

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street
Monday November 28, 2016; 5:30 p.m.
Approved as submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Morter, Burns, Harkness, Stearns, Mayor Collings
Council Members Absent: None

3. Special Presentations & Announcements:

- a. Wayfinding: An Introduction to more than just signs – Juliana Lucchesi, City Planner
- b. City of Mt. Shasta Annexation Process – Juliana Lucchesi, City Planner

4. Public Comment: No Public Comment.

5. Meeting Recess: None

6. Council and Staff Comments:

Juliana Lucchesi, City Planner – Prioritization of Broadband by the Planning Commission.

Tim Stearns, Councilmember – Columbia Telecommunication Corporation contract.

Kathy Morter, Councilmember – Council direction to advisory committees, Winter Magic.

Mike Burns Sr., Mayor Pro Tem – Committee assignments, Committee direction from Council.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: November 14, 2016 Regular City Council Meeting, November 17, 2016 Special City Council Meeting – Coffee with Council
- b. Acceptance of Brown Act Committee Minutes: Active Transportation Committee 9/16/16 and 10/21/16
- c. Approval of Disbursements: Accounts Payable, 11/8 and 11/9; Total Gross Payroll and Taxes: For Period Ending 11/16. (Finance Director)
- d. Monthly Financial/Investment Report for the Period Ending October 31, 2016 (Finance Director)

MOTION: Councilmember Harkness

SECOND: Councilmember Morter

AYES: Councilmembers Morter, Burns, Harkness, Stearns, Mayor Collings

NOES: None

ABSENT: None

ABSTAIN: None

<p>8. Discussion and possible action regarding City Council compensation <u>Tim Stearns, Councilmember</u> – Recommended tabling the item.</p> <p><u>COUNCIL ACTION:</u> Unanimous decision to table the item until 2017.</p>
<p>9. Short-Term Rental Assessment <u>Juliana Lucchesi, City Planner</u> - Review of item. <u>Barbara Wagner</u> – Comments regarding short-term rentals in the R1 zone. <u>Peggy Resch</u> – Questions regarding zoning where vacation rentals are allowed. <u>Juliana Lucchesi</u> – Clarification of ‘units’. <u>Tim Stearns, Councilmember</u> – Comments regarding capping the number of short-term rentals. Clarifying questions and Council discussion. <u>COUNCIL ACTION:</u> Decision to discuss the item in a future Planning Commission/City Council workshop.</p>
<p>10. Purchase of Type III Engine <u>Matt Melo, Fire Chief</u> – Review of staff report. Clarifying questions from Council and discussion. <u>COUNCIL ACTION:</u> Adopt Resolution CCR-16-48 MOTION: Councilmember Harkness SECOND: Mayor Pro Tem Burns AYES: Councilmembers Morter, Burns, Harkness, Stearns, Mayor Collings NOES: None ABSENT: None ABSTAIN: None</p>
<p>11. Roseburg Property Tax Agreement <u>Juliana Lucchesi, City Planner</u> – Review of tax agreement. <u>Bruce Pope, City Manager</u> – Comments regarding concern with agreement. Clarifying questions from Council. <u>Muriel Howarth-Terrell</u> – Review of annexation process of the Roseburg property and original tax agreement. Council discussion. <u>COUNCIL ACTION:</u> Direct staff to return to Council at a January meeting with a proposed negotiation proposal or strategy. MOTION: Councilmember Stearns SECOND: Councilmember Morter AYES: Councilmembers Morter, Burns, Harkness, Stearns, Mayor Collings NOES: None ABSENT: None ABSTAIN: None</p>
<p>12. Approval of Agreement with the Mt. Shasta Recreation and Parks District to Hold Meetings at the Rec and Park District Building <u>Bruce Pope, City Manager</u> – Review of staff report and agreement. Reviewed cost per meeting (\$200) plus extra meetings (\$100), to be amended in the contract. Clarifying questions from Council. <u>COUNCIL ACTION:</u> Approve CCR-16-49 with the change to the cost of extra meetings reflected in the agreement. MOTION: Councilmember Stearns SECOND: Councilmember Burns AYES: Councilmembers Morter, Burns, Harkness, Stearns, Mayor Collings NOES: None</p>

ABSENT: None
ABSTAIN: None

13. Brownfield Cleanup Grant
Muriel Howarth-Terrell, Finance Director – Review of Brownfields Grants and grant application.
Clarifying questions from Council
COUNCIL ACTION: Approve CCR-16-50
MOTION: Councilmember Harkness
SECOND: Councilmember Stearns
AYES: Councilmembers Morter, Burns, Harkness, Stearns, Mayor Collings
NOES: None
ABSENT: None
ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

14. Council Reports on Attendance at Appointed/Outside Meetings:
Kathy Morter, Councilmember – Winter Magic
Mike Burns Sr., Councilmember – Active Transportation Committee

15. Future Agenda Items (Appearing on the agenda within 60-90 days):
COUNCIL ACTION: Reviewed Items a through l.

- a. Certification of Election/Oath of Office – 12/12/16
- b. Nomination of Mayor/Mayor Pro-Tem – 12/12/16
- c. Quarterly Budget Update – 12/12/16
- d. Discussion Regarding Senate Bill 628 – 12/12/16
- e. Prioritization of Broadband by Planning Commission – 12/12/16
- f. Re-Adoption of Sewer Management Plan – 1/9/17
- g. Cannabis Tax Discussion – 1/23/17
- h. Smoking Limitations – 1/23/17
- i. Illegal Campfire Ordinance – 1/23/17
- j. Planning Commission/City Council Workshop – TBD (1-2/17)
- k. Purchase of Mini-Rescue – TBD
- l. Crystal Geysers Industrial User Permit – TBD, Pending County CEQA

Items to be added to future agenda items: Reorganization of Committees, Orchard Annexation Timeline, and Negotiation Proposal for Tax-Sharing Agreement

16. Adjourn: There being no further business, the meeting was adjourned at 8:50 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk