

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street
July 25, 2016; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Morter, Burns, Harkness, Collings
Council Members Absent: Stearns
- 3. Special Presentations & Announcements:** Kathy Morter, Councilmember – Team Shasta Update
- 4. Public Comment:**
Frances Mangels – Comments regarding springs and wells in the City of Mt. Shasta. Concerns of contamination.
Geoff Harkness, Councilmember – Reply to Mr. Mangels that more information is needed.
Roslyn McCoy – Questions regarding Crystal Geyser’s wastewater application.
Geoff Harkness, Councilmember – Comments regarding the draft wastewater industrial permit.
- 5. Meeting Recess:** None
- 6. Council and Staff Comments:**
Clarifying questions from Councilmembers to staff.

CITY COUNCIL BUSINESS

- 7. Consent Agenda:**
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
 - a. Approval of Minutes: July 11, 2016 Regular City Council Meeting Draft Minutes
 - b. Approval of Brown Act Committee Meeting Minutes: Beautification Committee Minutes June 8, 2016, Downtown Enhancement Advisory Committee Minutes June 15, 2016
 - c. Approval of Disbursements: (Finance Director)
Accounts Payable: 7/7/16 and 7/12/16; Total Gross Payroll and Taxes for the Period Ending: 7/3/16
 - d. Monthly Financial/Investment Report
MOTION TO APPROVE: Councilmember Harkness
SECOND: Councilmember Burns
AYES: Councilmembers Morter, Burns, Harkness, Mayor Collings

NOES: None
ABSENT: Stearns
ABSTAIN: None

8. Public Hearing Regarding Resolution CCR-16-31 Re: Authorizing the Special Assessments For the Fire Department Equipment Funding Special Tax for the 2016-2017 Tax Roll and Authorizing the Mayor to Execute the Certification

Public Hearing Open: 6:35 p.m.

Public Hearing Closed: 6:35 p.m.

Muriel Howarth-Terrell, Finance Director – Review of yearly assessment

COUNCIL ACTION: Approve CCR-16-31, authorizing the special assessments for the Fire Department equipment funding special tax for the 2016-2017 tax roll and authorizing the Mayor to execute the certification.

MOTION TO APPROVE: Councilmember Burns

SECOND: Councilmember Harkness

AYES: Councilmembers Morter, Burns, Harkness, Mayor Collings

NOES: None

ABSENT: Stearns

ABSTAIN: None

9. Resolutions of Necessity

John Kenny, City Attorney – Review of Resolutions and agreements made with two of the three parties.

Elizabeth Khalsa, Property Owner – Comments expressing concern regarding negotiation process.

Paul Chapman, Property Owner - Comments expressing concern regarding the negotiation process, and recommendation that the City review its policy to improve the process.

Clarifying questions from Council.

Geoff Harkness, Councilmember – Recommended after-action review, documentation of courses taken, and assembling of notes from both perspectives.

Staff directed to assemble review notes within the next 30 days.

COUNCIL ACTION: Adopt CCR-16-32 by title only

MOTION TO APPROVE: Councilmember Harkness

SECOND: Councilmember Morter

AYES: Councilmembers Morter, Burns, Harkness, Mayor Collings

NOES: None

ABSENT: Stearns

ABSTAIN: None

COUNCIL ACTION: Adopt CCR-16-33 by title only

MOTION TO APPROVE: Councilmember Harkness

SECOND: Councilmember Morter

AYES: Councilmembers Morter, Burns, Harkness, Mayor Collings

NOES: None

ABSENT: Stearns

ABSTAIN: None

COUNCIL ACTION: Adopt CCR-16-34 by title only

MOTION TO APPROVE: Councilmember Harkness

SECOND: Councilmember Burns

AYES: Councilmembers Morter, Burns, Harkness, Mayor Collings

NOES: None

ABSENT: Stearns

ABSTAIN: None

COUNCIL ACTION: Allow Acting City Manager Cross to enter into settlement agreements with property owners

Elizabeth Khalsa and Paul Chapman
MOTION TO APPROVE: Councilmember Harkness
SECOND: Councilmember Morter
AYES: Councilmembers Morter, Burns, Harkness, Mayor Collings
NOES: None
ABSENT: Stearns
ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

10. Council Reports on Attendance at Appointed/Outside Meetings:
Kathy Morter, Councilmember – Team Shasta, Crystal Geyser scoping meeting
Jeffrey Collings, Mayor – League of Local Agencies
Discussion regarding weekly update.

11. Future Agenda Items (Appearing on the agenda within 60-90 days):
COUNCIL ACTION: Reviewed Items a through n. Item added: Transient Occupancy Tax Update (Finance Director)

- a. Public Outreach Regarding The Landing – 8/8/16
- b. Resolutions of Necessity – 8/8/16
- c. Surplus Equipment – 8/22/16
- d. Council Approval of Rate Study Consultant Agreement – 8/22/16
- e. Broadband Update – 9/12/16 (Mayor Collings)
- f. Marijuana Ordinance – 9/26/16
- g. Streamlining Solar Project – 9/26/16
- h. Expanding Downtown Business District – 9/26/16
- i. Noise Ordinance – 10/10/16
- j. Smoking Limitations – 10/24/16
- k. Review Consideration of One-Way Traffic – 10/24/16
- l. Review of CCO-98-05, Extraction and Exportation of Groundwater – 11/14/16
- m. Orchard Property Annexation – 11/14/16
- n. Crystal Geyser Industrial User Permit – TBD, Pending County CEQA

12. Closed Session: Council adjourned to Closed Session at 7:34 p.m. and reconvened at 8:35 p.m.
COUNCIL ACTION: No reportable action.

13. Adjourn: There being no further business, the meeting was adjourned at 8:35 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk