

Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta

Monday, May 22, 2017; 5:30 p.m.

Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Engstrom, Stearns, Stackfleth, Wagner, Morter
Council Members Absent: None

3. Special Presentations & Announcements:

a. Mt. Shasta Fire Safe Council – Giselle and Dale Nova

b. Siskiyou Economic Development Council – Bethany Mueller and Logan Smith

4. Public Comment:

Andree Morgana – Comments requesting support for the Best of Mt. Shasta event.

Dale Nova – Presented an evacuation awareness binder to Council.

Betty Kreeger – Comments regarding the Smoking District and the need for signage relating to.

Melinda Willy – Comments relating to the Smoking District, signage, and enforcement.

Allou – Support for the Best of Mt. Shasta event.

Douglas Melloy – Community involvement for the greater good, support for the Best of Mt. Shasta event.

Roslyn McCoy – Comments regarding the repercussions of tourism.

Angelina Cook – Thanks to Mt. Shasta City Council and staff for leadership in watershed and climate planning.

5. Meeting Recess: None

6. Council and Staff Comments:

Juliana Lucchesi, City Planner – Review of date and content of Cannabis-related town-hall meeting. Comments regarding Library Open House, explanation of and review of Climate Resiliency Dialogues.

Barbara Wagner, Councilmember – Comments regarding the budget, committee reports, and the library construction project.

Kathy Morter, Mayor – Comments regarding the Farmer’s Market.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

a. Approval of Minutes: May 8, 2017 City Council Meeting

b. Acceptance of Brown Act Committee Minutes: Beautification Committee Minutes April 12, 2017

c. Approval of Disbursements: Accounts Payable, 5/8 and 5/11/17; Total Gross Payroll and Taxes: For Period Ending 5/7/17. (Finance Director)

- d. Monthly Financial/Investment Report (Finance Director)
- e. Adopt Resolution No. CCR-17-XX and CCR-17-XX designating the City Manager as the Authorized Representative for two State Water Resources Control Board Drinking Water State Revolving Fund planning grant applications (Rod Bryan, Public Works Director)
- f. Approval of Debt Management Policy, Resolution No. CCR-17-XX (Finance Director)
- g. Approval of Taxicab Permit, Resolution No. CCR-17-XX (Finance Director)
- h. Approval of Clean and Safe Mt. Shasta Extension of Funds and Sharps Containers, Resolution No. CCR-17-XX (City Manager)
- i. Approval of Fig Tree Property Assessed Clean Energy (PACE) Program, Resolution No. CCR-17-XX(City Manager)

Mayor Pro Tem Stearns and Councilmember Wagner requested the removal of items b, h, and i from the Consent Agenda.

MOTION TO APPROVE: Items a, c, d, e, f, and g by Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter

NOES: None

ABSENT: None

ABSTAIN: Councilmember Wagner abstained from the vote on item a, minutes of the May 8, 2017 Council Meeting.

b. Beautification Committee Minutes April 12, 2017

Tim Stearns, Mayor Pro Tem – Comments regarding mural projects and collaboration with the Downtown Enhancement Advisory Committee.

Juliana Lucchesi, City Planner – Reviewed progress on easement agreements and guidelines for street graphics and murals.

h. Approval of Clean and Safe Mt. Shasta Extension of Funds and Sharps Containers

Barbara Wagner, Councilmember – Expressed concern about sharps containers and the disposal of syringes. Discussion.

Tim Stearns, Mayor Pro Tem – Questions regarding the party responsible for emptying the containers.

MOTION TO APPROVE: Councilmember Stackfleth

SECOND: Mayor Morter

AYES: Stackfleth, Morter

NOES: Engstrom, Stearns, Wagner

Motion failed. Council discussion.

Mayor Pro Tem Stearns made a motion to continue the item and then withdrew the motion.

COUNCIL ACTION: Staff directed to place the item back on the agenda when prepared to answer questions regarding the sharps containers.

h. Approval of Fig Tree Property Assessed Clean Energy (PACE) Program

Bruce Pope, City Manager – Review of program.

Tim Stearns, Mayor Pro Tem – Questions regarding whether a lien would take precedence over a property tax lien.

MOTION TO CONTINUE THE ITEM TO THE NEXT MEETING: Mayor Pro Tem Stearns

SECOND: Councilmember Wagner

AYES: Engstrom, Stearns, Wagner, Morter

NOES: None

ABSENT: None

ABSTAIN: Stackfleth

MOTION TO APPROVE BEAUTIFICATION COMMITTEE MINUTES OF APRIL 12, 2017: Councilmember Wagner

SECOND: Mayor Pro Tem Stearns

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter

NOES: None

ABSENT: None

ABSTAIN: None

8. Roseburg and Spring Hill Sewer Plan Review

Rod Bryan, Public Works Director – Review of costs to bring water and sewer infrastructure to The Landing and Spring Hill properties. Review of package plants.

Clarifying questions from Council.

Tim Stearns, Mayor Pro Tem – Comments regarding future projects.

Rod Bryan, Public Works Director – Review of planning grants that the City is working on.

Clarifying questions from Council.

Bruce Pope, City Manager – Comments regarding developer responsibilities and financing districts. Discussed development of the property and commented on previous easements.

Melinda Willy – Questions about developers, comments regarding The Landing infrastructure project.

Juliana Lucchesi, City Planner – Comments regarding Planning Commission review of infrastructure and land use at The Landing.

COUNCIL ACTION: No action, report only.

9. Capital Improvement Projects/Fleet and Equipment Replacement Program

Muriel Howarth-Terrell, Finance Director – Review of the CIP and FERP for the current year and future years.

Reviewed the possible addition of broadband once the cost is clear.

Clarifying questions from Council and Council discussion.

Council agreed to table the CIP Resolution until more information regarding broadband is received.

COUNCIL ACTION: Approve Resolution CCR-17-34, Adopting a five-year Fleet and Equipment Replacement Program for the fiscal years 2017/18 to 2021/22

MOTION: Councilmember Stackfleth

SECOND: Mayor Pro Tem Stearns

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter

NOES: None

ABSENT: None

ABSTAIN: None

10. Al Fresco Dining

Bruce Pope, City Manager – Review of parklet/al fresco dining pilot program.

Clarifying questions from Council and discussion.

Tim Stearns, Mayor Pro Tem – Recommended changing the proposed hours of operation.

Melinda Willy – Expressed concerns about safety and reduction of spaces. Comments regarding the cost.

Bruce Pope, City Manager – Explained that the design elements address safety.

COUNCIL ACTION: Approve CCR-17-35, adopting a pilot program permitting the installation of parklets within specified areas of the City, with the modification of the hours of operation to begin at 7:00 a.m.

MOTION: Councilmember Stackfleth

SECOND: Mayor Pro Tem Stearns

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter

NOES: None

ABSENT: None

ABSTAIN: None

11. Designation of Voting Delegates and Alternates for the California League of Cities Annual Conference

Kathy Wilson, Deputy City Clerk – Reviewed staff report.

Clarifying questions from Council and discussion.

COUNCIL ACTION: Nomination of Mayor Morter as voting delegate, Councilmember Wagner and Mayor Pro Tem Stearns as alternates.

MOTION: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter

NOES: None

ABSENT: None

ABSTAIN: None

12. First Reading of Ordinance CCO-17-XX, Design Immunity Policy and Ordinance

Juliana Lucchesi, City Planner – Reviewed implementation of policy recommended by the City’s insurance company.

Clarifying questions from Council.

COUNCIL ACTION: Approval of Design Immunity Policy and first reading by title only

MOTION: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter

NOES: None

ABSENT: None

ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

13. Council Reports on Attendance at Appointed/Outside Meetings:

Barbara Wagner, Councilmember – Active Transportation Committee, Team Shasta, Mt. Shasta Unified School District meeting.

John Stackfleth, Councilmember – Downtown Enhancement Advisory Committee

Paul Engstrom, Councilmember – Team Shasta, Community Economic Development Activities Committee

Tim Stearns, Mayor Pro Tem – Local Transportation Commission, Downtown Enhancement Advisory Committee.

Explained that the Start-Up Weekend has been postponed until October.

Kathy Morter, Mayor – Beautification Committee, Team Shasta, Recreation and Parks District joint meeting with City Council.

14. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through i. Two items regarding Broadband added to the 6/12/17 agenda.

- a. Proposition 218 Public Hearing – 5/30/17
- b. City Council Salary – 6/12/17
- c. Award Sidewalk Improvement Project – 6/12/17
- d. Tax Sharing Agreement – 6/12/17
- e. Internship Program – 6/12/17
- f. Broadband Work Plan – 6/26/17
- g. Historic Preservation Committee - TBD
- h. Advisory Committee/Planning Commission Interview Selection Process - TBD
- i. Crystal Geysers Industrial User Permit – TBD

Discussion regarding affordable housing. Staff to compile a report for the Planning Commission for their recommendations, then to Council for deliberation.

15. Closed Session: Council adjourned to Closed Session at 8:44 p.m. and reconvened at 9:36 p.m.

COUNCIL ACTION: No reportable action.

16. Adjourn: There being no further business, the meeting was adjourned at 9:36 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk