle school and library are there.

Public Comment was closed at the hour 7:35 p.m.

An additional commenter came forward and stated this decision was premature and the City Council cannot yet give staff direction. The City Manager indicated that it is a staff level action. The Mayor stated that Public Comment had already been closed.

### **CITY COUNCIL/STAFF REPORTING PERIOD**

#### 11. Council Reports on Attendance at Appointed/Outside Meetings

Mayor Harkness stated that CEDAC intended to move from quarterly to monthly meetings and LTAC completed its 2015-16 budget.

#### 12. Future Agenda Items (Appearing on the agenda within 60-90 days):

- a. Continuation of discussion regarding Exemption of Organic Material Recycling – 5/2015
- b. Commercial Recycling Oversight Requirements – 5/2015
- c. Annual updates from Chairperson of Council appointed committees – 5/2015

- d. Update regarding potential water rate structure in Fiscal Year 2016/17– 6/2015
- e. Update of efforts to mitigate adverse impacts of increased transient population – 5/2015
- f. Funding availability for local not-for-profits for Fiscal Year 2015/16 – 5/2015
- g. Proposed Community Policing Ordinances – 5/2015
- h. Acceptance of Parker Plaza as a City asset – 5/2015
- i. Centennial Greenway Progress Update – 6/2015
- j. Bike Trails Project Presentation by Mayor Harkness – 6/2015

Two (2) additional items were suggested for future City Council regular meetings:

- k. Water conservation update
- l. Agencies role in bike trails

### 13. Adjourn

There being no further business before the City Council, the meeting was adjourned at the hour of 7:44 p.m.

Respectfully submitted,

*Nicole Dove*

Nicole Dove, Acting Deputy City Clerk