

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, July 13, 2015; 5:30 p.m.

Approved As Submitted July 27, 2015

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item	STANDING AGENDA ITEMS
1.	<p>Call to Order and Flag Salute</p> <p>At the hour of 5:31 p.m., Mayor Geoffrey Harkness called the meeting to order and led the audience in the Pledge of Allegiance.</p>
2.	<p>Roll call</p> <p>Councilmembers Present: Burns, Mayor Pro Tem Collings, Morter, Stearns, and Mayor Harkness</p> <p>Councilmembers Absent: None</p>
3.	<p>Special Presentations & Announcements:</p> <p>Alliance for Humanity seeks collaboration with the City, the business community and individuals with expertise in tourism to create more events in Mt. Shasta – Dawn Fazende (5-10 Minutes)</p> <p>Ms. Fazende stated that Alliance for Humanity is the 501c3 that operates the Meals on Wheels Auxiliary, is the cover for Thanksgiving Meals, and Christmas Eve deliveries in town as well as Wesak. They are seeking collaboration with the City to enhance and rebuild the focus of Mt. Shasta as a spiritual destination with their Wesak event. In past years, hundreds of people would attend, most of which from outside Mt. Shasta. She is hoping for the City to help re-invite big name presenters to help get attendance levels back up. Ms. Fazende was not feeling well and took a break, questions to be answered later in the meeting.</p> <p>Summary of Current Bicycle Trail Enhancements and Long-Term Plans – Mayor Harkness (15 Minutes)</p> <p>This presentation was tabled until the July 27, 2015 City Council meeting.</p>
4.	<p>Public Comment:</p> <p>Mayor Harkness opened the meeting for public comment on items not on the agenda. There was a comment received regarding the lack of parking on Alma Street, as the bike lane was added and parking spots not painted back in. Additional comments were made regarding exemptions for the new Sit/Lie Ordinance and there was a request to review Chapter 13.95 of the Municipal Code, regarding exemptions for water bottling companies.</p>
5.	<p>Meeting Recess: None taken</p>
6.	<p>Council and Staff Comments</p> <p>Finance Director indicated that the Business Walk was to take place on July 15th, to see how businesses are doing and to get ideas for improvements. Discussion was held regarding criticisms of the trash notices that went out,</p>

one of which being that the General Plan is possibly outdated regarding the trash and recycling. The Finance Director stated the City was hoping to work with a variety of groups and put a committee together to meet the legislative requirements and be good stewards of the community in dealing with waste. The main issue being green waste going to the transfer station.

The Public Works Director stated his crew is doing a great job keeping up on both major projects, with no significant issues encountered. There have been two change orders, both in the City's favor. The Water Meter Project is at about 43% done. The Waste Water Treatment Plant is still in the Environmental Phase. Two projects will be started soon, the Sidewalk Replacement Project with the RSTP funds should be started in August or September and the LED Streetlight Project as well.

CITY COUNCIL BUSINESS

7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
 - a. Approval of Minutes: June 22, 2015 Regular City Council Meeting
June 22, 2015 Special City Council Meeting
 - b. Approval of Disbursements: Accounts Payable:6/22/15, 6/23/15, and 7/6/15; Total Gross Payroll and Taxes: For Period Ending 6/24/15 (Finance Director)
 - c. California Sick Leave Mandate
Background: The City's Personnel Policy Manual has been reviewed and modified in order to comply with the California Healthy Workplaces Healthy Families Act of 2014.
Report by: Muriel Terrell, Finance Director and Jodi Polk, Human Resources Specialist
Recommended Council Action: Review and accept Personnel Policy Manual changes
 - d. 2015 Integrated Regional Water Management (IRWM) Grant Resolution
Background: The Department of Water Resources (DWR) requires legal agreements between partner agencies as part of the grant application. To be eligible for the 2015 round of Prop 84 funding, the City needs to approve the proposed Resolution designating an authorized representative from the City to submit the grant application for the Big Lakes Water Line Project and execute an agreement with the State of California for the 2015 IRWM grant.
Report by: Rod Bryan, Public Works Director and Paul Eckert, City Manager
Recommended Council Action: Review and Approve Resolution CCR-15-~~30~~ 35

MOTION to approve consent agenda items: (a) Approval of Minutes: June 22, 2015 Regular City Council Meeting, June 22, 2015 Special City Council Meeting (b) Approval of Disbursements: Accounts Payable: 6/22/15, 6/23/15, and 7/6/15; Total Gross Payroll and Taxes: For Period Ending 6/24/15 (c) California Sick Leave Mandate (d) 2015 Integrated Regional Water Management (IRWM) Grant

Motion by: Councilmember Stearns

Second by: Councilmember Burns

Councilmember Morter would like the Quiet Zone discussion in the minutes amended to state \$75,000 per crossing.

5 Ayes: Burns, Collings, Morter, Stearns, and Mayor Harkness

8. Approve Resolution CCR-15-31 RE: Award the 2015 Mt. Shasta LED Street Light Replacement Project Contract to Siemens Industry Inc. in the amount of \$68,545.92.

Background: Bids were opened on July 7, 2015 and PACE Engineering is recommending award of the Project to Siemens Industry Inc.

Report by: Rod Bryan, Public Works Director

Recommended Council Action: Review and approve Resolution CCR-15-31

The Public Works Director stated that the bids varied widely from \$68,000 to \$183,000. The contractor is confident they can finish the project with their submitted bid.

Public Comment:

The City Council was thanked for selecting the 3,000K light instead of the 4,000K. They were asked what would be done with the removed lights.

The Public Works Director stated it was up to the contractors to sell or recycle them.

MOTION to approve Resolution CCR-15-31 RE: Award the 2015 Mt. Shasta LED Street Light Replacement Project Contract to Siemens Industry Inc. in the amount of \$68,545.92.

Motion by: Councilmember Stearns

Second by: Councilmember Morter

5 Ayes: Burns, Collings, Morter, Stearns, and Mayor Harkness

9. Consider presentations by City Staff and Ygrene Energy Representative Terry Phenicie, including consideration of Resolution CCR-15-32 and Resolution CCR-15-33 Regarding the California Home Finance Authority improvement financing Programs.

Background: California Home Finance Authority ("CHF") has established financing programs for property owners to address high up-front costs associated with installation of renewable energy projects or reduce their energy and water use. By offering low cost financing, CHF's PACE programs allow construction of these projects to proceed and, in the process, stimulate building activity and the overall local economy, reduce peak energy demand, increase property values, and generate savings on utility bills for property owners.

Report by: Muriel Terrell Finance Director and Paul Eckert, City Manager

Recommended Council Action: Review and consider Resolutions Consenting to Inclusion of the City of Mt. Shasta participation in the California Home Finance Authority PACE Programs and Associate Membership in California Home Finance Authority

Terry Phenicie spoke about the PACE programs which would allow constituents to finance energy efficient improvements. The City would have to opt-in to the program for citizens to be eligible. He stated the program has no cost to the City, there is no staff time associated, and is completely voluntary though all improvements would need permits. This program allows for user friendly financing, with approval within 24 hours and Melo-Ruse has the capacity of 30 years financing. This is for existing buildings only as it has to be an improvement. He stated there is a rebate program available and the rebates are stackable.

MOTION to approve resolutions CCR-15-32 and CCR-15-33

Motion by: Councilmember Stearns

Second by: Councilmember Burns

5 Ayes: Burns, Collings, Morter, Stearns, and Mayor Harkness

The Council returned to item number 3 with presenter Dawn Fazende. Discussion was held regarding the availability of spaces. Ms. Fazende stated she would like the City to participate or help send out invitations. It was mentioned that this involvement would fit into the Strategic Plan and would be a good project for the Downtown Enhancement Advisory Committee but that committee would first need a quorum.

10. Assignment of City Councilmember Committee/Board Assignments

Background: The Mayor and the City Councilmembers assign Committee/Board Assignments to Councilmembers on an annual basis.

Report by: Muriel Terrell, Finance Director and Paul Eckert, City Manager

Recommended Council Action: Discuss and provide direction to the City staff to update the City Council Committee Assignment List as determined by the Mayor and City Council.

A brief discussion was held over the assignments presented in the packet and the good fit of Council Member Morter to the IRWM group with her background.

CITY COUNCIL/STAFF REPORTING PERIOD

11. Council Reports on Attendance at Appointed/Outside Meetings

Mayor Harkness thanked the Police Department and the Young Professionals for their efforts in the Fourth of July Parade. Council Member Morter stated there is a vacancy on the Beautification Committee and they had discussed the propriety of their funding the mural on Castle Street as it is on private property

12. Future Agenda Items (Appearing on the agenda within 60-90 days):

- a. Annual update from Planning Commission Chairperson – 9/2015
- b. Update regarding potential water rate structure in Fiscal Year 2016/17– 9/2015
- c. Centennial Greenway Progress Update – 8/2015
- d. Business Walk Results – 8/2015
- e. Very High Fire Hazard Severity Zone – 8/2015
- f. Humane Society Contract Renewal – 8/2015
- g. Presentation regarding history of Mt Shasta Connection Fees and comparison with regional local Governments – 9/2015
- h. Water Meter Opt Out Program – 8/2015
- i. Presentation regarding potential Forest Service use of treated effluent for fire suppression and dust control – 9/2015
- j. City Council discussion of desired objectives for the Planning Commission and City Planner for FY 2015/2016 and beyond – 8/2015
- k. Criteria for funding of internal and external agency budget requests – 7/2015
- l. Update on mitigation efforts of the Nest Living Complex - 8/2015
- m. City Engineer and Public Works Director will provide an overview of Street Pavement Condition – 8/2015

n. Overview of Rail Quite Zone Process – 9/2015

Added to future agenda items:

- o. Resolution to make Kathy Morter a voting representative of the League of Cities and send both Council Member Morter and Mayor Pro Tem Collings to the annual conference.
- p. Merrill Property transfer

13. Adjourn

There being no further business before the City Council, the meeting was adjourned at the hour of 7:36 p.m.