

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Recreation and Parks District Lodge
1315 Nixon Road
Monday, January 9, 2017; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Engstrom, Stearns, Stackfleth, Wagner, Morter
Council Members Absent: None

3. Special Presentations & Announcements: None

4. Public Comment:

Mike Rodriguez – Welcomed the City Council to the Park District building.

Roslyn McCoy – Thanked snowplow operators.

5. Meeting Recess: None

6. Council and Staff Comments:

Barbara Wagner, Councilmember – Comments regarding the December City Council meeting.

Muriel Howarth-Terrell, Finance Director – Comments regarding the heating system in the Parks building.

Bruce Pope, City Manager – Update on The Nest.

Parish Cross, Chief of Police – Comments regarding The Nest.

Rod Bryan, Public Works Director – Comments regarding recent weather impacts on the sewer system.

Tim Stearns, Mayor Pro Tem – Thanks to Public Works, Fire Chief, and staff.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: December 12, 2016 Regular City Council Meeting DRAFT Minutes
- b. Approval of Disbursements: Accounts Payable, 12/6/16, 12/8/16, 12/14/16, 12/22/16, 12/29/16, and 1/2/17; Total Gross Payroll and Taxes: For Periods Ending 12/4/16, 12/18/16, and 1/1/17. (Finance Director)
- c. Receive 2017 Council/Commission/Committee Meeting Schedule

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: None

8. Re-Adoption of Sewer Management Plan

Rod Bryan, Public Works Director – Review of Sewer System Management Plan.

Clarifying questions from Council.

Council discussion.

COUNCIL ACTION: Approve Resolution No. CCR-17-01

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Wagner

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: None

9. Re-Organization of Committees/Council Appointments

Kathy Wilson, Deputy City Clerk – Review of item.

Clarifying questions from Council.

Mayor Morter made the following appointments to standing Committees:

Downtown Enhancement Advisory Committee – Councilmember Stackfleth

Library Tax Advisory Committee – Councilmember Stackfleth

Community Economic Development Activities Committee – Councilmember Engstrom, Mayor Pro Tem Stearns

Active Transportation Committee – Councilmember Wagner

Beautification Committee – Mayor Morter

Kathy Morter, Mayor – Discussed desire to appoint a second Councilmember to CEDAC, Council will need to adopt a new Resolution changing the composition of the Committee.

Mayor Morter made the following appointments to Ad Hoc Committees:

Audit – Councilmembers Stackfleth and Wagner

Rate Study – Councilmembers Stackfleth and Engstrom

Broadband – Councilmember Wagner and Mayor Pro Tem Stearns

Bruce Pope, City Manager – Review of standing vs. Ad Hoc Committees.

Council discussion and unanimous approval of appointments.

10. Council Recess 7:45pm-7:50 pm

11. Approval of Proposal for Audio/Visual and Broadcast System Equipment

Kathy Wilson, Deputy City Clerk – Review of staff report.

Greg Messer, Siskiyou Media Council – Review of system components and installation process.

Clarifying questions from Council.

Roslyn McCoy – Comments regarding system replacement and upgrade.

Greg Messer, Siskiyou Media Council – Comments regarding options and technical capability of new system.

Council discussion.

COUNCIL ACTION: Approve Resolution No. CCR-17-02 including the cost of the discretionary items as well as the basic items listed in the proposal

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: None

12. Budget Adjustment for Qualtrics Subscription

Juliana Lucchesi, City Planner – Review of Qualtrics software and benefits of using.
Clarifying questions from Council.

COUNCIL ACTION: Approve Resolution No. CCR-17-03

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Engstrom

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: None

13. Reimbursement of Expenditures

Muriel Howarth-Terrell – Review of item.

Clarifying questions from Council.

COUNCIL ACTION: Approve Resolution No. CCR-17-04

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Stackfleth

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: None

COUNCIL ACTION: Approve Resolution No. CCR-17-05

MOTION TO APPROVE: Mayor Pro Tem Stearns

SECOND: Councilmember Engstrom

AYES: Councilmembers Engstrom, Stearns, Stackfleth, Wagner, Mayor Morter

NOES: None

ABSENT: None

ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

14. Council Reports on Attendance at Appointed/Outside Meetings:

Tim Stearns, Mayor Pro-Tem – Broadband

Kathy Morter, Mayor – Selection Committee meeting. Tim Stearns appointed to the Local Agency Formation Commission and the Local Transportation Commission. Mayor Morter to continue representing the City of Mt. Shasta in the Regional Water Action Group. Council agreed unanimously.

15. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed and discussed items a through h.

- a. Cannabis Tax Discussion 1/23/17
- b. Smoke-Free Ordinance 1/23/17
- c. Illegal Campfire Ordinance – 1/23/17
- d. Tax-Sharing Negotiation Proposal – 2/13/17
- e. Orchard Annexation Timeline – 2/20/17
- f. Planning Commission/City Council Workshop – TBD (1-2/17)
- g. Purchase of Mini-Rescue – TBD
- h. Crystal Geyser Industrial User Permit – TBD, Pending County CEQA

Added Items: Appointment of Town Historian 1/23/17 Visitor's Center Contract Review 2/13/17

16. Closed Session: None

17. Adjourn: There being no further business, the meeting was adjourned at 8:05 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk