

# Mt. Shasta City Council Special City Council Meeting Minutes

Mt. Shasta **City Hall**, 305 N. Mt. Shasta Blvd.  
Monday, March 30, 2015; **3:00** p.m.

Approved as Submitted April 13, 2015

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	<p>Call to Order and Flag Salute</p> <p>At the hour of 3:03 p.m. Mayor Geoffrey Harkness called the meeting to order and led the audience in the Pledge of Allegiance.</p>
	2.	<p>Roll call</p> <p>Councilmembers Present: Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness</p> <p>Councilmembers Absent: None</p>
	3.	<p>Public Comment:</p> <p>None</p>
	4.	<p>Approve Resolution No. CCR-15-12 RE: Award the Supply Line Replacement Project Contract to RTA Construction in the Amount of \$1,299,950.</p> <p><u>Background:</u> Bids were opened on March 18, 2015 and PACE Engineering is recommending award of the Project to RTA Construction</p> <p><u>Report By:</u> Rod Bryan, Public Works Director</p> <p><u>Council Action:</u> Approve Resolution.</p> <p>The Public Works Director reviewed the bid amount received from RTA Construction, stating the bid had fallen within the allocated budget for this project.</p> <p>Motion by: Councilmember Stearns Second by: Mayor Pro Tem Collings 4 Ayes – (Burns, Collings, Stearns, and Mayor Harkness)</p>
	5.	<p>Approve Resolution No. CCR-15-13 RE: Award the Water Meter Installation Project Contract to Whitehawk Construction in the Amount of \$2,507,314.</p> <p><u>Background:</u> Bids were opened on March 18, 2015 and PACE Engineering is recommending award of the Project to Whitehawk Construction.</p> <p><u>Report By:</u> Rod Bryan, Public Works Director</p> <p><u>Council Action:</u> Approve Resolution.</p> <p>The Public Works Director reviewed the bid amount received from Whitehawk Construction, stating the bid was above what was allocated for construction in the grant. The City is \$269,000 short on construction, leaving the City with no contingency. His suggestion is to utilize existing water fund balance to supplement the project and use the Public Works Crew working to limit contingencies. There is</p>

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	<p>adequate funding in the Water Fund with the Water Improvement Fund to supplement the deficit while maintaining enough funds for general operations. Discussion was held over how to handle multi-unit dwellings and water service locating. City crews have nearly completed locating of water meters, which will reduce costs as a change order in the favor of the City. Additionally, excess funds from the Supply Line project can be used towards the meters. The implementation of rate changes was discussed, with the understanding that these would not occur for 18 months. Council and staff agreed to propose to the Integrated Regional Water Management (IRWM) to apply for the Department of Water Resources (DWR) grant this summer.</p> <p>Motion by: Councilmember Stearns Second by: Councilmember Burns 4 Ayes – (Burns, Mayor Pro Tem Collings, Stearns, and Mayor Harkness)</p>
	6. Council and Staff Comments: None.
	7. Adjourn There being no further business before the City Council, the meeting was adjourned by Mayor Harkness at the hour of 3:34 p.m.

Respectfully Submitted, *Nicole Dove*

Nicole Dove, Acting Administrative Assistant/Deputy City Clerk