

Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta

Monday, June 12, 2017; 5:30 p.m.

Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:31 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Engstrom, Stearns, Stackfleth, Wagner, Morter
Council Members Absent: None

3. Special Presentations & Announcements: None

4. Public Comment:

Betty Kreeger – Question regarding ‘no smoking’ signage, comments regarding smoking in the downtown district. Comments in opposition to exercise equipment in Parker Plaza.

Matt Altes – Comments in regards to building an ice rink on The Landing property.

5. Meeting Recess:

6. Council and Staff Comments:

Kathy Morter, Mayor – Acknowledged local woman Wendy Berg as an ‘unsung hero’ and donated to the Boys and Girls Club in her name. Thanks to the Finance Director and City Manager for time spent on negotiations.

Juliana Lucchesi, City Planner – Comments regarding ‘no smoking’ signs.

Bruce Pope, City Manager – Comments regarding the current ice rink.

John Stackfleth, Councilmember – Comments regarding the feasibility of building a new ice rink.

Paul Engstrom – Comments regarding infrastructure at The Landing.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: May 15, 2017 Special City Council Meeting, May 22, 2017 Regular City Council Meeting, May 30, 2017 Special City Council Meeting.
- b. Acceptance of Brown Act Committee Minutes: April 19, 2017 Downtown Enhancement Advisory Committee, February 14, 2017 Community Economic Development Activities Committee, April 21, 2017 Active Transportation Committee
- c. Approval of Disbursements: Accounts Payable, 5/11 and 5/25/2017; Total Gross Payroll and Taxes: For Period Ending 5/21/2017. (Finance Director)
- d. Approval of Clean and Safe Mt. Shasta Extension of Funds, Resolution No. CCR-17-37

MOTION TO APPROVE: Councilmember Stackfleth

SECOND: Councilmember Engstrom

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter
NOES: None
ABSENT: None
ABSTAIN: None

8. Community Economic Development Advisory Committee Presentation

Mark Clure, CEDAC Chair – Review of the focus, goals, and accomplishments of CEDAC. Comments regarding future goals and projects.

Clarifying questions from Council.

Tim Stearns, Mayor Pro Tem – Comments regarding Propel and Driven Marketing and the make-up of CEDAC.

Kathy Morter, Mayor – Comments regarding the Tourism Business Improvement District (TBID).

9. Adopt 2017-2018 Budget and Approve Authorized Positions for the Fiscal Year; Resolution No. CCR-17-38, and Establish Appropriations Limits for the 2017/2018 Fiscal Year; Resolution No. CCR-17-39

Muriel Howarth-Terrell, Finance Director – Staff report, review of changes made to the budget since the last City Council meeting.

Clarifying questions from Council.

Tim Stearns, Mayor Pro Tem – Suggested postponing budget approval in order to include funding for Propel Marketing.

Council discussion.

John Stackfleth, Councilmember – Made a motion to approve the 2017/2018 budget with the inclusion of \$6,000 for Propel Marketing and to establish appropriations limits for the 2017/2018 fiscal year.

Motion failed for lack of a second.

Tim Stearns, Mayor Pro Tem – Motion to establish appropriations limits and to continue the 2017/2018 budget to the next meeting.

Paul Engstrom, Councilmember – Seconded the motion.

AYES: Engstrom, Stearns

NOES: Stackfleth, Wagner, Morter. Motion failed.

COUNCIL ACTION: Adopt Resolution No. CCR-17-39, establishing appropriations limits for the 2017/2018 fiscal year.

MOTION: Mayor Pro Tem Stearns

SECOND: Council member Stackfleth

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter

NOES: None

ABSENT: None

ABSTAIN: None

COUNCIL ACTION: Adopt the 2017/2018 budget, Resolution No. CCR-17-38, as submitted.

MOTION: Councilmember Stackfleth

SECOND: Mayor Morter

AYES: Engstrom, Stackfleth, Wagner, Morter

NOES: Stearns

ABSENT: None

ABSENT: None

10. Capital Improvement Project Program

Muriel Howarth-Terrell, Finance Director – Staff report, review of changes from prior City Council meeting.

COUNCIL ACTION: Approve Resolution No. CCR-17-40, adopting a five-year capital improvement program

MOTION: Councilmember Stackfleth

SECOND: Councilmember Engstrom

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter

NOES: None

<p>ABSENT: None ABSENT: None</p>
<p>11. 2017 Regional Surface Transportation Program (RSTP) Sidewalk Project <u>Bruce Pope, City Manager</u> – Review of staff report Clarifying questions from Council. COUNCIL ACTION: Approve Resolution No. CCR-17-41, awarding contract to SnL Group, Inc. MOTION: Mayor Pro Tem Stearns SECOND: Councilmember Engstrom AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter NOES: None ABSENT: None ABSENT: None</p>
<p>12. Approval of Fig Tree Property Assessed Clean Energy (PACE) Program <u>Bruce Pope, City Manager</u> – Staff report <u>Charles Ward, Fig Tree Financing Representative</u> – Review of PACE Program. Clarifying questions from Council. COUNCIL ACTION: Approve Resolution No. CCR-17-42 MOTION: Councilmember Stackfleth SECOND: Councilmember Wagner AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter NOES: None ABSENT: None ABSENT: None</p>
<p>13. Discussion Regarding Broadband <u>Kathy Morter, Mayor</u> – Recommended holding a special meeting to discuss Broadband after Council has time to read the recent report that was received. Council discussion. <u>Tim Stearns, Mayor Pro Tem</u> – Review of the Columbia Telecommunication Corporation report, options discussed in report. <u>Barbara Wagner, Councilmember</u> – Comments regarding the report. <u>Roslyn McCoy</u> – Comments regarding surveying residents to determine how many are willing or able to pay for broadband. <u>Pam Neronha</u> – Comments regarding Northland Cable internet upgrade. COUNCIL ACTION: Staff directed to schedule two-hour special meeting/workshop to discuss broadband, and to include the CTC report, reports by Councilmember Wagner and Mayor Pro Tem Stearns, as well as an analysis and review of the CTC report by the City Planner and IT Consultant.</p>
<p>14. Second Reading of CCO-17-05, Design Immunity Policy and Ordinance <u>Juliana Lucchesi, City Planner</u> – Review of Ordinance. COUNCIL ACTION: Adopt CCO-17-05 adding Title 17 to the City of Mt. Shasta Municipal Code and establishing Section 17.36.260 relating to the approval of plans and designs. MOTION: Mayor Pro Tem Stearns SECOND: Councilmember Stackfleth AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter NOES: None ABSENT: None ABSENT: None</p>
<p>15. Approval of Expenditure by the Downtown Enhancement Advisory Committee for Purchase of Exercise Equipment for Parker Plaza</p>

Bruce Pope, City Manager – Review of the Downtown Enhancement Advisory Committee recommendation.
Tim Stearns, Mayor Pro Tem – Review of equipment items and placement in Parker Plaza, discussed goal of increasing population in Parker Plaza.
Clarifying questions from Council.
Barbara Wagner, Councilmember – Comments regarding the overall vision for the Plaza.
Council discussion.
Paul Engstrom, Councilmember – Comments suggesting children’s equipment instead.
Brief discussion.
Pam Neronha – Comments regarding the number of pieces of equipment and allowance for fall-space.
Roslyn McCoy – Suggested drinking fountains, opposed equipment.
Kathy Morter, Mayor – Comments regarding an evaluation of how to best enhance the downtown and fulfill a long-term vision and specific project plan.
Council discussion.
COUNCIL ACTION: Approve Resolution No. CCR-17-43, approving the purchase of equipment to be installed in Parker Plaza.
MOTION: Councilmember Engstrom
SECOND: Mayor Pro Tem Stearns
AYES: Engstrom, Stearns, Stackfleth
NOES: Wagner, Morter
ABSENT: None
ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

16. Council Reports on Attendance at Appointed/Outside Meetings:

Barbara Wagner, Councilmember – Indivisible meeting
Tim Stearns, Mayor Pro Tem – Sisson Graduation
Kathy Morter, Mayor – Library open house, Team Shasta, Beautification Committee, Boys and Girls Club, community surveying webinar, Ford Family Foundation, Chamber luncheon

17. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through f. Items regarding Propel Marketing and Strategic Plan Workshop added. Presentation from a Museum representative added to the June 26 meeting.

- a. Tax Sharing Agreement – 6/26/17
- b. Broadband Work Plan – 6/26/17
- c. Internship Program – 6/26/17
- d. Policy for water leaks on the customer side of the meter – 6/26/17
- a. Climate Resiliency Synthesis Report – 7/10/17
- b. Affordable Housing – 7/10/17
- c. City Council Compensation - TBD
- d. Historic Preservation Committee – TBD
- e. Advisory Committee/Planning Commission Interview Selection Process – TBD
- f. Crystal Geyser Industrial User Permit - TBD

18. Closed Session: Council adjourned to Closed Session at 8:10 p.m. and reconvened at 8:40 p.m.

COUNCIL ACTION: No reportable action.

19. Adjourn: There being no further business, the meeting was adjourned at 8:40 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk

