

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: April 10, 2024

Mount Shasta PD:

- Chief Gibson participated as an oral board panelist for the Siskiyou County SO detective sergeant position.
- Publics works declared the end to snow season and officers and code enforcement began ticketing long-term and nuisance vehicles from the various public parking lots.
- The Chief completed and submitted a revised 24/25 budget.

During the week the department handled 145 calls for service, 8 cases, 4 arrest, 60 traffic stops.

City Manager:

- Reviewed and commented on a job posting for the Library Administrator position
- Developing a CDBG Grant for roadway projects. We have \$500-750k in gas tax and Local Transportation Commission funds to use as match
- Discussions among the City Attorney, PACE Engineering, and Somach, Simmons, and Dunn regarding potential transfer of the One Shasta well to the City to help balance the City's water supply. It seems that the City and owners have gone too far afield on trying to 'share' well rights. This is unworkable, as a municipal water supplier, we have to control the well site and easements and any well usage will be predicated on our ability to serve customers who have been approved by LAFCO for connection. So, in essence, the negotiations will be for the well site and utility easement.
- Fielding inquiries from the property owners who live near the 201 Eugene Way (the Old Hospital) who are concerned about asbestos and other materials from the fire. The site was tarped, but it's now torn. The tarping contractor was notified and have re-tarped the site. In the meantime, the site is owned and controlled by the Bay Area Receivership Group (BARG). They are working with the delinquent owner's insurance company seeking a settlement that will pay for the full remediation of the site.
- Meetings with the City Attorney about seeking reimbursement for City costs resulting from the impacts of the mudslide above Upon Highlands.
- Meeting with City Attorney to discuss damages that a homeowner in the City suffered as a result of the aforementioned mudslide.
- Completed close-out paperwork for the Wastewater Treatment Plant.
- Meeting with Pinsoneault Holdings with Siskiyou Economic Development Commission (SEDC) about potential grant opportunities for preplanning and feasibility studies for the Landing. SEDC and the City have also just procured an EPA Technical Assistance Grant for a team of architects, engineers, City Manager, and Planning Director to help plan for development of the Landing based on community needs and city zoning.

- Meetings with Joe Dieguez at Kosmont to add additional parcels to the City's proposed Enhanced Infrastructure Finance District and the retooling of the original Letter of Intent (LOI) to form the District.
- Met with Clark Brothers Construction about the Wastewater Treatment plant close-out. Clark was seeking reimbursement for the increased materials costs during Covid and the cold snap that impacted the South two years ago. They have \$300k in cost overruns. They were told that the City can't pick-up those costs as we have been paying interest in loans since the projected completion of the project (August 2023).
- Worked with the Planning Director and Amazon about potential sites in town that might house a 56-foot package container and six spaces for Amazon fleet vehicles to provide last mile deliveries in Mt Shasta. Evaluation by the company is ongoing.
- Met with Noll and Tam Architects on the construction of a survey to help better understand the needs of Mt Shasta's Library patrons. This survey can be found online and hardcopies/QR code can be found at the Library.
- Reviewed HCD's required Annual Housing Report. There are a few clerical/non-substantive fixes that are needed before it's resubmitted, and the City's Housing Element is deemed complete.
- Responded to a FOIA request about the City Manager's salary.
- Zoom meeting with Raftellis (Drainage Assessment Consultant) about what information can be placed on the ballot. The State recommends vague language about the use of the funds, though the law does not preclude identifying specific projects and their costs. This information will be included as part of the ballot mailing.
- Finance Director job posting has been written and is now live.
- Negotiated sub, sub-lease for the parcel at 415 N. Chestnut. The City has an option on the property for six months in order to complete environmental review and perform a commercial appraisal.
- Had pallets and other debris removed from 415 N. Chestnut
- Reviewed the Phase 1 environmental for 415 N. Chestnut as well as the two associated unpaved lots. Look for next steps at an upcoming Council meeting.
- Met with representatives of the Mt Shasta Trail Association at the site of the now under construction Pioneer Trailhead at the south end of town. The new coordinates have been mapped and will be shared with potential Landing Developers to ensure that the trail stays intact.
- Wrote letter to One Shasta conveying the City's legal opinion about the future disposition of the One Shasta Well.
- Meeting with affordable housing advocates about potential inclusion of tiny homes and other workforce housing options for the Landing.
- Drafted a Letter of Intent to develop the Landing for Pinsoneault Holdings. The City has asked that any development proposal would need to be shaped via public input and city goals and objectives. Under review by Pinsoneault Holdings.
- Met with the City attorney about a claim for the City to remove hazard trees adjacent to a private property. It was determined that adjacent land was owned by the Park's Department

and a letter stating this was sent to the complainants attorney. Shannon Shaw, the Park's Director was notified.

Mount Shasta Fire:

The Mount Shasta Fire Department responded to 23 calls last week.

8 Medicals/ Vehicle accidents

2 Flu Fire

2 Public Assist

8 False Alarms

2 Electrical problems

1 Authorized Controlled burn

12 of the 23 calls were after normal work hours. (6:00 pm to 8:00 am)

- Mount Shasta Fire Department personnel worked on general duties and including keeping the Fire Department clean, sanitized, maintained, and equipment serviced.
- Staff completed facility inspections.
- Defensible space inspections were conducted.
- Staff completed a Wednesday night training with Mass Casualty Incident Training that ran from approximately 18:00 to 21:30. This was in response to a recent Mass Casualty Incident in which 16 patients were transported due to a traffic accident.
- Chief Burns continued to work on the Wildfire Mitigation Grant.
- Driver's training has been happening with departments members to expand the number of trained fire engine operators.
- Staff trained on hose load and deployment 4-5-23 2 hrs.
- Staff trained on Rescue boat 4-6-23 2 hrs.
- Chief Burns met with contractor for repairs to Station 2 on Friday 4-5-24
- Chief Burns Attended Siskiyou County Chiefs association meeting Saturday 4-6-24
- Staff assisted MSPD and S.O. with a call on Spring hill late last Wednesday night into Thursday morning.

Public Works

- The PWD researched the removal of hazard tree(s) overhanging private property on Park's grounds. Notified Shannon of situation. We had received a letter from property owner's attorney.
- Signed ESSA agreement with Pacific Power to commence with a study to supply electrical power to proposed EV site at corner of Alma and Mt. Shasta Blvd.

- Met David Ledford of Ledford Construction to go review a proposal to install sidewalk, curb, and gutter at High & Mill Streets.
- Emailed the owner of a property at corner of Alder and Lake Streets about the history of liquid amber trees that have damaged his sidewalk. He believes they were planted by the city and is requesting city assistance in repairing the sidewalks. I have researched it and found no evidence of the city being responsible for the trees in question. They appear to have been planted as part of the landscaping for the previous owners, Siskiyou Central Credit Union. He is researching it from his end and contacting Jackie Parker to get history of Mountain Runners tree planting.
- Emailed Chris at George Hills to notify him of claim being made by Steve Thorne against the County regarding the August 23 mudflow. Mr. Thorne implied that the city may also be complicit, though this claim has no standing.
- Spoke with Elite Real Estate, who manages the building occupied by Soul Connection. She wants to repave the parking area off of the alley and was asking about an encroachment permit. I told her any work in the city's right of way would require one.
- Attended a pre-application meeting with an individual to discuss development of a property on Nixon Road.
- Discussed sewer lateral replacement with the owner of 200 Ida Street
- Prepared Google Earth shots of mudflow locations and mud/debris disposal site with GPS points estimating volume.
- Investigated SSO in sewer lateral from the Gold Room.
- Completed and submitted drought report for city water system for the month of January.
- Reviewed construction drawings for remodel of residence at 805 McCloud Avenue. Requested more detail on grinder pump assembly, along with associated electrical and piping into existing gravity lateral.