

## Mt. Shasta City Council Regular Meeting Agenda

Monday, March 11, 2024, 5:30 p.m.

This meeting will be presented in a hybrid format and can be attended in two ways:  
In-Person at the Mt. Shasta City Park Upper Lodge, 1315 Nixon Rd. Mt. Shasta, CA

OR

Online at the following link:

[MountShasta.22Ave.tv](https://MountShasta.22Ave.tv)

For the safety of our staff, the council, and public, we are no longer allowing members of the audience to carry large bags, backpacks, or other items outside of small personal items such as purses or satchels. Only service animals are allowed inside council chambers; nonservice pets are not allowed under any circumstances. Violators will be asked to remove the bag and/or animal, and refusal to do so will be cause for removal from the meeting.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

| Page | Item | STANDING AGENDA ITEMS  |
|------|------|--|
|      | 1.   | Call to Order and Flag Salute  |
|      | 2.   | Roll call  |
|      | 3.   | Special Presentation: None   |
|      | 4.   | <b>Public Comment:</b><br>This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items <b>not</b> included on the Regular Agenda. If your comments concern an agenda item noted on the regular agenda, please address the Council when that item is open for public comment. <b>Each speaker is allocated three (3) minutes to speak.</b> Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the City. Council discussion or action cannot be taken on items not listed on the agenda other than to receive comments. If you have documents to present to members of Council, please provide a minimum of seven (7) copies to the Deputy City Clerk. Email Comments may be submitted to the City Clerk’s Office ( <a href="mailto:kjoyce@mtshastaca.gov">kjoyce@mtshastaca.gov</a> ). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council prior to the meeting. These items will NOT be read into the record. |
|      | 5.   | Council and Staff Comments   |
|      | 6.   | <b>Committee Updates:</b><br>a) Downtown Enhancement Advisory Committee<br>b) Library Tax Advisory Committee<br>c) Beautification Committee<br>d) Active Transportation Committee  |

|      | CITY COUNCIL BUSINESS   |
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| Page | <p>7. Consent Agenda – The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> <li>a. Approval of Minutes: February 26, 2024 Regular and Special Meetings</li> <li>b. Approval of Disbursements: Accounts Payable: 2/21, 2/27, and 3/4/2024; Total Gross Payroll and Taxes: For Period Ending 2/18/2024</li> <li>c. Police Department Report February 2024</li> <li>d. Letter of Support for the Mt. Shasta Museum Lease</li> </ul>   |
| Page | <p>8. Resolution for Revised Snow Removal Fee in Downtown Area</p> <p><u>Background:</u> After conducting a study of actual costs for snow removal in the downtown shopping areas and seeing the discrepancy with what current snow removal fees are, the City Council directed Staff to bring back a plan to Council to increase the snow removal fee for service in which businesses are billed for the final cost on a square footage basis.</p> <p><u>Report By:</u> Ken Kellogg, Public Works Director</p> <p><u>Recommended Council Action:</u> Approve Resolution CCR-24-XX Adopting the Designated Snow Removal Area Map and Establishing the Amount to be Paid in Accordance with the Mt. Shasta Municipal Code.</p>   |
| Page | <p>9. Approval of funds for grant writing services for the latest round of Federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funds</p> <p><u>Background:</u> The RAISE discretionary grant program helps project sponsors at the state and local levels, including municipalities, Tribal governments, counties, and others, complete critical freight and passenger transportation infrastructure projects. The City of Mt Shasta is applying for RAISE grant funding again this year. We applied last year, but we were unsuccessful. However, staff spent time on the phone with U.S. DOT staff after asking for a debrief on ways that the City can strengthen our application for the 2024 cycle. Based on that information, Raftellis has rewritten the grant for us. Last year, Council agreed to spending just over \$13k to write last year’s grant. Given that some of the work is duplicative of what we submitted last year, we are looking for approval to spend \$6,330 for Raftelli’s grant application prep and submission.</p> <p><u>Report By:</u> Todd Juhasz, City Manager</p> <p><u>Recommended Council Action:</u> The City Manager recommends that Council approve \$6,330 in grant writing work by Raftelis for a Federal RAISE grant that will support the repaving of Mt Shasta Boulevard with the addition bike and pedestrian improvements.</p> |

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|  | CITY COUNCIL/STAFF REPORTING PERIOD   |
|--|---|
|  | 10. Reports on Outside Meetings   |
|  | <p>11. Future Agenda Items and Meetings (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none"><li>a. Noll &amp; Tam Contract – 3/25/2024</li><li>b. Fiscal year 24/25 budget projection – TBD</li><li>c. Expansion of Enhanced Infrastructure Financing District boundaries – TBD</li><li>d. Discussion and Possible Action: City Manager Salary – TBD</li><li>e. Approval of Funds to Complete a Survey of Washington Avenue – TBD</li><li>f. Amendment of Parklet Ordinance – TBD</li><li>g. Discussion and Possible Action: Downtown Enhancement Advisory Committee Fiscal Review and Project Approval - TBD</li><li>h. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval – TBD</li><li>i. General Plan &amp; Housing Annual Progress Report – TBD</li><li>j. Graffiti Ordinance – TBD</li><li>k. Discussion and Possible Action: Rental, Lease, or Purchase of Lot Located at the northwest corner of Alma and N. Mt. Shasta Blvd – TBD</li><li>l. Graffiti Ordinance – TBD</li></ul> <p>Future Agenda Items Over 90 Days:</p> <ul style="list-style-type: none"><li>m. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta</li><li>n. Objective Design Standards Presentation/Discussion</li></ul>  |
|  | <p>12. Adjourn</p> <p>I, Kathryn Joyce, declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Mt. Shasta City Hall, 305 N. Mt. Shasta Blvd, Mt. Shasta, CA, in the glass case and on the City website at <a href="http://www.mtshastaca.gov">www.mtshastaca.gov</a>. Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings on the City's web site. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting shall be made available on the City's web site <a href="http://www.mtshastaca.gov">www.mtshastaca.gov</a>. Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 530-326-7516 or <a href="mailto:kjoyce@mtshastaca.gov">kjoyce@mtshastaca.gov</a> as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.</p> |