

Mt. Shasta City Council Regular Meeting Minutes

Monday, February 12, 2024; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Meeting allowed for virtual attendance via ZOOM

Approved as Submitted February 26, 2024

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Stackfleth called the meeting to order and led the audience in the flag salute.

2. Roll Call:
Council Members Present: Stackfleth, Collings, Clure, Stearns
Council Members Absent: Redmond

3. Special Presentation: None

4. Public Comment:
James McIntyre – Comments regarding employment as the City’s building official and concern with proposed changes.
Cody Clure – Comments in support of the current building official.

5. Council and Staff Comments:
Todd Juhasz, City Manager – Updates on the old hospital cleanup, negotiations with One Shasta LLC, and library expansion process and outreach.
Muriel Terrell, Finance Director – Comments regarding budget and audit.
Robert Gibson, Chief of Police – Comments in recognition of outgoing dispatcher Kelsey Mathwig.
John Stackfleth, Mayor – Comments regarding recent landlord/renter dispute.
Council and staff discussion.

6. Committee Updates:

- a) Downtown Enhancement Advisory Committee
- b) Library Tax Advisory Committee
- c) Beautification Committee
- d) Active Transportation Committee

Todd Juhasz, City Manager – Review of the DEAC power box art and Flower of Life statue.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: January 8 and 22, 2023 Regular Meetings, January 22, 2023 Special Meeting
- b. Approval of Disbursements: Accounts Payable: 1/24 and 1/30/2024 ; Total Gross Payroll and Taxes: For Period Ending 1/21/2024
- c. Police Department Report: January 2024
- d. Second Reading and Adoption of Ordinance CCO-24-02, Amending Municipal Code Chapter 7.60.010: Designation of very high fire hazard severity zones.
- e. Second Reading and Adoption of Ordinance CCO-24-03 City Council Compensation
- f. Annual Military Equipment Use Report 2023

COUNCIL ACTION: Move the January 22nd minutes to the following meeting. Approve item a as amended, and b-f.

MOTION TO APPROVE: Clure

SECOND: Collings

AYES: Stackfleth, Collings, Clure, Stearns

NOES: None

ABSENT: Redmond

ABSTAIN: None

8. Approval of the Updated Stormwater Rate Study and the Notice of Public Hearing for the Proposed Drainage Assessment

Todd Juhasz, City Manager – Review of item, stormwater drainage report and proposed rate structure. Review of public notice and comment period, public hearing, and ballot counting.

Clarifying questions from Council.

No public comment.

Council discussion.

COUNCIL ACTION: Approve the revised Stormwater Drainage Impact Fee Report and direct staff to mail a notice of public hearing which requires a 45-day public comment period.

MOTION TO APPROVE: Stearns

SECOND: Clure

AYES: Stackfleth, Collings, Clure, Stearns

NOES: None

ABSENT: Redmond

ABSTAIN: None

9. Proposed option on two properties for the purpose of performing an environmental assessment

Todd Juhasz, City Manager – Review of item, noted address correction in the staff report. Review of changes to the original agreement, cost for taking over two unpaved parking lots while environmental review is completed.

Clarifying questions from Council.

No public comment.

COUNCIL ACTION: Approve the lease for the two parcels indicated in the agenda packet with the correction to the address to be noted as 415 Chestnut Street, and to authorize the City Manager or Mayor to enter into a lease agreement.

MOTION TO APPROVE: Stearns

SECOND: Clure

AYES: Stackfleth, Collings, Clure, Stearns

NOES: None

ABSENT: Redmond
ABSTAIN: None

10. Reports on Outside Meetings: Mayor Stackfleth reviewed his recent attendance at the Collier Interpretive and Information Center meeting and the League of Local Agencies meeting.

11. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed items a through l. Items added: Contract with Noll and Tam; Lease or rental of lot at the corner of Alma and N. Mt. Shasta Boulevard; Graffiti removal ordinance.

- a. Memorandum of Understanding Between the City and the Friends of the Library for Library Operations – TBD
- b. Removal of Snow and Clearing Sidewalks Within the Downtown Parking District - TBD
- c. Fiscal year 24/25 budget projection – TBD
- d. Expansion of Enhanced Infrastructure Financing District boundaries – TBD
- e. Discussion and Possible Action: City Manager Salary – TBD
- f. Approval of Funds to Complete a Survey of Washington Avenue – TBD
- g. Amendment of Parklet Ordinance – TBD
- h. Discussion and Possible Action: Downtown Enhancement Advisory Committee Fiscal Review and Project Approval - TBD
- i. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval – TBD
- j. Amendment to the Municipal Code: Camping Ordinance - TBD

Future Agenda Items Over 90 Days:

- k. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta
- l. Objective Design Standards Presentation/Discussion

12. Adjourn: There being no further business, the meeting was adjourned at 6:54 p.m.

Respectfully Submitted By: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk