

## Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street  
Monday, December 12, 2016; 5:30 p.m.  
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

### STANDING AGENDA ITEMS

**1. Call to Order and Flag Salute:** At the hour of 5:33 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.

**2. Roll Call:** Council Members Present: Morter, Burns, Harkness, Stearns, Mayor Collings  
Council Members Absent: None

**3. Special Presentations & Announcements:** Service Appreciation Awards – Councilmember Stearns

**4. Public Comment:**

Roslyn McCoy – Comments thanking Councilmembers for their dedication and patience. Questions regarding the cost of background checks.

Mike Brown – Comments thanking Councilmembers for their service to the City.

**5. Meeting Recess:** None

**6. Council and Staff Comments:**

Kathy Morter, Councilmember – Comments regarding monthly report, vegetation removal at the City Park, and the Meet & Greet event.

Muriel Howarth-Terrell, Finance Director – Comments in regards to R. McCoy’s comments, explaining that cost was in association with credit, and not background, checks.

Rod Bryan, Public Works Director – Comment regarding the supply line project and usage graphs.

Mike Burns, Sr., Councilmember – Comments regarding the Local Transportation Commission.

### CITY COUNCIL BUSINESS

**7. Consent Agenda:**

**COUNCIL ACTION:** Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

a. Approval of Minutes: November 28, 2016 Regular City Council Meeting

b. Approval of Disbursements: Accounts Payable, 11/17/16, 11/22/16, and 11/28/16; Total Gross Payroll and Taxes: For Period Ending 11/20/16. (Finance Director)

Council discussion regarding the agenda. Councilmember Stearns made a motion to move item #14 to the Consent Agenda and to move item #13 to immediately following the Consent Agenda. Motion failed for lack of a second.

**MOTION TO APPROVE CONSENT AGENDA:** Councilmember Harkness

**SECOND:** Councilmember Burns

AYES: Councilmembers Morter, Burns, Harkness, Stearns, Mayor Collings  
NOES: None  
ABSENT: None  
ABSTAIN: None

**8. Approval of Canvass of Election Results**

Kathy Wilson, Deputy City Clerk – Staff report.

Clarifying questions from Council.

**COUNCIL ACTION:** Approve CCR-16-51

**MOTION TO APPROVE:** Councilmember Burns

SECOND: Councilmember Stearns

AYES: Councilmembers Morter, Burns, Harkness, Stearns, Mayor Collings

NOES: None

ABSENT: None

ABSTAIN: None

**9. Swearing-In of New City Council Members**

City Clerk John Kennedy Sr. administered the Oath of Office to new Councilmembers John Stackfleth, Paul Engstrom, and Barbara Wagner.

**10. Council Selection of Mayor and Mayor Pro-Tem**

Item introduced by Councilmember Stearns. Clarifying questions from Council.

Roslyn McCoy – Comments supporting Councilmember Morter for the position of Mayor.

Council discussion.

John Stackfleth, Councilmember – Nominated Councilmember Stearns for the position of Mayor.

Paul Engstrom, Councilmember – Nominated Councilmember Morter for the position of Mayor.

Councilmembers voting for Councilmember Morter: Engstrom, Wagner, Morter

Councilmembers voting for Councilmember Stearns: Stackfleth, Stearns

Councilmember Morter was seated as Mayor.

Barbara Wagner, Councilmember – Nominated Councilmember Stearns for the position of Mayor Pro Tem.

Council vote was unanimous and Councilmember Stearns was seated as Mayor Pro Tem.

**11. First Quarter Financial Update**

Muriel Howarth-Terrell, Finance Director – Review of update.

Clarifying questions from Council.

**12. Broadband Work Plan**

Juliana Lucchesi, City Planner – Report and review of work plan.

Clarifying questions from Council and Council discussion.

Tim Stearns, Councilmember – Motion to continue discussion on the item to the January 9, 2017 regular City Council meeting. Motion failed for lack of a second.

Council discussion.

**COUNCIL ACTION:** Table item number 12 until after item number 13.

**MOTION TO APPROVE:** Councilmember Engstrom

SECOND: Councilmember Stearns

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Mayor Morter

NOES: Councilmember Wagner

ABSENT: None

ABSTAIN: None

**13. Columbia Telecommunication Corporation Contract Approval**

Bruce Pope, City Manager – Introduction of item.

Tim Stearns, Councilmember – Review of CTC work history and contract.

Clarifying questions from Council and Council discussion.

<p><u>Kevin Allard, IT Consultant and Service Provider</u> – Concerns about CTC contract. Review of differences between wireless and fiber.</p> <p><u>Roslyn McCoy</u> – Comments regarding wireless and the bid process.</p> <p><b>COUNCIL ACTION:</b> Approve CTC professional consultant contract</p> <p><b>MOTION TO APPROVE:</b> Councilmember Stearns</p> <p><b>SECOND:</b> Councilmember Stackfleth</p> <p><b>AYES:</b> Councilmembers Wagner, Stearns, Stackfleth</p> <p><b>NOES:</b> Councilmember Engstrom, Mayor Morter</p> <p><b>ABSENT:</b> None</p> <p><b>ABSTAIN:</b> None</p>
<p><b>14. Broadband Work Plan</b></p> <p><u>Roslyn McCoy</u> – Integrating Broadband into the General Plan.</p> <p><b>COUNCIL ACTION:</b> Amend and Approve Resolution No. CCR-16-52.</p> <p><b>MOTION TO APPROVE:</b> Councilmember Stearns</p> <p><b>SECOND:</b> Councilmember Stackfleth</p> <p><b>AYES:</b> Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter</p> <p><b>NOES:</b> None</p> <p><b>ABSENT:</b> None</p> <p><b>ABSTAIN:</b> None</p>
<p><b>15. Budget Adjustments</b></p> <p><u>Muriel Howarth-Terrell, Finance Director</u> – Review of budget adjustments.</p> <p>Clarifying questions from Council.</p> <p><b>COUNCIL ACTION:</b> Approve Resolution No.’s CCR-16-54, CCR-16-55, and CCR-16-56</p> <p><b>MOTION TO APPROVE:</b> Councilmember Stackfleth</p> <p><b>SECOND:</b> Councilmember Stearns</p> <p><b>AYES:</b> Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter</p> <p><b>NOES:</b> None</p> <p><b>ABSENT:</b> None</p> <p><b>ABSTAIN:</b> None</p>
<b>CITY COUNCIL/STAFF REPORTING PERIOD</b>
<p><b>16. Council Reports on Attendance at Appointed/Outside Meetings:</b></p> <p><u>Kathy Morter, Mayor</u> – Regional Water Action Group</p>
<p><b>17. Future Agenda Items (Appearing on the agenda within 60-90 days):</b></p> <p><b>COUNCIL ACTION:</b> Reviewed Items a through l.</p> <ul style="list-style-type: none"><li>a. Re-Adoption of Sewer Management Plan – 1/9/17</li><li>b. Re-organization of Committees/Council Appointments – 1/9/17</li><li>c. Amendment of Transient Occupancy Tax Agreement with Chamber – 1/9/17</li><li>d. Approval of Proposal for Audio/Visual and Broadcast System Equipment – 1/9/17</li><li>e. Orchard Annexation Timeline – 2/20/2017</li><li>f. Tax-Sharing Negotiation Proposal – 2/13/17</li><li>g. Cannabis Tax Discussion – 1/23/17</li><li>h. Smoke-Free Ordinance – 1/23/17</li><li>i. Illegal Campfire Ordinance – 1/23/17</li><li>j. Planning Commission/City Council Workshop – TBD (1-2/17)</li><li>k. Purchase of Mini-Rescue – TBD</li><li>l. Crystal Geyser Industrial User Permit – TBD, Pending County CEQA</li></ul>
<p><b>18. Adjourn:</b> There being no further business, the meeting was adjourned at 8:56 p.m.</p>

**Respectfully Submitted by:** Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk