

Mt. Shasta City Council Regular Meeting Agenda

Monday, March 25, 2024, 5:30 p.m.

This meeting will be presented in a hybrid format and can be attended in two ways:
In-Person at the Mt. Shasta City Park Upper Lodge, 1315 Nixon Rd. Mt. Shasta, CA

OR

Online at the following link:

MountShasta.22Ave.tv

For the safety of our staff, the council, and public, we are no longer allowing members of the audience to carry large bags, backpacks, or other items outside of small personal items such as purses or satchels. Only service animals are allowed inside council chambers; nonservice pets are not allowed under any circumstances. Violators will be asked to remove the bag and/or animal, and refusal to do so will be cause for removal from the meeting.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

| Page | Item | STANDING AGENDA ITEMS |
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| | 1. | Call to Order and Flag Salute |
| | 2. | Roll call |
| | 3. | Special Presentation: Siskiyou Child Abuse Prevention Council Collaborative Proclamation |
| | 4. | Public Comment: This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an agenda item noted on the regular agenda, please address the Council when that item is open for public comment. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the City. Council discussion or action cannot be taken on items not listed on the agenda other than to receive comments. If you have documents to present to members of Council, please provide a minimum of seven (7) copies to the Deputy City Clerk. Email Comments may be submitted to the City Clerk’s Office (kjoyce@mtshastaca.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council prior to the meeting. These items will NOT be read into the record. |
| | 5. | Council and Staff Comments |
| | 6. | Committee Updates: a) Downtown Enhancement Advisory Committee b) Library Tax Advisory Committee c) Beautification Committee d) Active Transportation Committee |

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| | CITY COUNCIL BUSINESS |
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| Page | <p>7. Consent Agenda – The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none">a. Approval of Minutes: March 11, 2024 Regular and Special Meetingsb. Approval of Disbursements: Accounts Payable: 3/8/2024; Total Gross Payroll and Taxes: For Period Ending 3/3/2024c. Monthly Investment and Revenue Reportd. Committee Minutes: Downtown Enhancement Advisory Committee 1/31 and 2/28/2024e. Resolution Accepting the State-Mandated Wastewater Treatment and Disposal Improvements |
| Page | <p>8. Proposed Operating Budget for Fiscal Year 24/25</p> <p><u>Background:</u> Staff will present the proposed fiscal year 2024/2025 operating budget for Council review and discussion.</p> <p><u>Report By:</u> Muriel Terrell, Finance Director</p> <p><u>Recommended Council Action:</u> Review and discuss the proposed operating budget for fiscal year 2024-2025; direct staff.</p> |
| Page | <p>9. 2022-2023 Audited Financial Statements City of Mt. Shasta and Mount Shasta Public Financing Authority</p> <p><u>Background:</u> The City's Independent Auditor, Charles Pillon, CPA, has completed the audit of the financial statements for the 2022-2023 fiscal year. There was an additional audit required for the Mount Shasta Public Financing Authority, which is presented for the Council's approval. The audited financial statements have been distributed and the final report will now be issued.</p> <p><u>Report By:</u> Muriel Terrell, Finance Director</p> <p><u>Recommended Council Action:</u> Staff respectfully requests that City Council review and adopt Resolution CCR-24-XX, A Resolution of the City Council of the City of Mt. Shasta Accepting the Independent Audit Reports for Fiscal Year 2022-2023.</p> |

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| | CITY COUNCIL/STAFF REPORTING PERIOD |
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| | 10. Reports on Outside Meetings |
| | <p>11. Future Agenda Items and Meetings (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none">a. Discussion and Possible Action: Downtown Enhancement Advisory Committee Fiscal Review and Project Approval – 4/8/2024b. Amendment to Parking Ordinance – 4/8/2024c. Resolution Calling an Election and Requesting Consolidation – 5/2024d. Expansion of Enhanced Infrastructure Financing District boundaries – TBDe. Discussion and Possible Action: City Manager Salary – TBDf. Approval of Funds to Complete a Survey of Washington Avenue – TBDg. Amendment of Parklet Ordinance – TBDh. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval – TBDi. General Plan & Housing Annual Progress Report – TBDj. Graffiti Ordinance – TBDk. Discussion and Possible Action: Rental, Lease, or Purchase of Lot Located at the northwest corner of Alma and N. Mt. Shasta Blvd – TBD <p>Future Agenda Items Over 90 Days:</p> <ul style="list-style-type: none">l. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shastam. Objective Design Standards Presentation/Discussion |
| | <p>12. Adjourn</p> <p>I, Kathryn Joyce, declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Mt. Shasta City Hall, 305 N. Mt. Shasta Blvd, Mt. Shasta, CA, in the glass case and on the City website at www.mtshastaca.gov. Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings on the City's web site. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting shall be made available on the City's web site www.mtshastaca.gov. Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 530-326-7516 or kjoyce@mtshastaca.gov as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.</p> |