

Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, April 10, 2017; 5:30 p.m.
Approved as Amended

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:34 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter
Council Members Absent: None

3. Special Presentations & Announcements: None

4. Public Comment:

Roslyn McCoy – Comments regarding the agreement with Mt. Shasta Resort for reclaimed water.

Bruce Pope, City Manager – Addressing Ms. McCoy’s concerns regarding the agreement.

Kathy Morter, Mayor - Request to remove item 7c, Declaration of Surplus Property, from Consent Agenda and table to April 24, 2017.

5. Meeting Recess: None

6. Council and Staff Comments:

Bruce Pope, City Manager – Comments regarding the presentations for the library and the Library Tax Advisory Committee. Comments clarifying the agenda item regarding the Proposition 218 process.

Barbara Wagner, Councilmember – Comments regarding Strategic Plan Workshop. Discussion points including the City’s mission statement, goals and deadlines, processes, and working with staff.

Tim Stearns, Mayor Pro Tem – Comments regarding the Strategic Plan Workshop.

Kathy Morter, Mayor – Brief review of the Prop 218 item, comments regarding April as Child Abuse Awareness Month.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: March 27, 2017 Special City Council Meeting, March 27, 2017 Regular City Council Meeting
- b. Approval of Disbursements: Accounts Payable, 3/30/17; Total Gross Payroll and Taxes: For Period Ending 3/26/17. (Finance Director)
- d. Mt. Shasta Resort Reclaimed Water Agreement, Resolution No. CCR-17-24
- e. CCR-17-25 Castle Crags Special Event Support

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Wagner
AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter
NOES: None
ABSENT: None
ABSTAIN: None

8. Librarian's Report

Bruce Pope, City Manager – Introduction of Courtney Laverty, Library Director.
Courtney Laverty – Librarian's report, review of the past year's activities and future goals.

9. Library Tax Advisory Committee (LTAC) Report

Bruce Pope, City Manager – Introduction of LTAC member Dennis Johnson.
Dennis Johnson – Review of library tax history and approval. Thank you to volunteers. Review of use of library tax for various activities. Future expansion plans and plan review.
John Stackfleth, Councilmember - Questions regarding suggested improvements, library location.
Courtney Laverty, Librarian – Suggested improvements include better Wi-Fi capability and increased work space. Restrictions due to current building size. Expansion will maintain the library in its current location.
Dennis Johnson – Review of expansion and cost of the project. Review of current funds available and plan to cover remaining costs.
Clarifying questions from Council.
Tim Stearns, Mayor Pro Tem – Concern that the expansion would not be sufficient, support for project.
Dennis Johnson – Comments explaining the need to work with what is available and not to decimate funding.
Discussion.
Kathy Morter, Mayor – Appreciation for volunteers, pride in the community.
Stephane Posson – Support for a balance between printed and digital materials.
Francis Mangels – Support for library.
Nancy Van Susteren – Support for librarian Courtney Laverty, LTAC, and the Friends of the Library. Support for expansion of the library in its current location. Submission of letters of support to the Deputy City Clerk for inclusion in the record.
Steve Morrell – Library as a vital function in service to the community. Support for printed materials.
Gentle Thunder – Support for both printed and digital media.
Kathy Morter, Mayor – Comments regarding City Council's role regarding the library.
Barbara Wagner, Councilmember – Comments regarding the desires of the community and library alternatives.
Kathy Morter, Mayor – Directed staff to follow up with the library expansion plans and to return to Council with an explanation of the approval process.
Discussion.

10. Meeting Recess: 7:24 p.m. – 7:34 p.m.

11. Proposition 218 Deployment Strategy

Bruce Pope, City Manager – Staff report and review of Proposition 218 hearing notice.
Barbara Wagner, Councilmember – Suggested changes to the cover letter.
Clarifying questions from Council.
Jack Phillips – Comments regarding Prop 218 noticing process, previous utility rate reports, Crystal Geyser.
Andy Fusso – Comments regarding future rate reduction, Crystal Geyser.
Francis Mangels – Comments regarding Environmental Impact Report, Crystal Geyser, and suggestions regarding rates.
Roslyn McCoy – Comments regarding Proposition 218 process and standby charges.
Peggy Risch – Comments regarding the rate study and needed improvements. Suggestion regarding expiration date.
Kathy Morter, Mayor – Comments in response to Mr. Phillips. Read memo from the City Attorney in regards to

assessments versus fees.

Jack Phillips – Comments regarding Proposition 218 and standby charges.

COUNCIL ACTION: Approve Resolution CCR-17-26, approving the required utility rate study public protest hearing notice, with changes to the cover letter.

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: None

12. Special Event Waiver for Earth Day

Juliana Lucchesi, City Planner – Review of staff report.

Clarifying questions from Council.

Barbara Wagner, Councilmember – Concerns regarding clarification of language and definitions.

Andy Fusso – Comments regarding special events.

COUNCIL ACTION: Deny request to waive fees for Earth Day.

MOTION: Councilmember Stackfleth

SECOND: Mayor Pro Tem Stearns

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: Councilmember Wagner

13. Broadband Ad Hoc Committee

Bruce Pope, City Manager – Review of staff report and two resolutions included in agenda packet.

Tim Stearns, Mayor Pro Tem – Motion to approve CCR-17-27 as presented on page 63 of the agenda packet.

Barbara Wagner, Councilmember – Seconded the motion. Comments regarding changing the word 'Broadband' to 'Internet Connectivity.'

AYES: Councilmembers Stearns, Wagner

NOES: Councilmembers Engstrom, Stackfleth, Mayor Morter

ABSENT: None

ABSTAIN: None

Motion failed.

Paul Engstrom, Councilmember – Comments regarding consistency with ad hoc forming Resolutions.

COUNCIL ACTION: Approve Resolution CCR-17-27 as set forth on page 64 of the agenda packet.

MOTION: Councilmember Engstrom

SECOND: Councilmember Stackfleth

Paul Engstrom, Councilmember – Comments regarding sunset dates on ad hoc committees.

Tim Stearns, Mayor Pro Tem – Comments regarding the purpose of the committee.

Kathy Morter, Mayor – Comments regarding the sharing of information and ad hoc versus standing committees.
Council discussion.

AYES: Councilmembers Engstrom, Stackfleth, Mayor Morter

NOES: Councilmembers Stearns, Wagner

ABSENT: None

ABSTAIN: None

Motion carried, 3-2-0-0

14. CCO-17-03 Emergency Cannabis Use and Activities Ordinance

Juliana Lucchesi, City Planner – Review of Emergency Ordinance.

Clarifying questions from Council.

COUNCIL ACTION: Adopt CCO-17-03 by title only.

MOTION: Mayor Pro Tem Stearns
SECOND: Councilmember Stackfleth
AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter
NOES: None
ABSENT: None
ABSTAIN: None

15. First Reading of CCO-17-04, Cannabis Use and Activities Ordinance

Juliana Lucchesi, City Planner – Review of Ordinance.

COUNCIL ACTION: Read by title only and move to second reading.

MOTION: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

16. Council Reports on Attendance at Appointed/Outside Meetings:

Tim Stearns, Mayor Pro Tem – Local Transportation Commission.

Kathy Morter, Mayor – First Impressions Follow-Up, Team Shasta. Review of dates for invasive weed pull, Clean and Safe Mt. Shasta clean-up.

17. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through o.

- a. Strategic Plan Workshop – 4/12/17
- b. Smoking District Designation – 4/24/17
- c. Second Reading of Cannabis Use and Activities Ordinance – 4/24/17
- d. Design Immunity Amendments – 5/8/17
- e. Broadband Work Plan Update – 5/8/17
- f. 2017/2018 Budget Discussion – 5/8/17
- g. Active Transportation Committee Report – 5/8/17
- h. City Council/Recreation & Parks Board Joint Meeting – 5/16/17
- i. Award Sidewalk Improvement Project – 5/22/17
- j. Roseburg Property Sewer Plan Review – 5/22/17
- k. Lighting Ordinance – 6/12/17
- l. Rate Study Prop 218 Public Hearing – 6/30/17
- m. Historic Preservation Committee - TBD
- n. Advisory Committee/Planning Commission Interview Selection Process - TBD
- o. Crystal Geyser Industrial User Permit – TBD

18. Closed Session: None

19. Adjourn: There being no further business, the meeting was adjourned at 8:54 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk