

Mt. Shasta City Council Regular Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, April 13, 2015; 5:30 p.m.

Approved as submitted 4/27/2015

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item	STANDING AGENDA ITEMS
1. Call to Order and Flag Salute	At the hour of 5:32 p.m., Mayor Geoffrey Harkness called the meeting to order and led the audience in the Pledge of Allegiance.
2. Roll call	Councilmembers Present: Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness Councilmembers Absent: None
3. Special Presentations & Announcements: Renee Casterline, Active Transportation Committee (ATC): Midtown Trail (20 Minutes)	Ms. Casterline reviewed the ATC’s goal to provide methods of alternative transportation comfortable for seniors, children, and parents with children. She stated the Midtown Trail, planned to run on the east side of I5, running north to south, would serve as the backbone to connect existing and future trails. She explained that this proposed trail meets goals in the City’s Strategic Plan, assisting in the creation of a “Walk and Bike Community.” She indicated the current status and next steps were to legally record right of ways, establish a new crossing over the McCloud railroad crossing, get public and expert input, establish a committee, and secure funds. Discussion was held over the difference between the Greenway Trail and the Midtown Trail.
4. Public Comment:	Concerns were raised regarding water conservation and a request was made to form a water conservation committee. A positive review of the changes with the LED lighting was heard. The owner of Halford’s Antiques spoke on the negative impacts of transients on his business and requested Parker Plaza be closed until the issues were resolved. A request was made for an update on the Wastewater Treatment Plant. 100% opt-out on the water meter project was suggested until additional funds were secured. Representatives from Shastayama spoke regarding the support they’ve received from both the City and City Council for their event.
5. Meeting Recess: No recess taken	
6. Council and Staff Comments	The city manager discussed the ad-hoc Water Conservation Committee and the efforts made by Public Works to locate the 1,700+ water meters throughout the city and spoke on the rarity that the city has received 100% funding for this project. He stated the \$200,000 not covered by the grant is equivalent to 10% of the project cost, therefore in line with other funding sources. He also stated the

waterline project is under budget. An update was provided by the city manager on the transient patrols, incidents of the past week, and the efforts by the Police Department, including work on the proposed ordinances due to come to the next city council meeting.

A request for citizen feedback on the LED's was made as a decision is slated to be made at the April 27th, 2015 meeting.

CITY COUNCIL BUSINESS

7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: March 23, 2015 Regular City Council Meeting
- b. Approval of Minutes: March 23, 2015 Special City Council Meeting
- c. Approval of Minutes: March 30, 2015 Special City Council Meeting
- d. Acceptance of Brown Act Committee Minutes:

Active Transportation Committee Regular Meeting Minutes of February 20, 2015
Active Transportation Committee Regular Meeting Minutes of February 27, 2015
Beatification Committee Regular Meeting Minutes of March 11, 2015

- e. Approval of Disbursements: Accounts Payable: 3/19/15, 3/23/15 and 4/2/15; Total Gross Payroll and Taxes: For Period Ending 3/18/15 and 4/1/15 (Finance Director)
- f. Approve Resolution CCR-15-14 appointing Timothy Stearns and John Uttech

MOTION to approve consent agenda item 7(a) Approval of Minutes: March 23, 2015 Regular City Council Meeting; 7(b) Approval of Minutes: March 23, 2015 Special City Council Meeting; 7(c) Approval of Minutes: March 30, 2015 Special City Council Meeting; 7(d) Acceptance of Brown Act Committee Minutes: Active Transportation Committee Regular Meeting Minutes of February 20, 2015; Active Transportation Committee Regular Meeting Minutes of February 27, 2015; Beatification Committee Regular Meeting Minutes of March 11, 2015; 7(e) Approval of Disbursements: Accounts Payable: 3/19/15, 3/23/15 and 4/2/15; Total Gross Payroll and Taxes: For Period Ending 3/18/15 and 4/1/15 (Finance Director); 7(f) Approve Resolution CCR-15-14 appointing Timothy Stearns and John Uttech to the Downtown Enhancement Advisory Committee with the amendment to item 7(d) to indicate the ATC meeting of 2/27/15 was a special meeting.

Motion by: Councilmember Collings

Second by: Councilmember Burns

4 Ayes – (Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness)

8. Approve Resolution No. CCR-15-15 RE: Designating two locations on S. Mt. Shasta Boulevard for Bus Stops; On the east side of N. Mt. Shasta Boulevard at APN No. 057-391-270, and on the west side of S. Mt. Shasta Boulevard at APN No. 057-265-190.

Background: As part of the 2015 S. Mt. Shasta Boulevard Regional Surface Transportation Program (RSTP) Sidewalk Improvement Project, the City of Mt. Shasta is partnering with Siskiyou County to install two bus stops for the STAGE bus. The Bus Stop curbs will be painted red and be designated as no parking, except for busses in accordance with Chapter

10.48 of the City of Mt. Shasta Municipal Code.

Report By: Rod Bryan, Public Works Director.

Council Action: Approve Resolution.

Public comment was opened by Mayor Harkness, hearing none, the public comment was closed.

Confirmation was given that the surrounding business owners have been supportive.

MOTION to approve Resolution No. CCR-15-15 RE: Designating two locations on S. Mt. Shasta Boulevard for Bus Stops; On the east side of N. Mt. Shasta Boulevard at APN No. 057-391-270, and on the west side of S. Mt. Shasta Boulevard at APN No. 057-265-190.

Motion by: Councilmember Stearns

Second by: Mayor Pro Tem Collings

4 Ayes – (Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness)

9. Approval of participation in an intergovernmental ad hoc committee to move forward on a trail connecting Weed, Mt. Shasta and Dunsmuir.

Background: An ad hoc committee has been proposed as a mechanism for enabling cooperation between interested agencies and governmental agencies to create a non-motorized trail connecting Weed, Mt. Shasta, and Dunsmuir.

Report By: Rod Bryan, Public Works Director.

Council Action: Provide direction to permit City Manager's participation.

The item was presented by Michael Williams of the ATC and Joseph Wirth of the Trails Association. Williams stated that permission from Timber Products for the easement, Weed has agreed, and Dunsmuir will consider it at their next City Council meeting. Mr. Wirth expressed his support of the project indicating that trails can take much less time to complete than greenways.

Public comment was opened. Support was given on the project by citizen and previous U.S. Forest Service and Bureau of Land Management (BLM) employee Kathy Morter. Councilmember Stearns indicated it is consistent with the Strategic Plan.

Discussion was held that we do not want to stretch our current resources and slow down current projects by taking on new ones. Williams indicated there would be some overlap in participants but it would likely require an additional set of people than the Midtown Trail project.

A request was made for a "big picture" review of all the local trail projects.

MOTION to permit the City Manager's participation in the intergovernmental ad hoc committee

Motion by: Councilmember Stearns

Second by: Councilmember Burns

4 Ayes – (Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness)

10. Midtown Trail Right of Way Acquisition

Background: Legal access for some portions of the Midtown Trail route need to be acquired by the City to secure the entire route in perpetuity. The conservative, estimated total cost for this process is \$15,000.00. The City Council needs to decide whether to budget funds for securing right of way for the Midtown Trail.

Report By: Rod Bryan, Public Works Director.

Council Action: Provide general direction for the upcoming budget and Capital Improvement

Plan (CIP) process.

This item was presented by the city manager and Michael Williams of the ATC. The city manager stated that the conservative estimated total cost is \$15,000 for the Right of Way acquisition and that amount has been approved by the finance director. Williams indicated that the stated amount is very conservative and can change depending on how landowners choose to proceed.

Public comment was opened by Mayor Harkness, hearing none, the public comment was closed.

Discussion was held over the locations of the easements, finding that some are located outside the city limits on Shasta and Butte Ave., which is all on private land. Discussion was held over lack of liability issues for the city.

MOTION to proceed in the right of way acquisition

Motion by: Councilmember Stearns

Second by: Councilmember Burns

4 Ayes – (Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness)

CITY COUNCIL/STAFF REPORTING PERIOD

11. Council Reports on Attendance at Appointed/Outside Meetings

12. Future Agenda Items (Appearing on the agenda within 60-90 days):

- a. Light-Emitting Diode (LED) implementation Update – 5/2015
- b. Water conservation communication efforts and update and recommendations from the City's Water Conservation Committee – 4/2015
- c. Continuation of discussion regarding Exemption of Organic Material Recycling – 4/2015
- d. Commercial Recycling Oversight Requirements – 5/2015
- e. Annual updates from Chairperson of Council appointed committees – 5/2015
- f. Update regarding potential water rate structure in Fiscal Year 2016/17– 6/2015
- g. Update of efforts to mitigate adverse impacts of increased transient population – 5/2015
- h. Funding availability for local not-for-profits for Fiscal Year 2015/16 – 5/2015
- i. Proposed Community Policing Ordinances – 5/2015
- j. Acceptance of Parker Plaza as a City asset – 5/2015

One (1) additional item was suggested for future City Council regular meetings:

- k. Finalizing the Centennial Park Land transfer

13. Adjourn

There being no further business before the City Council, the meeting was adjourned at the

hour of 7:29 p.m.