

Mt. Shasta Active Transportation Committee Regular Meeting Agenda

Mt. Shasta City Hall, 305 North Mt. Shasta Blvd

Friday, January 15, 2016; 8:30 a.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item
1. Call to Order
2. Roll Call
3. Special Presentations & Announcements
4. Public Comment Welcome to our meeting. The committee invites the public to address the committee on matters on the Consent Agenda and matters not listed on the agenda that are within the committee’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the committee will request comment when the matter is heard. The committee reserves the right to limit public comment on matters that are outside its subject matter jurisdiction. The committee may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The committee may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the committee is able to complete its business. A group may be asked to choose a spokesperson to address the committee on a subject matter, or the committee may limit the number of persons addressing the committee whenever a group of persons wishes to address the committee on the same subject matter. Speakers may not cede their time to another. If there is an item of great community significance/interest and is within the committee’s subject matter jurisdiction, the committee may request the item be agendaized for further consideration at a subsequent committee meeting.
5. Meeting Recess
6. Staff & Member Comments
7. Consent Agenda: a) Approval of Minutes: ATC Draft Meeting Minutes for November 20, 2015 and ATC Draft Minutes for November 30, 2015 Special Meeting.
8. Election of Chair and Vice Chair, appoint new secretary <u>Background:</u> CCR-14-47 states that on an annual basis all commissions and committees shall elect a Chair and Vice Chair at the next duly noticed meeting following the seating of new members. <u>Report by:</u> Committee Members

<p><u>Recommended Action:</u> Take nominations, elect chair, vice chair. New chair appoints secretary.</p>
<p>9. Welcome New ATC Member <u>Background:</u> Mike Quinn was appointed as the newest member of ATC during a City Council Special Meeting on November 23, 2015. <u>Report by:</u> Committee Members <u>Recommended Action:</u> Review of ATC materials and answer questions</p>
<p>10. Report from Public Works Director Regarding Current City Projects <u>Background:</u> Monthly update on relevant public works projects. <u>Report by:</u> Rod Bryan, Public Works Director <u>Recommended Action:</u> Information Only, Receive Report</p>
<p>11. Report on Mt. Shasta Greenway Consortium Meeting <u>Background:</u> The Mt. Shasta Trails Assn. continues to make progress on the Mt. Shasta Greenway. Melanie Findling met with Joe Wirth after their December 3 meeting. <u>Report By:</u> Melanie Findling <u>Recommended Action:</u> Information Only, Receive Report</p>
<p>12. ATC Response to CalTrans Hwy 89/So. Mt. Shasta Blvd. interchange improvement project. <u>Background:</u> STC met in a special meeting in November to discuss ATC's response to Caltrans' project. We discussed and Mike S. drafted our response. <u>Report by:</u> Mike Sojka <u>Recommended Committee Action:</u> Discuss, Take Action</p>
<p>13. Continued Discussion of Scope of Work for Midtown Trail <u>Background:</u> Local money is being raised for work on the Midtown Trail project. A scope of work for the project has been proposed. ATC needs to review and approve. <u>Report By:</u> Ken Ryan <u>Recommended Committee Action:</u> Discuss, Take Action</p>
<p>14. Discuss 2016 ATC Goals <u>Background:</u> Review ongoing projects and earlier goals, assign priorities and responsibilities. <u>Report By:</u> Committee Members <u>Recommended Committee Action:</u> Discuss, Take Action</p>
<p>15. Committee Reports on Attendance at Appointed/Outside Meetings</p>
<p>16. Future Agenda Items (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none">• Stellar Way Non-Motorized Access, Dedicating Castle Alley to Non-Motorized Use Only• SRS Data Collection: Update from Melanie Findling on SRS Data Collection effort.• Bus Stops on Mt. Shasta Blvd• Traffic Collision Data• Change in the Day/Time/Location and/or Frequency of Meetings
<p>17. Adjourn</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made</p>

available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

CalTrans Highway 89/S. Mount Shasta Blvd/Big Canyon Rd Intersection Project

Background

CalTrans has a proposal to widen this intersection and add turn lanes. There has been public discussion at previous city council meetings. ATC has reviewed the public input, CalTrans response and assessed the current project design to support active transportation.

CalTrans has stated that without a county active transportation plan they will not make design modifications to support bicycle and pedestrian use at the intersection. The county currently has no plans to commission the writing of an active transportation plan.

Analysis

The current CalTrans proposal for the intersection will increase the distance a cyclist or pedestrian has to cross. This inherently makes the intersection more dangerous for active transportation and will discourage active transportation at this intersection. Not only do we have regular community and visitors use of this area, there is a charter school approximately 500 yards from that intersection and students cross there every day.

Caltrans would consider design changes to the current project if Siskiyou County had an active transportation plan in effect. ATC considered the alternatives of recommending having this project canceled or working to promote a design change that promoted bicycle and pedestrian use. The danger posed to pedestrians and bicyclists with the proposed plan removed it from consideration as a viable alternative.

Under current estimates for timing of this project, if a county plan could be completed in calendar year 2016 there is enough time for CalTrans to incorporate bicycle and pedestrian friendly changes to the design.

Recommendation

Mount Shasta ATC recommends that the MSCC formally request the County to commission an Active Transportation Plan that can be used by CalTrans to make design changes to this project. A county ATP also provides a tool for future active transportation grant proposals that will increase the likelihood of grant requests being approved for the city and throughout the county.

Midtown Trail Detailed Design Scope

Funds are available to complete design of the Midtown Trail. This document describes the scope of a contract that would enable completion of the detailed design document for Midtown Trail.

Geographical scope is from the northernmost city limits, near the Sousa quarry and county transfer station, to the southern side of the intersection of Highway 89 and South Mt. Shasta Boulevard. Scope of trails include the Midtown Trail (including its alternates), Shastice Spur, Gateway Trailhead Spur, Spring Hill Trailhead Spur and the connector to the City Park to Lake Siskiyou Trail.

Detailed design for this trail consists of describing current physical, legal and ROW conditions, intended treatments for each trail segment, other work needed to complete treatments (eg sidewalks, paving), cost estimates for each segment, and references to standards describing each treatment. Treatment for each segment will include a "basic" treatment (ie what can be done cheaply and quickly by City staff) and a preferred treatment. Description of each treatment shall be to a level sufficient for creation of plans by an engineer, if necessary, or implemented without plans by City maintenance staff. Use of the already-existing draft of a detailed design document will avoid a lot of work.

Members of the Mt. Shasta Active Transportation Committee would be the guiding entity in this work. Some of the physical data can be provided by that committee.

The contract would be paid from funds held in the ACROSS Trails Fund. The entity to which the contractor would be ultimately responsible would be Michael Williams and Belinda Higuera as the Fund Directors.

Outcome of Project:

Using the existing detailed design document as a base from which to work, the deliverable for this contract would be a detailed design document which would include for each segment of the trail:

Current physical, legal and ROW conditions,

Preferred and basic treatments (some segments will have only one treatment, ie boardwalk while other segments may have more than two),

illustrative cross sections,

issues needing to be addressed (ROW, NEPA/CEQA, etc)

Other work needed to accommodate treatments,

Cost estimate for the preferred and alternate treatments, including engineering and environmental.

General items in the detailed design document would be references to standard definitions (eg NACTO) that would describe the treatments to a level sufficient for creation of plans by a practicing engineer or sufficient for City maintenance staff to implement directly. City staff would be responsible primarily for striping and signage.

As a means for updating segment costs as time goes by, an appendix containing a list of unit prices (eg \$/SF for asphalt paving) used to compile total costs for each segment shall be provided.

Contractor is welcome to suggest treatments not contained in the draft design document.

The detailed design would be shepherded through one to two public hearings and adoption by the City Council.