

## Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street  
Monday August 22, 2016; 5:30 p.m.  
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

### STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:33 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Councilmembers Morter, Harkness, Stearns. Mayor Pro-Tem Burns, Mayor Collings  
Council Members Absent: None

Council agreed to change the order of the agenda, holding Closed Session first, and reviewing the item regarding the Rate Study consultant agreement sooner.

- 3. Closed Session:** Adjourned to Closed session 5:35 p.m.
  - Public Employment, City Manager – Pursuant to Government Code §54957
  - Conference with Legal Counsel – Anticipated Litigation pursuant to subdivision (b) of Section 54956.9 (two cases)
    - City of Mt. Shasta vs. Ure
    - City of Mt. Shasta vs. Quail Hill Estates

Council Action: City Attorney directed to continue negotiations.

#### **4. Public Comment:**

No public comment.

#### **5. Council and Staff Comments:**

Geoff Harkness, Councilmember – Bi-weekly update, sculpture project.

Kathy Morter, Councilmember – Public sculpture project, compliments to Public Works, passing of Paul Boerger.

#### **6. Council Approval of Sewer and Water Rate Study Consultant Agreement**

Review by Acting City Manager Parish Cross. Paul Reuter of PACE Engineering reviewed the proposal. Clarifying questions from Council.

COUNCIL ACTION: Approve PACE Engineering to perform professional services with the City at the agreed upon rate with the understanding that there will be further Resolutions with the specific language contracts returning to Council at the next meeting for approval. Mr. Reuter suggested altering the agreement included in the agenda packet to remove the sewer portion, and amend the current State-Mandated Project agreement for the sewer rate study.

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Harkness

AYES: Councilmembers Morter, Stearns, Harkness, Mayor Pro-Tem Burns, Mayor Collings

NOES: None

ABSENT: None

ABSTAIN: None

### CITY COUNCIL BUSINESS

#### 7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: August 8, 2016 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Community Economic Development Activities Committee (CEDAC) June 14, 2016 Minutes, Beautification Committee (BC) July 13, 2016 Minutes.
- c. Approval of Disbursements: Accounts Payable, 8/4/16 and 8/8/16; Total Gross Payroll and Taxes: For Period Ending 7/31/16 (Finance Director)
- d. Monthly Financial/Investment Report (Finance Director)
- e. Surplus Equipment, CCR-16-36

COUNCIL ACTION: Approve consent agenda items a – e and CCR-16-36

MOTION TO APPROVE: Councilmember Morter

SECOND: Councilmember Stearns

AYES: Councilmembers Morter, Harkness, Stearns, Mayor Pro-Tem Burns, Mayor Collings

NOES: None

ABSENT: None

ABSTAIN: None

#### 8. Siskiyou Opportunity Center – Recycling

Review by Muriel Howarth-Terrell, Finance Director and Councilmember Harkness. Clarifying questions from Council.

Councilmember Morter suggested surveying the community to determine what services are desired.

Councilmember Stearns stated that Crystal Geysers has expressed interest in recycling and promoting recycling in Mount Shasta, and recommended that staff look into to partner with them.

COUNCIL ACTION: Approve payment for additional cost for recycling as recommended by staff until the City can develop new charges for refuse collection for business and residential, and bring the matter before the City.

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Morter

AYES: Councilmembers Morter, Harkness, Stearns, Mayor Pro-Tem Burns, Mayor Collings

NOES: None

ABSENT: None

ABSTAIN: None

#### 9. Smith Sanitation – Refuse Removal During Transfer Station Closure

Muriel Howarth-Terrell, Finance Director, gave a brief summary. She suggested that Council table the item until the September 12, 2016 meeting for the purpose of gathering further information.

COUNCIL ACTION: Item tabled to the September 12, 2016 Regular City Council Meeting.

**10. Broadband Update**

Mayor Collings reviewed the proposal from Columbia Telecommunications Corporation (CTC) Technology and Energy. Clarifying questions and discussion.

COUNCIL ACTION: Approve payment of \$33,333.34 to CTC pursuant to their proposal, subject to sister cities of Weed and Dunsmuir likewise approving their portions of the cost.

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Morter

AYES: Councilmembers Morter, Harkness, Stearns, Mayor Pro-Tem Burns, Mayor Collings

NOES: None

ABSENT: None

ABSTAIN: None

**CITY COUNCIL/STAFF REPORTING PERIOD**

**9. Council Reports on Attendance at Appointed/Outside Meetings:**

Tim Stearns, Councilmember – Meeting with Craig Middleton, Executive Director of the Presidio Project

Geoff Harkness, Councilmember – Community Economic Development Activities Committee (CEDAC) Meeting

**10. Future Agenda Items (Appearing on the agenda within 60-90 days):**

COUNCIL ACTION: Reviewed Items a through k.

- a. Annual Audit of City Finances – 9/12/16
- b. Adopt Landing Development Plan Resolution – 9/12/16
- c. Awarding Construction Contract for STIP Funded Guardrail Project – 9/12/16
- d. Cannabis Dispensary Ordinance – 9/26/16
- e. Noise Element for the General Plan – 10/24/16
- f. Smoking Limitations – 10/24/16
- g. Possible Downtown Traffic Flow Changes/Request for Qualifications (RFQ) – 10/24/16
- h. Landing Costs for Future Discussion with the County – 10/24/16
- i. Review of CCO-98-05, Extraction and Exportation of Groundwater – 11/14/16
- j. Orchard Property Annexation – 11/14/16
- k. Crystal Geyser Industrial User Permit – TBD, Pending County CEQA

**12. Adjourn:** There being no further business, the meeting was adjourned at 8:32 p.m.

**Respectfully Submitted by:** Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk