

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

June 13, 2016; 5:30 p.m.

Approved as Submitted June 27, 2016

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:40 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Mayor Collings, Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns
Council Members Absent: None

3. Special Presentations & Announcements:

- a. Councilmember Morter – First Impression Downtown Revitalization
- b. Logan Smith, Siskiyou Economic Development Council – Update on the Landing & Brownfields
- c. Jim Mullins, Chamber of Commerce Director – Overview of the Visitor’s Bureau Activities for 2015-2016

4. Public Comment:

Roslyn McCoy – Request for handouts to be included in agenda packets. Questions regarding Crystal Geyser’s permit application.

Marcy – Comments expressing concern about location of the bus stop near the Treehouse.

Melinda Willey – Questions regarding First Impression and November’s election.

Logan Smith – Comments thanking Jim Mullins for his efforts.

Raven Stevens – Comments regarding the Landing Project and including the community in the process.

Ron Burch – Comments regarding number of homeless in the area.

5. Council and Staff Comments:

Paul Eckert, City Manager – Compliments to staff and all departments. Fire Department improvements to rose garden area.

Parish Cross, Chief of Police – Update on IMPACT program.

Matt Melo, Fire Chief – Fire Department inspections, clearing overgrown lots.

Paul Eckert, City Manager – Introduction of Juliana Lucchesi, City Planner

Tim Stearns, Councilmember – State Law election requirements. Zoning ordinances and restrictions. Economic development and responsible growth in Mt. Shasta.

Paul Eckert, City Manager – Bus stop location. Crystal Geyser and the development of an industrial use process. Participatory master planning process for The Landing.

Rod Bryan, Public Works Director – Update on the Big Lakes Project.

Mike Burns, Sr., Councilmember – Flag football for kids.

CITY COUNCIL BUSINESS

6. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof

is hereby waived.

- a. Approval of Minutes: May 19, 2016 Special City Council Meeting, May 23, 2016 Special City Council Meeting Council Meeting, May 23, 2016 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Library Tax Advisory Committee Minutes, October 15, 2015 and May 19, 2016; Active Transportation Committee Minutes, March 3, 2016 and April 12, 2016.
- c. Approval of Disbursements: Accounts Payable, 5/11/2016, 5/19/2016, and 5/26/2016; Total Gross Payroll and Taxes: For Period Ending 5/22/2016 (Finance Director)
- d. Appropriations Limit; Resolution No. CCR-16-23 (Finance Director)

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Burns

AYES: Mayor Collings, Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

*Mayor Collings abstained from voting on the May 19, 2016 minutes as he was not present at the meeting.

- 7.** Approving Agreement with Community Staffing Services, LLC for the City of Mt. Shasta Library Services; Resolution No. CCR-16-24

Muriel Howarth-Terrell, Finance Director – Review of agreement, comments stating that the wording on the Resolution and Agreement should be changed from ‘Services’ to ‘Solutions.’

Courtney Laverty – Looking forward to expanding and improving library services.

Michael Murray, Library Tax Advisory Committee Chair – Change in library management structure.

Clarifying questions from Council.

Geoff Harkness, Councilmember – Review of goals and objectives of oversight committee.

Muriel Howarth-Terrell – Review of budgeted revenue.

COUNCIL ACTION: Approval of Resolution CCR-16-24 with the change of wording in the Resolution and Contract to read ‘Solutions’ instead of ‘Services’.

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Morter

AYES: Mayor Collings, Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

- 8.** Capital Improvement Program (CIP) & Fleet and Equipment Replacement Program (FERP), Resolution No. CCR-16-26 and CCR-16-27

Muriel Howarth-Terrell, Finance Director – Review of CIP and FERP projects.

Clarifying questions from Council.

Rod Bryan, Public Works Director – Review of grants and infrastructure planning and replacement projects, review of sidewalk repair and tree replacement.

COUNCIL ACTION: Item moved to next regular meeting agenda.

9. Adopt 2016-2017 Budget and Approve Authorized Positions for the Fiscal Year; Resolution No. CCR-16-25
Clarifying questions from Council.

Paul Eckert, City Manager – Comments regarding possible funds for committees, matching funds for grants received, way-finding signs.

Kathy Morter, Councilmember – Comments regarding possible grant funding for community engagement workshop related to Team Shasta.

Tim Stearns, Councilmember – Comments regarding funding for a strategic plan workshop.

Geoff Harkness, Councilmember – Comments regarding target reserves and mid-year budget review.

Muriel Howarth-Terrell – Comments regarding mid-year budget amendments.

COUNCIL ACTION: Item moved o next regular meeting agenda

CITY COUNCIL/STAFF REPORTING PERIOD

10. Council Reports on Attendance at Appointed/Outside Meetings:

Councilmember Morter – Beautification Committee, Team Shasta review.

Councilmember Harkness – Library Tax Advisory Committee review.

Mayor Collings – Comments regarding broadband.

11. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through m.

- a. Cal Trans I-5 Reconstruction Project Update – 6/27/16
- b. Visitor’s Bureau Agreement – 6/27/16
- c. Marijuana Ordinance- 7/25/16
- d. Quality of Life – 7/25/16
- e. Streamlining Solar Project – 8/8/16
- f. Expanding Downtown Business District – 7/25/16
- g. Presentation Regarding Potential Forest Service Use of Treated Effluent for Fire Suppression & Dust Control – 7/25/16
- h. Special Assessments for Fire Department Equipment Funding Special Tax – 8/8/16
- i. Fire Prevention & Environment – 8/22/16
- j. Land Use Management Plan of City Owned Properties (City Springs & Westside of The Landing) – 9/26/16
- k. Orchard Property Annexation – 9/26/16
- l. Smoking Limitations – 9/26/16
- m. Noise Ordinance – 10/10/16

12. Adjourn: There being no further business, the meeting was adjourned at 8:37 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk