

Mt. Shasta Active Transportation Committee Regular Meeting Agenda

Mt. Shasta City Hall, 305 North Mt. Shasta Blvd
Friday, October 16, 2015; 8:30 a.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

ITEM	STANDING AGENDA ITEMS
1.	<p>Call to Order & Roll Call</p> <p>Time of Meeting Start:</p> <p>Present:</p> <p>Absent:</p>
2.	Special Presentations & Announcements:
3.	<p>Public Comment:</p> <p>This is an opportunity for members of the public to address the Committee. The Committee reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. For items which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Committee. The Committee may ask questions but may take no formal action on items addressed during the Public Comment period except to direct staff to prepare a report or place the item on a future agenda.</p>
COMMITTEE BUSINESS	
4.	<p>Review and Approval of Minutes:</p> <p>ATC Draft Minutes for September 18, 2015 Meeting</p> <p><u>Recommended Action:</u> Modify if necessary, and approve minutes.</p>
5.	<p>Report from Public Works Director Regarding Current City Projects</p> <p><u>Background:</u> Current and upcoming projects will be discussed including the potential Ream Avenue Rehabilitation and the RSTP funding application.</p> <p><u>Recommended Action:</u> Information Only, Receive Report</p>
6.	<p>Election of new Chair due to Michael William’s move to Portland.</p> <p><u>Recommended Action:</u> Take nominations and elect Chair, Vice Chair, and Minute Taker as necessary.</p>
7.	<p>Change size of ATC:</p> <p><u>Background:</u> ATC is currently designated by the City Council as a 7 member committee. The ATC may wish to recommend to the City Council that ATC be reduced to 5 members.</p> <p><u>Report By:</u> New Chairperson will introduce the subject.</p> <p><u>Recommended Committee Action:</u> Discuss, Take Action regarding size of the Advisory Committee.</p> <p>While Michael Williams is no longer technically permitted to serve on the Committee, the ATC will discuss his potential future assistance with the Committee.</p>

8.	<p>Consideration of Scopes of Work for Midtown Trail and City Park Trail</p> <p><u>Background:</u> Local funding is being raised for work on both projects. The scopes of work for both projects have been proposed. ATC needs to review and approve both.</p> <p><u>Report By:</u> New Chairperson will introduce the subject.</p> <p><u>Recommended Committee Action:</u> Discuss and Take Action as Necessary</p>
9.	<p>Role of Active Transportation Committee</p> <p><u>Background:</u> The Committee will discuss Mayor Harkness' email summarizing the results of the meetings that included the ATC Chair, Mayor Harkness, Councilmember Burns, City Planner Kristen Maze, Public Works Director Rod Bryan, and City Manager Paul Eckert.</p> <p><u>Report By:</u> New Chairperson will introduce the subject. Councilmember Burns will provide details regarding the conversations.</p> <p><u>Recommended Committee Action:</u> Discuss and Take Action as Necessary</p>
10.	<p>Midtown Trail</p> <p><u>Background:</u> ATC is creating a plan for the Midtown Trail. This work continues.</p> <p>The inaugural meeting for the Weed-Dunsmuir Trail committee will be held soon (WMD documents attached for review). One meeting about Timber Products easement has already been held. Outcome was that Paul Eckert wanted to investigate extent of Siskiyou County involvement. A meeting to discuss this issue is being arranged.</p> <p>Report on Work Tasks for Midtown Trail: Title reports for parcels over which easements are in progress are being reviewed. Need to complete work on design document.</p> <p><u>Report By:</u> New Chairperson will introduce the subject.</p> <p><u>Recommended Committee Action:</u> Discuss and Take Action as Necessary</p>
11.	<p>Traffic Collision Data</p> <p><u>Background:</u> Police Chief Cross has supplied traffic collision information from which the ATC may create a more complete database than what's currently available on SWITRS.</p> <p><u>Report By:</u> ATC Member Mike Sojka will provide an update regarding the testing of process for compilation of raw data into a graphically displayable format.</p> <p><u>Recommended Committee Action:</u> Discuss and Take Action if Necessary</p>
12.	<p>Possible Action on Change in the Day/Time/Location and/or Frequency of Meetings</p> <p><u>Background:</u> The committee is currently meeting on the 3rd Friday of each month at 8:30 a.m., in the City Hall conference room.</p> <p><u>Recommended Committee Action:</u> Discuss and Take Action if Necessary</p>
<p>FUTURE AGENDA ITEMS/COMMENTS BY COMMITTEE MEMBERS</p>	

13.	At this time, members of the Committee may ask questions of staff, request that reports be made at a later date, or ask to place an item on the agenda, on any subject within the Committee’s jurisdiction. In addition, the members may take this opportunity to make comments on any topic which is not on this agenda, provided however, that no deliberation may be conducted, and no decision may be made on such topics.
DEFERRED AGENDA ITEMS	
14.	<p>The following items have been deferred from a previous meeting; as such are not included as an agenda item at this meeting and will be addressed as Committee Business at a future date.</p> <p>a) Stellar Way Non-Motorized Access, Dedicating Castle Alley to Non-Motorized Use Only <u>Recommended Committee Action:</u> Discuss, Take Action if necessary <u>Discussion:</u> None <u>Action:</u> Deferred to a later date</p> <p>b) SRS Data Collection: Update from Melanie Findling on SRS Data Collection effort. <u>Recommended Committee Action:</u> Hear Update <u>Discussion:</u> None <u>Action:</u> Deferred to a later date</p> <p>c) Bus Stops on Mt. Shasta Blvd <u>Background:</u> Mt. Shasta City Council approved the location of two bus stops on Mt. Shasta Blvd, one at Berryvale and one across the street from the intersection of Water and MSB. No other action has been taken on other stops. STAGE representative Melissa Cummins is interested in having bus stops installed all along Mt. Shasta Blvd, not just the two locations she originally mentioned. Bus stop subcommittee to report on recommended locations at Berryvale/the block between the Laundromat and the Base Camp, LaiLai's/ Northland Cable, Piemont/ 1174 S MS Blvd (County/City building), and a potential stop at Church St/ Opportunity Center / The Landing. <u>Recommended Committee Action:</u> Discuss, Take Action <u>Discussion:</u> None <u>Action:</u> Deferred to a later date</p>
15.	Adjourn

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

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