

Mt. Shasta City Council Special City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street
Thursday, September 29, 2016; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Morter, Burns, Stearns, Mayor Collings
Council Members Absent: Harkness

3. Special Presentations & Announcements: None

4. Public Comment: None

5. Meeting Recess: None

6. Council and Staff Comments:

Kathy Morter, Councilmember – Comments regarding City Manager goals and objectives, meeting with staff and community.

Tim Stearns, Councilmember – Reminder about League of Local Agencies meeting.

Mike Burns Sr., Councilmember – Reviewed date of next Local Transportation Commission. Councilmember Stearns to attend.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: September 12, 2016 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Beautification Committee August 10, 2016; Active Transportation Committee September 2, 2016; Downtown Enhancement Advisory Committee July 13, 2016.
- c. Approval of Disbursements: Accounts Payable, 9/12/2016 and 9/14/2016; Total Gross Payroll and Taxes: For Period Ending 9/11/2016. (Finance Director)
- d. Monthly Financial/Investment Report August 2016 (Finance Director)
- e. Rescinding Resolution No. CCR-16-05 and authorizing the City Manager as the Authorized Representative for State Water Resources Control Board planning grant applications,

Resolution No. CCR-16-40 (Rod Bryan, Public Works Director)

- f. Adopt Resolution CCR-16-41 Authorizing the City Manager to Sign and File a Financial Assistance Application for a Financing Agreement for the Planning and/or Design of Tank 1 and Roseburg Water System Improvement Project (Muriel Howarth-Terrell, Finance Director)
- g. Adopt Resolution CCR-16-42 Appointing Bruce Pope to the Position of City Manager and Approving Employment Agreement
- h. Approve the request to seek RFP's for new A/V and sound equipment
- i. Approve the transfer of \$75,000 from the General Fund into the Equipment Replacement Fund, Resolution CCR-16-45

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Burns

AYES: Councilmembers Morter, Burns, Stearns, Mayor Collings

NOES: None

ABSENT: Councilmember Harkness

ABSTAIN: None

8. Council Approval of Resolution authorizing PACE to begin work on Clean Water State Revolving Fund Planning Grant activities

Rod Bryan, Public Works Director – Review of the item.

Clarifying questions from Council.

COUNCIL ACTION: Approve Resolution CCR-16-44

MOTION TO APPROVE: Councilmember Morter

SECOND: Councilmember Stearns

AYES: Councilmembers Morter, Burns, Stearns, Mayor Collings

NOES: None

ABSENT: Councilmember Harkness

ABSTAIN: None

9. Approve Art Agreement for Parker Plaza

Juliana Lucchesi, City Planner – Review of item.

COUNCIL ACTION: Approve Resolution CCR-16-43

MOTION TO APPROVE: Councilmember Morter

SECOND: Councilmember Burns

AYES: Councilmembers Morter, Burns, Stearns, Mayor Collings

NOES: None

ABSENT: Councilmember Harkness

ABSTAIN: None

10. State Trends on Cannabis

Tim Stearns, Councilmember – Requested tabling the item to a later date. Council agreed.

COUNCIL ACTION: Table the item to October 10 or later.

CITY COUNCIL/STAFF REPORTING PERIOD

11. Council Reports on Attendance at Appointed/Outside Meetings:

Tim Stearns, Councilmember – Review of manufacturing business careers pathway presentation. Downtown Enhancement Advisory Committee meeting review.

12. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through l.

- a. Cannabis Dispensary Ordinance – 10/10/16
- b. Community Building Use Agreement – 10/10/16
- c. Cannabis Dispensary Permit Denial Appeal, Public Hearing – 10/10/16
- d. Illegal Campfire Ordinance – 10/24/16
- e. Possible Downtown Traffic Flow Changes/Request for Qualifications (RFQ) – 10/24/16
- f. Landing Costs for Future Discussion with the County – 10/24/16
- g. Review of CCO-98-05, Extraction and Exportation of Groundwater – 11/14/16
- h. Discussion Regarding Senate Bill 628 – 12/12/16
- i. Orchard Property Annexation – TBD
- j. Smoking Limitations – TBD
- k. Purchase of Mini-Rescue and New Chief's Vehicle – TBD
- l. Crystal Geyser Industrial User Permit – TBD, Pending County CEQA

13. Adjourn: There being no further business, the meeting was adjourned at 6:05 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk