

## Mt. Shasta City Council Regular City Council Meeting Agenda

Mt. Shasta Community Center, 629 Alder Street  
Monday, April 11, 2016; 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item
	1. Call to Order and Flag Salute
	2. Roll call
	3. Special Presentations & Announcements:
	<p>4. Public Comment:</p> <p>Welcome to our City Council meeting. The Council invites the public to address the Council on matters on the Consent Agenda and matters not listed on the agenda that are within the Council’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the Council will request comment when the matter is heard. The Council reserves the right to limit public comment on matters that are outside its subject matter jurisdiction.</p> <p>The City Council may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The Council may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the Council is able to complete its business. A group may be asked to choose a spokesperson to address the Council on a subject matter, or the Council may limit the number of persons addressing the Council whenever a group of persons wishes to address the council on the same subject matter. Speakers may not cede their time to another.</p> <p>The Mayor manages the City Council meeting with a commitment to effective engagement while maintaining a positive, respectful decorum. The Mayor will typically start the Public Comment period sharing the following reminders relating decorum and Brown Act compliance efforts:</p> <ul style="list-style-type: none"> <li>✓ This is the time for the public to address the Council on matters on the Consent Agenda or matters NOT on the Council Agenda. This will be a comment period only. If the public wishes a response, they may provide their contact information to the Deputy City Clerk.</li> <li>✓ The Mayor will recognize each speaker in an orderly fashion. Most often, the Mayor will call the speakers whom have signed in first and shall then call for those who would like to address the Council but whom did not sign in by inviting them to come to the front of the room and wait to be recognized to speak. Once the speaker is recognized, the speaker will address the Council only and shall provide comment</li> </ul>

	<p>from the public microphone. Public Comment will typically not be taken from any person shouting from the audience.</p> <ul style="list-style-type: none"> <li>✓ No heckling or shouting from the audience at a speaker shall be permitted.</li> <li>✓ The City Council may ask “clarifying” questions only. Due to equity and Brown Act concerns, the Council will avoid engaging in dialogue or debate.</li> <li>✓ If there is an item of great community significance/interest and is within the Council’s subject matter jurisdiction, the Council may request the item be agendized for further consideration at a subsequent Council meeting.</li> </ul>
	5. Meeting Recess (As Necessary)
	6. Council and Staff Comments
	<p>7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> <li>a. Approval of Minutes: March 28, 2016 City Council Regular Meeting Draft Minutes &amp; March 28, 2016 City Council Special Meeting Draft Minutes.</li> <li>b. Approval of Disbursements: Accounts Payable: 3/21/16 and 3/30/16 Total Gross Payroll and Taxes: For Period Ending 3/30/16 (Finance Director)</li> <li>c. Approval of Resolution Number CCR-16-15 Permitting Property Owners to Participate in the Western Riverside Council of Governments HERO Program (City Manager)</li> <li>d. Appointment to Committee - Paul Beck – Planning Commission</li> <li>e. City Council Preference for Mt. Shasta Recreation District Board Appointment - Steve Mitrovich and Quintilus McDowell</li> <li>f. Approval of Resolution Number CCR-16-16 Acceptance of Water Line Easement Deed – Kay. (Public Works Director)</li> <li>g. Approval of Resolution Number CCR-16-17 Authorizing the City Manager to sign Certificates of Acceptance. (Public Works Director)</li> </ul>
	<p>8. Overview of CEQA Process.</p> <p><u>Background:</u> The City’s Consultant for CEQA, ENPLAN, will provide an overview and relevant process information related to the Siskiyou County CEQA process for the potential Crystal Geyser Project in Siskiyou County. The discussion will include roles and responsibilities of the County as “Lead Agency” as well as those of the City of Mt. Shasta as a “Responsible Agency”.</p> <p><u>Report by:</u> Rod Bryan, Public Works Director</p> <p><u>Recommended Council Action:</u> No action required.</p>
	<p>9. Public Hearing. Resolution No. CCR-16-18 Adopting a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the State-Mandated Wastewater Treatment and Outfall Improvement Project.</p> <p><u>Background:</u> An Initial Study/Mitigated Negative Declaration was prepared by Enplan which addressed environmental impacts of the project. After the public comment period ended, Enplan also prepared a Response to Comments and Mitigation Monitoring and Reporting Program. City Council will review and consider the proposed documents, all public input, the</p>

	<p>details of the project, and the evidence of record as a whole.  <u>Report by:</u> Rod Bryan, Public Works Director  <u>Recommended Council Action:</u> Adopt proposed Resolution.</p>
	<p>10. Council Reports on Attendance at Appointed/Outside Meetings:</p>
	<p>11. Future Agenda Items (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none"> <li>• Impact Fees Potential Changes – 4/25/16</li> <li>• Mt. Shasta Recreation &amp; Parks District Meeting – 4/25/16</li> <li>• Mt. Shasta Water Conservation Plan Update – 5/9/16</li> <li>• Sisson Heritage Day – 5/9/16</li> <li>• Internship Program – 5/9/16</li> <li>• Expanding Downtown Business District – 5/9/16</li> <li>• Nuisance Abatement Efforts at 201 Eugene Street (former Hospital) – 5/9/16</li> <li>• Fire Prevention &amp; Environment – 5/9/16</li> <li>• 2016-17 Budget Overview and Alternatives for Capital Improvements Project – 5/23/16</li> <li>• Land Use Management Plan of City Owned Properties (City Springs &amp; Westside of The Landing) – 5/23/16</li> <li>• Orchard Property Annexation – 5/23/16</li> <li>• Streamlining Solar Project – 5/23/16</li> <li>• Quality of Life Committee Update – 5/23/16</li> <li>• Presentation Regarding Potential Forest Service Use of Treated Effluent for Fire Suppression &amp; Dust Control – 6/13/16</li> <li>• Noise Ordinance – 6/13/16</li> <li>• Update on the Landing &amp; Brownfields – 6/13/16</li> </ul>
	<p>12. Closed Session Item: None.</p>
	<p>13. Adjourn</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

## Mt. Shasta City Council Regular City Council Meeting **Draft Minutes**

Mt. Shasta Community Center, 629 Alder Street  
Monday, March 28, 2016; 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item
1. Call to Order and Flag Salute: At the hour of 5:38 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.
2. Roll call: Council Members Present: Kathy Morter, Tim Stearns, Geoff Harkness, Mayor Jeffrey Collings, and Mayor Pro Tem Mike Burns Sr.
3. Special Presentations & Announcements:
4. Public Comment: <u>Forest O’Farrell</u> – Comments regarding previous City Council Regular meeting on March 14, 2016 and the ‘big picture.’ Comments regarding impact of plastics on the ecosystem. Comments regarding the concept of ‘do no harm.’ <u>Jeanne Turner</u> – Comments regarding concern over City water service fee indicated in a letter. Would like to know what the fee money is being used for. Comments regarding concern about the impact of fees on business. Would like to know if the high school water is metered. <u>Sarah Jewett</u> — Comment regarding idea of having Police on bikes. Question about what the water service fee is for. Comment regarding EIR and that it should be paid for by Crystal Geyser. Requested that a roof be put over the ice skating rink. <u>John Kennedy</u> – Comment indicating appreciation of presentation at the City Council Regular meeting on March 14, 2016. Comments regarding newspaper article about Crystal Geyser and the EIR. <u>Roslyn McCoy</u> — Comment regarding delivery cost, meter cost, and charges for equipment related to the water service fee. Concern about legality of the charge. Comments regarding newspaper article and the presentation at the City Council Regular meeting on March 14, 2016. <u>Vicki Gold</u> – Comment clarifying comments made at the City Council Regular meeting on March 14, 2016. Requested that the City and the County do a joint EIR. <u>Frank Toriello</u> – Comments regarding the City Council Regular meeting on March 14, 2016 presentation. Concerned about use of Crystal Geyser website content in presentation.
5. Meeting Recess: None
6. Council & Staff Comments: <u>Paul Eckert, City Manager</u> – Comment indicating that the Deputy City Clerk and Public Works Supervisor are leaving their positions. <u>Muriel Howarth Terrell, Finance Director</u> – Comment regarding water meter rates and the letter sent to residents. Indicated that the letter provided information as an example of charges that may occur and should not be used to calculate actual costs. Indicated that costs

will be determined after a rate study is completed.

Councilmember Geoff Harkness – Comments regarding how the water meter process will move forward with assessing costs. Question related to public discussion of costs.

Muriel Howarth Terrell, Finance Director – Comment indicating that repairs, staff, and meters are not included in costs. Indicated that there will be public discussion and that Proposition 218 will be followed.

Councilmember Tim Stearns – Comments regarding plastic concerns. Encouraged residents to consider the dialogue at state and higher levels of government. Comment regarding the use of plastic bags going onto the ballot sometime in November.

Mayor Pro Tem Mike Burns Sr. – Encouraged everyone to read the letter regarding water rates very carefully.

Councilmember Kathy Morter – Comments regarding the water rate letter and the benefit of being able to analyze month to month water use. Comment regarding potential opportunities to have conversations and explore potential solutions to issues in additional venues. Comment regarding understanding of the small town community character.

Councilmember Geoff Harkness – Comment indicating that the high school field / Shastice Park is on its own well.

7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: March 14, 2016 City Council Regular Meeting Draft Minutes.
- b. Approval of Disbursements: Accounts Payable: for 2/29/16, 3/10/16, 3/16/16, 3/17/16; Total Gross Payroll and Taxes: For Period Ending 3/16/16 (Muriel Howarth Terrell, Finance Director)
- c. Monthly Investment and Financial Report for the Period Ending February 29, 2016 (Muriel Howarth Terrell, Finance Director)
- d. Resolution CCR-16-10 Streamlining Minor Property Acquisitions (Rod Bryan, Public Works Director)

COUNCIL ACTION: Approve item 7 a-d. All Resolutions and Ordinances on this item were introduced or adopted, as applicable, by title only, and the full reading thereof was waived.

MOTION: Councilmember Tim Stearns

SECOND: Councilmember Kathy Morter

AYES: Councilmember Kathy Morter, Councilmember Tim Stearns, Councilmember Geoff Harkness, Mayor Jeffrey Collings, and Mayor Pro Tem Mike Burns Sr.

NOES: None

ABSENT: None

ABSTAIN: None

8. City Council Discussion of Crystal Geyser & the Waste Water Treatment Plant

Public Comment:

Roslyn McCoy – Comment indicating confusion over title of the item. Comments regarding the application coming without cost of processing documents. Comment regarding last

Bruce Hillman – Comment regarding past EIR conversations, County conditional use permit comments, and lack of full project description.

Vicki Gold – Question regarding who will do the initial study, will the public be able to give input, and who the other significant agencies are. Suggested that the City and County do a joint EIR. Requested that the Board of Supervisors hold a hearing / meeting in the City limits to insure public participation.

Mayor Jeffrey Collings – Comment indicating that no one has been selected to do the initial study yet and that the responsible agencies are unknown.

Councilmember Tim Stearns – Suggested that the diagrams from the Mayor’s presentation be put on the City website.

Quin McDowell- Question regarding the criteria for impact.

Mayor Jeffrey Collings – Comment regarding criteria and case law concerning similar issues. Comment regarding CEQA code and their guidelines being taken into consideration.

9. Resolution CCR-16-14 Permitting Residents to Participate in the California Statewide Communities Development Authority

COUNCIL ACTION: Approve Resolution CCR-16-14. All Resolutions and Ordinances on this item were introduced or adopted, as applicable, by title only, and the full reading thereof was waived.

MOTION: Councilmember Tim Stearns

SECOND: Mayor Pro Tem Mike Burns Sr.

AYES: All

NOES: None

ABSENT: None

ABSTAIN: None

Public Comment:

Sarah Jewett – Question regarding application for energy efficient projects and the interest rate.

Staff & City Council Comments:

Councilmember Tim Stearns – Comment indicating a variety of potential projects being covered and tax benefits.

Councilmember Kathy Morter – Asked if it would be possible to do a press release and use other methods for distributing information to the public about the program. Question regarding if local providers are participating.

Paul Eckert, City Manager - Comment indicating that information about the program will be shared with the public. Local providers are participating.

Mayor Pro Tem Mike Burns Sr. – Question regarding replacement versus new installation. Question regarding the timeline for paying money back. Question regarding if businesses can participate.

Paul Eckert, City Manager – Comment indicating that that replacement or new installation is covered. Comment indicating that the timeline for paying money back changes with structure. Comment indicating that businesses can apply.

Councilmember Geoff Harkness – Question regarding if the program is similar to the Ygrene program for solar.

Paul Eckert, City Manager – Comment indicating that the program is similar to Ygrene.

Mayor Pro Tem Mike Burns Sr. – Question regarding when the program expires.

Councilmember Tim Stearns – Comment indicating that there may be a sunset date if there are tax incentives.

10. Council Reports on Attendance at Appointed/Outside Meetings:

Councilmember Tim Stearns - Attended the ‘Home Town Competitiveness’ meeting and a meeting regarding Broadband with several community representatives.

Councilmember Kathy Morter – Attended the DEAC meeting, the ‘First Impressions Meeting’ with team leaders who confirmed that the next meeting is (4/11), an ‘Engaging the Whole Community’ session, and ‘Quality of Life’ meeting.

Councilmember Geoff Harkness – Attended a ‘Ground Water Elevation Study’ meeting and a City Council procedure meeting with staff and the Mayor.

At 7:33 PM Mayor Pro Tem Mike Burns Sr. left the meeting.

11. Future Agenda Items (Appearing on the agenda within 60-90 days):

- Expanding Downtown Business District – 4/11/16
- Strategic Plan Status Update – 4/24/16
- Impact Fees Potential Changes – 4/24/16
- Alternatives for Capital Improvements Project – 4/24/2016
- Mt. Shasta Recreation & Parks District Meeting – 4/24/16
- Noise Ordinance – 4/24/16
- Sisson Heritage Day – 5/9/16
- Internship Program – 5/9/16
- Fire Prevention & Environment – 5/9/16
- Land Use Management Plan of City Owned Properties (City Springs & Westside of The Landing) – 5/23/16
- Orchard Property Annexation – 5/23/16
- Streamlining Solar Project – 5/23/16
- Presentation Regarding Potential Forest Service Use of Treated Effluent for Fire Suppression & Dust Control – 6/13/16
- Update on the Landing & Brownfields – 6/13/16

The following items were requested to be added:

\*Hero Resolution

The following items were removed:

\* Strategic Plan Status Update

12. Closed Session Item: None.

13. Adjourn

There being no further business, the meeting was adjourned at 7:41 p.m.

## Mt. Shasta City Council Special Meeting **DRAFT** Minutes

Mt. Shasta Community Center, 629 Alder Street  
Monday, March 28, 2016; 5:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item
	1. Call to Order and Flag Salute: At the hour of 4:34 PM. Mayor Geoff Harkness called the meeting to order.
	2. Roll call: Councilmembers Present: Kathy Morter, Tim Stearns, Geoff Harkness, Mayor Jeffrey Collings, and Mayor Pro Tem Mike Burns Sr.
	3. Introduction of Candidates to City Council:  a. Paul Beck – Planning Commission b. Quintilus McDowell – Planning Commission c. Steve Mitrovich - Recreation & Parks District Board  COUNCIL ACTION: Announce the appointment at the first City Council Regular Meeting on April 11, 2016. All Resolutions and Ordinances on this item were introduced or adopted, as applicable, by title only, and the full reading thereof was waived.
	4. Public Comment: None.
	5. Council and Staff Comments: None.
	6. Adjourn: There being no further business, the meeting was adjourned at 5:38 PM.



Check Register Report

Date: 03/30/2016

Time: 4:29 pm

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>TRI COUNTIES BANK Checks</b>							
37742	03/30/2016	Printed		10202	ALL TRADE SERVICES	Library restroom repairs	4,989.82
37743	03/30/2016	Printed		12185	CALIFORNIA P.E.R.S.	03/31/16 Rate Plan 925	3,864.19
37744	03/30/2016	Printed		12185	CALIFORNIA P.E.R.S.	03/31/16 Rate Plan 926	610.36
37745	03/30/2016	Printed		12185	CALIFORNIA P.E.R.S.	03/31/16 Rate Plan 927	3,309.35
37746	03/30/2016	Printed		12185	CALIFORNIA P.E.R.S.	03/31/16 Rate Plan 27429	1,078.83
37747	03/30/2016	Printed		12185	CALIFORNIA P.E.R.S.	03/31/16 Rate Plan 25861	1,031.03
37748	03/30/2016	Printed		12185	CALIFORNIA P.E.R.S.	03/31/16 Rate Plan 25862	385.39
37749	03/30/2016	Printed		12640	COLONIAL LIFE & ACCIDENT INSUR	Apr 16 Life/Accident Insurance	546.60
37750	03/30/2016	Printed		13071	DELTA HEALTH SYSTEMS	Apr 16 Health Insurance	18,517.00
37751	03/30/2016	Printed		16197	HOWARD GUBETTA	2015-16 work boot/clothing	36.06
37752	03/30/2016	Printed		25121	PITNEY BOWES INC	Postage meter lease	153.51
37753	03/30/2016	Printed		28360	SISKIYOU COUNTY CLERK	NOC Street Light Project	50.00
37754	03/30/2016	Printed		28815	STERLING HEALTH ADMINISTRATION	03/31/16 HSA Deductions	4,503.34
<b>Total Checks: 13</b>							<b>Checks Total (excluding void checks): 39,075.48</b>
<b>Total Payments: 13</b>							<b>Bank Total (excluding void checks): 39,075.48</b>
<b>Total Payments: 13</b>							<b>Grand Total (excluding void checks): 39,075.48</b>



## Approval History

Select the appropriate criteria for the approvals you want to see and click Submit. When approvals display, click a batch ID for more detail.

<b>Type:</b>	<b>Originator:</b>	<b>Approver:</b>
All	All	All
<b>From Initiated Date:</b>	<b>To Initiated Date:</b>	<input type="button" value="Submit"/>
3/24/2016	3/29/2016	

Type	ID	Name	Initiated Date	Effective Date	Approval Expiration Date	Approval Action Date	Originator	Approver	Transfer From	Transfer To	Action	Amount
ACH PPD Credits (PPD, PPD+)	<a href="#">141666</a>		3/29/2016	3/31/2016	3/30/2016	3/29/2016	Polk, Jodi	Howarth Terrell, Muriel	City of Mt Shasta		Approved	\$45,234.21

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FEDERAL PAYROLL TAX PAYMENT (EFTPS-941)

PAYROLL PERIOD ENDING: 03/27/16  
 PAYROLL DATE: 03/31/16

ACCOUNT NAME:	ACCT.#	AMOUNT
SOCIAL SECURITY	11-000-2110	\$7,691.66
MEDICARE	11-000-2110	\$1,798.82
FED. WITHHOLDING	11-000-2120	\$5,646.80
TOTAL DEPOSIT:		\$15,137.28

EFTPS CONFIRMATION NO: 33485047

EFTPS BANK DEBIT DATE: 4/5/2016

APPROVED:

STATE PAYROLL TAX PAYMENT (EDD)

PAYROLL PERIOD ENDING: 03/27/16  
 PAYROLL DATE: 03/31/16

ACCOUNT NAME:	ACCT.#	AMOUNT
STATE WITHHOLDING	11-000-2130	\$1,489.35
STATE DISABILITY INS	11-000-2140	\$366.19
TOTAL DEPOSIT:		\$1,855.54

EDD CONFIRMATION # (STATE): 22609266056  
 EDD CONFIRMATION # (SDI): 22609270056

EDD BANK DEBIT DATE: 4/5/2016

APPROVED:

**City Council Agenda Item # 7b**  
Staff Report

**Meeting Date:** April 11, 2016  
**To:** Mayor and City Council  
**From:** Muriel Howarth Terrell, Finance Director  
**Subject:** Approval of Warrants and Payroll

	Regular
x	Consent
	Closed
	Presentation

**Recommendation:**

Staff respectfully requests the Mayor and City Council Approve warrants paid including payroll benefits and withholding, and payroll distribution, in the amount of \$215,058.87.

**Background & Summary:**

Approval of Check Numbers 37705-37754	\$ 152,831.84
Total Payroll Distribution	\$ 45,234.21
Total Payroll Taxes	<u>\$ 16,992.82</u>
	\$ 215,058.87

**Financial Impact:**

Expenditures are consistent with the Budget that the City Council has adopted.

**Compliance with 2014-17 City Council Strategic Plan:**

The City Council’s leadership efforts to ensure adherence to the best possible financial practices and overall transparency falls under Strategic Focus IV – Grow Mt. Shasta Pride and Quality and the Municipal Responsibilities of Progressive Leadership and Financial Health and Economic Opportunity.

**Attachments:**

- 1.) Check Registers – 3/21/16, 3/30/16
- 2.) ACH Payroll Distribution – 3/30/16
- 3.) EFTPS Reports – 4/5/16

**City Council Agenda Item # 7c**  
Staff Report

**Meeting Date:** April 11, 2016  
**To:** Mayor and City Council  
**From:** Paul Eckert, City Manager

X	Regular
	Consent
	Closed
	Presentation

**Subject:** Resolution Permitting Property Owners to Participate in the Western Riverside Council of Governments HERO Program

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**Recommendation:**

Staff respectfully requests the City Council adopt the attached proposed Resolution Number CCR-16-15 that would permit residents to participate in the Western Riverside Council of Governments Authority HERO Program to allow the financing or refinancing of renewable energy, energy efficiency, water efficiency; and other similar improvements.

**Background & Summary:**

The City of Mt. Shasta has in the past been approached by lenders authorized by the Western Riverside Council of Governments Authority HERO Program to issue loans under the Property Assessed Clean Energy Program (PACE). This program allows commercial and residential property owners within authorized cities to finance or refinance renewable energy, energy efficiency, water efficiency and seismic strengthening improvements together with electric vehicle charging infrastructure and such other improvements which may be authorized by law from time to time.

The funding for such improvements is provided by bonds issued by the State Authority. The loans are processed by authorized lenders. The repayment of the loans is accomplished through a voluntary property tax levy collected by the County. Apparently one or more of our property owners have sought information on such loans. Each lender would prefer that the City adopt a resolution allowing only the preferred lender to give loans within a community.

The HERO Program will be the fifth option of it's kind for our local property owners. The City Council previously authorized participation in the Ygrene PACE Funding, the AllianceNRG Program, PACE Funding LLC, and Renewable Funding LLC. As a result of brainstorming with other area City Managers, it's been determined that our communities would be best served if each community adopt similar resolutions allowing similar lenders to loan funds within our respective jurisdictions.

**Financial Impact:**

The adopting of the state authorized program does not have any financial implications to the City.

**Compliance with 2014-17 City Council Strategic Plan:**

The City Council's efforts to establish funding opportunities for sustainable energy alternatives for our residents falls under: Strategic Focus I – Expand Quality of Life; Strategic Focus II – Maximize our “Destination Location” Opportunities; and Strategic Focus IV – Grow Mt. Shasta Pride and Quality.

**Attachments:**

- Proposed Resolution Number CCR-16-15

**RESOLUTION NO. CCR-16-15**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MT. SHASTA, CALIFORNIA, CONSENTING TO INCLUSION OF PROPERTIES WITHIN THE CITY'S JURISDICTION IN THE CALIFORNIA HERO PROGRAM TO FINANCE DISTRIBUTED GENERATION RENEWABLE ENERGY SOURCES, ENERGY AND WATER EFFICIENCY IMPROVEMENTS AND ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AND APPROVING THE AMENDMENT TO A CERTAIN JOINT POWERS AGREEMENT RELATED THERETO

WHEREAS, the Western Riverside Council of Governments ("Authority") is a joint exercise of powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California (Section 6500 and following) (the "Act") and the Joint Power Agreement entered into on April 1, 1991, as amended from time to time (the "Authority JPA"); and

WHEREAS, Authority has established the California HERO Program to provide for the financing of renewable energy distributed generation sources, energy and water efficiency improvements and electric vehicle charging infrastructure (the "Improvements") pursuant to Chapter 29 of the Improvement Bond Act of 1911, being Division 7 of the California Streets and Highways Code ("Chapter 29") within counties and cities throughout the State of California that elect to participate in such program; and

WHEREAS, City of Mt. Shasta (the "City") is committed to development of renewable energy sources and energy efficiency improvements, reduction of greenhouse gases, protection of our environment, and reversal of climate change; and

WHEREAS, in Chapter 29, the Legislature has authorized cities and counties to assist property owners in financing the cost of installing Improvements through a voluntary contractual assessment program; and

WHEREAS, installation of such Improvements by property owners within the jurisdictional boundaries of the counties and cities that are participating in the California HERO Program would promote the purposes cited above; and

WHEREAS, the City wishes to provide innovative solutions to its property owners to achieve energy and water efficiency and independence, and in doing so cooperate with Authority in order to efficiently and economically assist property owners of the City in financing such Improvements; and

WHEREAS, Authority has established the California HERO Program, which is such a voluntary contractual assessment program, as permitted by the Act, the Authority JPA, originally made and entered into April 1, 1991, as amended to date, and the Amendment to Joint Powers Agreement Adding the City of Mt. Shasta as an Associate Member of the Western Riverside Council of Governments to Permit the Provision of Property Assessed Clean Energy (PACE) Program Services within the City (the "JPA Amendment"), by and between Authority and the

City, to assist property owners within the jurisdiction of the City in financing the cost of installing Improvements; and

WHEREAS, the City will not be responsible for the conduct of any assessment proceedings; the levy and collection of assessments or any required remedial action in the case of delinquencies in the payment of any assessments or the issuance, sale or administration of any bonds issued in connection with the California HERO Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This City Council finds and declares that properties in the City’s incorporated area will be benefited by the availability of the California HERO Program to finance the installation of the Improvements.

2. This City Council consents to inclusion in the California HERO Program of all of the properties in the jurisdictional boundaries of the City and to the Improvements, upon the request by and voluntary agreement of owners of such properties, in compliance with the laws, rules and regulations applicable to such program; and to the assumption of jurisdiction thereover by Authority for the purposes thereof.

3. The consent of this City Council constitutes assent to the assumption of jurisdiction by Authority for all purposes of the California HERO Program and authorizes Authority, upon satisfaction of the conditions imposed in this resolution, to take each and every step required for or suitable for financing the Improvements, including the levying, collecting and enforcement of the contractual assessments to finance the Improvements and the issuance and enforcement of bonds to represent such contractual assessments.

4. This City Council hereby approves the JPA Amendment and authorizes the execution thereof by the City Manager.

5. City staff is authorized and directed to coordinate with Authority staff to facilitate operation of the California HERO Program within the City, and report back periodically to this City Council on the success of such program.

This Resolution shall take effect immediately upon its adoption. The City Clerk is directed to send a certified copy of this resolution to the Secretary of the Authority Executive Committee.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of April, 2016 by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

CITY OF MT. SHASTA:

\_\_\_\_\_  
Kathryn Wilson, Deputy City Clerk

\_\_\_\_\_  
Jeffrey Collings, Mayor

**City Council Agenda Item # 7e**  
Staff Report

**Meeting Date:** April 11, 2016  
**To:** Mayor and City Council  
**From:** Paul Eckert, City Manager  
**Subject:** Preference for Appointment to Mt. Shasta Recreation Board

	Regular
x	Consent
	Closed
	Presentation

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**Recommendation:**

Staff respectfully requests the City Council recommend a preference for an appointment to the Mount Shasta Recreation and Parks District Board.

**Background & Summary:**

The following Applicants are recommended:

- a. Quintilus McDowell - Recreation & Parks District Board
- b. Steve Mitrovich - Recreation & Parks District Board

If approved, the City Council’s decision will be shared with the Mount Shasta Recreation and Parks District Board.

**Financial Impact:**

There is no direct financial impact.

**Compliance with 2014-17 City Council Strategic Plan:**

Volunteer Committees directly enhance our overall community appeal and charm and build upon our beautiful natural environment. Appointing members to committees directly supports Strategic Focus IV - Grow Mt. Shasta Pride and Quality.

**Attachments:**

None

**City Council Agenda Item # 7d**  
Staff Report

**Meeting Date:** April 11, 2016  
**To:** Mayor and City Council  
**From:** Paul Eckert, City Manager  
**Subject:** Appointment to City Committee

	Regular
x	Consent
	Closed
	Presentation

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**Recommendation:**

Staff respectfully requests the City Council appoint the applicant presented at the Special City Council Meeting on Monday March 28, 2016 in order to fill a current vacancy.

**Background & Summary:**

At the Special City Council Meeting on Monday, March 28, 2016 the following applicant was considered:

- a. Paul Beck – Planning Commission

The applicant noted above was considered for a term starting in 2016 and as outlined by Resolution CCR-14-47.

**Financial Impact:**

City Committees provide needed support to staff and City Council with minimal costs as volunteers fill these positions.

**Compliance with 2014-17 City Council Strategic Plan:**

City Committees directly enhance our overall community appeal and charm and build upon our beautiful natural environment. Appointing members to committees directly supports Strategic Focus IV - Grow Mt. Shasta Pride and Quality.

**Attachments:**

Resolution CCR-14-47

**City Council Agenda Item # 7f and 7g**  
Staff Report

**Meeting Date:** April 11, 2016  
**To:** Mayor and City Council  
**From:** Rod Bryan, Public Works Director  
**Subject:** Certificate of Acceptance

	Regular
X	Consent
	Closed
	Presentation

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**Recommendation:**

Staff respectfully requests the City Council adopt the proposed Resolution No. CCR-16-16 accepting easement deed for water line; and Resolution No. CCR-16-17 authorizing the City Manager to execute Certificates of Acceptance.

**Background & Summary:**

In order to complete the Supply Line Replacement Project, certain easements were required to install the remaining portions of the project.

Martin Appraisal and Acquisition was hired to assist PACE with securing the necessary easements for the project. An easement deed has been negotiated with George and Terry Kay for one of the necessary easements. The proposed Resolution will allow the City Manager to sign and execute the Certificate of Acceptance of the Water Line Easement Deed.

Staff has included an additional Resolution No. CCR-16-17 authorizing the City Manager to execute all future COA's.

**Financial Impact:**

None-expenditure previously authorized.

**Compliance with 2014-17 City Council Strategic Plan:**

Supports Infrastructure and General Plan goals

**Attachments:**

1. Proposed Resolution No. CCR-16-16 with attachments
2. Proposed Resolution No. CCR-16-17

**RESOLUTION NO. CCR-16-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF MT. SHASTA ACCEPTING EASEMENT DEED  
FOR WATER LINE**

**WHEREAS**, the City of Mt. Shasta began construction of the Supply Line Replacement Project;  
and

**WHEREAS**, in order to complete the project, the City hired a Right of Way consultant to  
establish, negotiate, and secure necessary easements ; and

**WHEREAS**, Government Code §27281 provides that no deed conveying any interest in or  
easement upon real estate to a public agency may be recorded without being accompanied by a  
Certificate or Resolution of Acceptance; and;

**WHEREAS**, a Certificate of Acceptance can be executed by the City Manager if authorized by  
Resolution of the City Council.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The City Council of the City of Mt. Shasta hereby authorizes the City Manager to execute  
Certificate of Acceptance to facilitate the recording of easement deed as set forth in Exhibit  
“A” conveying easement deed for water line necessary for the Supply Line Replacement  
Project; and
2. The City Council hereby authorizes staff to facilitate recordation of said deed.

**ROLL CALL VOTE**

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: April 11, 2016

ATTEST:

CITY OF MT. SHASTA:

\_\_\_\_\_  
Deputy City Clerk

\_\_\_\_\_  
Jeffrey Collings, Mayor

Exhibits:

Exhibit “A”: Certificate of Acceptance

**RESOLUTUION NO. CCR-16-17**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MT. SHASTA AUTHORIZING THE CITY MANAGER TO EXECUTE CERTIFICATES OF ACCEPTANCE**

WHEREAS, Gov. Code §27281 requires a Certificate of Acceptance from a public entity prior to recordation of a Deed conveying interest in real property to public entity; and

WHEREAS, the City Council may authorize a public official to sign the Certificate of Acceptance, pursuant to Section 27281;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mt. Shasta authorizes the City Manager, or the City Manager's designee, to sign Certificates of Acceptance of interest in real property conveyed to the City.

PASSED and ADOPTED this 11 day of April, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: April 11, 2016

ATTEST:

CITY OF MT. SHASTA:

\_\_\_\_\_

Deputy City Clerk

\_\_\_\_\_

Jeffrey Collings, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_

John S. Kenny, City Attorney

**KENNY, SNOWDEN & NORINE**  
A LAW CORPORATION  
www.lawksn.com

JOHN SULLIVAN KENNY  
KELLY J. SNOWDEN\*  
JONZ NORINE  
LINDA R. SCHAAP  
ROB J. TAYLOR

REDDING LANDING  
2701 PARK MARINA DRIVE  
REDDING, CA 96001  
530-225-8990  
FAX 530-225-8944

\*Member - American Board  
Of Trial Advocates

TO: Rod Bryan  
Director of Public Works  
City of Mt. Shasta

FROM: John Sullivan Kenny   
City Attorney

DATE: March 22, 2016

RE: Certificates of Acceptance

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The County Recorder is not supposed to record Deeds conveying interest in real property to public entities without evidence that the public entity consents to accepting the easement or interest in real property. (Gov. Code §27281.)

Attached is a draft resolution authorizing the City Manager to sign certificates of acceptance on behalf of the City. If the City Council wishes to avoid having to calendar and to adopt a resolution each time the City accepts real property, the adoption of this resolution will authorize the City Manager to sign on behalf of the City.

4817-7679-5439, v. 1

**UNDERGROUND WATER PIPELINE  
EASEMENT DEED**

**TO**

**CITY OF MT. SHASTA  
SISKIYOU COUNTY  
STATE OF CALIFORNIA**

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**CERTIFICATE OF ACCEPTANCE  
GOVERNMENT CODE, SECTION 27281**

**THIS IS TO CERTIFY** that the real property interest conveyed by the Underground Water Pipeline Easement Deed dated March 8, 2016 from **Terry Lynn Kay and George Henry Kay, Trustees of the Terry Lynn Kay and George Henry Kay Living Trust**, dated September 11, 2014, Grantors, to the **CITY OF MT. SHASTA**, a Municipal Corporation, Grantee, is hereby acknowledged by the undersigned City Manager of the City of Mt. Shasta on behalf of the City Council of the City of Mt. Shasta. Pursuant to Resolution No. \_\_\_\_\_ of said City Council adopted on \_\_\_\_\_, the Grantee hereby consents to the recordation of said easement.

**IN WITNESS WHEREOF** I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
PAUL ECKERT, CITY MANAGER  
City of Mt. Shasta

**City Council Agenda Item # 8**  
Staff Report

**Meeting Date:** April 11, 2016  
**To:** Mayor and City Council  
**From:** Rod Bryan, Public Works Director  
**Subject:** CEQA Process Overview

<b>X</b>	Regular
	Consent
	Closed
	Presentation

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**Recommendation:**

No action is required.

**Background & Summary:**

The City’s Consultant will provide an overview and relevant process information related to the Crystal Geyser Bottling Facility CEQA process. The discussion will include roles and responsibilities of the County as “Lead Agency” as well as those of the City of Mt. Shasta as a responsible agency, having permit authority over the project.

**Financial Impact:**

None. For information only.

**Compliance with 2014-17 City Council Strategic Plan:**

Supports Infrastructure and General Plan goals

**Attachments:**

None

**City Council Agenda Item # 9**  
Staff Report

**Meeting Date:** April 11, 2016  
**To:** Mayor and City Council  
**From:** Rod Bryan, Public Works Director  
**Subject:** State-Mandated WWTP Project

<b>X</b>	Regular
	Consent
	Closed
	Presentation

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**Recommendation:**

Staff respectfully requests the City Council adopt the proposed Resolution CCR-16-18 adopting a mitigated negative declaration and mitigation monitoring and reporting program for the State-Mandated Wastewater Treatment and Outfall Improvement Project.

**Background & Summary:**

The City of Mt. Shasta (City) is proposing to improve the treatment and discharge capabilities of the Mt. Shasta Wastewater Treatment Plant (WWTP) in response to Waste Discharge Requirements Order No. R5-2012-0086 adopted by the Central Valley Regional Water Quality Control Board (RWQCB) on October 4, 2012 (Project). Time Schedule Order No. R5-2012- 0087 was also issued by the Central Valley RWQCB at the same time. The requirements of these Orders include limitations on and provisions for wastewater discharge, some of which cannot be met without improvements to the City’s WWTP facilities. Per the Time Schedule Order, the treatment and discharge facilities must be upgraded to meet the new standards by June 2017.

Extensive engineering work has been conducted by the City to determine how to meet the new discharge requirements. Work has included a Chronic Whole Toxicity Work Plan; Sludge Use and/or Disposal Plan; Compliance Schedule for Copper, Zinc and Ammonia; Compliance Schedule for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), and pH; and Leach Field Design Investigation. A Draft Preliminary Engineering Report and Feasibility Study was completed for the Project in early 2015.

Beginning in March 2015, environmental studies that included biological and cultural resource surveys were conducted for the Project. In accordance with the California Environmental Quality Act (CEQA), an Initial Study/Mitigated Negative Declaration (IS/MND) was then prepared and completed in November 2015. The IS/MND has been provided to Council as a separate bound document, has been distributed to those in the public who have requested it, and continues to be available to the public.

As documented in the IS/MND, design features incorporated into the Project would avoid or reduce certain potential environmental impacts, as would compliance with existing regulations and permit conditions. Remaining impacts can be reduced to levels that are less than significant through implementation of the mitigation measures presented in the Initial Study. Mitigation measures are included in the Mitigation Monitoring and Reporting Program (MMRP) prepared for the Project which has been provided to Council under separate cover and is available to the public.

The IS/MND was made available to the general public and interested agencies for a 45-day review period that ended January 8, 2016. An information meeting was also held during the public review period to provide an overview of the Project as well as information related to the project need and objectives. In addition to confirmation from the State Clearinghouse that the minimum 30-day posting requirement had been met, twenty-eight (28) comment letters were received with regard to the IS/MND. Comment letters were received from State agencies, the Winnemem Wintu Tribe; the general public and local residents/entities. All written comment letters received during the public review period, along with written responses to environmental issues raised by commenters on the IS/MND are included in the Responses to Comments and Mitigation Monitoring and Reporting Program document.

### **Conclusion**

The City of Mt. Shasta City Council must consider the proposed IS/MND and MMRP together with any comments received during the public review process. Further, the IS/MND can only be adopted if the City Council finds that:

- the Mitigated Negative Declaration was prepared in accordance with the CEQA and all legal requirements, including all public notice and comment period requirements; and
- based on the whole record before it, including the Initial Study and any comments received, that there is no substantial evidence that the Project will have a significant effect on the environment, and the Mitigated Negative Declaration reflects the lead agency's independent judgement and analysis; and
- a custodian and location of the documents comprising the record of proceedings is identified; and
- the Mitigation Monitoring and Reporting Program is adopted along with the Project to mitigate or avoid significant environmental effects; and
- a Notice of Determination is filed with the State Clearinghouse within five working days after deciding to carry out or approve the Project, which commences running of a 30-day statute of limitations.

**Financial Impact:**

Adoption of the environmental document is necessary to proceed with the project. The Project cost are currently estimated at approximately \$16.5 Million which will be funded by grants, loans, and monthly sewer rates.

**Compliance with 2014-17 City Council Strategic Plan:**

Supports Infrastructure and General Plan goals

**Attachments:**

1. Proposed Resolution CCR-16-18
2. Nov. 2015 Initial Study/Mitigated Negative Declaration (under separate cover)
3. March 2016 Responses to Comments and Mitigation Monitoring and Reporting Program (under separate cover)

**RESOLUTION NO. CCR-16-18**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MT. SHASTA ADOPTING  
A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND  
REPORTING PROGRAM  
FOR THE STATE-MANDATED WASTEWATER TREATMENT AND OUTFALL  
IMPROVEMENT PROJECT**

**WHEREAS**, the City of Mt. Shasta (City) has proposed to improve the treatment and discharge capabilities of the Mt. Shasta Wastewater Treatment Plant in order to comply with Central Valley Regional Water Quality Control Board requirements; and

**WHEREAS**, the City, through its consultant ENPLAN, prepared an Initial Study and Mitigated Negative Declaration addressing environmental impacts of the Project, as well as a Mitigation Monitoring and Reporting Program for the Project, as per the requirements of the California Environmental Quality Act; and

**WHEREAS**, a Notice of Availability of the Initial Study was published in the local newspaper and mailed to interested parties, and copies of the Initial Study were made available for public review from November 25, 2015, to January 8, 2016; and

**WHEREAS**, mitigation measures to bring the impacts of the project to less than significant levels have been identified in the Mitigated Negative Declaration and shall be incorporated into the project; and

**WHEREAS**, a Mitigation Monitoring and Reporting Program has been developed for the Project to ensure that all mitigation measures will in fact be implemented by the City; and

**WHEREAS**, the City Council has reviewed and considered the proposed Initial Study and Mitigated Negative Declaration for the Project, including the Mitigation Monitoring and Reporting Program; all public input; the details of the project; and the evidence of the record as a whole.

**NOW THEREFORE BE IT RESOLVED** that

1. The Mitigated Negative Declaration was prepared in accordance with the California Environmental Quality Act and all legal requirements, including all public notice and comment period requirements.
2. The City Council finds on the basis of the whole record before it, including the Initial Study and any comments received, that there is no substantial evidence that the Project will have a significant effect on the environment, and the mitigated negative declaration reflects the lead agency's independent judgement and analysis.
3. The City Council approves and adopts the Mitigation Monitoring and Reporting Program for the Project, and directs City staff, in carrying out the Project, to implement and comply with:

(1) the Mitigation Measures, which are described and referenced in the Initial Study and Mitigated Negative Declaration; and (2) the Mitigation Monitoring and Reporting Program.

4. The custodian of the documents comprising the record of proceedings is the City Manager, or his/her designee, of the City of Mt. Shasta, whose office is located at 305 N. Mt. Shasta Boulevard, Mt. Shasta, CA 96067.
5. **BE IT FURTHER RESOLVED** that the City Council of the City of Mt. Shasta adopts both the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the State-Mandated Wastewater Treatment and Outfall Improvement Project.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution No. CCR-16-18 was adopted by the City Council of the City of Mt. Shasta at a regular meeting of said City Council on April 11, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: April 11, 2016

ATTEST:

CITY OF MT. SHASTA CITY COUNCIL

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, City Clerk

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Jeffrey Collings, Mayor

**City Council Agenda Item # 9**  
Staff Report

**Meeting Date:** April 11, 2016  
**To:** Mayor and City Council  
**From:** Rod Bryan, Public Works Director  
**Subject:** State-Mandated WWTP Project

<b>X</b>	Regular
	Consent
	Closed
	Presentation

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**Recommendation:**

Staff respectfully requests the City Council adopt the proposed Resolution CCR-16-18 adopting a mitigated negative declaration and mitigation monitoring and reporting program for the State-Mandated Wastewater Treatment and Outfall Improvement Project.

**Background & Summary:**

The City of Mt. Shasta (City) is proposing to improve the treatment and discharge capabilities of the Mt. Shasta Wastewater Treatment Plant (WWTP) in response to Waste Discharge Requirements Order No. R5-2012-0086 adopted by the Central Valley Regional Water Quality Control Board (RWQCB) on October 4, 2012 (Project). Time Schedule Order No. R5-2012- 0087 was also issued by the Central Valley RWQCB at the same time. The requirements of these Orders include limitations on and provisions for wastewater discharge, some of which cannot be met without improvements to the City’s WWTP facilities. Per the Time Schedule Order, the treatment and discharge facilities must be upgraded to meet the new standards by June 2017.

Extensive engineering work has been conducted by the City to determine how to meet the new discharge requirements. Work has included a Chronic Whole Toxicity Work Plan; Sludge Use and/or Disposal Plan; Compliance Schedule for Copper, Zinc and Ammonia; Compliance Schedule for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), and pH; and Leach Field Design Investigation. A Draft Preliminary Engineering Report and Feasibility Study was completed for the Project in early 2015.

Beginning in March 2015, environmental studies that included biological and cultural resource surveys were conducted for the Project. In accordance with the California Environmental Quality Act (CEQA), an Initial Study/Mitigated Negative Declaration (IS/MND) was then prepared and completed in November 2015. The IS/MND has been provided to Council as a separate bound document, has been distributed to those in the public who have requested it, and continues to be available to the public.

As documented in the IS/MND, design features incorporated into the Project would avoid or reduce certain potential environmental impacts, as would compliance with existing regulations and permit conditions. Remaining impacts can be reduced to levels that are less than significant through implementation of the mitigation measures presented in the Initial Study. Mitigation measures are included in the Mitigation Monitoring and Reporting Program (MMRP) prepared for the Project which has been provided to Council under separate cover and is available to the public.

The IS/MND was made available to the general public and interested agencies for a 45-day review period that ended January 8, 2016. An information meeting was also held during the public review period to provide an overview of the Project as well as information related to the project need and objectives. In addition to confirmation from the State Clearinghouse that the minimum 30-day posting requirement had been met, twenty-eight (28) comment letters were received with regard to the IS/MND. Comment letters were received from State agencies, the Winnemem Wintu Tribe; the general public and local residents/entities. All written comment letters received during the public review period, along with written responses to environmental issues raised by commenters on the IS/MND are included in the Responses to Comments and Mitigation Monitoring and Reporting Program document.

### **Conclusion**

The City of Mt. Shasta City Council must consider the proposed IS/MND and MMRP together with any comments received during the public review process. Further, the IS/MND can only be adopted if the City Council finds that:

- the Mitigated Negative Declaration was prepared in accordance with the CEQA and all legal requirements, including all public notice and comment period requirements; and
- based on the whole record before it, including the Initial Study and any comments received, that there is no substantial evidence that the Project will have a significant effect on the environment, and the Mitigated Negative Declaration reflects the lead agency's independent judgement and analysis; and
- a custodian and location of the documents comprising the record of proceedings is identified; and
- the Mitigation Monitoring and Reporting Program is adopted along with the Project to mitigate or avoid significant environmental effects; and
- a Notice of Determination is filed with the State Clearinghouse within five working days after deciding to carry out or approve the Project, which commences running of a 30-day statute of limitations.

**Financial Impact:**

Adoption of the environmental document is necessary to proceed with the project. The Project cost are currently estimated at approximately \$16.5 Million which will be funded by grants, loans, and monthly sewer rates.

**Compliance with 2014-17 City Council Strategic Plan:**

Supports Infrastructure and General Plan goals

**Attachments:**

1. Proposed Resolution CCR-16-18
2. Nov. 2015 Initial Study/Mitigated Negative Declaration (under separate cover)
3. March 2016 Responses to Comments and Mitigation Monitoring and Reporting Program (under separate cover)