

Mt. Shasta City Council Regular Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Monday, February 9, 2015; 5:30 p.m.

Approved as submitted March 9, 2015

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item	STANDING AGENDA ITEMS
1.	<p>Call to Order and Flag Salute</p> <p>At the hour of 5:38 p.m., Mayor Geoffrey Harkness called the meeting to order and led the audience in the Pledge of Allegiance.</p>
2.	<p>Roll call</p> <p>Councilmembers Present: Burns, Mayor Pro Tem Collings, Mayor Harkness</p> <p>Councilmembers Absent: Stearns (arrived at 6:32 p.m.)</p>
3.	<p>Special Presentations & Announcements: Annual Active Transportation Committee (ATC) update- Michael Williams (20 minutes)</p> <p>Michael Williams, Chair of the Active Transportation Committee (ATC), provided an update on this unique Committee’s challenges and current priorities, and requested Council’s guidance and assistance in helping them achieve their goals.</p>
4.	<p>Public Comment:</p> <p>Members of the audience asked questions and expressed their comments on opt-out opportunities for water meters and establishing an advisory committee to conduct inquiries on possible environmental and health concerns. Individuals voiced their support of Crystal Geyser with relation to economic development. Comments were heard on the Light Emitting Diode (L.E.D.) replacement program for the City of Mt. Shasta, and the issue of homelessness within the City.</p>
5.	<p>Meeting Recess (A ten minute recess was taken at 6:56 p.m.)</p>
6.	<p>Council and Staff Comments</p> <p>City Manager Paul Eckert provided the following updates to Council:</p> <ul style="list-style-type: none">• “Water Talks,” a water conservation program being implemented by the City with the assistance of CalTrout, will mail an informational brochure to residents in the near future, and encourage their participation in three (3) public water conservation presentations scheduled through the fall of 2015.• The City will continue to improve the reliability and quality of the audio and video feed from City Council meetings with the assistance of MCTV Channel 15.• Research continues on obtaining funding sources for the Interceptor Line.

- The Planning Department is anticipating the return of Tuliyani Potts the week of February 16, 2015. The Department has been running smoothly in her absence with the assistance of Keith McKinley, Nicole Dove, and consultant Scott Friend of PMC.
- Finance Director Muriel Terrell will be presenting a mid-year financial review in the coming weeks.
- Candidates for the five (5) vacancies of the Downtown Enhancement Advisory Committee (DEAC) are being actively solicited, and it is anticipated that interviews will commence on March 9 with appointments scheduled for March 23, 2015.

CITY COUNCIL BUSINESS

7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Acceptance of Brown Act Committee Minutes:
Beautification Committee Regular Meeting Minutes of January 14, 2015
- b. Approval of Minutes: January 26, 2015 Regular City Council Meeting
- c. Approval of Disbursements: Accounts Payable: 1/26/15 and 1/26/15; Total Gross Payroll and Taxes: For Period Ending 1/21/15 (Finance Director)
- d. Approve Resolution CCR-15-02 appointing Casey Clure, Emily Derby, Alan Pardee, and Melanie Findling to the Planning Commission.
- e. Approve Resolution CCR-15-03 adjusting the composition and meeting frequency of the Beautification Committee and clarifying Chair duties.
- f. Approve Resolution CCR-15-04 appointing Leslie Holland, Terez Maniatis, Alexis Meadows, and Lorie Saunders to the Beautification Committee.

MOTION to approve consent agenda item 7(a) Acceptance of Brown Act Committee Minutes: Beautification Committee Regular Meeting Minutes of January 14, 2015; 7(b) Approval of Minutes: January 26, 2015 Regular City Council Meeting; 7(c) Approval of Disbursements: Accounts Payable: 1/26/15 and 1/26/15; Total Gross Payroll and Taxes: For Period Ending 1/21/15 (Finance Director); 7(d) Approve Resolution CCR-15-02 appointing Casey Clure, Emily Derby, Alan Pardee, and Melanie Findling to the Planning Commission; 7(e) Approve Resolution CCR-15-03 adjusting the composition and meeting frequency of the Beautification Committee and clarifying Chair duties; 7(d) Approve Resolution CCR-15-02 appointing Casey Clure, Emily Derby, Alan Pardee, and Melanie Findling to the Planning Commission.

Motion by: Councilmember Stearns

Second by: Mayor Pro Tem Collings

4 Ayes – (Burns, Mayor Pro Tem Collings, Stearns, Mayor Harkness)

8. Light Emitting Diode (L.E.D.) Light System Update

Background: Staff has previously recommended replacement of all lighting with more efficient L.E.D. alternatives. Staff has completed its review and will share results with Council.

Report By: Rod Bryan, Public Works Director and presentation by Mayor-Pro Tem Collings.

Council Action: For Discussion.

Mayor Pro-Tem Jeffrey Collings updated Council on the specifications of the L.E.D. lighting system proposed to replace approximately 250 various types and wattage of street lights currently installed, and operational testing being conducted at various locations within the City. It is the City's intent to reduce its carbon footprint on the environment, electricity and maintenance costs

9. Alternative Transportation Committee (ATC) jurisdiction review

Background: Staff will provide a review of the ATC jurisdiction as it is currently understood.

Report By: Rod Bryan, Public Works Director.

Council Action: Accept report and provide additional guidance and background to City Staff.

Michael Williams reported on the projects being proposed to the Active Transportation Committee (ATC) in the Mt. Shasta and surrounding area. He suggested that transportation (walking, biking, and driving) must be considered as a whole, and acknowledged that funding priorities must be balanced between the Strategic Plan and ongoing improvement of the City's infrastructure.

The ATC will rely on Council to establish those priorities and provide guidance on the Committee's jurisdictional authority moving forward.

10. Overview of election process for Councilmembers

Background: City Councilmembers requested an overall description of the election process. Staff will describe the statutory process.

Report By: Paul Eckert, City Manager.

Council Action: Accept report.

No action was taken by Council on this agenda item.

CITY COUNCIL/STAFF REPORTING PERIOD

11. Council Reports on Attendance at Appointed/Outside Meetings

Councilmember Burns reported that he attended his first meeting as a Commissioner of the Local Transportation Commission (LTC), and is enthusiastic about his participation in the proceedings of that Commission.

12. Future Agenda Items (Appearing on the agenda within 60-90 days):

- a. Review of Ordinance #275 with the intent to add language allowing the inclusion of downtown property owners to be eligible to sit on the Downtown Enhancement Advisory Committee (DEAC) – 1/2015 (Waiting for legal review)
- b. Water conservation communication efforts – 3/2015

- c. Commercial Recycling Oversight Requirements – 3/2015
- d. Annual updates from Chairperson of Council appointed committees – 4/2015
- e. Process associated with the establishments of water utility rates to be implemented in 2016 – 4/2015

It was suggested that the meter opt-out program be presented at a future regular meeting of the City Council.

13. Adjourn

There being no further business before the City Council, the meeting was adjourned by Mayor Harkness at the hour of 8:34 p.m.