

Mt. Shasta City Council Regular Meeting Agenda

Monday, December 11, 2023, 5:30 p.m.

This meeting will be presented in a hybrid format and can be attended in two ways:
In-Person at the Mt. Shasta City Park Upper Lodge, 1315 Nixon Rd. Mt. Shasta, CA

OR

Online at the following link:

MountShasta.22Ave.tv

For the safety of our staff, the council, and public, we are no longer allowing members of the audience to carry large bags, backpacks, or other items outside of small personal items such as purses or satchels. Only service animals are allowed inside council chambers; nonservice pets are not allowed under any circumstances. Violators will be asked to remove the bag and/or animal, and refusal to do so will be cause for removal from the meeting.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	Call to Order and Flag Salute
	2.	Roll call
	3.	Special Presentations: None
	4.	Public Comment: This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an agenda item noted on the regular agenda, please address the Council when that item is open for public comment. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the City. Council discussion or action cannot be taken on items not listed on the agenda other than to receive comments. If you have documents to present to members of Council, please provide a minimum of seven (7) copies to the Deputy City Clerk. Email Comments may be submitted to the City Clerk’s Office (kjoyce@mtshastaca.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council prior to the meeting. These items will NOT be read into the record.
	5.	Council and Staff Comments
	6.	Committee Updates: a) Downtown Enhancement Advisory Committee b) Library Tax Advisory Committee c) Beautification Committee d) Active Transportation Committee

	CITY COUNCIL BUSINESS
Page 4-51	<p>7. Consent Agenda – The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> a. Approval of Minutes: November 27, 2023 Regular Meeting b. Approval of Disbursements: Accounts Payable: 11/8, 11/15, 11/20, and 11/30/2023; Total Gross Payroll and Taxes: For Periods Ending 11/12 and 11/26/2023 c. Monthly Investment and Financial Report for the Period Ending November 30, 2023 d. Police Department Monthly Report November 2023 e. Approval of 2024 Meeting Schedule for Council, Commission, and Committees and City Council Pre-Agenda Meeting Schedule f. Committee Minutes: Beautification Committee August and October 2023, Downtown Enhancement Advisory Committee November 2023
Page 52-54	<p>8. Discussion and Possible Action: Proposed City Council Compensation Changes to Attract Quality City Council Candidates</p> <p><u>Background:</u> At a recent City Council meeting, then Mayor Clure shared that she had attended a Cal Cities Conference session about how to attract quality candidates to run for City Council. She suggested that City staff research the cost of providing health insurance for members and/or increasing compensation rates. Council will discuss alternatives and direct staff.</p> <p><u>Report By:</u> Todd Juhasz, City Manager</p> <p><u>Recommended Council Action:</u> Staff seeks a recommendation from Council as relates to whether compensation rates in support of attracting quality candidates to run for open positions should be increased and if so, by how much?</p>
Page 55-59	<p>9. Discussion and Possible Action: First Reading of Ordinance CCO-23-XX Amending Municipal Code Section 10.44.070 (D)</p> <p><u>Background:</u> At the November 14th 2022 City Council meeting, staff brought forth a recommendation to restrict parking on McCloud Ave between Mt. Shasta Blvd and Washington Drive. The major issue is the roadway width, which is inadequate to allow for safe and effective ingress and egress in the area in the event of an evacuation or emergency. Council requested staff conduct research to look at alternative options, such as one side parking. Staff will present the findings for Council discussion and direction.</p> <p><u>Report By:</u> Robert Gibson, Chief of Police</p> <p><u>Recommended Council Action:</u> Staff respectfully requests that Council approve the first reading of Ordinance CCO-23-XX Amending Municipal Code Section 10.44.070 (D), by title only, and move it to a second reading and adoption.</p>
Page 60	<p>10. Discussion and Possible Action: Proposed Funding for the Colliers Interpretive and Information Center</p> <p><u>Background:</u> The Collier Interpretive and Information Center (CIIC) is a Joint Powers Authority made up of the nine Cities and County of Siskiyou established in 1998. They are open 5 days a week and the Center provides information to travelers about the attractions and history of the County and cities and other information with the express aim of increasing the visibility of our population centers and supporting local economic development. Council will discuss providing an annual donation to the CIIC.</p> <p><u>Report By:</u> Todd Juhasz, City Manager</p> <p><u>Recommended Council Action:</u> Staff suggests that the City provide an annual donation of \$1,000 in support of the work done by the Collier Interpretive Center.</p>

	<p>11. Setting a Date and Time for a City Council Goal-Setting Workshop</p> <p><u>Background:</u> The City Council will discuss and set a date and time to hold a goal-setting workshop in January 2024.</p> <p><u>Recommended Council Action:</u> Set a date and time in January to hold a City goal-setting workshop.</p>
	<p>CITY COUNCIL/STAFF REPORTING PERIOD</p>
	<p>12. Reports Re: Outside Meetings: None</p>
	<p>13. Future Agenda Items and Meetings (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none">a. Special Meeting to Appoint Planning Commissioners – 1/22/2024b. Memorandum of Understanding Between the City and the Friends of the Library for Library Operations – TBDc. Discussion and Possible Action: Setting Term Limits for Council Members - TBDd. Discussion and Possible Action regarding the Active Transportation Committee – TBDe. Approval of Funds to Complete a Survey of Washington Avenue – TBDf. Amendment of Parklet Ordinance – TBDg. Adoption of the Housing Element – TBDh. Wildfire Prevention Messaging – TBDi. Stormwater Drainage Prop 218 Process – TBDj. Snowplowing Operations/Creation of a District – TBDk. Sidewalk Snow Removal Fees in the Downtown District – TBD <p>Future Agenda Items Over 90 Days:</p> <ul style="list-style-type: none">l. Amendment to the Municipal Code: Camping Ordinance - TBDm. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta
	<p>14. Adjourn</p> <p>I, Kathryn Joyce, declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Mt. Shasta City Hall, 305 N. Mt. Shasta Blvd, Mt. Shasta, CA, in the glass case and on the City website at www.mtshastaca.gov. Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings on the City's web site. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting shall be made available on the City's web site www.mtshastaca.gov. Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 530-326-7516 or kjoyce@mtshastaca.gov as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.</p>

Mt. Shasta City Council Regular Meeting DRAFT Minutes

Monday, November 27, 2023; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Meeting allowed for virtual attendance via ZOOM

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Clure called the meeting to order and led the audience in the flag salute.

2. Roll Call:
Council Members Present: Redmond, Stackfleth, Collings, Stearns, Clure
Council Members Absent: None

3. Special Presentations:
Robert Gibson, Chief of Police - Introduction of new police officer Samuel Hopkins.
a. Tonya Dowse and Heather Dodds, Siskiyou Economic Development Council – Review of history with the City of Mt. Shasta, update on Discover Siskiyou tourism program.

4. Public Comment:
David Ream – Three minutes of silence.

5. Council and Staff Comments:
Todd Juhasz, City Manager – Report on closed session. Comments regarding noise study, review of Enhanced Infrastructure Financing District meetings with County officials. Update on McCloud Avenue parking issues, Councilmember compensation research.
John Stackfleth, Mayor Pro Tem – Review of recent Collier Interpretive and Information Center board meeting.

6. Committee Updates: No updates.
a) Downtown Enhancement Advisory Committee
b) Library Tax Advisory Committee
c) Beautification Committee
d) Active Transportation Committee

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: November 23, 2023 Regular Meeting
- b. Second Reading and adoption of CCO-23-11, Amendment to Mount Shasta Municipal Code Chapter 7.20 PARKS AND RECREATION AREAS
- c. Resolution CCR-23-31, Certification of the November 7, 2023 Special Election

MOTION TO APPROVE: Stackfleth

SECOND: Stearns

AYES: Redmond, Stackfleth, Collings, Stearns, Clure

NOES: None

ABSENT: None

ABSTAIN: None

8. Council Selection of Mayor and Mayor Pro-Tem

Kathy Joyce, Deputy City Clerk – Review of selection process. Opened the floor for nominations for the position of Mayor.

Councilmember Stearns nominated Councilmember Stackfleth. No further nominations.

MOTION TO CLOSE THE FLOOR FOR NOMINATIONS FOR THE POSITION OF MAYOR: Stearns

SECOND: Clure

AYES: Redmond, Stackfleth, Clure, Collings, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

Roll call vote to appoint Councilmember Stackfleth to the position of Mayor:

AYES: Redmond, Stackfleth, Clure, Collings, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

Mayor Stackfleth took his seat at the dais and opened the floor for nominations for the position of Mayor Pro Tem. Councilmember Clure nominated Councilmember Redmond. There were no further nominations.

MOTION TO CLOSE THE FLOOR FOR NOMINATIONS FOR THE POSTION OF MAYOR PRO TEM: Stackfleth

SECOND: Clure

AYES: Redmond, Stackfleth, Clure, Collings, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

Roll call vote to appoint Councilmember Redmond to the position of Mayor Pro Tem:

AYES: Redmond, Stackfleth, Clure, Collings

NOES: Stearns

ABSENT: None

ABSTAIN: None

9. Reports on Outside Meetings: None

10. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed items a through n. Items added: Discussion and Possible Action: Donation to the Colliers Interpretive and Information Center; Setting a Date for the City Council Goals Workshop

- a. Memorandum of Understanding Between the City and the Friends of the Library for Library Operations – TBD
- b. Discussion and Possible Action: Setting Term Limits for Council Members – TBD
- c. Discussion and Possible Action: Attracting City Council Candidates (Compensation and Benefits) - TBD
- d. Discussion and Possible Action: McCloud Avenue Parking Prohibition – TBD
- e. Discussion and Possible Action regarding the Active Transportation Committee – TBD
- f. Approval of Funds to Complete a Survey of Washington Avenue – TBD
- g. Amendment of Parklet Ordinance – TBD
- h. Adoption of the Housing Element – TBD
- i. Wildfire Prevention Messaging – TBD
- j. Stormwater Drainage Prop 218 Process – TBD
- k. Snowplowing Operations/Creation of a District – TBD
- l. Sidewalk Snow Removal in the Downtown District - TBD

Future Agenda Items Over 90 Days:

- m. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta
- n. Amendment to the Municipal Code: Camping Ordinance - TBD

11. Adjourn: There being no further business, the meeting was adjourned at 6:08 p.m.

Respectfully Submitted By: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk

City Council Agenda Item #7b
Staff Report

Meeting Date: December 11, 2023
To: Mayor and City Council
From: Muriel Howarth Terrell, Finance Director
Subject: Approval of Warrants and Payroll

	Regular
x	Consent
	Closed
	Presentation

Recommendation:

Staff requests the Mayor and City Council Approve warrants paid including payroll benefits and withholding, and payroll distribution, in the amount of \$1,760,857.26.

Background & Summary:

Approval of Check Numbers 51444-51610	\$1,444,817.73
Total Payroll Distribution	\$ 183,300.16
Total EFTPS – CalPERS, Nationwide	\$ 46,357.39
Total Payroll EFTPS Taxes	<u>\$ 86,381.98</u>
	\$1,760,857.26

Financial Impact:

Expenditures are consistent with the Budget that the City Council has adopted.

Attachments:

- 1.) Check Registers – 11/08/23, 11/15/23, 11/20/23, 11/30/23
- 2.) ACH Payroll Distribution – 11/16/23, 11/30/23
- 3.) EFTPS Reports – 11/16/23, 11/30/23

Check Register Report

Fiscal Year 2023-2024

Date: 11/08/2023

Time: 1:04 pm

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
51444	11/08/23	Printed			10338	APEX TECHNOLOGY MANAGEMENT	Offsite support- dispatch workstation	453.75
51445	11/08/23	Printed			25050	AT&T	Oct 23 phone & fax service	523.22
51446	11/08/23	Printed			12200	CALIFORNIA SAFETY COMPANY	Nov 23 WWTP alarm service	225.00
51447	11/08/23	Printed			12551	CITY OF MT SHASTA	Nov 23 Library Utilities	304.44
51448	11/08/23	Printed			12579	CLARK BROTHERS INC	State Mandated WWTP Proj	55,500.00
51449	11/08/23	Printed			14060	EMPLOYMENT DEVELOPMENT DEPT.	UI for period ending 09/30/23	191.00
51450	11/08/23	Printed			16030	GATEHOUSE MEDIA CALIFORNIA	Proof of Publication-Ordinance CCO-23-10	363.00
51451	11/08/23	Printed			16180	GREAT NORTHERN CORPORATION	Sept 23 20-CDBG-CV2-3-00106	46,322.38
51452	11/08/23	Printed			19016	J. F. SHEA CONSTRUCTION INC.	Asphalt	686.40
51453	11/08/23	Printed			22140	KENNY & NORINE	Oct 23 Valtinjos LLC v MS 201 Eugene Ave	4,328.62
51454	11/08/23	Printed			21090	LEHR AUTO ELECTRIC	K9 Truck - parts	410.27
51455	11/08/23	Printed			22162	MERCIER ELECTRIC	Generator upgrades - PD	38,000.00
51456	11/08/23	Printed			22116	BRIAN MONTAGNE	2023-24 work clothing reimb	231.60
51457	11/08/23	Printed			22343	MT. SHASTA POINT S TIRE & AUTO	PD 271- Tires	2,221.76
51458	11/08/23	Printed			22300	MT. SHASTA RECREATION & PARKS	Oct 23 building rental	200.00
51459	11/08/23	Printed			22320	MT. SHASTA SPRING WATER	Oct 23 WWTP/ City Hall water	23.93
51460	11/08/23	Printed			28120	NAPA AUTO PARTS	Oct 23 equipment parts	676.60
51461	11/08/23	Printed			23023	NATIVE GROUNDS NURSERY	Parks Grant- Chamber	3,394.26
51462	11/08/23	Printed			24033	OREILLY AUTOMOTIVE INC	Oct 23 equipment parts	58.05
51463	11/08/23	Printed			11140	PACE ANALYTICAL SERVICES LLC	Water lab services	594.46
51464	11/08/23	Printed			28372	SISKIYOU COUNTY ECONOMIC	Jul - Sep 23 Food Bank	16,960.31
51465	11/08/23	Printed			28378	SISKIYOU COUNTY GENERAL SERV	Oct 23 waste disposal	2,168.60
51466	11/08/23	Printed			28272	JOHNSON SIVONGSA	2023-24 work clothes reimb #2	69.85
51467	11/08/23	Printed			28640	SOUSA READY MIX LLC	Ready Mix - "mud slide"	1,848.52
51468	11/08/23	Printed			28680	SPORTSMEN'S DEN INC	Dispatch Uniforms	79.52
51469	11/08/23	Printed			29045	THATCHER COMPANY INC	WWTP Chlorine	3,654.08
51470	11/08/23	Printed			29140	TIMBERWORKS	Sewer Interceptor Improvement	508,276.72
51471	11/08/23	Printed			28857	USA WASTE OF CALIFORNIA INC	Oct 23 bin rental fees	4,500.00
51472	11/08/23	Printed			28857	USA WASTE OF CALIFORNIA INC	Oct 23 solid waste services	106,038.05
51473	11/08/23	Printed			31023	VALLEY PACIFIC PETROLEUM	Oct 23 fuel - Fire	1,010.11
51474	11/08/23	Printed			31024	VALLEY PACIFIC PETROLEUM	Oct 23 fuel	11,493.11
51475	11/08/23	Printed			32055	WECO INDUSTRIES LLC	PW 15 flusher truck parts	352.10
					Total Checks: 32			Checks Total (excluding void checks): 811,159.71
					Total Payments: 32			Bank Total (excluding void checks): 811,159.71
					Total Payments: 32			Grand Total (excluding void checks): 811,159.71

Check Register Report

Fiscal Year 2022-2023

Date: 11/08/2023

Time: 1:15 pm

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
51476	11/08/23	Printed			11328	BOYS & GIRLS CLUB OF GREATER	Prop 64 cohort reimbursement May-Jun 2023	16,343.00
					Total Checks: 1	Checks Total (excluding void checks):		16,343.00
					Total Payments: 1	Bank Total (excluding void checks):		16,343.00
					Total Payments: 1	Grand Total (excluding void checks):		16,343.00

Check Register Report

Fiscal Year 2023-2024

Date: 11/15/2023

Time: 3:57 pm

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
51477	11/15/23	Printed			10229	AMAZON CAPITAL SERVICES	Office Supplies - FD	220.97
51478	11/15/23	Printed			10373	ARAMARK	Oct 23 Shop linen service	482.46
51479	11/15/23	Printed			10402	AT&T MOBILITY FIRSTNET	Oct 2023 cell phone service	1,836.14
51480	11/15/23	Printed			10429	AXON ENTERPRISE INC	Body Cam License- PD	195.00
51481	11/15/23	Printed			11156	YOLANDE DIEDRE BELL	Library cleaning Nov 7	250.60
51482	11/15/23	Printed			12115	CABITTOS SMALL ENGINE REPAIR	Stihl Hedger- Maint	58.95
51483	11/15/23	Printed			12269	COMCAST	Secure LEAH Web Router	1,908.32
51484	11/15/23	Printed			15034	FILEONQ	2024 Evidence Software- PD	911.05
51485	11/15/23	Printed			15221	FRIENDS OF THE MT SHASTA	Reimbursement for expenses and payroll 2023-2024	14,879.09
51486	11/15/23	Printed			28280	HUE & CRY SECURITY SYSTEMS INC	Service Call- Fire System at Library	262.00
51487	11/15/23	Printed			18063	INTERSTATE BATTERY	Battery- PW 17	169.65
51488	11/15/23	Printed			22071	MENDES SUPPLY COMPANY	Seat covers & Toilet paper CH& PD	129.49
51489	11/15/23	Printed			22059	MERCY MEDICAL CENTER	First Aid- S. Goldsberry	2,444.00
51490	11/15/23	Printed			22111	MOTOROLA SOLUTIONS INC	Radio- PD	7,453.44
51491	11/15/23	Printed			22301	MT SHASTA RADIOLOGY INC	First Aid -Thumb XRay review S Goldsberry	34.00
51492	11/15/23	Printed			22295	MT. SHASTA HERALD	2023-24 City subscription	42.41
51493	11/15/23	Printed			22341	MT. SHASTA TITLE & ESCROW	CLTA Condition of Title Brownfield/The Landing	500.00
51494	11/15/23	Printed			23067	NORCO INC	Medical Oxygen	318.15
51495	11/15/23	Printed			24000	OFFICE DEPOT	Office Supplies- CH & FD	138.90
51496	11/15/23	Printed			11140	PACE ANALYTICAL SERVICES LLC	Water lab services	2,030.24
51497	11/15/23	Printed			25020	PACE ENGINEERING INC	Oct 23 Mt. Shasta Blvd Rehab	93,010.40
51498	11/15/23	Printed			25084	PACIFIC COAST RUGS	Carpet Cleaning- Library	1,903.41
51499	11/15/23	Printed			25160	POSTMASTER	Bulk mail permit reimbursement	1,800.00
51500	11/15/23	Printed			26096	RAFTELIS	Stormwater Utility Rate Study	1,681.25
51501	11/15/23	Printed			27078	RIVERVIEW INTERNATIONAL	PW#31 parts	47.40
51502	11/15/23	Printed			28372	SISKIYOU COUNTY ECONOMIC	Nov 23 Economic Dev Partners	2,500.00
51503	11/15/23	Printed			28475	SISKIYOU FIRE EQUIPMENT	Extinguisher service - FD	158.00
51504	11/15/23	Printed			28560	SISKIYOU OPPORTUNITY CENTER	Oct 23 city yard janitorial	887.50
51505	11/15/23	Printed			28640	SOUSA READY MIX LLC	Ready Mix - "mud slide"	356.39
51506	11/15/23	Printed			28740	STATE OF CALIFORNIA	Oct 23 live scans	307.00
51507	11/15/23	Printed			13090	SWRCB - ELAP FEES	WWTP Lab Cert Renewal	5,525.00
51508	11/15/23	Printed			17125	TOM HESSELDENZ & ASSOC.	Castle St and Couplet Initial Planning and Design	937.50
51509	11/15/23	Printed			300084	US ACUTE CARE SOLUTIONS	First Aid- J. Capurro Laceration	1,020.32
51510	11/15/23	Printed			30069	US BANK CORPORATE PAYMENT SYS	Oct 23 credit card charges	11,947.54
51511	11/15/23	Printed			29999	USDA-FOREST SERVICE	2024 WWTP Special Use Permit	2,186.94
					Total Checks: 35		Checks Total (excluding void checks):	158,533.51
					Total Payments: 35		Bank Total (excluding void checks):	158,533.51
					Total Payments: 35		Grand Total (excluding void checks):	158,533.51

Check Register Report

Fiscal Year 2023-2024

Date: 11/20/2023

Time: 10:10 am

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City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
51512	11/20/23	Printed			11161	ADAM BEALS	COVID SUBSISTENCE	600.00
51513	11/20/23	Printed			65081	STANLEY D BECK	COVID SUBSISTENCE	1,800.00
51514	11/20/23	Printed			11331	DAVEY BOWEN	COVID SUBSISTENCE	3,000.00
51515	11/20/23	Printed			12213	CAL-ORE COMMUNICATIONS	COVID SUBSISTENCE	24.95
51516	11/20/23	Printed			12458	CHASE MORTGAGE	COVID SUBSISTENCE	870.42
51517	11/20/23	Printed			12540	CITY OF MONTAGUE	COVID SUBSISTENCE	263.88
51518	11/20/23	Printed			12551	CITY OF MT SHASTA	COVID SUBSISTENCE	643.86
51519	11/20/23	Printed			12560	CITY OF WEED	COVID SUBSISTENCE	172.73
51520	11/20/23	Printed			12820	CROSS PETROLEUM	COVID SUBSISTENCE	1,072.03
51521	11/20/23	Printed			13244	DNS VENTURES INC.	COVID SUBSISTENCE	1,638.07
51522	11/20/23	Printed			29022	DOUGLAS J & CHERYL E LANGFORD	COVID SUBSISTENCE	1,900.00
51523	11/20/23	Printed			13982	ED STAUB & SONS PETROLEUM	COVID SUBSISTENCE	501.03
51524	11/20/23	Printed			16081	GO TIME INVESTMENTS	COVID SUBSISTENCE	2,261.00
51525	11/20/23	Printed			17102	HERITAGE ENTERPRISES &	COVID SUBSISTENCE	521.15
51526	11/20/23	Printed			17171	HORNBROOK CSD	COVID SUBSISTENCE	164.00
51527	11/20/23	Printed			18097	STEPHEN ISLANDER	COVID SUBSISTENCE	757.53
51528	11/20/23	Printed			18930	JAGPAC LLC	COVID SUBSISTENCE	1,000.00
51529	11/20/23	Printed			20009	KARUK HOMES 1	COVID SUBSISTENCE	496.00
51530	11/20/23	Printed			20007	KARUK TRIBE HOUSING AUTHORITY	COVID SUBSISTENCE	690.00
51531	11/20/23	Printed			21031	LAKEVIEW LOAN SERVICING	COVID SUBSISTENCE	2,879.58
51532	11/20/23	Printed			21200	MCCLOUD RIVER APARTMENTS	COVID SUBSISTENCE	801.00
51533	11/20/23	Printed			22146	MEAN GENE'S GAS, INC	COVID SUBSISTENCE	520.16
51534	11/20/23	Printed			21220	MOUNTAIN VIEW APT HOMES LLC	COVID SUBSISTENCE	824.00
51535	11/20/23	Printed			23069	ATUL NIMJE	COVID SUBSISTENCE	351.00
51536	11/20/23	Printed			25080	PACIFIC POWER & LIGHT	COVID SUBSISTENCE	1,922.66
51537	11/20/23	Printed			65436	DANA PETERSON	COVID SUBSISTENCE	3,000.00
51538	11/20/23	Printed			25210	PRIME COUNTRY REAL ESTATE INC	COVID SUBSISTENCE	803.00
51539	11/20/23	Printed			26097	LENITA RAMOS	COVID SUBSISTENCE	2,469.00
51540	11/20/23	Printed			27153	RURAL HOUSING II	COVID SUBSISTENCE	1,799.00
51541	11/20/23	Printed			28078	SELECT PORTFOLIO SERVICING INC	COVID SUBSISTENCE	699.99
51542	11/20/23	Printed			28176	SHASTA COURTYARDS ESTATES LLC	COVID SUBSISTENCE	985.00
51543	11/20/23	Printed			28221	SHELLPOINT MORTGAGE SERVICING	COVID SUBSISTENCE	625.60
51544	11/20/23	Printed			28476	SISKIYOU GARDENS INCORPORATED	COVID SUBSISTENCE	245.00
51545	11/20/23	Printed			28478	SISKIYOU HABITAT FOR HUMANITY	COVID SUBSISTENCE	507.97
51546	11/20/23	Printed			28600	SNOWCREST INC	COVID SUBSISTENCE	70.39
51547	11/20/23	Printed			28981	T-MOBILE	COVID SUBSISTENCE	51.40
51548	11/20/23	Printed			29160	TOWN OF FORT JONES	COVID SUBSISTENCE	722.75
51549	11/20/23	Printed			30082	UNITED WHOLESALE MORTGAGE	COVID SUBSISTENCE	1,373.23
51550	11/20/23	Printed			31051	VYVE	COVID SUBSISTENCE	1,136.59
51551	11/20/23	Printed			64023	YREKA 66 LLC	COVID SUBSISTENCE	2,170.00
51552	11/20/23	Printed			34044	YREKA LODGE & TRAILER PARK	COVID SUBSISTENCE	1,776.64
Total Checks: 41								Checks Total (excluding void checks): 44,110.61
Total Payments: 41								Bank Total (excluding void checks): 44,110.61
Total Payments: 41								Grand Total (excluding void checks): 44,110.61

Muriel Terrell

From: Tri Counties Bank <tricoties@olbanking.com>
Sent: Wednesday, November 15, 2023 1:07 PM
To: Muriel Terrell
Subject: Tri Counties Bank - ACH Payment Status Change Notification

ACH Notification



Report Date/Time 11/15/23 13:06:32 PST

This transaction has been successfully completed.

Transaction Number: ACH-01048619

ACH Company: City Mt Shasta

Company Entry Description: ACHTRANS

Payment Date: 11/16/2023

Total Credits: \$96,835.27 (47)

Total Debits: \$0.00 (0)

Status: Completed

CalPERS Electronic Funds Transfer

Date: 11/17/2023

CalPERS ID: 6941008066
Employer: City of Mt Shasta

Fiscal Year: 2023/2024

Service Period:
10/30/2023-11/12/2023**Contribution for Defined Benefit - CalPERS**

Rate Plan	Type	Amount Outstanding	Amount Paid
Rate Plan 925	Member Contributions		825.51
Miscellaneous	Employer Contributions		1,425.17
	Total		\$2,250.68
Rate Plan 926	Member Contributions		244.46
Safety - Fire	Employer Contributions		554.06
	Total		\$798.52
Rate Plan 927	Member Contributions		573.03
Safety - Police	Employer Contributions		1,294.57
	Total		\$1,867.60
Rate Plan 25861	Member Contributions		1,535.01
Safety - Fire New	Employer Contributions		1,511.55
	Total		\$3,046.56
Rate Plan 25862	Member Contributions		2,593.60
Safety - Police New	Employer Contributions		2,553.97
	Total		\$5,147.57
Rate Plan 27429	Member Contributions		4,287.04
Miscellaneous New	Employer Contributions		4,248.32
	Total		\$8,535.36
	Total		<u>\$21,646.29</u>

Contribution for 457 Supplemental Income Plan - CalPERS

SIP Plan ID 450083	Member Contributions	500.00
	Total	<u>\$500.00</u>
	Grand Total	<u>\$22,146.29</u>



Nationwide®

Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	MOUNT SHASTA457 PLAN & TRUST
Plan number	0041004001
Pay Center	MOUNT SHASTA457 PLAN & TRUST
Submission date	11-20-2023
Submission time	11:06:25 AM
Pay date	11-21-2023
Payment amount	\$3,000.00
DebitACH account	Checking
Bank routing number	*****5045
Bank account number	*****0938
Debit account type	Checking
DebitACH draft date	11-21-2023

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FEDERAL PAYROLL TAX PAYMENT (EFTPS-941)		
PAYROLL PERIOD ENDING:		11/12/23
PAYROLL DATE:		11/16/23
ACCOUNT NAME:	ACCT.#	AMOUNT
SOCIAL SECURITY	11-000-2110	\$18,039.94
MEDICARE	11-000-2110	\$4,219.00
FED. WITHHOLDING	11-000-2120	\$18,847.26
TOTAL DEPOSIT:		\$41,106.20
EFTPS CONFIRMATION NO:		50609659
EFTPS BANK DEBIT DATE:		11/21/2023
APPROVED: <i>M Lence</i>		

STATE PAYROLL TAX PAYMENT (EDD)		
PAYROLL PERIOD ENDING:		11/12/23
PAYROLL DATE:		11/16/23
ACCOUNT NAME:	ACCT.#	AMOUNT
STATE WITHHOLDING	11-000-2130	\$5,284.25
STATE DISABILITY INS	11-000-2140	\$1,146.95
TOTAL DEPOSIT:		\$6,431.20
EDD CONFIRMATION # (STATE):		7464305
EDD CONFIRMATION # (SDI):		7464310
EDD BANK DEBIT DATE:		11/21/2023
APPROVED: <i>M Lence</i>		

Check Register Report

Fiscal Year 2023-2024

Date: 11/30/2023

Time: 1:57 pm

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
51553	11/30/23	Printed			15194	22ND AVENUE ENTERTAINMENT	Dec 23 Hybrid Public Meeting	3,195.00
51554	11/30/23	Printed			10155	ALAMEDA COUNTY SHERIFF OFFICE	PD Training- J Capurro & R Gregory	708.00
51555	11/30/23	Printed			10204	ALLEGION ACCESS TECHNOLOGIES	Contract for ADA Doors- Library	960.00
51556	11/30/23	Printed			10229	AMAZON CAPITAL SERVICES	PW- Building Maint	389.98
51557	11/30/23	Printed			10373	ARAMARK	Nov 23 Shop linen service	525.41
51558	11/30/23	Printed			11042	TROY BAINBRIDGE	DMV Physical - B Boyer	150.00
51559	11/30/23	Printed			11156	YOLANDE DIEDRE BELL	Library cleaning Nov 21	601.50
51560	11/30/23	Printed			11252	BLUE STAR GAS	Propane - PW building	671.43
51561	11/30/23	Printed			11280	BORGES & MAHONEY	WWTP supplies	518.21
51562	11/30/23	Printed			11470	BURTON'S FIRE APPARATUS	Parts- PD#1616	163.88
51563	11/30/23	Printed			12260	CASCADE FIRE EQUIPMENT	Carbon Monoxide Detectors	35,158.95
51564	11/30/23	Printed			12492	MIKE CHEULA ELECTRIC	Work on clock/thermometer across from Ace	180.00
51565	11/30/23	Printed			12579	CLARK BROTHERS INC	State Mandated WWTP Proj	241,732.69
51566	11/30/23	Printed			12618	CODE PUBLISHING INC	Muni code web update	830.00
51567	11/30/23	Printed			12820	CROSS PETROLEUM	Nov 23 heating oil - Library	721.87
51568	11/30/23	Printed			12842	CROWN MOTORS	PD 295- parts	215.36
51569	11/30/23	Printed			13064	DE LAGE LANDEN	12/01/23-02/29/24 copier maint	1,234.18
51570	11/30/23	Printed			13160	DEPT OF MOTOR VEHICLES	Sales tax for new PD 2023 Chevy	4,272.00
51571	11/30/23	Printed			13197	DEPT OF TOXIC SUBSTANCES CONT	The Landing-Old Mill cleanup Invoice date 5/31/2023	2,209.62
51572	11/30/23	Printed			13200	DEPT. OF TRANSPORTATION	Jul-Sep 23 St Lite Electricity	342.26
51573	11/30/23	Printed			13187	DIVERSIFIED ELECTRICAL SERVICE	Parking Lot Lights - Library	4,825.00
51574	11/30/23	Printed			13210	DOOLEY ENTERPRISES	Ammunition - Police	452.05
51575	11/30/23	Printed			15020	FEDERAL EXPRESS	Nov 23 WWTP shipping charges	180.39
51576	11/30/23	Printed			15030	FERGUSON ENTERPRISES, INC.	Water system maint supplies	139.20
51577	11/30/23	Printed			16045	GEOCON CONSULTANTS INC	Jun 23 Box Factory Cleanup	513.75
51578	11/30/23	Printed			34040	GOLD NUGGET PRINTING	Business Card - Mitchem	113.95
51579	11/30/23	Printed			16180	GREAT NORTHERN CORPORATION	Oct 23 22-CDBG-NH-00017	8,185.22
51580	11/30/23	Printed			16197	HOWARD GUBETTA	2023-24 work clothes reimb	330.92
51581	11/30/23	Printed			17152	TIM HSU	Refund deposit balance DEAS-611-02	85.88
51582	11/30/23	Printed			17178	ELENA HUNT	Credit Refund KING-1412-06	127.00
51583	11/30/23	Printed			20004	MARC JONES	2023-24 work clothes reimb #3	104.24
51584	11/30/23	Printed			21155	LITHIA MOTORS	Reservor	238.21
51585	11/30/23	Printed			22158	ELIZABETH MANIATIS	Credit Refund SPRU-524-2-10	34.84
51586	11/30/23	Printed			22165	MISCOWATER	Oil for WWTP Blowers	580.50
51587	11/30/23	Printed			22199	MT SHASTA CRANE	Basket assist	1,750.00
51588	11/30/23	Printed			22343	MT. SHASTA POINT S TIRE & AUTO	PW #34 -dismount & mount tire	3,177.64
51589	11/30/23	Printed			23067	NORCO INC	Carbon Dioxide/Argon- Shop	101.61
51590	11/30/23	Printed			24000	OFFICE DEPOT	Office Supplies	88.98
51591	11/30/23	Printed			11140	PACE ANALYTICAL SERVICES LLC	Water lab services	877.79
51592	11/30/23	Printed			25080	PACIFIC POWER & LIGHT	Nov 23 Wash & Rock Pumps	18,979.92
51593	11/30/23	Printed			25211	TARA PETTI	2023 SMARA Inspection of Sousa Ready Mix Quarry	892.50
51594	11/30/23	Printed			25201	PLANWEST PARTNERS INC.	Housing Element Update Oct-Nov	6,025.00
51595	11/30/23	Printed			25501	PRECISION EMPRISE LLC	Sidewalk offset repairs	31,360.31
51596	11/30/23	Printed			27000	RAMSHAW'S ACE HARDWARE INC	Nov 23 misc supplies	912.75
51597	11/30/23	Printed			27136	RICH TORESON INSURANCE AGENCY	Refund of BL fee	85.00
51598	11/30/23	Printed			28268	DANIELLE ROSE	Oct-Nov 2023	200.00
51599	11/30/23	Printed			28360	SISKIYOU COUNTY CLERK	Nov 7 Special Election	29,195.30
51600	11/30/23	Printed			32060	SOLANOS INC	Nov 23 misc supplies	3,172.84
51601	11/30/23	Printed			28900	SHASTA WATER RESOURCES	D2 Exam Fee - J. Sivongsa re-exam	45.00

Check Register Report

Fiscal Year 2023-2024

Date: 11/30/2023

Time: 1:57 pm

Page: 2

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
51602	11/30/23	Printed			29169	STATEWIDE TRAFFIC SAFETY &	Traffic safety - signs	480.71
51603	11/30/23	Printed			28815	STERLING HEALTH ADMINISTRATION	11/16/2023 HSA Deductions	290.00
51604	11/30/23	Printed			28802	SWRCB FEES	2023-24 WWTP Permit Fee	1,205.00
51605	11/30/23	Printed			29011	TEAMSTERS LOCAL 137	Nov 23 Misc Union Dues	1,870.92
51606	11/30/23	Printed			29195	TRC	Sep-Oct 23 Admin/Planning Service	1,556.39
51607	11/30/23	Printed			30004	U.S. BANK EQUIPMENT FINANCE	Dec 23 pd copier maintenance	559.89
51608	11/30/23	Printed			30007	USA BLUE BOOK	WWTP lab supplies	400.81
51609	11/30/23	Printed			31050	VERIZON CONNECT FLEET USA LLC	Dec 23 Police GPS subscription	280.00
51610	11/30/23	Printed			31040	VWR SCIENTIFIC	WWTP lab supplies	471.08
					Total Checks: 58			Checks Total (excluding void checks): 414,670.93
					Total Payments: 58			Bank Total (excluding void checks): 414,670.93
					Total Payments: 58			Grand Total (excluding void checks): 414,670.93

Jodi Polk

From: Tri Counties Bank <tricoties@olbanking.com>
Sent: Wednesday, November 29, 2023 3:07 PM
To: Jodi Polk
Subject: Tri Counties Bank - ACH Payment Status Change Notification

ACH Notification



Report Date/Time 11/29/23 15:07:06 PST

This transaction has been successfully completed.

Transaction Number: ACH-01061462

ACH Company: City Mt Shasta

Company Entry Description: ACHTRANS

Payment Date: 11/30/2023

Total Credits: \$86,464.89 (44)

Total Debits: \$0.00 (0)

Status: Completed

CalPERS Electronic Funds Transfer

Date: 12/1/2023

CalPERS ID: 6941008066
Employer: City of Mt Shasta

Fiscal Year: 2023/2024

Service Period:
10/02/2023-11/26/2023

Annual Dispatch Lump Sum Training Pay

Contribution for Defined Benefit - CalPERS

Rate Plan	Type	Amount Outstanding	Amount Paid
Rate Plan	Member Contributions		0.00
925	Employer Contributions		0.00
Miscellaneous	Total		\$0.00
Rate Plan	Member Contributions		0.00
926	Employer Contributions		0.00
Safety - Fire	Total		\$0.00
Rate Plan	Member Contributions		0.00
927	Employer Contributions		0.00
Safety - Police	Total		\$0.00
Rate Plan	Member Contributions		0.00
25861	Employer Contributions		0.00
Safety - Fire New	Total		\$0.00
Rate Plan	Member Contributions		0.00
25862	Employer Contributions		0.00
Safety - Police New	Total		\$0.00
Rate Plan	Member Contributions		46.50
27429	Employer Contributions		46.08
Miscellaneous New	Total		\$92.58
Total			<u>\$92.58</u>

Contribution for 457 Supplemental Income Plan - CalPERS

SIP Plan ID	450083	Member Contributions	0.00
Total			<u>\$0.00</u>
Grand Total			<u>\$92.58</u>

CalPERS Electronic Funds Transfer

Date: 11/30/2023

CalPERS ID: 6941008066
 Employer: City of Mt Shasta

Fiscal Year: 2023/2024

Service Period:
 11/13/2023-11/26/2023

Contribution for Defined Benefit - CalPERS

Rate Plan	Type	Amount Outstanding	Amount Paid
Rate Plan	Member Contributions		825.51
925	Employer Contributions		1,425.17
Miscellaneous	Total		\$2,250.68
Rate Plan	Member Contributions		267.03
926	Employer Contributions		604.10
Safety - Fire	Total		\$871.13
Rate Plan	Member Contributions		573.03
927	Employer Contributions		1,294.57
Safety - Police	Total		\$1,867.60
Rate Plan	Member Contributions		1,537.61
25861	Employer Contributions		1,514.12
Safety - Fire New	Total		\$3,051.73
Rate Plan	Member Contributions		2,603.83
25862	Employer Contributions		2,564.05
Safety - Police New	Total		\$5,167.88
Rate Plan	Member Contributions		3,972.69
27429	Employer Contributions		3,936.81
Miscellaneous New	Total		\$7,909.50
	Total		<u>\$21,118.52</u>

Contribution for 457 Supplemental Income Plan - CalPERS

SIP Plan ID	450083	Member Contributions	0.00
		Total	<u>\$0.00</u>
		Grand Total	<u>\$21,118.52</u>

Dec 20 23

FEDERAL PAYROLL TAX PAYMENT (EFTPS-941)		
PAYROLL PERIOD ENDING:		11/26/23
PAYROLL DATE:		11/30/23
ACCOUNT NAME:	ACCT.#	AMOUNT
SOCIAL SECURITY	11-000-2110	\$15,257.22
MEDICARE	11-000-2110	\$3,568.24
FED. WITHHOLDING	11-000-2120	\$15,203.75
TOTAL DEPOSIT:		\$34,029.21
EFTPS CONFIRMATION NO:		00305033
EFTPS BANK DEBIT DATE:		12/5/2023
APPROVED: <i>M Senell</i>		

STATE PAYROLL TAX PAYMENT (EDD)		
PAYROLL PERIOD ENDING:		11/26/23
PAYROLL DATE:		11/30/23
ACCOUNT NAME:	ACCT.#	AMOUNT
STATE WITHHOLDING	11-000-2130	\$3,815.97
STATE DISABILITY INS	11-000-2140	\$999.40
TOTAL DEPOSIT:		\$4,815.37
EDD CONFIRMATION # (STATE):		7480655
EDD CONFIRMATION # (SDI):		7480656
EDD BANK DEBIT DATE:		12/5/2023
APPROVED: <i>M Lennell</i>		

City Council Agenda Item # 7c
Staff Report

Meeting Date: December 11, 2023

To: Mayor and City Council

From: Muriel Howarth Terrell, Director of Finance

Subject: Revenue Status Update, Monthly Investment and Financial Report for the Period Ending November 30, 2023

	Regular
X	Consent
	Closed
	Presentation

Recommendation:

Staff respectfully requests the City Council review the provided information regarding the City's revenue and investments.

Background & Summary:

Revenues:

Revenue for this report has been updated to recognize the collections for July 2023 through November 2023.

Property Tax Revenue:

The City has received \$32,150 in property tax for the current fiscal year. This represents collections of delinquent property taxes. The majority of property taxes will be received sometime in December.

Sales Tax Revenue:

The City has received \$525,518 through November 30, 2023 in sales tax for fiscal year 2023-2024 for July- September, 2023. This is 11.73% higher than last year's results.

Transient Occupancy Tax:

The city has received \$571,518 in TOT for through November of fiscal year 2022-2023. The prior year amount was \$480,433. This represents an increase of approximately 19%.

As of November 30, 2023, the combined funds the City of Mt. Shasta had invested in the Local Agency Investment Fund (L.A.I.F.) totaled \$251,640. The November 2023 LAIF statement is attached, along with the performance data for the month of October. Most surplus funds over which the City has control are currently invested in ProEquities. The balance of the City's cash funds are held in the pooled checking account with Tri Counties Bank and LAIF.

Current investment rates are:

L.A.I.F.	October 31, 2023	3.670%
Treasury Note – 3 month	October 31, 2023	5.47%
Treasury Note – 2 Yr.	October 31, 2023	5.09%
Treasury Note – 5 Yr.	October 31, 2023	4.86%
Treasury Note – 10 Yr.	October 31, 2023	4.93%
Treasury Note – 30 Yr.	October 31, 2023	5.10%

Bloomberg as reported by Chandler Asset Management

The LAIF average increased slightly from last month, all notes experienced increases, We continue to anticipate the LAIF rate slowly increasing staying just above 3%. Short term CD rates are now better than the LAIF rate and longer-term notes may offer better yields it does not give us the liquidity we need. The LAIF rate remains the best available rate that meets the City's requirement for liquidity and safety.

Financial Impact:

The investments are in compliance with the City's investment policy and provides for meeting the City's cash flow needs for the next month and 6 month periods.

Compliance with 2014-17 City Council Strategic Plan:

The City Council's leadership efforts to ensure adherence to the best possible financial practices and overall transparency falls under Strategic Focus IV – Grow Mt. Shasta Pride and Quality and the Municipal Responsibilities of Progressive Leadership and Financial Health and Economic Opportunity.

Attachments:

- LAIF Monthly Statement
- LAIF Performance Report
- LAIF Monthly Balances
- November 2023 Chandler Asset Management

NOVEMBER 2023



Market Data

 World Stock Market Indices
 data as of 10/31/2023

	Change (09/29/2023)	%CHG
S&P 500		
4,193.80	(94.25)	(2.20%)
NASDAQ		
12,851.24	(368.08)	(2.78%)
DOW JONES		
33,052.87	(454.63)	(1.36%)
FTSE (UK)		
7,321.72	(286.36)	(3.76%)
DAX (Germany)		
14,810.34	(576.24)	(3.75%)
Hang Seng (Hong Kong)		
17,112.48	(697.18)	(3.91%)
Nikkei (Japan)		
30,858.85	(998.77)	(3.14%)

 Source: Bloomberg. Please see
 descriptions of indices on Page 2.

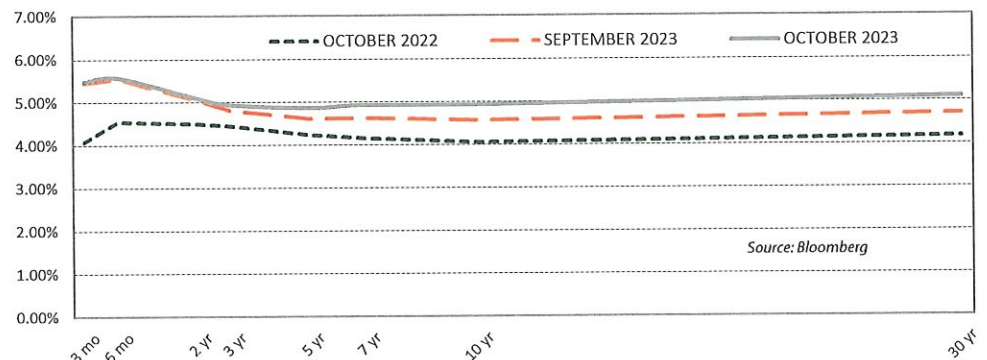
Market Summary

Recent economic data has shown above trend growth fueled by a rise in consumer spending and a continuing healthy US job market. Inflationary trends are subsiding, but core levels remain well above the Fed's target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we believe the economy will gradually soften and the Fed will remain data dependent as they tread cautiously going forward.

As expected at the November meeting, the Federal Open Market Committee voted unanimously to leave the Federal Funds rate unchanged at a target range of 5.25 - 5.50%. Market participants interpreted the FOMC statement as somewhat dovish, with the formal statement noting "tighter financial and credit conditions for households and businesses are likely to weigh on economic activity, hiring, and inflation." Federal Reserve Chair Jerome Powell also noted the stance of policy is restrictive, the full effects of the tightening have yet to be felt, and the process of getting inflation to 2% has a long way to go. We believe monetary policy will remain restrictive for longer, but further tightening will not be required for the Federal Reserve to eventually achieve their policy objectives.

The anticipation of the US Treasury's announcement of the quarterly refunding amount played a pivotal role in driving up interest rates in October. The upward trend in interest rates was particularly pronounced in longer maturity securities, with the 2-year Treasury yield rising by 4 basis points to 5.09%, the 5-year Treasury yield increasing by 24 basis points to 4.86%, and the 10-year Treasury yield climbing by 36 basis points to 4.93%. Recent market activity underscores the complex interplay of fiscal and monetary policies on the general level of interest rates. Market participants are likely to closely monitor any announcements by policymakers regarding the future direction of both fiscal and monetary policy as we approach the end of the year.

Treasury Yields Rose Across the Curve in October



Bond yields rose across the yield curve in October as market participants awaited the outcome of the November 1st meeting of the Federal Reserve's Federal Open Market Committee (FOMC) and additional supply from the upcoming quarterly refunding by the US Treasury. The inversion between the 2-year Treasury yield and 10-year Treasury yield narrowed to -16 basis points at the end of October, from -47 basis points at the end of September. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was -44 basis points. The inversion between 3-month and 10-year Treasuries narrowed to -54 basis points at the end of October from -88 basis points at the end of September. The shape of the yield curve indicates that the probability of a recession persists but has yet to materialize in the economic data.

TREASURY YIELDS	Trend (▲/▼)	10/31/2023	09/29/2023	Change
3-Month	▲	5.47	5.45	0.02
2-Year	▲	5.09	5.05	0.04
3-Year	▲	4.93	4.80	0.13
5-Year	▲	4.86	4.61	0.24
7-Year	▲	4.93	4.62	0.32
10-Year	▲	4.93	4.57	0.36
30-Year	▲	5.10	4.70	0.39

Source: Bloomberg

BOND MARKET REVIEW

Credit Spreads Widened in October

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top rated commercial paper	0.09	0.05	0.04
2-year A corporate note	0.49	0.41	0.08
5-year A corporate note	0.77	0.72	0.05
5-year Agency note	0.11	0.09	0.02

Source: Bloomberg

Data as of 10/31/2023

Recent Inflation Data Continue to Ease

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(61.54) \$Bln SEP 23	(58.66) \$Bln AUG 23	(71.73) \$Bln SEP 22
Gross Domestic Product	4.90% SEP 23	2.10% JUN 23	2.70% SEP 22
Unemployment Rate	3.90% OCT 23	3.80% SEP 23	3.70% OCT 22
Prime Rate	8.50% OCT 23	8.50% SEP 23	6.25% OCT 22
Refinitiv/CoreCommodity CRB Index	281.15 OCT 23	284.53 SEP 23	274.13 OCT 22
Oil (West Texas Int.)	\$81.02 OCT 23	\$90.79 SEP 23	\$86.53 OCT 22
Consumer Price Index (y/o/y)	3.20% OCT 23	3.70% SEP 23	7.70% OCT 22
Producer Price Index (y/o/y)	2.30% SEP 23	2.10% AUG 23	11.60% SEP 22
Euro/Dollar	1.06 OCT 23	1.06 SEP 23	0.99 OCT 22

Source: Bloomberg

Since 1988, Chandler Asset Management has specialized in providing fixed income investment solutions to risk-averse public agencies and institutions. Chandler's mission is to provide fully customizable client-centered portfolio management that preserves principal, mitigates risk, and generates income in our clients' portfolios.

Economic Roundup

Consumer Prices

In October, U.S. inflation data continued to show encouraging indications of moderating inflation trends, as the Consumer Price Index (CPI) remained unchanged from the September reading. The Core CPI (excluding food and energy costs), which increased by 0.2% compared to September, was slightly below market expectations. Overall, inflation has decreased significantly from last year's 40-year high. The Bureau of Labor Statistics reported increases in rent, personal-care products, and health insurance were offset by declines in airfares and used-car prices. The moderation in shelter prices, comprising a substantial part of the CPI index, is seen as an important factor for the Federal Reserve to reach its 2% inflation target. Excluding housing and energy, services prices climbed 0.2% from September and 3.7% from a year ago, the lowest in nearly two years. Overall, the data suggests moderating inflationary pressures that are likely to influence future policy decisions by policymakers at the Federal Reserve.

Retail Sales

Retail Sales rose 0.7% in September after an upward revision to 0.8% in August, exceeding the consensus forecast. Control Group Sales, which are used to calculate gross domestic product and exclude food services, auto dealers, building materials stores and gasoline stations, rebounded 0.6% and reflected broad increases across sectors. On a year-over-year basis, Retail Sales growth accelerated 3.8% in September versus an upwardly revised 2.9% gain in August. The Conference Board's Consumer Confidence Index dropped to 102.6 in October from an upwardly revised 104.3 in September, primarily due to inflation concerns and geopolitical developments. While the consumer has been resilient, dwindling excess savings, rising credit card balances, and the resumption of student loan payments pose potential headwinds to future economic growth.

Labor Market

The U.S. economy added 150,000 jobs in October, versus consensus expectations of 180,000, and the last two months were revised downward by 101,000 jobs. The largest gains came from education and health services, while the United Auto Workers strike contributed to the softer results for the month. The trajectory of job creation is moderating, with the three-month moving average payrolls at 204,000 and the six-month moving average at 206,000. The unemployment rate ticked up 0.1% to 3.9%, and the labor participation rate fell slightly to 62.7%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons rose to 7.2% from 7.0% last month. Average hourly earnings declined to 4.1% year-over-year in October from 4.3% in September. Employment remains strong by historical standards, but data are trending toward a less robust labor market outlook.

Housing Starts

Housing Starts recovered 7% in September to an annual rate of 1.358 million units. Starts were up 17.6% for multi-family units and 3.2% for single-family. Total starts of new homes are down 7.2% year-over-year. According to Freddie Mac, average 30-year fixed rate mortgage rates were 7.72% as of November 2nd. According to the Case-Shiller 20-City Home Price Index, housing prices rose 2.2% year-over-year in August, improving from a 0.2% gain in July. Tight inventories and higher mortgage rates continue to impact affordability.

World Stock Market Index Descriptions

S&P 500—The S&P 500 is a market value-weighted index of 500 large-capitalization stocks. The 500 companies included in the index capture approximately 80% of available US market capitalization. NASDAQ—The NASDAQ Composite Index is the market capitalization-weighted index of over 3,300 common stocks listed on the NASDAQ stock exchange. Dow Jones—The Dow Jones Industrial Average is an index that tracks 30 large, publicly-owned companies trading on the New York Stock Exchange and the NASDAQ. The Financial Times Stock Exchange Group (FTSE)—The FTSE is a share index of the 100 companies listed on the London Stock Exchange with the highest market capitalization. DAX—The Deutscher Aktienindex (DAX) is a blue chip stock market index consisting of the 30 major German companies trading on the Frankfurt Stock Exchange. Hang Seng—The Hang Seng Index is a freefloat-adjusted market-capitalization-weighted stock market index in Hong Kong. It is used to record and monitor daily changes of the largest companies of the Hong Kong stock market and is the main indicator of overall market performance in Hong Kong. Nikkei—Japan's Nikkei 225 Stock Average is a price-weighted index composed of Japan's top 225 blue-chip companies traded on the Tokyo Stock Exchange.

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Data source: Bloomberg and the U.S. Department of Labor. This report is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as an indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment. Fixed income investments are subject to interest rate risk, which is the risk that interest rates will rise, causing the value of fixed income investments to decline. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.



PMIA/LAIF Performance Report as of 11/14/23



Quarterly Performance Quarter Ended 09/30/23

LAIF Apportionment Rate ⁽²⁾ :	3.59
LAIF Earnings Ratio ⁽²⁾ :	0.00009812538629360
LAIF Administrative Cost ^{(1)*} :	0.29
LAIF Fair Value Factor ⁽¹⁾ :	0.986307739
PMIA Daily ⁽¹⁾ :	3.48
PMIA Quarter to Date ⁽¹⁾ :	3.42
PMIA Average Life ⁽¹⁾ :	256

PMIA Average Monthly Effective Yields⁽¹⁾

October	3.670
September	3.534
August	3.434
July	3.305**
June	3.167
May	2.993

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 10/31/23 \$165.7 billion

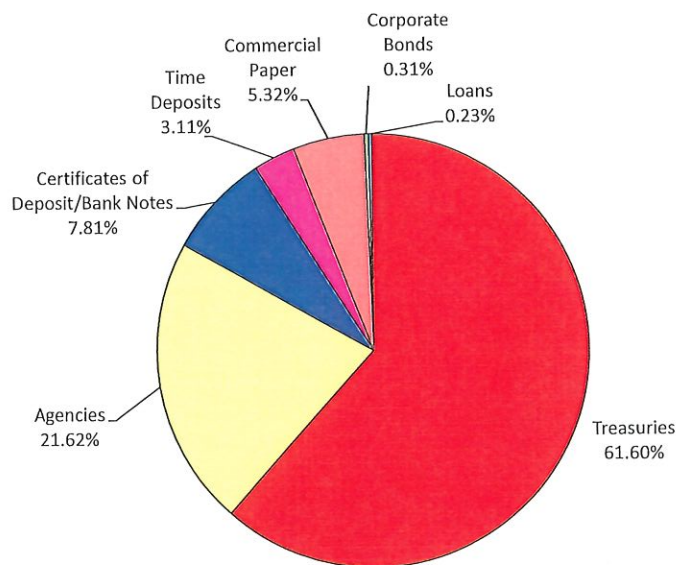


Chart does not include \$2,300,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

** Revised

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



State of California

Pooled Money Investment Account

Market Valuation

10/31/2023

Description	Carrying Cost Plus		Fair Value	Accrued Interest
	Accrued Interest	Purch.		
United States Treasury:				
Bills	\$ 27,362,385,544.60		\$ 27,688,866,500.00	NA
Notes	\$ 74,723,150,217.27		\$ 73,067,344,500.00	\$ 379,860,665.50
Federal Agency:				
SBA	\$ 286,125,786.69		\$ 285,460,873.80	\$ 1,326,221.82
MBS-REMICs	\$ 2,300,832.94		\$ 2,226,326.97	\$ 10,147.44
Debentures	\$ 9,232,490,986.18		\$ 9,066,268,750.00	\$ 58,738,015.70
Debentures FR	\$ -		\$ -	\$ -
Debentures CL	\$ 800,000,000.00		\$ 779,656,000.00	\$ 6,377,986.50
Discount Notes	\$ 22,486,864,618.01		\$ 22,789,981,500.00	NA
Supranational Debentures	\$ 3,019,396,107.33		\$ 2,952,865,900.00	\$ 20,953,731.60
Supranational Debentures FR	\$ -		\$ -	\$ -
CDs and YCDs FR	\$ -		\$ -	\$ -
Bank Notes	\$ -		\$ -	\$ -
CDs and YCDs	\$ 12,950,000,000.00		\$ 12,945,802,665.31	\$ 134,832,513.87
Commercial Paper	\$ 8,823,250,777.72		\$ 8,894,888,513.90	NA
Corporate:				
Bonds FR	\$ -		\$ -	\$ -
Bonds	\$ 512,632,935.77		\$ 488,209,800.00	\$ 3,195,764.23
Repurchase Agreements	\$ -		\$ -	\$ -
Reverse Repurchase	\$ -		\$ -	\$ -
Time Deposits	\$ 5,154,000,000.00		\$ 5,154,000,000.00	NA
PMIA & GF Loans	\$ 380,626,000.00		\$ 380,626,000.00	NA
TOTAL	\$ 165,733,223,806.51		\$ 164,496,197,329.98	\$ 605,295,046.66

Fair Value Including Accrued Interest \$ 165,101,492,376.64

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 05, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF MT SHASTA

DIRECTOR OF FINANCE
305 NORTH MT SHASTA BLVD
MT SHASTA, CA 96067

[Tran Type Definitions](#)

Account Number: 98-47-572

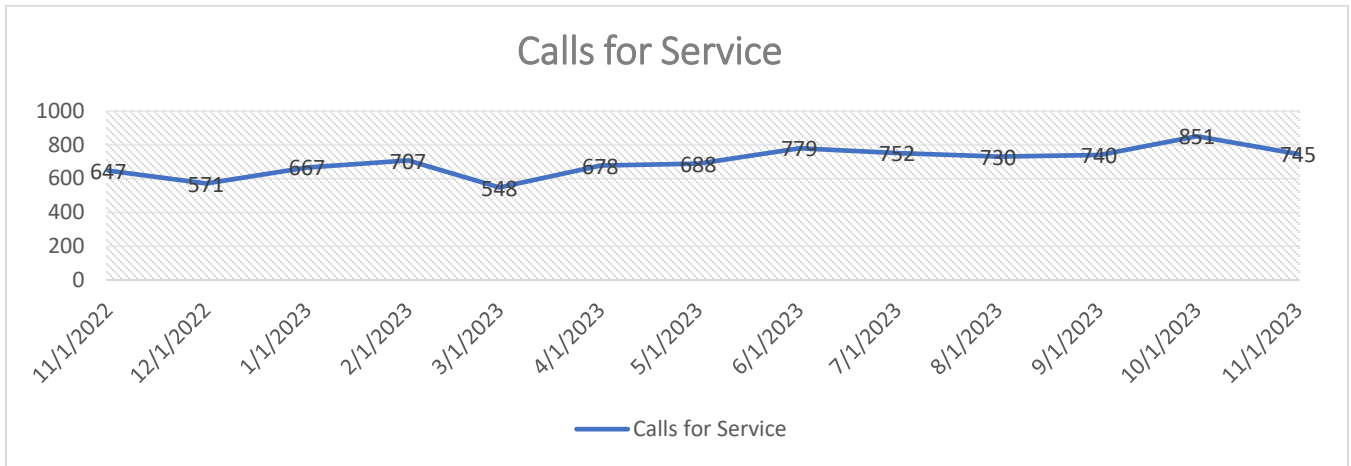
November 2023 Statement

Account Summary

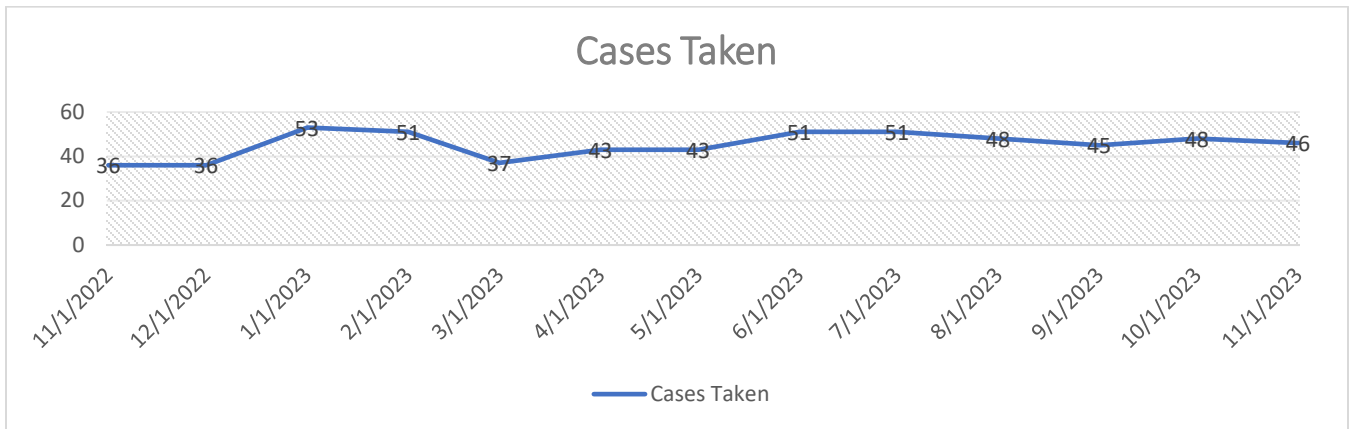
Total Deposit:	0.00	Beginning Balance:	251,640.47
Total Withdrawal:	0.00	Ending Balance:	251,640.47

Department Statistics

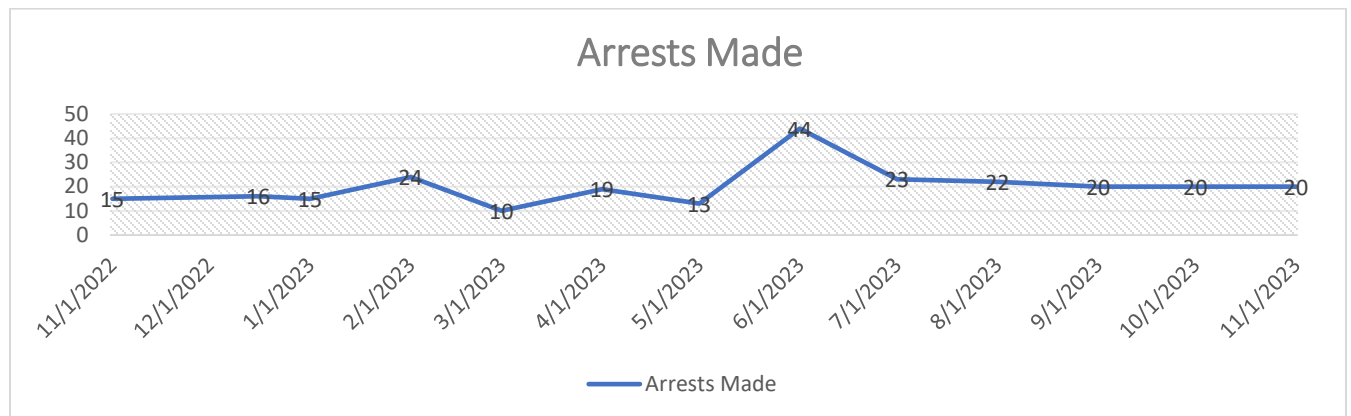
Calls for Service	November 2022	November 2023	Change
	647	745	+15.14%



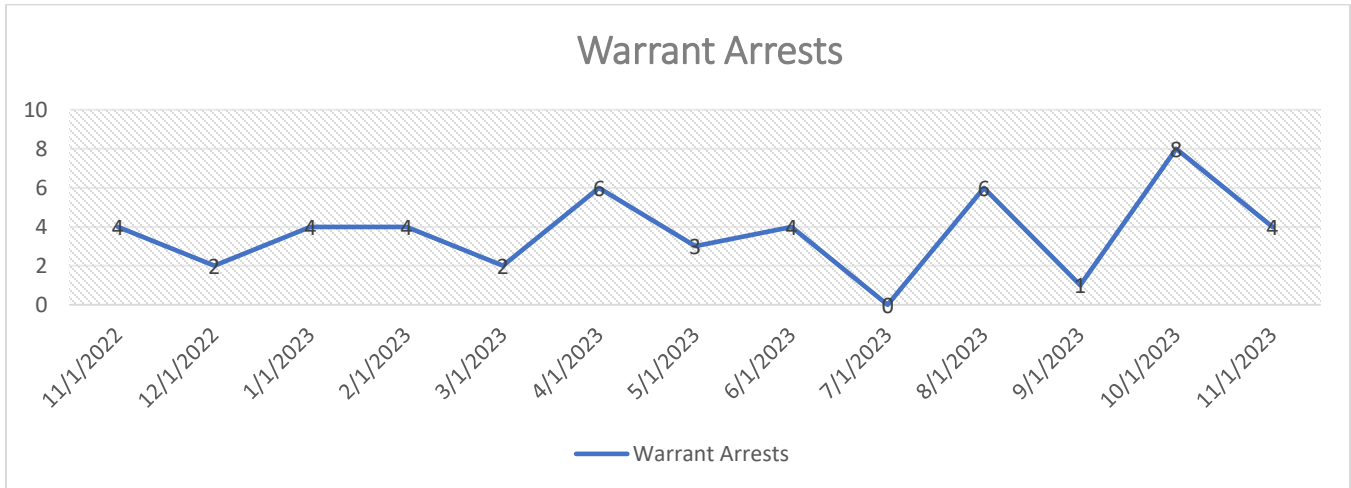
Cases Taken	November 2022	November 2023	Change
	36	46	+27.77%



Arrests Made	November 2022	November 2023	Change
	15	20	+33.33%



Warrant Arrests	November 2022	November 2023	Change
	4	4	0%

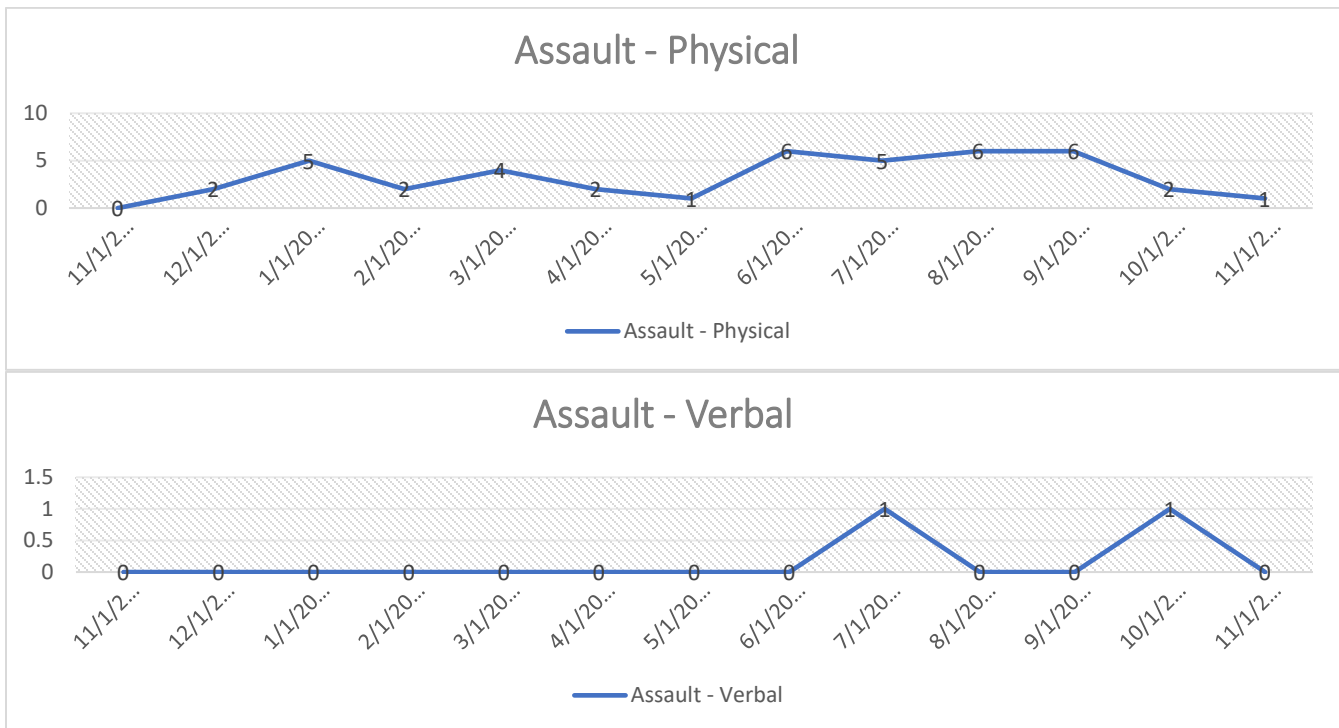


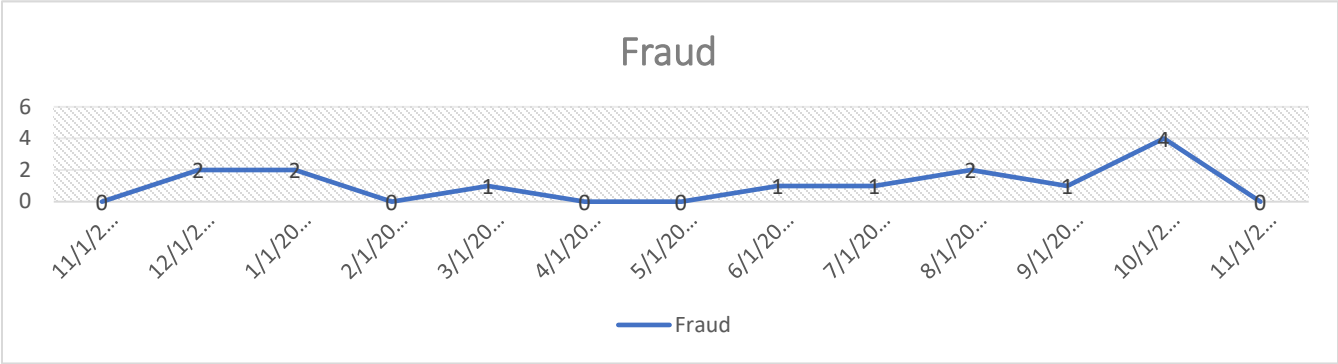
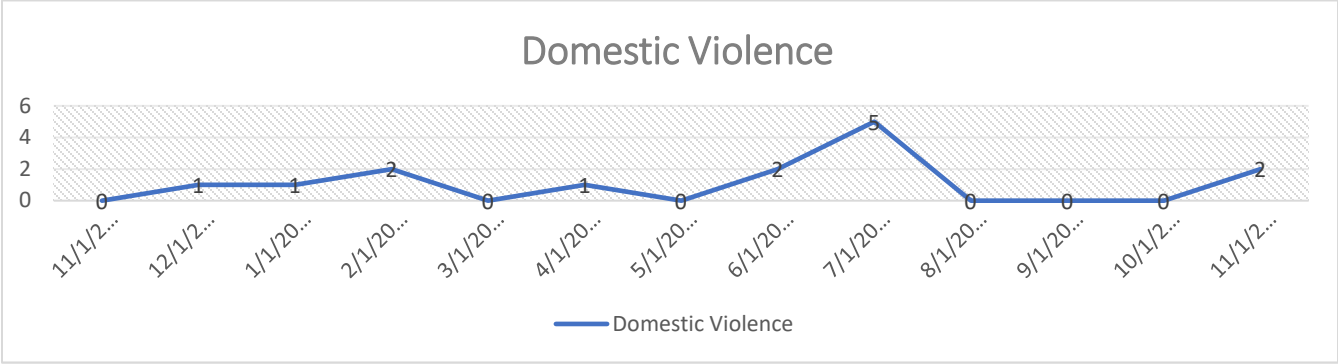
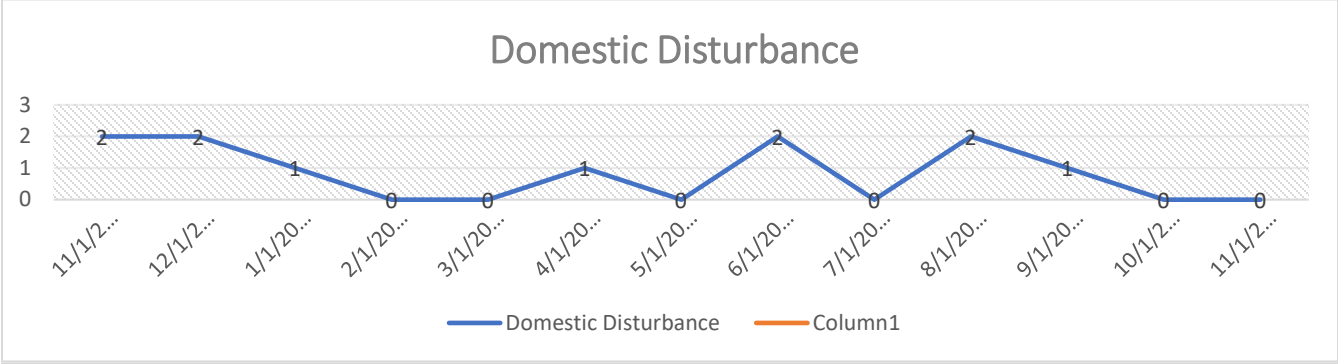
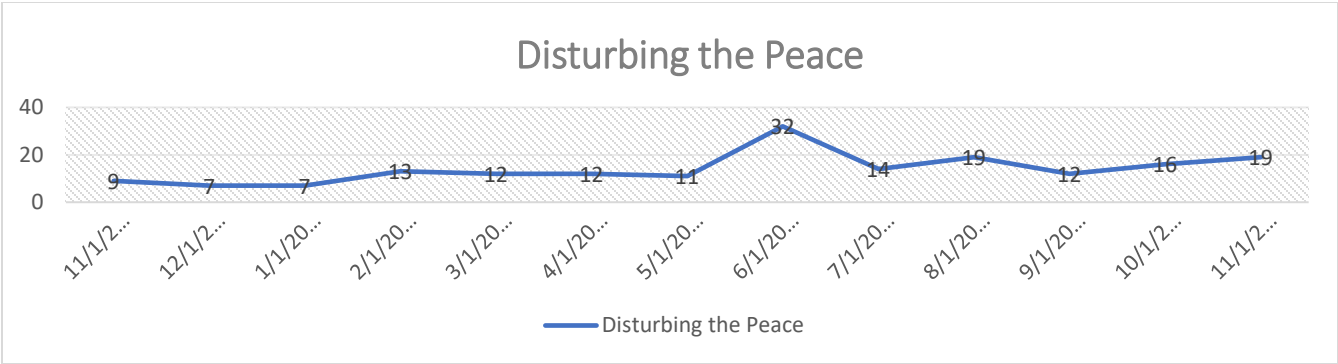
Top 5 Calls			
November 2022		November 2023	
Medical	32	Public Assist	28
Alarm	30	415-Disturbing the Peace	19
Out w/a Vehicle	28	Medical	19
Public Assist	22	Alarm	17
Out w/a Person	13	Trespassing	17



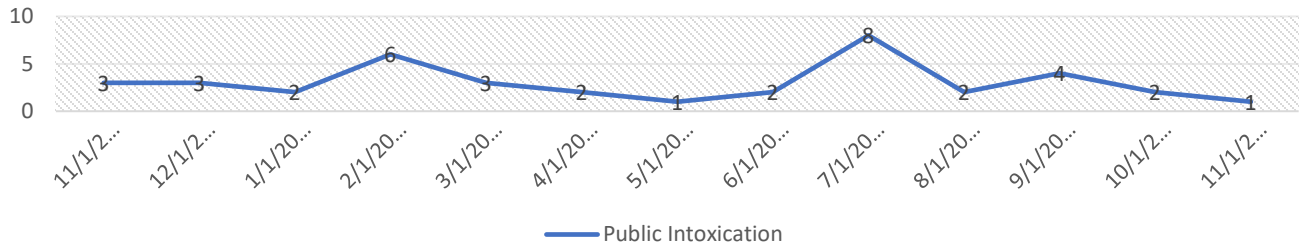
Crime Statistics

Crimes				
	November 2022	November 2023	Change	November 2022- November 2023 Yearly Total
Assault – Physical	0	1	+100%	42
Assault – Verbal	0	0	0	2
Disturbing the Peace	9	19	+111.11%	183
Domestic Disturbance	2	0	-200%	11
Domestic Violence	0	2	+200	14
Fraud	0	0	0	14
Public Intoxication	3	1	-66.66%	39
Stolen Vehicle	2	0	-200%	12
TC Hit & Run	1	2	+100%	20
Theft from Vehicle	0	0	0	2
Theft – Grand	1	0	-100%	6
Theft – Petty	3	7	+133.33%	51
Theft – Shoplifting	0	0	0%	0
Trespassing	11	17	+54.54%	211
Vandalism	1	5	+400%	54

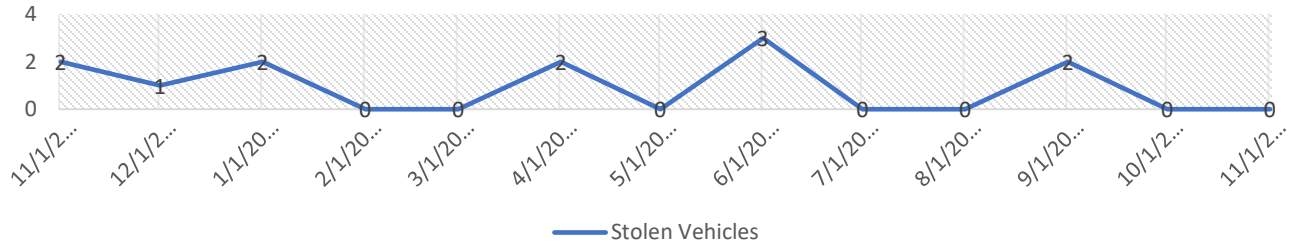




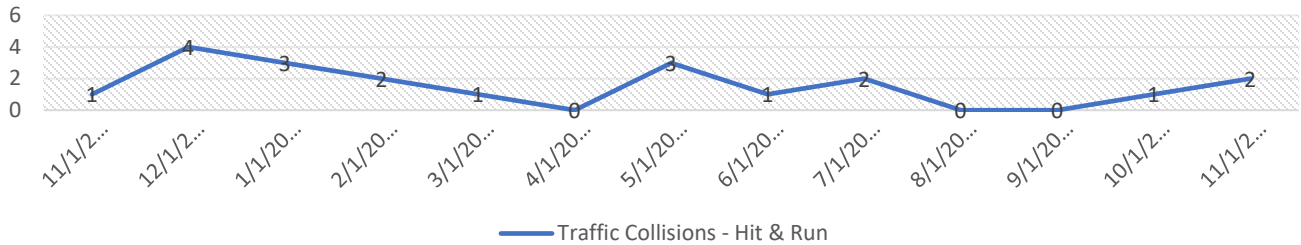
Public Intoxication



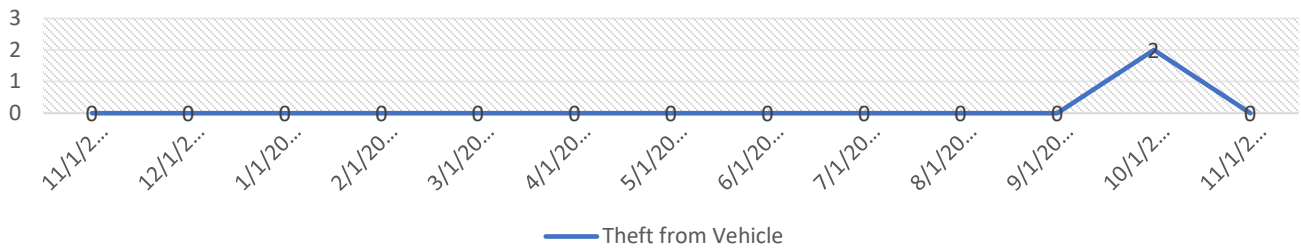
Stolen Vehicles



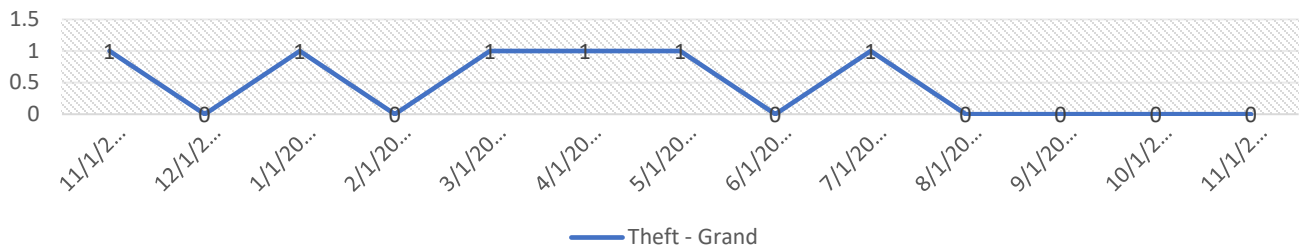
Traffic Collisions - Hit & Run

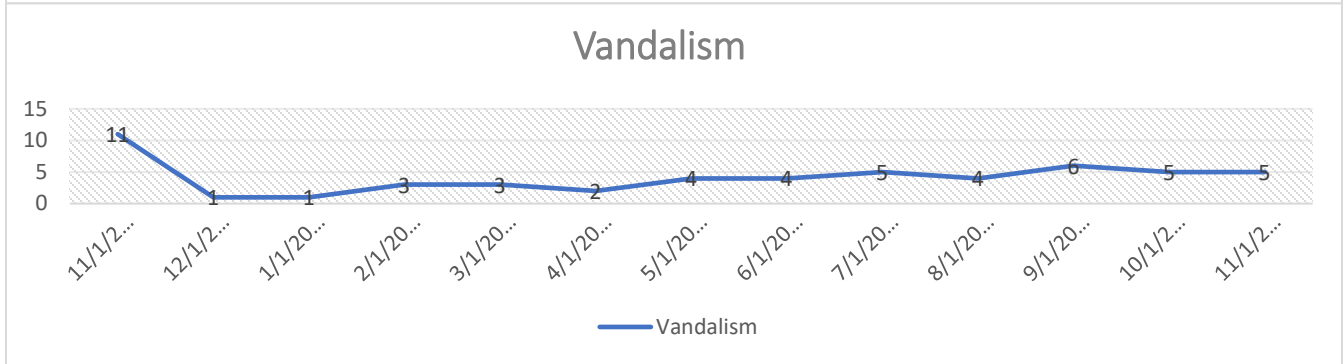
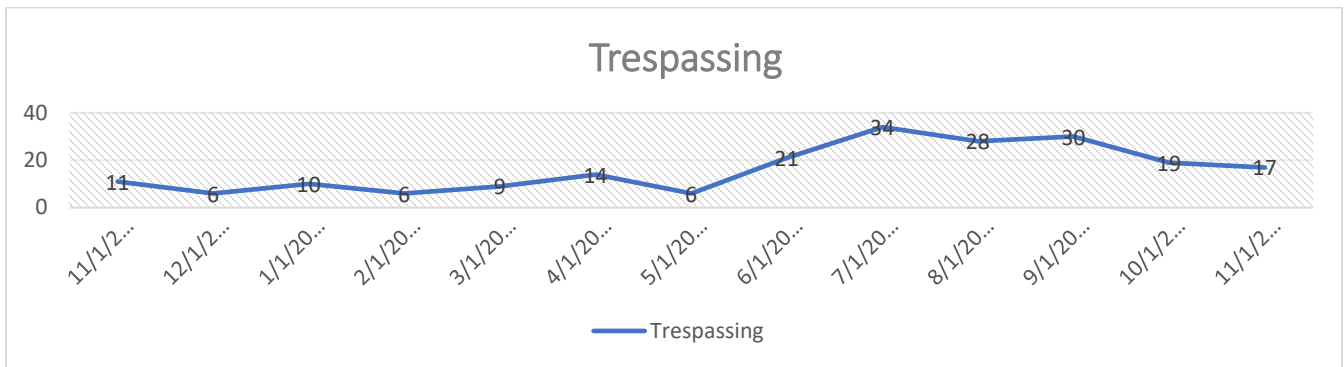
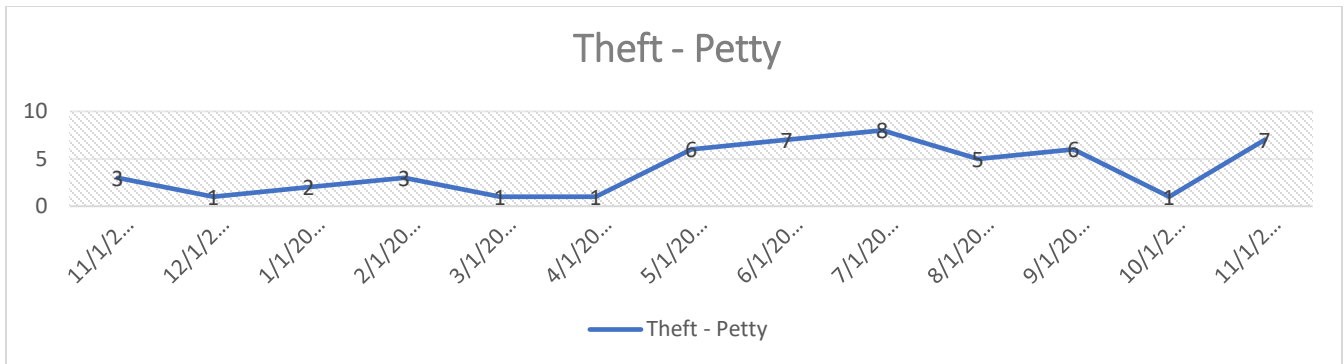


Theft from Vehicle



Theft - Grand

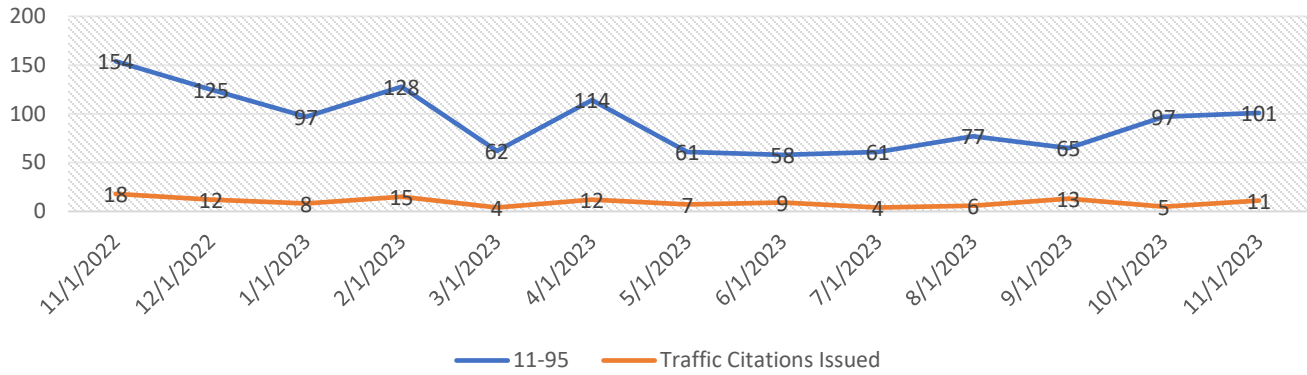




Traffic Summary

	November 2022	November 2023	Change
Traffic Stops	154	101	-34.41%
Traffic Citations Issued	18	11	-86.41%

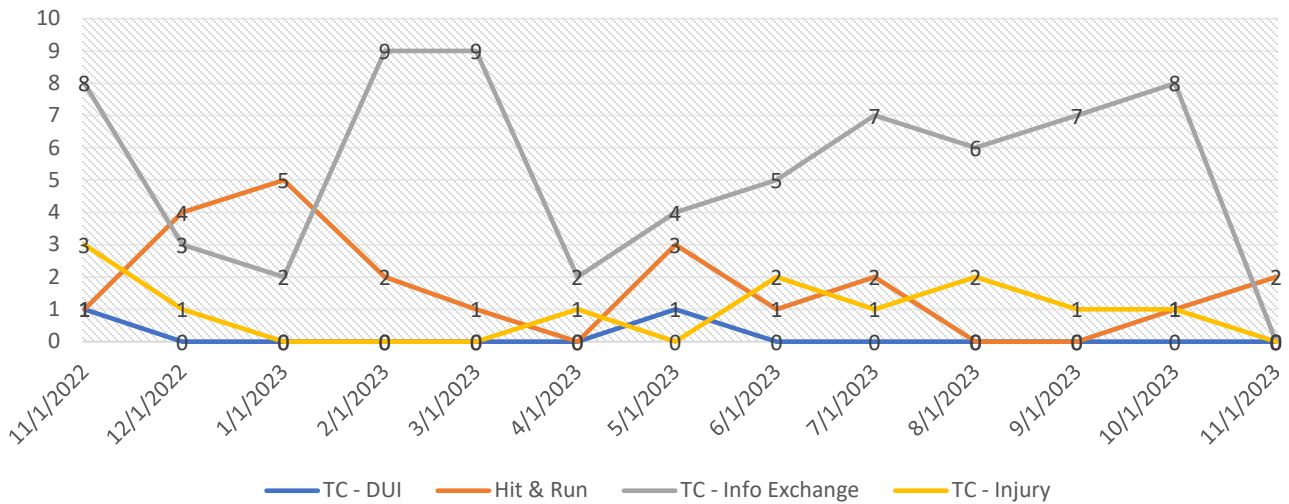
Traffic Stops



Traffic Collisions

	November 2022	November 2023	Change	November 2022- November 2023 Yearly Total
TC – DUI	1	0	-100%	2
TC – Hit & Run	1	2	-50%	22
TC – Info Exchange	8	0	-100%	70
TC - Injury	3	0	-100%	12
Total	13	2	-84.61%	106

Traffic Collisions



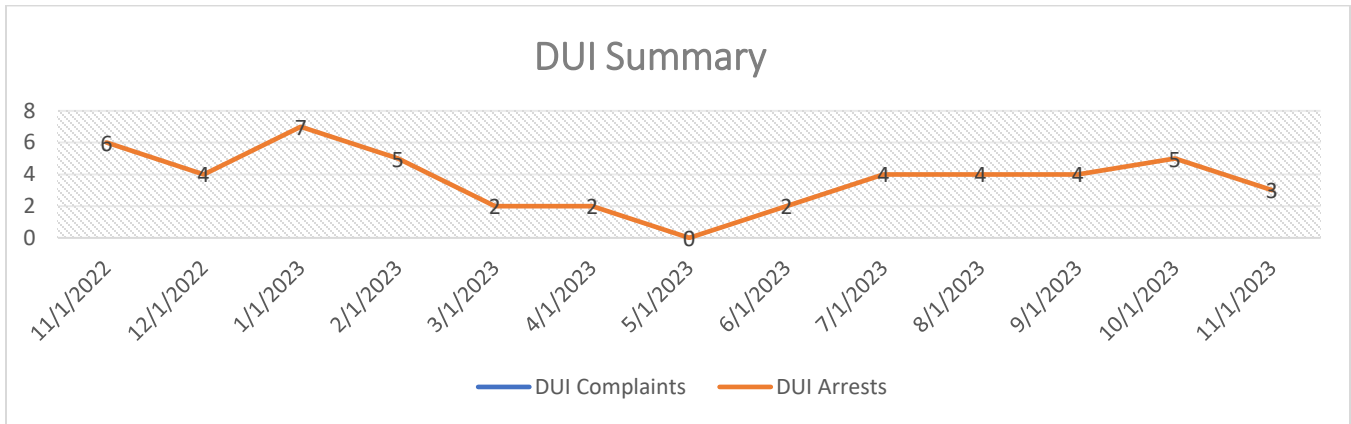
Traffic Accident Location Summary

11/24/2023 Chestnut St and E Ivy St- TC Hit & Run, Neg Injuries

11/30/2023 516 Chestnut St- TC Hit & Run, Neg Injuries

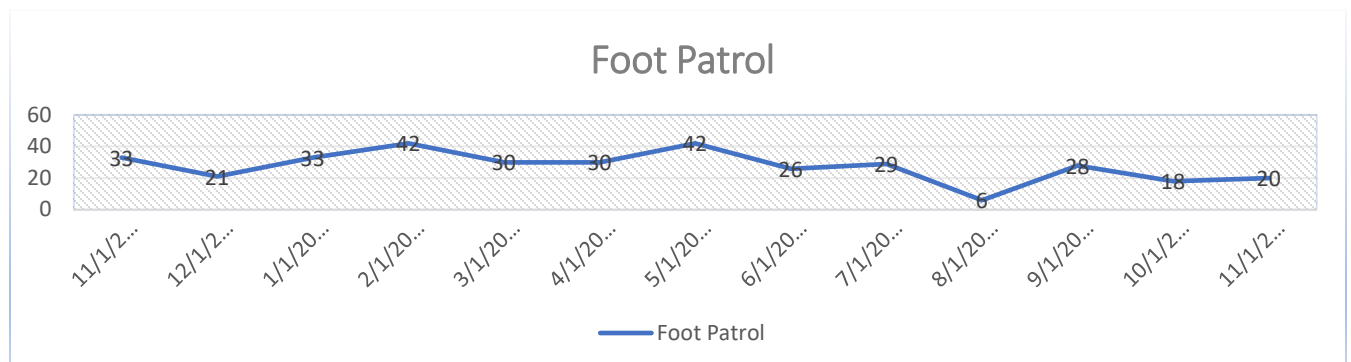
DUI Summary			
	November 2022	November 2023	Change
DUI Complaints	NA	NA	NA
DUI Arrests	6	3	-50%

* DUI Complaints no longer tracked in new CAD system as of 11/01/2022.



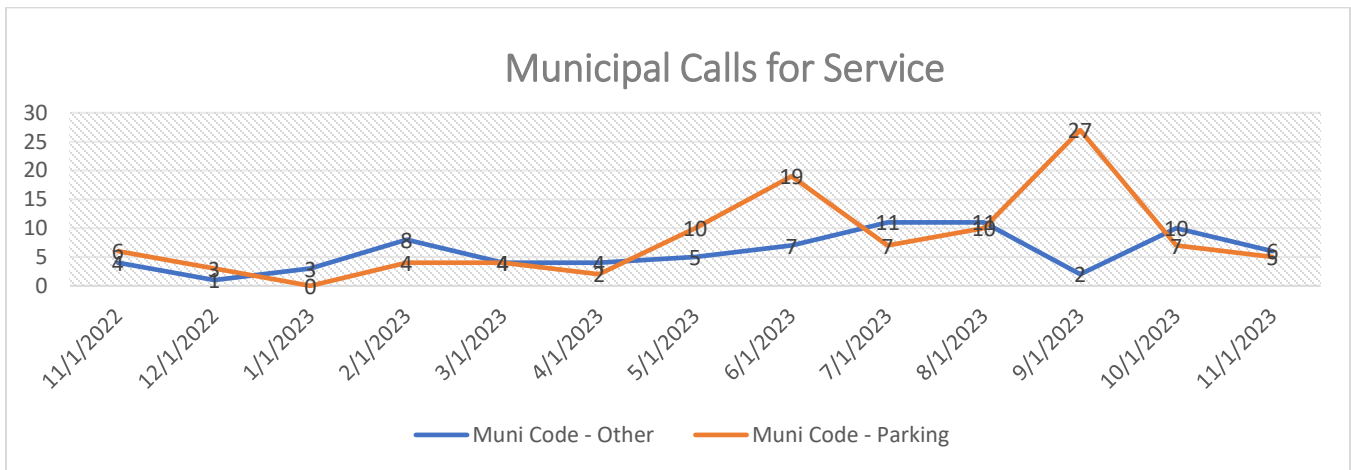
Patrol Information

Foot Patrol			
November 2022	November 2023	Change	November 2022- November 2023 Yearly Total
33	20	-39.39%	358
<p>Frequent foot patrol areas include:</p> <ul style="list-style-type: none"> • City Park • Shastice Park • Downtown Mount Shasta • Roseburg Property • Behind commercial business such as Ray's Food Place, the Cinema, and Rite Aid • Dense brush areas in multiple residential areas. 			



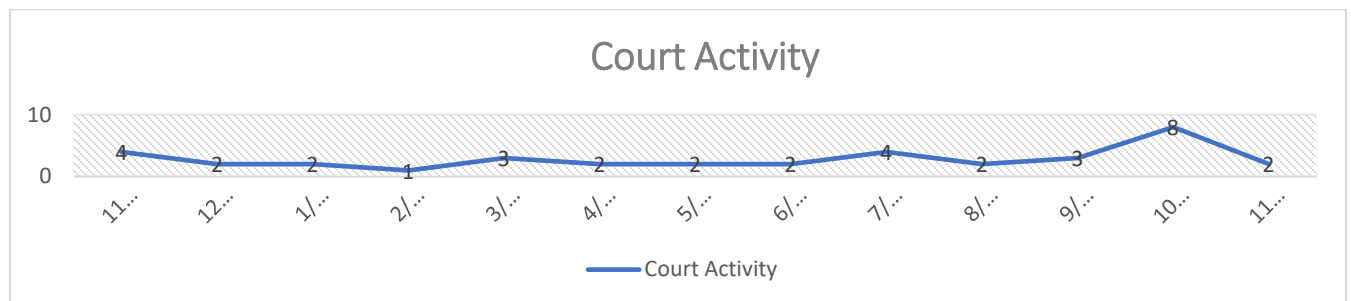
Municipal Summary

Municipal Calls for Service			
	November 2022	November 2023	November 2022- November 2023 Yearly Total
Muni Code – Other	4	6	76
Muni Code - Parking	6	5	104
Total	10	11	180



LiveScans	November 2022	November 2023
	21	12

Court Activity



Social Media



Facebook				
Followers	Posts	Reach	Engaged Users	Reactions
11,783	10	86013	11248	1851



Twitter			
Followers	Tweets	Impressions	Mentions
393	0	36	0



Instagram		
Followers	Posts	Likes
2099	9	194



Nextdoor		
Posts	Impressions	Reactions
0	0	0



305 N. Mt. Shasta Blvd
Mount Shasta, CA 96067
(530) 926-7510

City Council, Committee, and Commission Meeting Schedule 2024

JANUARY

City Council – 8th and 22nd @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 10th

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 16th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 31st @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

Library Tax Advisory Committee – 18th @ 2:30 p.m.

Mt. Shasta Library: 515 E. Alma

FEBRUARY

City Council – 12th and 26th @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 14th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 20th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 28th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

MARCH

City Council – 11th and 25th @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 13th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 19th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 27th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

APRIL

City Council – 8th and 22nd @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 10th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 16th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 24th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

Library Tax Advisory Committee – 18th @ 2:30 p.m.

Mt. Shasta Library: 515 E. Alma

MAY

City Council – 13th and **Tuesday, May 28th** @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 8th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 21st @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 29th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

JUNE

City Council – 10th and 24th @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 12th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 18th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 26th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

JULY

City Council – 8th and 22nd @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 10th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 16th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 31st @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

Library Tax Advisory Committee – 18th @ 2:30 p.m.

Mt. Shasta Library: 515 E. Alma

AUGUST

City Council – 12th and 26th @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 14th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 20th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 28th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

SEPTEMBER

City Council – 9th and 23rd @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 11th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 17th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 25th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

OCTOBER

City Council – 14th and 28th @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 9th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 15th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 30th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

Library Tax Advisory Committee – 17th @ 2:30 p.m.

Mt. Shasta Library: 515 E. Alma

NOVEMBER

City Council – Tuesday November 12th and Monday November 25th @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 13th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 19th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – 27th @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.

DECEMBER

City Council – 9th @ 5:30 p.m.

Recreation District Office: 1315 Nixon Rd.

Beautification Committee – 11th @ 4:00 p.m.

Above Police Department: 303 N. Mt. Shasta Blvd.

Planning Commission – 17th @ 6:00 p.m.

Recreation District Office: 1315 Nixon Rd.

Downtown Enhancement Advisory Committee – TBD @ 8:30 a.m.

City Hall, 305 N. Mt. Shasta Blvd.



305 N. Mt. Shasta Blvd
Mount Shasta, CA 96067
(530) 926-7510

MEMO

DATE: December 11, 2023
TO: Mayor Stackfleth & City Council Members
FROM: Kathy Joyce, Deputy City Clerk
SUBJECT: Pre-Agenda Meeting Schedule for 2024

City Council pre-agenda meetings will be held at City Hall on the Wednesday following the regular City Council meeting. This will allow for an opportunity to review and discuss the proposed upcoming agenda for the next City Council Regular meeting. It is expected that the City Manager, Mayor, and one Councilmember will attend each meeting. Councilmembers will rotate the responsibility of attending meetings.

The proposed pre-agenda meeting schedule for 2024 is as follows:

Pre-Agenda Meeting Date	City Council Regular Meeting	Councilmember Attending
December 13 th or 20 th	January 8 th	Mayor Pro Tem Redmond
January 10 th	January 22 nd	Councilmember Stearns
January 24 th	February 12 th	Councilmember Clure
February 14 th	February 26 th	Councilmember Collings
February 28 th	March 11 th	Mayor Pro Tem Redmond
March 13 th	March 25 th	Councilmember Stearns
March 27 th	April 8 th	Councilmember Clure
April 10 th	April 22 nd	Councilmember Collings
April 24 th	May 13 th	Mayor Pro Tem Redmond
May 15 th	May 28 th	Councilmember Stearns
May 29 th	June 10 th	Councilmember Clure
June 12 th	June 24 th	Councilmember Collings
June 26 th	July 8 th	Mayor Pro Tem Redmond
July 10 th	July 22 nd	Councilmember Stearns
July 24 th	August 12 th	Councilmember Clure

August 14 th	August 26 th	Councilmember Collings
August 28 th	September 9 th	Mayor Pro Tem Redmond
September 11 th	September 23 rd	Councilmember Stearns
September 25 th	October 14 th	Councilmember Clure
October 16 th	October 28 th	Councilmember Collings
October 30 th	November 12 th	Mayor Pro Tem Redmond
November 13 th	November 25 th	Councilmember Stearns
November 27 th	December 9 th	Councilmember Clure

In the event that a Councilmember is unable to attend a meeting on a date assigned to them, they may work with other Councilmembers to assure coverage. Any changes made to attendance should be conveyed to the Deputy City Clerk as soon as possible for planning purposes.

Respectfully,

Kathy Joyce
Deputy City Clerk

Beautification Committee - Meeting Minutes
August 9, 2023 regular meeting

1. Call to Order: 4:10PM

2. Roll Call

Present: Lori Saunders, Terez Maniatis, Brenna Montagne

Absent: Brittney Charlesworth, Lynn Linebarger

Guests: none

3. Special Presentations and Announcements

Next meeting will be a special meeting on 9/18

4. Public Comment: none

5. Meeting Minutes Review and Approval

Lorie made a motion to approve the April minutes and Terez seconded, all in favor

6. Staff and Member Comments

Lorie – donate spruce trees to park, will contact Shannon

Terez – more planters for downtown? What funds do we have left?

Brenna – graffiti on trash cans

7. Discussion and possible action: Fall 2023 Work Dates – ongoing

10/7 10 am TBD

10/14 10 am TBD

10/21 10 am TBD

11/4 10 am planters

8. Discussion and possible action: Pole Banners – need to retype and submit

9. Discussion and possible action: budget Lorie will email Muriel

10. Discussion and possible action: Letter of support for Ned Boss Memorial

Location discussion on site with Ken, determined location will need to remove a boxwood

11. Discussion and possible action: Long-term Beautification goals, projects and funding

Future agenda item

11. Adjourn Meeting: 5:05 PM

Beautification Committee - Meeting Minutes
October 11, 2023 regular meeting

1. Call to Order: 4:10PM

2. Roll Call

Present: Lori Saunders, Terez Maniatis, Lynn Linebarger, Brenna Montagne

Absent: Brittney Charlesworth

Guests: none

3. Special Presentations and Announcements: none

4. Public Comment: none

5. Meeting Minutes Review and Approval

None ready for review/approval, will have them for November meeting

6. Staff and Member Comments

Terez – work & meeting dates, need to change. Next meeting Monday 11/20 (special)

7. Discussion and Possible Action: Fall work dates

Terez – Will need to remove flowers from planters 10/28. North Triangle and south entrance can wait until next Spring

8. Discussion and possible action: Pole Banner guidelines

Brenna – will type up for February meeting

9. Discussion and possible action: Budget

Trash cans Muriel to order

10. Discussion and possible action: Long-term Beautification goals

DEAC winter magic – do we need to help? Lorie will contact Ashley

11. Adjourn Meeting

4:30 PM



MOUNT SHASTA

DOWNTOWN ENHANCEMENT ADVISORY COMMITTEE

"Our mission is to maintain the character of our 'small town' community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence."

MEETING MINUTES - Mount Shasta City Council - Wednesday, November 8, 2023, 8:30am

STANDING AGENDA ITEMS

1. **Call to order:** Committee Member Ashley Hagge called the meeting to order at 8.40am
2. **Roll call:**
Present: Ashley Hagge, Jake Pritchard, Erika Bruser, Dani Williams
3. **Public Comment:** None
4. **Staff & Members Comment:** None
5. **Consent Agenda:** Approval of Minutes: *Jake/Ashley*
6. **Winter Magic:** Ashley to reach out to Kayla regarding what's happening. Monday 11/13 and Friday 11/17 hanging lights day. Start 9am, bring ladder, meet at Parkers Plaza. On Friday after meeting at The Gallery. Only hanging to vertical bar. Ashley to email Muriel regarding charging Solanos or Ace regarding small incidentals. Rather than provide invoices after.
Kayla wants volunteers Friday 11/24. 10am start. 12-6pm booth 6-8pm teardown volunteers needed. Need wristbands, cups, raffle tickets. Three donations each for raffle basket. Jake, Solanos, AllTrade, Casa Ramos. Ashley, Mike & Tony's, Pipeline, Coldwell Banker. Dani, Thrive, Fifth Season, Sportsman's Den, Say Cheese. Erika, The Gallery, Petals, Ramshaw's Boutique.
Window decorating competition. Prize Certificate/sticker/trophy snow globe. Dani to organize trophy. Erika three snow globe stickers for 1st, 2nd, 3rd.
Santa set up & letterbox. Jake to make letterbox.
7. **Flower of Life:** Jake meeting with Al regarding prep of base for stone. Jake been in touch with Dave Torres re install so he is aware. Eric Slabaugh, Chris DeForest and Fred Erickson Jr all reached out with possible help regarding heavy lifting equipment. Stone requires a sling to get it into position on base. Jake co-ordinating. Ashley Woods postponed 11/11 unveiling, due to uncertainty it would be ready. We will keep her updated on progress as we go.

8. **Power Box Art:** 7 remaining boxes, Dragon Graphics came and looked. There is one box that is heavily rusted and unwrappable. Needs sanding and primer. All other boxes are good to go. Requires bid to paint. Jake reaching to painters. Current Power Box artist very happy with outcome & social media posts good.

Jake motion to get bids to sand and prime rusted power box: *Jake /Ashley*

Artist contract ready to go for end of contest. Do another blast out in December for contest closing in Jan 20.

9. **Façade Improvement:** Dani sent to Kathy for confirmation on how to get out but has not heard. Need business mailing list. Everything is ready to go. Dani to try to connect with Kathy again to see if City can send it out. Otherwise hand delivery may be needed. Revisit next meeting.
-

10. **Street Scape Project:** Table until Spring.
-

11. **Bike Racks:** Table until Spring.
-

12. **Involvement with Community/Future Projects:** Erika to look into any grants that may be available for DEAC initiatives, projects, events and/or art.
-

13. **Parker Plaza:** Tabled until Spring.
-

14. **Downtown Expansion Project:** Expansion of downtown area leads to more opinions in what happens. However we are still small, and it gives more buy in with developments. The idea of district areas e.g. Mount Shasta historic downtown; Mount Shasta South; etc. Fee schedules can change depending on needs of each district. Then sub-committees that handle the heart of each district. Add idea to powerpoint, after Winter Magic.
-

15. **Communication:** Social media posts happening. Jake posting blurbs on each of us.
-

16. **Future Agenda Items:**

- a. **Flower of Life**
 - b. **Power Box Art**
 - c. **Façade Improvements**
 - d. **Streetscapes/Parkers Plaza/Bike Racks** (tabled until Spring, but in case anything arises)
 - e. **Downtown Expansion**
 - f. **Events**
 - g. **Communication**
 - h. **Future Project Ideas**
-

17. **Adjourn:** Meeting adjourned at 9:49am. Next meeting November 17, 8.30am at City Hall.
-

City Council Agenda Item # 8
Special Presentation
Staff Report

Meeting Date: December 11, 2023

To: Mayor and City Council

From: City Manager, Todd Juhasz

Subject: Proposed compensation changes to attract quality City Council candidates

X	Regular
	Consent
	Closed
	Presentation

Recommendation:

Staff seeks a recommendation from Council as relates to whether compensation rates in support of attracting quality candidates to run for open positions should be increased and if so, by how much?

Summary:

At a recent City Council meeting, then Mayor Clure shared that she had attended a Cal Cities Conference session about how to attract quality candidates to run for City Council. She suggested that City staff research the cost of providing health insurance for members and/or increasing compensation rates.

Information: Finance Director Terrell called the Teamster's Union that represents the City to inquire about whether current health insurance rates provided by Anthem Blue Cross as negotiated through the Teamster's Union could be extended to Council members at member rates. The response from the Teamster's representative was no, that any insurance provided to Council members would have to be provided at market rate consistent with rates extended to self-insured individuals. Based upon this information staff believes that extending individual rates would be cost prohibitive for the City.

Next, staff researched the compensation issue. Currently, Council members are paid a stipend of \$220 per month. Under the recently passed Senate Bill 329, the maximum compensation for Council members has been increased with rates being determined by the population of a given city. Under the category of cities with populations under 35,000, the maximum monthly compensation is \$950 per/month. In addition, the maximum annual increase is capped at a maximum of 5%

For Discussion: Staff considers that there are two items to be considered by Council:

- 1) Will increasing compensation entice quality candidates to run for Council any more than it would entice fringe/unqualified candidates?
- 2) If it is determined that an increase would be beneficial for accomplishing the stated goal, at what rate and per annum increase should be adopted?

Background on SB 329:

SB 329 addresses the issue of stagnant compensation for city council members in general law cities. Existing law authorizes a city council to enact an ordinance to provide each member of the city council with a salary based on the population of the city. The existing compensation schedule, which has not been adjusted since 1984, has not kept pace with inflation. The bill aims to provide cities with the option to adjust council member compensation to account for inflation and support diversity in city councils because increased compensation can help individuals from across different income levels receive sufficient income for their service.

Key Provisions

Increased Salary Maximums

Under existing law, city councils can enact ordinances to provide salaries to council members based on the population of the city. SB 329 increases the maximum amounts of salary that can be approved by city ordinance, based on the population of the city. The new salary limits are as follows:

- Up to \$950 per month for cities up to and including 35,000 in population.
- Up to \$1,275 per month for cities over 35,000 up to and including 50,000 in population.
- Up to \$1,600 per month for cities over 50,000 up to and including 75,000 in population.
- Up to \$1,900 per month for cities over 75,000 up to and including 150,000 in population.
- Up to \$2,550 per month for cities over 150,000 up to and including 250,000 in population.
- Up to \$3,200 per month for cities over 250,000 in population

Additional Compensation Increases

SB 329 allows council member salaries to be increased beyond the specified maximums. The increases shall not exceed the greater of the following two conditions:

- The increase cannot exceed 5% for each calendar year from the operative date of the last salary adjustment.
- The increase cannot exceed the amount of inflation since January 1, 2024, based on the California Consumer Price Index. The inflation-based increase is capped at 10% for each calendar year.

Adoption of Ordinance

The bill requires the city council to consider the adoption of an ordinance to increase council member compensation in open session during at least two regular meetings. The proposed ordinance, including findings justifying the need for increased compensation, must be presented at the first meeting. The adoption of the ordinance can take place at the second meeting, which must be held at least *seven* days after the first meeting. This is important

because there is normally a five-day waiting period between the introduction and adoption of an ordinance.

City Council Agenda Item # 9
Staff Report

Meeting Date: December 11, 2023

To: Mayor and City Council

From: Robert Gibson, Chief of Police

Subject: Amendment of City Municipal Code Section 10.44.070 to prohibit parking on certain portions of McCloud Ave.

X	Regular
	Consent
	Closed
	Presentation

Recommendation:

Staff respectfully requests the City Council approve the first reading of the recommended amendment to Section 10.44.070 (D), by title only, and move it to a second reading

Background & Summary:

At the November 14th 2022 City Council meeting staff brought forth a recommendation to restrict parking on McCloud Ave between Mt. Shasta Blvd and Washington Drive. The major issue is the roadway width, which is inadequate to allow for safe and effective ingress and egress in the area in the event of an evacuation or emergency. Council requested staff conduct research to look at alternative options, such as one side parking. Staff has been able to confirm that the right of way for McCloud ave at the location discussed is 50'. There are currently plans being made to widen the roadway width to 40' which would allow for parking on one side of the roadway and the addition of bike lanes however, this will require a substantial amount of money and time. In the meantime the lack of sufficient roadway width remains and the potential disaster of not being able to either evacuate citizens or have emergency equipment be able to enter the area remains. Based on evaluations by both the Public Works Director and PACE engineering it was determined that the best course of action to address the safety and roadway width issues would be to allow parking on only one side of the roadway.

Based on the roadway layout, such as its offset intersection with Washington drive and the larger area at the bottom of McCloud at Mt. Shasta Blvd it was determined that parking would only be allowed on the north shoulder of the westbound lane of McCloud Ave.

This will allow for a safe 8' standard parking lane and a widening of the travel lanes to a safe 12'.

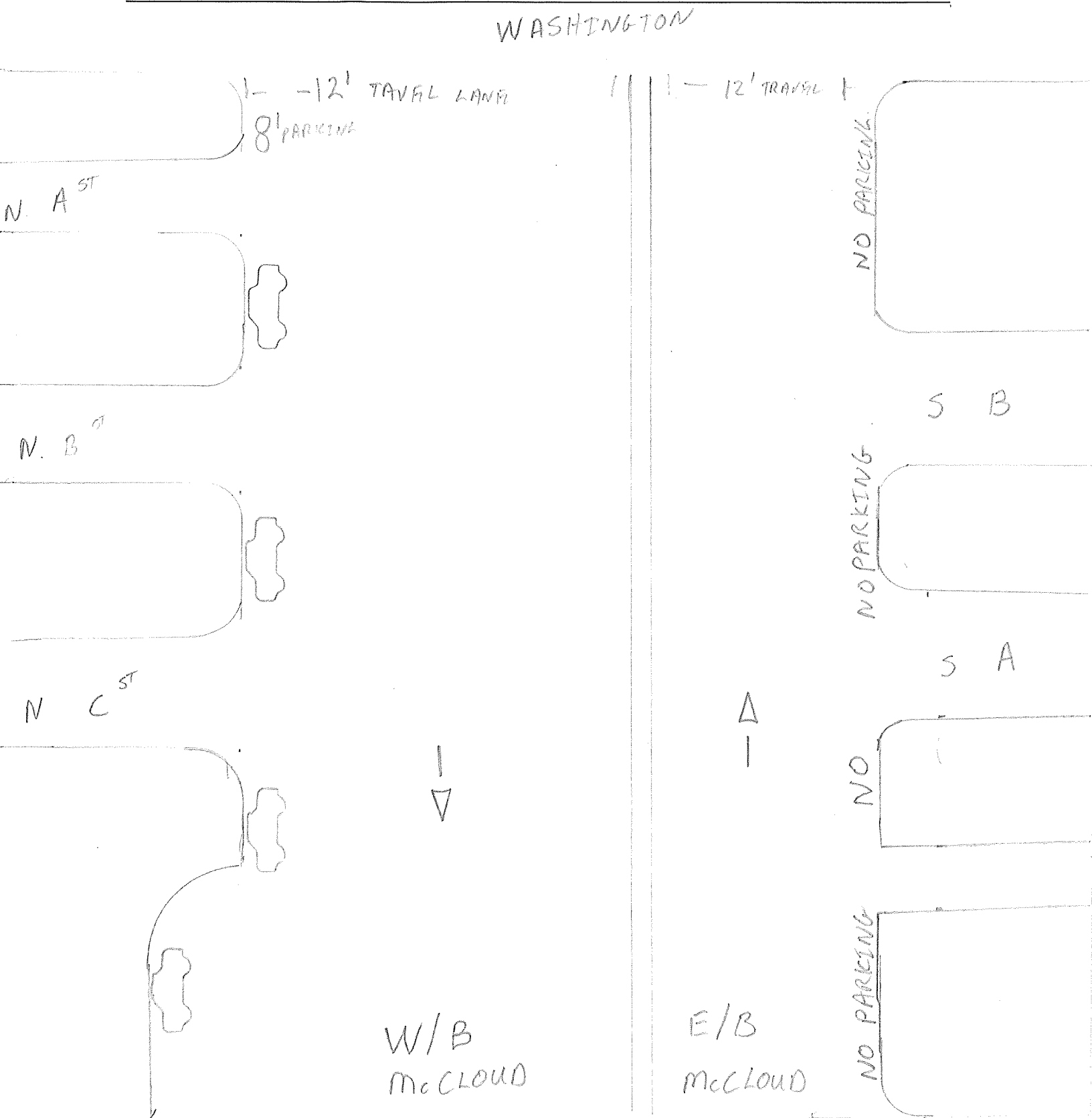
Currently there is already restricted parking on McCloud Ave limiting the types of vehicles that can park, under section 10.44.080 (I). (I) McCloud Avenue: no truck (excluding pickup trucks), trailer, or motor home parking, both sides of street, between Mt. Shasta Boulevard and Washington Drive. These restrictions would remain in place for the roadway.

Attachments:

CCO-23-XX

Diagram of area

McCloud Ave Parking restrictions



ORDINANCE CCO-23-XX

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF MT. SHASTA
AMENDING SECTION 10.44.070 OF THE
MT. SHASTA MUNICIPAL CODE**

WHEREAS, pursuant to Chapter XI, Section 7, of the California Constitution, the City of Mt Shasta (“City”) may make and enforce within its limits all local, police, sanitary, and other ordinances and regulations not in conflict with general laws; and

WHEREAS, the City Council of the City of Mount Shasta may make amendments to the Mount Shasta Municipal Code section 10.44 as set forth in Mount Shasta Municipal Code section 10.44.130; and

WHEREAS, the City Council of the City of Mount Shasta finds that due to the roadway width and the need to provide a viable artery for the ingress and egress of emergency vehicles and evacuations; and

WHEREAS, the City Council of the City of Mt. Shasta has determined that the narrowness of the roadway dictates that the parking of vehicles on the roadway causes a danger to both the motoring public, and the parking of vehicles on the sidewalk is not an option and causes further danger to the public; and

WHEREAS, the City Council of the City of Mt. Shasta has determined that the following changes to Mount Shasta Municipal Code Section 10.44.070 Parking Prohibited are required to allow for the removal of parking in certain areas.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Mt. Shasta does amend the Mt. Shasta Municipal Code Section 10.44.070 section (D) to read as follows:

10.44.070 Parking Prohibited

(D) McCloud Avenue: On the south roadway edge of the eastbound lane of McCloud Avenue between the intersections of Mt. Shasta Boulevard and Washington Avenue.

The foregoing Ordinance was adopted at the regular meeting of the City Council of the City of Mt. Shasta held on this **XXX**, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

ATTEST:

CITY OF MT. SHASTA

Kathryn M. Joyce, Deputy City Clerk

John Stackfleth, Mayor

FORM APPROVED:

John Sullivan Kenny, City Attorney

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance CCO-23-**XX** was introduced, by title only, at a regular meeting of the Mt. Shasta City Council on the **X** day of **XXX**, and was adopted at a regular meeting of said Council on the **XXX**.

Kathryn M. Joyce, Deputy City Clerk

City Council Agenda Item #10
Special Presentation
Staff Report

Meeting Date: December 11, 2023

To: Mayor and City Council

From: City Manager, Todd Juhasz

Subject: Proposed annual donation of \$1,000 in support of the Collier Interpretive Center

X	Regular
	Consent
	Closed
	Presentation

Recommendation:

Staff suggests that the City provide an annual donation of \$1,000 in support of the work done by the Collier Interpretive Center.

Background:

The Collier Interpretive Center is located approximately ten miles south of the Oregon/California border and can be accessed from both Northbound and Southbound I-5.

The Collier Interpretive and Information Center (CIIC) is a Joint Powers Authority made up of the nine Cities and County of Siskiyou established in 1998. They are open 5 days a week and the Center provides information to travelers about the attractions and history of the County and cities and other information with the express aim of increasing the visibility of our population centers and supporting local economic development.