

## CITY OF MT. SHASTA

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To: Mayor and Councilmembers  
From: City Manager Todd Juhasz  
Subject: Bi-Weekly Report  
Date: May 1, 2024

### Mount Shasta PD:

- The Chief spent two days in a Jury trial for a 2019 case.
  - Officers responded to the City Park for a report of a male subject with a shotgun. It was determined that it was an air rifle. The man was counseled on park rules and expelled from the park. A public safety/park safety educational post was made and distributed via Facebook.
- Officers worked to clear the remaining trailers from the little league parking area.

During the week the department handled, 140 calls for service, 6 cases, 0 arrests, 50 traffic stops.

### City Manager:

- Inquiry about the Clean and Safe program and how to enforce trash dumping
- Worked on finalizing a ballot for stormwater drainage
- Sought quotes from an engineering firm to conduct soil and water sampling of the two unpaved parcels at 415 N. Chestnut. We've also requested a quote to complete ground penetrating radar and map the location of two potential underground storage tanks.
- Meeting with Nathan Johnson from Pusher Media about a potential partnership on future development.
- Small Cities Organized Risk (SCORE) phone calls about the potential reimbursement of missed submissions of grant pay apps. Putting together a narrative for insurance reimbursement through Errors and Omissions coverage.
- Meeting with Clark Brothers with the city attorney. The city manager has rejected a request for reimbursement for increase material costs for the completion of the wastewater treatment plant. Clark Brother wants to contest the action, though there is no provision that requires the City to do so. The City's position is that we hope that the parties can resolve this without legal representation, though we would then seek liquidated damages for the cost of bridge loan interest since the project was expected to be completed in August of 2023
- Meeting with APEX (IT provider) over minimal upgrades needed to meet system security needs for running RIMS (police database software).
- Meeting with One Shasta about well transfer with city attorney. One Shasta understands the City's position and will get back in touch once they have more time to digest the information.
- Attended webinar to understand contracting and permitting for the City awarded Safe Street for All grant.

- Started writing the RFP for a consultant engineer (with active transportation sensitivity) to prepare a plan that prioritizes fixes that will protect all road users.
- Executed an amended LEAP Grant with Housing and Community Development. The remainder is to be used by Plan West (Housing Element consultants) to respond to HCD's latest round of comments for the City to address for the Housing Element to be fully adopted.
- Conducted a walk audit with Alta Planning and Design in support of their Countywide Active Transportation Plan.
- Held meeting with the Library Expansion Committee and Noll and Tam (library architects) to discuss conceptual concepts for a library revitalization and or expansion plan
- Teams meeting with the EPA, Logan Simpson, EcoNorthwest, and the Siskiyou Economic Development Commission (SEDC) to gather information about the Landing, known potential developers, ways that have been discussed to pay for infrastructure, and other issues. The team will be conducting a daylong session in Mt Shasta on May 15<sup>th</sup>.
- Completed closeout paperwork for the WWTP
- GeoTech Engineering has started hot spot mapping, survey, and other pertinent mapping of the Landing site.
- Met with SEDC and the city managers of Dunsmuir, Weed, and Yreka to discuss economic development strategies to support mutual economic growth for the County

#### **Mount Shasta Fire:**

The Mount Shasta Fire Department responded to 22 calls for the last week.

Medicals/ Vehicle accidents- 14

Public Assist-4

Vehicle Fire-1

False alarm-2

Hazmat-1

12 of the 23 calls were after normal work hours. (6:00 pm to 8:00 am)

- Mount Shasta Fire Department personnel worked on general duties and including keeping the Fire Department clean, sanitized, maintained, and equipment serviced.
- Staff completed defensible space inspections
- Staff has continued to work on removing and/or burning brush from the interior of the Roseburg site
- Staff completed a Wednesday night training with MCI Training that ran from approximately 18:00 to 21:30.
- Chief Burns continued to work on the Wildfire Mitigation Grant.
- Driver's training has been happening with departments members to expand the number of trained fire engine operators

- Staff trained on hose load and deployment 4-5-23 2 hrs.
- The skid steer masticator has been delivered and staff is going to do training and start working on the areas to be treated on the city property.
- Chief Burns met with contractor for repairs for Station 2 on Friday 4-5-24.
- Chief Burns Attended Siskiyou County Chiefs association meeting Saturday 4-6-24.
- Staff attended South County Readiness training with South County fire departments and CalFire

## **Public Works**

- Site visit to 209 Perry Street to discuss proposed sidewalk, curb and gutter project with property owner, Dale Ziegler.
- Issued an encroachment permit for sidewalk, curb, and gutter at 209 Perry Street.
- Had phone conversations and exchanged emails with Johanna Altorfer discussing proposed storm drainage fee.
- Attended pre-agenda meeting.
- Met with Alta Consulting to go over issues involving county wide traffic action plan. I recommended adding two pedestrian/bicycle crossings over the railroad that would also pass emergency vehicles. One at Field Street and one at the old mill site (The Landing).
- Approved Stromberg permit.
- Reviewed draft RFP for SS4A and made comments.
- Reviewed latest proposed layout for Farmers Market and made comments.
- Answered questions from Pacific Power concerning electrical needs at proposed EV charging station at the corner of N. Mt. Shasta Blvd. and Alma Street.