

Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, February 27, 2017; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Engstrom, Stearns, Stackfleth, Wagner, Morter
Council Members Absent: None

3. Special Presentations & Announcements: None

4. Public Comment:

Roslyn McCoy - Comments regarding oversight of the Siskiyou Economic Development Commission.

5. Meeting Recess: None

6. Council and Staff Comments:

Bruce Pope, City Manager – Meeting with Columbia Telecommunication Corporation.

Tim Stearns, Mayor Pro Tem – Comments in response to Roslyn McCoy’s public comment. Comments regarding the Community Economic Development Activities Committee.

Barbara Wagner, Councilmember – Comments regarding the need for a meeting room. Request that library report on plans and progress.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items with modification to minutes. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: February 13, 2017 Regular City Council Meeting, February 13, 2017 Special City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Beautification Committee November 9, 2016, Community Economic Development Activities Committee October 18, 2016, Active Transportation Committee November 18, 2016.
- c. Approval of Disbursements: Accounts Payable, 2/7/17, 2/15/17, and 2/16/17; Total Gross Payroll and Taxes: For Period Ending 2/12/17. (Finance Director)
- d. Monthly Financial/Investment Report January 31, 2017 (Finance Director)

Barbara Wagner, Councilmember – Correction to the minutes.

MOTION TO APPROVE: Councilmember Wagner

SECOND: Mayor Pro Tem Stearns

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: 0

ABSENT: 0

ABSTAIN: 0

8. Presentation and Discussion: Utility Rate Study

Rod Bryan, Public Works Director – Staff report, timeline related to Rate Study.

Paul Reuter, PACE Engineering – Rate Study power point presentation.

Clarifying questions from Council.

Tim Stearns, Mayor Pro Tem – Comments regarding accumulated reserve, concern about basing the rate structure on only State mandated upgrade costs.

Peggy Risch – Concerns regarding future needed repairs. Comments regarding low-flow appliances and rate structure.

Pam Neronha – Comments regarding considerations for rate increase, inclusion of future projects. Comments regarding infrastructure repair and economic development. Comments regarding laundromats and restaurants.

Roslyn McCoy – Comments regarding consideration of part-time residents, connection fees.

Marilyn Taylor – Questions regarding current rates.

Clarifying questions from Council and Council discussion.

Kathy Morter, Mayor – Summary of Council discussion items for consideration: rates to include cost of wastewater treatment plant and capital improvement projects, rate structure based on actual consumption, and reduction for large areas of landscaping.

Council discussion.

COUNCIL ACTION: No action.

Kathy Morter, Mayor – Suggested tabling item 13 regarding Ad Hoc Committees, Council agreed unanimously

9. 2015/16 Audit Report

Muriel Howarth-Terrell, Finance Director – Review of audit report.

Clarifying questions from Council.

COUNCIL ACTION: Approve Resolution CCR-17-12

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: 0

ABSENT: 0

ABSTAIN: 0

10. Mid-Year Review

Muriel Howarth-Terrell, Finance Director – Review and mid-year budget, revisions and projections.

COUNCIL ACTION: Approve Resolution CCR-17-13

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: 0

ABSENT: 0

ABSTAIN: 0

11. Fuel Reduction Project, East Side of the Landing

Juliana Lucchesi, City Planner – Review of project, phases, location.

Clarifying questions from Council.

COUNCIL ACTION: Approve Resolution CCR-17-14

MOTION TO APPROVE: Councilmember Stackfleth

SECOND: Mayor Pro Tem Stearns

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: 0

ABSENT: 0

ABSTAIN: 0

12. Second Reading of CCO-17-02, Smoking Control Ordinance

Juliana Lucchesi, City Planner – Review of the ordinance.

Clarifying questions from Council.

Barbara Wagner, Councilmember – Comments regarding community outreach.

COUNCIL ACTION: Adopt CCO-17-02 by title only

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: 0

ABSENT: 0

ABSTAIN: 0

CITY COUNCIL/STAFF REPORTING PERIOD

14. Council Reports on Attendance at Appointed/Outside Meetings:

Barbara Wagner, Councilmember – CTC Meeting.

Tim Stearns, Mayor Pro Tem – CTC Meeting.

Paul Engstrom, Councilmember – Rate Study Ad Hoc Committee meeting.

Kathy Morter, Mayor – Team Shasta meeting.

15. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through m. Rate Study discussion, Library Tax Advisory Committee report, and smoking district added to future items.

- a. General Plan Discussion/Annual Progress Report – 3/13/17
- b. Appoint SCORE Representative – 3/13/17
- c. General Plan 2017 Priority Areas – 3/13/17
- d. Orchard Annexation Timeline – 3/27/17
- e. Broadband Work Plan Update – 3/27/17
- f. Cannabis Dispensary Ordinance – 4/10/17
- g. Design Immunity Amendments – 4/10/17
- h. Lighting Ordinance – 5/8/17
- i. Advisory Committee/Planning Commission Interview Selection Process - TBD
- j. City Council/Recreation & Parks Board Workshop - TBD
- k. Visitor's Bureau Agreement – TBD
- l. Tax Agreement with the County - TBD
- m. Crystal Geysers Industrial User Permit - TBD

16. Closed Session: None

17. Adjourn: There being no further business, the meeting was adjourned at 8:38 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk