

Mt. Shasta City Council Special Meeting Minutes

Mt. Shasta **City Hall**, 305 N. Mt. Shasta Blvd.

Tuesday, June 2, 2015; **3:00** p.m.

Approved as Submitted 6/22/15

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	<p>Call to Order and Flag Salute</p> <p>At the hour of 3:01 p.m., Mayor Geoffrey Harkness called the Special Meeting to order.</p>
	2.	<p>Roll Call</p> <p>Councilmembers Present: Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness</p> <p>Councilmembers Absent: None</p>
	3.	<p>Public Comment</p> <p>None.</p>
	4.	<p>City Employee Classification Plan Change</p> <p><u>Background:</u> City staff has reviewed the current job duties and the future work program of the City Clerk, City Manager, and City Council functions and have determined the level of work needed for the Offices have shifted from a clerical and administrative focus to a more analytical and project-based role and related responsibilities.</p> <p><u>Report By:</u> Paul Eckert, City Manager</p> <p><u>Council Action:</u> Approve Resolution CCR-15-24</p> <p>The question of legality was posed in creating this position to directly report to, or take direction from, the City Manager, therefore negating the “arms-length” relationship that the Government Code suggests should exist between the two departments.</p> <p>City staff members raised concerns about adherence to the City’s hiring policies and procedures, qualifications required for, and starting salary of, this position.</p> <p>After brief discussion, Council agreed to table this item for a future City Council meeting.</p>
	5.	<p>Appropriations Limit</p> <p><u>Background:</u> The voters of the State of California amended the Constitution with Proposition 4, adding Article XIII B in the early 1980’s to require cities to establish an absolute limit for appropriations from the proceeds of taxes during a fiscal year.</p> <p><u>Report By:</u> Muriel Howarth-Terrell, Finance Director</p>

	<p><u>Council Action:</u> Review and adopt Resolution CCR-15-23</p> <p>MOTION to adopt Resolution CCR-15-23 Establishing an Appropriations Limit for Fiscal Year 2015-2016.</p> <p>Motion by: Councilmember Stearns Second by: Mayor Pro Tem Collings 4 Ayes - Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness</p>
	<p>6. A Public Hearing RE: Presentation and workshop on the Preliminary Proposed Fiscal Year 2015-2016 Budget and Authorized Positions.</p> <p><u>Background:</u> This public hearing is being conducted to give the public the opportunity to comment on the proposed Budget, or request consideration of additional items for possible inclusion. The Council will also consider funding requests from small community service organizations.</p> <p><u>Report By:</u> Muriel Howarth-Terrell, Finance Director</p> <p><u>Council Action:</u> None</p>
	<p>7. Public Hearing RE: Presentation of proposed Capital Improvement Plan (CIP) and Fleet Equipment Replacement Program (FERP).</p> <p><u>Background:</u> The City's CIP and FERP are a multiyear planning instrument that drives the evaluation and identification of capital infrastructure projects in need of renovation, repair, and/or construction.</p> <p><u>Report By:</u> Rod Bryan, Public Works Director</p> <p><u>Council Action:</u> Review and approve Resolutions CCR-15-25 and CCR-15-26</p> <p>No action was taken on this agenda item.</p>
	<p>8. Adjourn</p> <p>There being no further business before the City Council, Mayor Harkness adjourned the meeting at 7:15 p.m.</p>