

## Mt. Shasta Beautification Committee Regular Meeting Agenda

Conference Room above the Police Station  
303 N. Mt. Shasta Blvd. Mt. Shasta, Ca.  
Wednesday, September 14, 2016  
4 PM

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item
1. Call to Order
2. Roll Call
3. Special Presentations & Announcements
4. Public Comment Welcome to our meeting. The committee invites the public to address the committee on matters on the Consent Agenda and matters not listed on the agenda that are within the committee’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the committee will request comment when the matter is heard. The committee reserves the right to limit public comment on matters that are outside its subject matter jurisdiction. The committee may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The committee may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the committee is able to complete its business. A group may be asked to choose a spokesperson to address the committee on a subject matter, or the committee may limit the number of persons addressing the committee whenever a group of persons wishes to address the committee on the same subject matter. Speakers may not cede their time to another. If there is an item of great community significance/interest and is within the committee’s subject matter jurisdiction, the committee may request the item be agendized for further consideration at a subsequent committee meeting.
5. Meeting Recess
6. Staff & Member Comments
7. Consent Agenda: a. Approval of Minutes: Regular Meeting Draft Minutes for August 10, 2016
8. Discussion and possible Action: Solar lighting on Lake Street sign. 9. Discussion an possible Action: Library grounds rehabilitation update.

- 10.** Discussion and Possible Action: Fall work dates.
- 11.** Discussion and Possible Action: Gift Catalog brainstorming continues.
- 12.** Discussion and Possible Action: Review information about city properties.(Juliana)

**13.** Future Agenda Items (Appearing on the agenda within 60-90 days)

**14.** Adjourn

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

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MT.SHASTA BEAUTIFICATION COMMITTEE REGULAR MEETING MINUTES.

Lalo's Restaurant

520 N. Mt. Shasta Blvd., Mt. Shasta, CA.

August 10, 2016

DRAFT

**1. Call to Order - 4:05**

Members present - Penny, Lorie, Pam, and Leslie. Guests - Courtney Laverty ( City Library), Juliana Lucchesi ( City Planner), Cheryl Bower ( City Library). Absent - Kathy M., Terez and Jacquie. Paul B has had to leave BC due to health.

**2. Public Comments -**

Per Lorie - Future BC meetings will be at City Hall conference room on 1st floor.

**3. Minutes -** approved by Penny, 2nd by Pam. Leslie will forward to Kathryn.

**Agenda Items-**

**Item #10** - Public Library - Courtney hopes to renovate the front. Lorie explained that BC has maintained the parking lot entrance area. The right side planter area was planted with contributions from Friends of the Library. Terez created the design. Lorie planted around the historic blue spruce. A citizen named Roger has voluntarily transplanted and maintained some of the rear planting areas. BC members discussed that the committee's zone of operation is City owned property. BC would like to team up with the Library renovations but will await the Library's direction. Courtney said a Sept. meeting will frame up the general direction. Any new design and or landscape labor can possibly come from BC. Terez can do the design and then plants and supplies purchased 50/50 between Spring Hill and Native Grounds. Discussion continued about dollar limits for such expenses before needing to obtain bids. Muriel at the City does the expenditures from BC's budget. Lorie monitors budget for compliance with rules. The group discussed some past expenditures such as City Hall's installation of bricks, the bathroom and all its infrastructure, cost almost \$500K.

Cheryl suggested rhododendrons and lawn areas. Courtney thinks it looks rundown currently. The City must mow the lawn, but weeding is neglected. Lorie said there are lovely plantings there but many need re-habilitation. Currently the Library Building Committee is not active but will be revived as the Library determines its future direction. Courtney wants native, low maintenance, drought- resistant plants. The entrance to Library may change. Currently free Wifi has been provided out to the lawn area. BC discussed rough ideas for making the area easier to maintain. Cheryl agreed to help with future work dates at the Library. Cheryl and Courtney will keep BC informed as plans evolve. Courtney is the new executive director of the Library. Cheryl is the Vice President of the Friends of the Library. Courtney holds the contract for the staff,

maintenance, and general direction. Lorie suggested a walk-about with Cheryl, Courtney, Terez and Lorie. The group discussed concerns with vagrants sleeping around the Library and issues with safety for patrons. BC discussed ways to work around the weather, vagrants, and seasonally keeping the Library attractive. Cheryl said the drip system and sprinklers need monitoring and to be checked by public works. Lynn Lybarger has been the self-appointed volunteer who has helped with Library landscape and BC volunteers did the Library planters. Dave Torres in new as Public Works director. Juliana will message Rod/Dave to have the Library sprinklers checked.

**Item #8 - Parker Plaza** - Some BC members are concerned about the new trees taking root. Some trees looked like they are struggling. Juliana will discuss with Rod. Byron McLane still oversees the irrigation and care of the Plaza. BC discussed the food trucks near the Plaza. The City trying a trial period with mobile vendors. Juliana knows there are plans to improve the rear parking lot from Parker Plaza based on input from the mobile vendors. The food permits are issued by the City. There is some interest developing. Juliana explained that the purple designation color in the paved areas was picked to contrast against the reference to safety colors - red, orange, green.

Though there has been no DTEC meeting yet, the 1st mural is scheduled for the rear retaining wall at Parker Plaza. The general theme will be native plants, birds, and Mt Shasta. The John Kennedy wall - opposite Susie's Closet - is the next wall scheduled to become a mural. Pam will ask if her new business license, addressed to S. Mt. Shasta Blvd., would allow her to join DTEC. Juliana briefly discussed the definition of DTEC membership but told Pam to ask Katherine Wilson about details. There is also a plan to paint utility boxes by local artists. No one has applied yet, but DTEC might fund the project. The City fire hydrants are being painted per new State mandates. Colors are coded to the service but also are attractive and highly visible.

**Item #9 - Solar Lighting on Lake Street median** - This topic is on the City agenda. It's a balance of design details for health, safety and ongoing lighting evaluation compliant with the City ordinance. Lorie sent an email to Wholesale Solar and is awaiting a response.

**Item #11 - Work Dates** - Scheduling will be postponed until BC understands Paul B's email list and Terez is available to coordinate.

**Item #12 - Gift Catalogue.** BC members continue to explore how this might be revived. BC is hopeful Juliana will help explore ideas for items, use, management and installing.

**Item # 13 - Map of City properties** - Juliana will obtain this and forward to BC members.

**Item #14 - City-wide sculpture project** - Art Horvath is working with Juliana to design an art walk with revolving exhibits, a sculpture garden, pads for installations, and seasonal themes. Safety, damage mitigation, snow conditions etc. would all be considered. Art and Juliana have 4 spots for pads selected. BC might choose the themes for the art and then the City manager, Planner, and Public Works would coordinate installation. Additionally, new "way-finding" signage is being reviewed. There is a coordinated effort being made by the City regarding signage, maps, and linking to the new Visitor Center kiosk.

**Final Comments** - Penny noted leaf blowers being used downtown are making a nuisance for parked cars. Dust is being blown onto cars and into open windows. Some cities have banned leaf blower due to noise, air pollution, and inconsiderate use.

Adjourned -5:45. Next meeting is Sept 14 at City Hall - first floor conference room.