

## **Mt. Shasta City Council Regular Meeting Minutes**

Monday, March 11, 2024; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta

Meeting allowed for virtual attendance via ZOOM

Approved as Submitted March 25, 2024

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

### **STANDING AGENDA ITEMS**

**1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor Stackfleth called the meeting to order and led the audience in the flag salute.

**2. Roll Call:**

Council Members Present: Stackfleth, Collings, Redmond, Stearns, Clure

Council Members Absent: None

**3. Special Presentation:** None

**4. Public Comment:**

John Fryer – Comments in support of the museum, letter of support.

Thomas Wisby – Comments regarding nuisance property, short-term rentals, tax, tourism and hospitality.

**5. Council and Staff Comments:**

Todd Juhasz, City Manager – Comments regarding development of The Landing, grant possibilities for future development. Update on the old hospital property cleanup.

Clarifying questions from Council.

Tessa Clure, Councilmember – Comments regarding Audit Committee meeting.

**6. Committee Updates:**

a) Downtown Enhancement Advisory Committee

b) Library Tax Advisory Committee

c) Beautification Committee

d) Active Transportation Committee

Todd Juhasz, City Manager – Update on DEAC power box art, next meeting date.

Clarifying questions from Council.

### **CITY COUNCIL BUSINESS**

**7. Consent Agenda:**

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: February 26, 2024 Regular and Special Meetings
- b. Approval of Disbursements: Accounts Payable: 2/21, 2/27, and 3/4/2024; Total Gross Payroll and Taxes: For Period Ending 2/18/2024
- c. Police Department Report February 2024
- d. Letter of Support for the Mt. Shasta Museum Lease

COUNCIL ACTION: Approve items a-d

MOTION TO APPROVE: Clure

SECOND: Redmond

AYES: Stackfleth, Collings, Redmond, Stearns, Clure

NOES: None

ABSENT: None

ABSTAIN: None

**8. Resolution for Revised Snow Removal Fee in Downtown Area**

Todd Juhasz, City Manager – Introduction of the item, review of cost of snow removal, options.

Ken Kellogg, Public Works Director – Review of staff report and exhibits, breakdown of cost based on square footage.

Clarifying questions from Council and discussion.

Johanna Altorfer – Comments regarding business versus owner fees, calculations.

Thomas Wisby – Comments regarding fees for businesses.

Council and staff discussion.

COUNCIL ACTION: Table the discussion

MOTION: Redmond

SECOND: Collings

AYES: Stackfleth, Redmond, Collings, Clure, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

COUNCIL ACTION: Form a subcommittee of two City Council Members to work with staff and businesses to dig deeper and see if more of the unanswered questions might be answered.

MOTION: Stearns

SECOND: Clure

AYES: Stackfleth, Collings, Clure, Stearns

NOES: Redmond

ABSENT: None

ABSTAIN: None

Councilmember Collings and Mayor Stackfleth were appointed to the snow removal ad hoc committee.

**9. Approval of funds for grant writing services for the latest round of Federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funds**

Todd Juhasz, City Manager – Review of federal grant, previous application and re-submission.

Clarifying questions from Council.

No public comment.

COUNCIL ACTION: Approve funds for grant writing services for the latest round of federal RAISE funds in the amount of \$6,330.

MOTION: Clure

SECOND: Redmond

AYES: Stackfleth, Redmond, Collings, Clure, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

**10. Reports on Outside Meetings:**

John Stackfleth, Mayor – Review of Audit Committee meeting, Colliers Interpretive and Information Center meeting.

**11. Future Agenda Items (Appearing on the agenda within 60-90 days):**

COUNCIL ACTION: Reviewed items a through n.

- a. Noll & Tam Contract – 3/25/2024
- b. Fiscal year 24/25 budget projection – TBD
- c. Expansion of Enhanced Infrastructure Financing District boundaries – TBD
- d. Discussion and Possible Action: City Manager Salary – TBD
- e. Approval of Funds to Complete a Survey of Washington Avenue – TBD
- f. Amendment of Parklet Ordinance – TBD
- g. Discussion and Possible Action: Downtown Enhancement Advisory Committee Fiscal Review and Project Approval - TBD
- h. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval – TBD
- i. General Plan & Housing Annual Progress Report – TBD
- j. Graffiti Ordinance – TBD
- k. Discussion and Possible Action: Rental, Lease, or Purchase of Lot Located at the northwest corner of Alma and N. Mt. Shasta Blvd – TBD
- l. Graffiti Ordinance – TBD

Future Agenda Items Over 90 Days:

- m. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta
- n. Objective Design Standards Presentation/Discussion

**12. Adjourn:** There being no further business, the meeting was adjourned at 6:54 p.m.

**Respectfully Submitted By:** Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk